

OM VASHISHTHA

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PROFESSIONAL SUMMARY

Project Manager with hands-on experience leading technical and cross-functional teams to deliver projects on time and within scope. Skilled in project planning, risk management, stakeholder communication, and Agile methodologies. Proven ability to bridge business needs with tech solutions, currently employed at Amazon and actively applying knowledge from the Google Project Management Certificate and PMI-recognized courses. Passionate about cybersecurity, cloud, and data-driven decision-making.

CORE COMPETENCIES

- **Project Management:** Agile (Scrum/Kanban), Sprint Planning, Scope & Time Management
- **Stakeholder Collaboration:** Risk Management, Communication Planning, Documentation
- **Tools & Platforms:** Jira, Trello, Notion, MS Project, Excel, MySQL, Flask
- **Technical Skills:** HTML, CSS, JavaScript, API Integration, JWT Authentication
- **Cybersecurity Knowledge:** Threat Analysis, Phishing Detection, Data Protection
- **Soft Skills:** Leadership, Team Mentoring, Problem-Solving, Conflict Resolution

PROFESSIONAL EXPERIENCE

Amazon Development Centre Pvt. Ltd.

Sep 2024 - Present

IT Project Manager — Noida, Uttar Pradesh

- Managed cross-functional teams to execute IT transformation initiatives for Amazon's e-commerce infrastructure.
- Implemented Agile frameworks (Scrum & Kanban), improving sprint velocity and reducing cycle time by 30%.
- Oversaw project roadmaps and backlog grooming using Jira & Confluence, enhancing team alignment and predictability.
- Mentored junior PMs, fostering growth through continuous feedback and structured leadership transitions.

Think More Services Pvt. Ltd.

Oct 2023 - Sep 2024

Assistant Project Manager – IT Projects — Rajasthan

- Led a team of 7 developers and QA specialists to deliver client-facing SaaS projects ahead of schedule.
- Defined project scopes, timelines, and resource allocations, reducing overruns by 40%.
- Facilitated sprint planning, reviews, and retrospectives to boost team productivity and client transparency.

Think More Services Pvt. Ltd.

May 2023 - Oct 2023

Subject Matter Expert – IT Services — Rajasthan

- Enhanced IT service operations and increased CSAT from 82% to 91% within 90 days through escalation process improvement.
- Created feedback loops across support, product, and development teams to better align feature releases.
- Partnered with leadership to optimize SOPs and translate recurring issues into product enhancements.

Velocity Global Solutions Pvt. Ltd.

Nov 2022 - Apr 2023

Information Technology Project Coordinator — Bengaluru, Karnataka

- Coordinated internal IT projects, streamlining delivery timelines and improving collaboration.
- Built centralized dashboards and logs to improve visibility and transparency in project tracking.
- Ensured compliance with ISO/IEC 27001 during deployment operations.
- Generated detailed health reports using MS Project and Excel for leadership insights.

EDUCATION & CERTIFICATIONS

Bachelor of Computer Applications (BCA) - Computer Science

Oct 2022 - May 2025

Uttam Institute of Technology and Management, Agra

Certifications:

- Project Planning: Putting It All Together (Google, 2025)
- Project Initiation: Starting a Successful Project (Google, 2025)
- Foundations of Project Management (Google, 2025)
- Application of Generative AI for Project Managers (PMI, 2025)
- Basics of Disciplined Agile™ (PMI, 2025)
- Diploma in Project Management (Alison, 2025)
- Introduction to Cybersecurity (Cisco, 2024)
- Fundamentals of Digital Marketing (Google, 2023)

KEY PROJECTS

Cybersecurity Awareness & Phishing Detection Platform

Tech Stack: Flask, MySQL, HTML, CSS, JavaScript, JWT

- Developed a phishing scanner integrated with Google Safe Browsing & PhishTank APIs.
- Includes user authentication (JWT), scan history tracking, and a security dashboard.
- Tools used: Flask, MySQL, HTML, CSS, JS
- Frontend GitHub: [Link](#)
- Backend GitHub: [Link](#)

Project Management Tracker Dashboard

Tech Stack: Flask, MySQL, HTML, CSS, JavaScript, JWT

- Built a web app with task assignment, risk logs, stakeholder notes, and a Gantt view.
- Demonstrated real-world project tracking and PM tool design.
- GitHub: [Link](#)

PRISM – AI-Powered Task Prioritization Tool

- Developed a task management web application leveraging the Eisenhower Matrix to help users prioritize tasks by urgency and importance.
- Designed a responsive UI for task input, deadlines, and categorization (HTML/CSS/JavaScript).
- Built backend APIs in Flask to handle task data and dynamically rank tasks using AI logic.
- Visualized task distribution within the four matrix quadrants to support data-driven productivity.
- Applied concepts from Google's PM Certification to manage scope, scheduling, and stakeholder engagement.
- Strengthened full-stack and AI integration skills; built upon previous work on stakeholder dashboards.
- GitHub: [Link](#)