

# Onail Nissan

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📍 Phoenix, AZ  
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## EDUCATION

B.S.  
DATA ANALYTICS AND  
PROGRAMMING  
📍 [Mesa Community College](#)  
📅 August 2024 - May 2026  
🎓 GPA: 3.85

A.A.  
Business  
📍 [Glendale Community College](#)  
📅 August 2016 - May 2020  
🎓 GPA: 3.4

## Technical Skills

- SQL
- Tableau
- Power BI
- Python
- Microsoft Office
- Troubleshooting

## Attributes

- Detail-oriented
- Analytical
- Adaptable
- Communicative
- Collaborative
- Reliable
- Proactive

## Certifications

Google Data Analytics  
Professional Certificate  
Issued by Google – July 2025  
Credential ID: 04Q71OK0TE60

## CAREER OBJECTIVE

Detail-oriented professional currently pursuing a degree in Data Analytics and Programming at Mesa Community College. Skilled in streamlining workflows and utilizing tools like SQL, Excel, Tableau, Power BI, and Python to support business decisions, drive efficiency, and analyze data. Passionate about applying technical expertise to solve complex problems and contribute to business success.

## WORK EXPERIENCE

Recordkeeper Trading Specialist

[Edelman Financial Engines](#)

📅 April 2024 - March 2025 📍 Phoenix, AZ

### Description

Managed financial documentation to ensure regulatory compliance while maintaining data accuracy through internal systems and Excel. Provided technical support and collaborated with cross-functional teams to streamline workflows, resolve discrepancies, and enhance documentation and reporting processes.

### Key Achievements

- Created standardized process documentation to improve team efficiency and consistency across financial operations.
- Developed onboarding materials and guides to help new employees navigate internal systems and procedures.
- Collaborated on a welcome program initiative to support new hires with clear expectations and company insights.

Operations Manager

[Gyros Express](#)

📅 August 2021 – April 2024 📍 Scottsdale, AZ

### Description

Oversaw daily restaurant operations, ensuring efficiency and consistency across shifts. Tracked inventory with Excel and conducted weekly stock checks to avoid shortages. Trained and onboard new employees, and created clear procedures for cleaning, POS use, and counterfeit bill detection. Helped improve team performance through structured workflows and hands-on support.

### Key Achievements

- Improved customer experience, contributing to a noticeable increase in positive Yelp reviews during tenure.
- Maintained high health and safety standards, earning an A rating on every food inspection.

Associate Banker

[Chase Bank](#)

📅 March 2018 – July 2021 📍 Glendale, AZ

### Description

Supported customers with banking transactions and account services while ensuring compliance with financial regulations. Handled cash, deposits, and wire transfers, educated clients on digital banking tools, and maintained accurate transaction records and daily reconciliations.

### Key Achievements

- Consistently exceeded customer satisfaction goals through Chase's Scorecard feedback system.
- Recognized for excellence with an A+ performance review every year of employment.