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version: "1.0.0" language: "en" generated\_at:

"2025-10-22T10:56:55.720969+00:00"

# Human Oversight — Standard Operating Procedure

Demo Organization - Credit Scoring AI

System: Credit Scoring Al

Oversight Mode: in\_the\_loop

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# **Oversight Configuration**

#### Intervention Rules

Standard intervention procedures

#### **Manual Override**

• Enabled: True

 Process: Two-person review → decision documented → audit log updated

## **Appeals Process**

• Channel: support@company.com

• SLA: 5 days

• Responsible: support@company.com

#### **Training and Communication**

• Training Plan: Standard training procedures

• Communication Plan: Standard communication procedures

• External Disclosure: False

#### **Ethics Committee**

• Active: False

## **Triggers**

- Borderline scores (0.45–0.55)
- Low-confidence explanations
- Customer appeals
- High-risk decisions

## **Process**

Two-person review  $\rightarrow$  decision documented  $\rightarrow$  audit log updated.

KPIs: override ratio, appeal turnaround time.

## **Tools**

Explanation viewer; appeals portal; audit log.

**Approvals:** DPO (DPO) / Contact Person (Governance Lead)

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