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| **Date:** | 15/11/2019 |
| **Time:** | 4PM – 4.30PM |
| **Venue:** | SIS Level 5 |
|  |  |
| **Attendees:** | Jaslyn, Leonard, See Hoe, Yi Bing, Serene |
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| **Agenda:** | Questions to ask prof:  1. Test plan format  2. Changing of schedule time  3. How to show proper use of git  4. Daily Update after submission deadline  5. Confirm Test case format |

**To-Do:**

1. Serene and Leonard to change schedule time
2. Jaslyn and Seehoe to update test plan and test cases

The meeting was adjourned at 4.30 PM. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Yi Bing

Vetted and edited by,

See Hoe