

Onail Nissan

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☎ (623) 552-1960

📍 Phoenix, AZ

📁 [Portfolio](#)

🌐 [LinkedIn](#)

EDUCATION

B.S.

DATA ANALYTICS AND
PROGRAMMING

📍 [Mesa Community College](#)

📅 August 2024 - May 2026

🎓 GPA: 3.85

A.A.

Business

📍 [Glendale Community College](#)

📅 August 2016 - May 2020

🎓 GPA: 3.4

Technical Skills

- SQL
- Tableau
- Power BI
- Python
- Microsoft Office
- Troubleshooting

Attributes

- Detail-oriented
- Analytical
- Adaptable
- Communicative
- Collaborative
- Proactive

Certifications

Google Data Analytics

Professional Certificate

Issued by Google – July 2025

Credential ID: 04Q71OK0TE60

Projects

Top 300 Movie Trends (Tableau)

Visualized genre trends, ratings, and popularity.

Crime in LA (Power BI)

Analyzed crime data by district and time using interactive dashboards.

CAREER OBJECTIVE

Detail-oriented professional currently pursuing a degree in Data Analytics and Programming at Mesa Community College. Skilled in streamlining workflows and utilizing tools like SQL, Excel, Tableau, Power BI, and Python to support business decisions, drive efficiency, and analyze data. Passionate about applying technical expertise to solve complex problems and contribute to business success.

WORK EXPERIENCE

Recordkeeper Trading Specialist

[Edelman Financial Engines](#)

📅 April 2024 - March 2025

📍 Phoenix, AZ

Description

Managed financial documentation to ensure regulatory compliance while maintaining data accuracy through internal systems and Excel. Provided technical support and collaborated with cross-functional teams to streamline workflows, resolve discrepancies, and enhance documentation and reporting processes.

Key Achievements

- Created over 5 standardized process documents, improving workflow clarity and reducing repetitive errors by approximately 20%.
- Developed onboarding materials that supported the training of 10+ new employees and shortened ramp-up time by around 30%.
- Contributed to a new-hire welcome initiative that improved team integration and increased positive onboarding feedback by 15%.

Operations Manager

[Gyros Express](#)

📅 August 2021 – April 2024

📍 Scottsdale, AZ

Description

Oversaw daily restaurant operations, ensuring efficiency and consistency across shifts. Tracked inventory with Excel and conducted weekly stock checks to avoid shortages. Trained and onboarded new employees, and created clear procedures for cleaning, POS use, and counterfeit bill detection. Helped improve team performance through structured workflows and hands-on support.

Key Achievements

- Contributed to a 25% increase in positive Yelp reviews by enhancing customer experience through improved service standards and team training.
- Maintained high health and safety standards, earning an A rating on 100% of health inspections during tenure.
- Trained and onboarded over 15 new employees, implementing clear procedures for cleaning, POS use, and counterfeit bill detection.

Associate Banker

[Chase Bank](#)

📅 March 2018 – July 2021

📍 Glendale, AZ

Description

Supported customers with banking transactions and account services while ensuring compliance with financial regulations. Handled cash, deposits, and wire transfers, educated clients on digital banking tools, and maintained accurate transaction records and daily reconciliations.

Key Achievements

- Consistently exceeded customer satisfaction goals, ranking in the top 10% based on Chase's Scorecard feedback system.
- Earned an A+ performance review each year during a 3+ year tenure, reflecting strong service and compliance standards.