

# ***UX of T***

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UOFT.ME/HRE

@WORKINGATUOFT  
HRANDEQUITY.UTORONTO.CA

# *UX of T*

**Information Architecture**  
LATCHING ON.

**Resources for Humans**  
DIVISION OF LABOUR.

# Information Architecture

LATCHING ON.

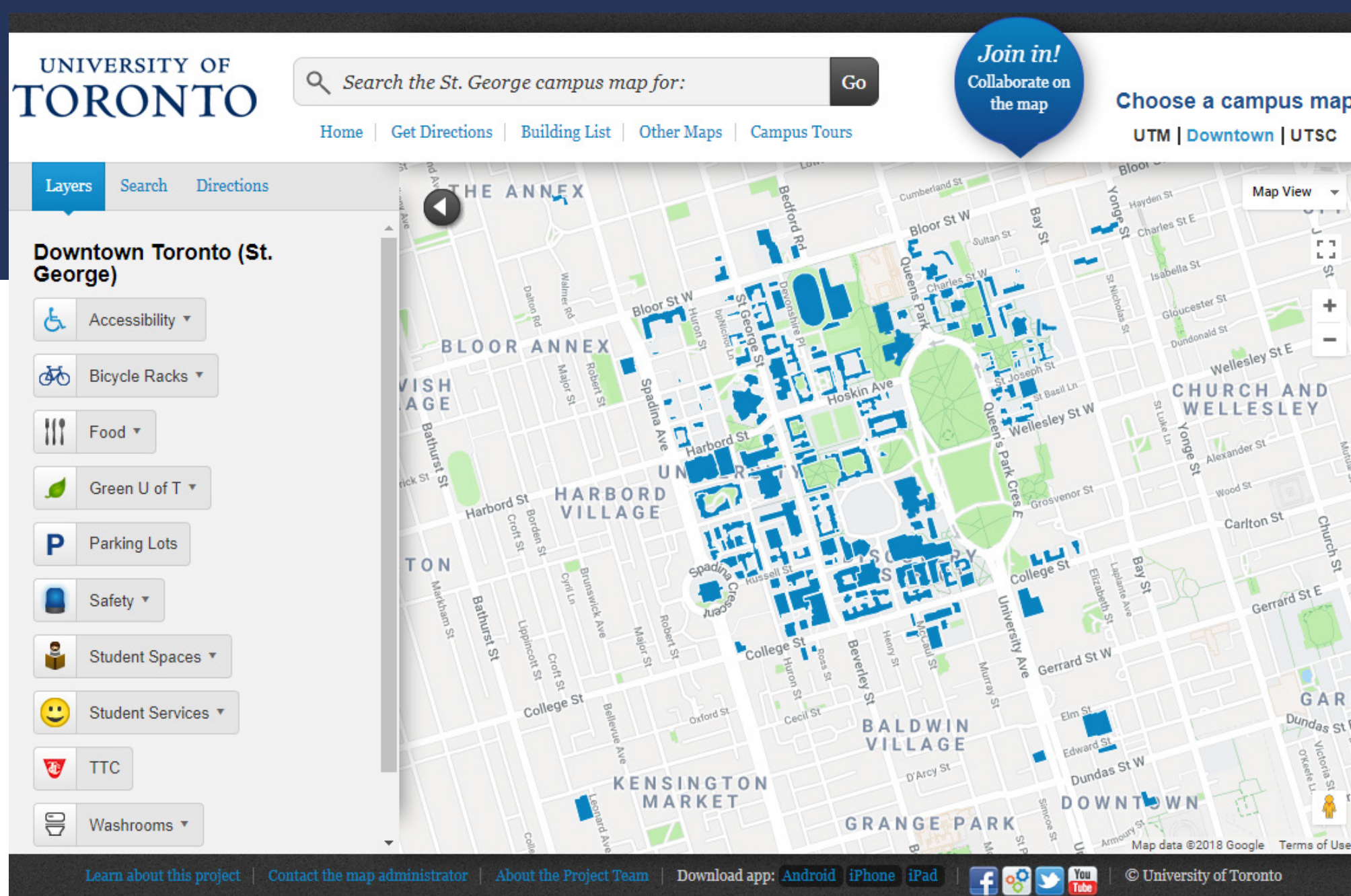
*The Obligatory Question:*

## ***What is information architecture?***

The process of establishing content hierarchies, informed by:

- user expectations
- user convenience
- user processes
- user representation

# Information Architecture LATCHING ON.



**Location**  
A  
T  
C  
H



Advanced Directory for Staff & Faculty

The advanced directory is an area restricted to University of Toronto faculty and staff. In this advanced view you are not limited to a maximum number of search results. Additional functionality includes the ability to download search results to Excel and to generate employee lists by department. Search results cannot be used for solicitation or commercial purposes.

Find a person

Last Name

Starts With ▼

First Name

Division/Dept

Job Title

Phone Number

Email

Search

Clear

Generate employee list by department

Use this search function to generate departmental employee lists, as contained in the UoT phonebook.

ABCDEFGHIJKLMNOPQRSTUVWXYZ

Division/Dept

Search

Clear

Search Results

[Export to Excel](#)

- CAMPUS AND FACILITIES PLANNING
- CANADIAN BIOGRAPHY, DICTIONARY OF
- CANADIAN BRAIN TISSUE BANK
- CANADIAN INSTITUTE FOR THEORETICAL ASTROPHYSICS
- CANADIAN INSTITUTE OF UKRAINIAN STUDIES, TORONTO OFFICE
- CANADIAN STUDY OF DIET, LIFESTYLE AND HEALTH
- CANADIAN UNION OF PUBLIC EMPLOYEES
- CARDIOVASCULAR INVESTIGATION UNIT
- CARDIOVASCULAR SCIENCES COLLABORATIVE PROGRAM
- CAREER CENTRE
- CELL AND SYSTEMS BIOLOGY, DEPT. OF
- CELTIC STUDIES PROGRAM
- CENTRE FOR COMMUNITY PARTNERSHIP
- CENTRE FOR CRIMINOLOGY & SOCIOLEGAL STUDIES
- CENTRE FOR DIASPORA AND TRANSNATIONAL STUDIES
- CENTRE FOR GLOBAL HEALTH RESEARCH
- CENTRE FOR INTERNATIONAL EXPERIENCE
- CENTRE FOR JEWISH STUDIES
- CENTRE FOR TEACHING SUPPORT & INNOVATION
- CENTRE FOR THE STUDY OF THE UNITED STATES (CSUS)
- CHANCELLOR, THE
- CHAPLAINCY, THE NEWMAN CENTRE OF TORONTO
- CHAPLAINS' OFFICE
- CHARLES ST. W. RESIDENCE
- CHEMICAL ENGINEERING & APPLIED CHEMISTRY, DEPT. OF
- CHEMISTRY, DEPT. OF
- CHESTNUT RESIDENCE
- CIHR-INSTITUTE OF HEALTH SERVICES AND POLICY RESEARCH
- CIHR-INSTITUTE OF POPULATION AND PUBLIC HEALTH
- CIVIL ENGINEERING, DEPT. OF
- CLASSICS, DEPT. OF
- COMMUNICATIONS & INFORMATION TECHNOLOGY ONTARIO (CITO)
- COMPARATIVE LITERATURE, CENTRE FOR
- COMPARATIVE MEDICINE, DIVISION OF
- COMPUTER SCIENCE, DEPARTMENT OF
- COMPUTERS IN QUANTITATIVE AND EMPIRICAL SCIENCE TEACHING
- CONFLICT MANAGEMENT AND NEGOTIATION, PROGRAM ON
- CONTEMPORARY ASIAN STUDIES PROGRAM
- CONTINUING STUDIES, SCHOOL OF
- CONVOCAATION, OFFICE OF

Information Architecture  
LATCHING ON.

Location  
Alphabet  
T  
C  
H

# Information Architecture

LATCHING ON.

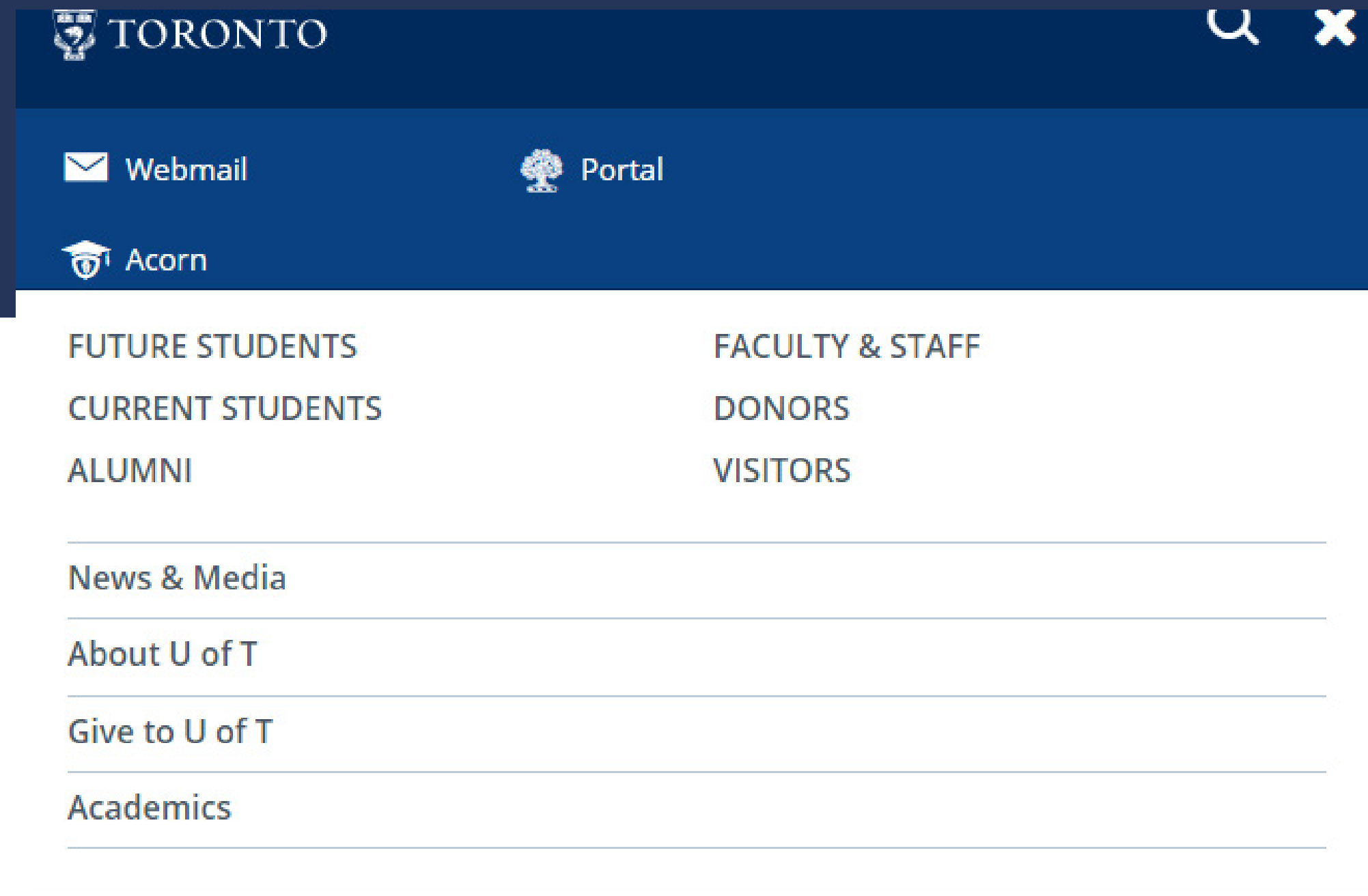
## HR Technology Roadmap: Download Progress Report



**Location**  
**Alphabet**  
**Time**  
**C**  
**H**

# Information Architecture

LATCHING ON.



From One Spadina to University College: What

***Location***  
***Alphabet***  
***Time***  
***Category***  
***H***

# Information Architecture

LATCHING ON.

## Canadian universities and world rankings

{Source: Times Higher Education World University Rankings 2012-13}

<u>UNIVERSITY</u>	<u>World ranking</u>
University of Toronto	13
University of British Columbia	30
McGill University	34
McMaster University	88
University of Alberta	121
University of Montreal	84
University of Ottawa	171
University of Victoria	196

***Location***  
***Alphabet***  
***Time***  
***Category***  
***Hierarchy***



***Five uniquely terrible ways to organize a course catalogue:***

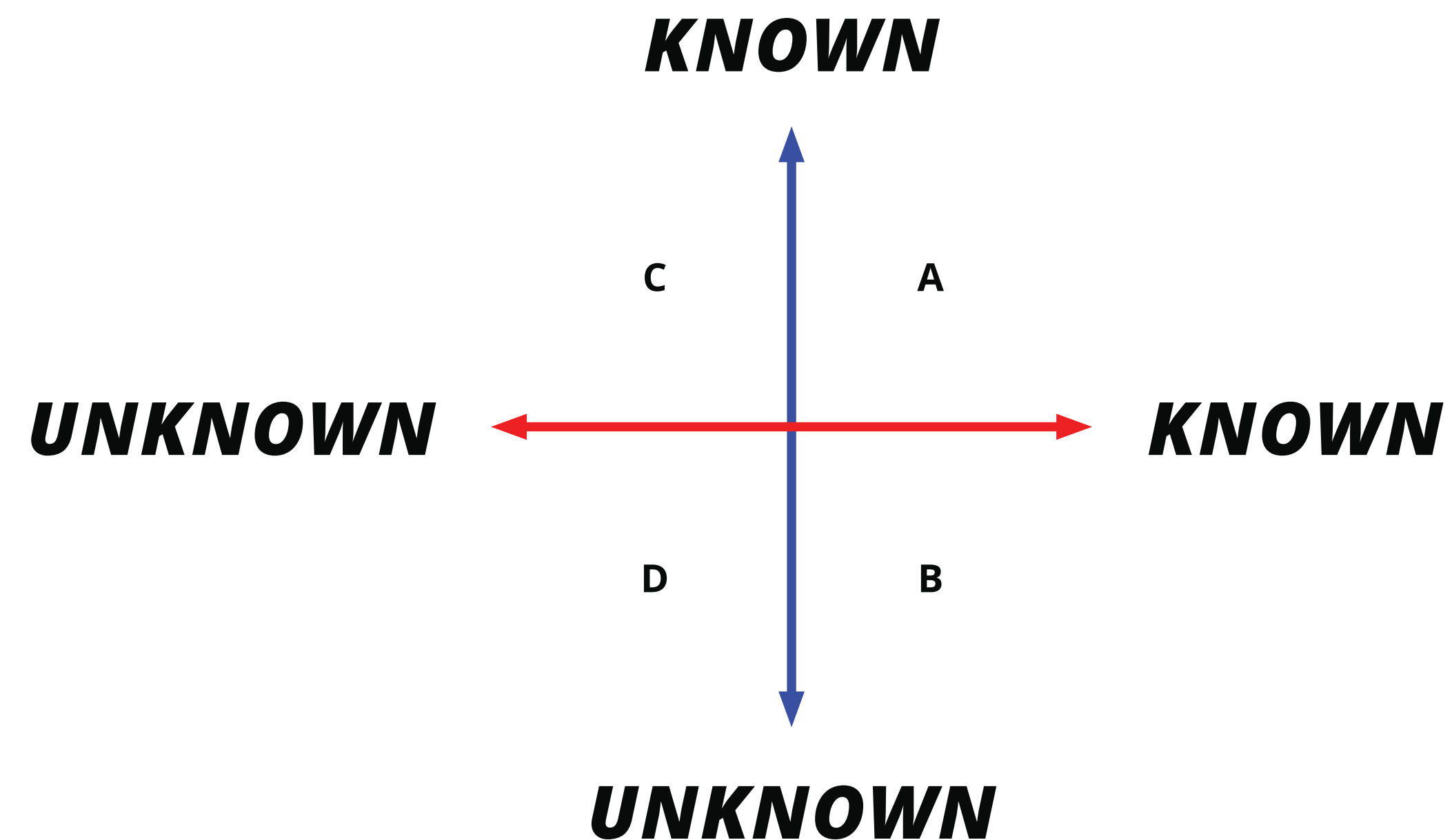
<b><i>Location</i></b>	<b><i>By the country of origin of the textbook author</i></b>
<b><i>Alphabet</i></b>	<b><i>By the title(s) of the course textbook(s)</i></b>
<b><i>Time</i></b>	<b><i>By the year the course was first taught</i></b>
<b><i>Category</i></b>	<b><i>By whether laptops are permitted in class during lecture</i></b>
<b><i>Hierarchy</i></b>	<b><i>By the instructor's score on RateMyProfessors.com</i></b>

**Information Architecture**  
LATCHING ON.

***Who am I?***

# Information Architecture

LATCHING ON.



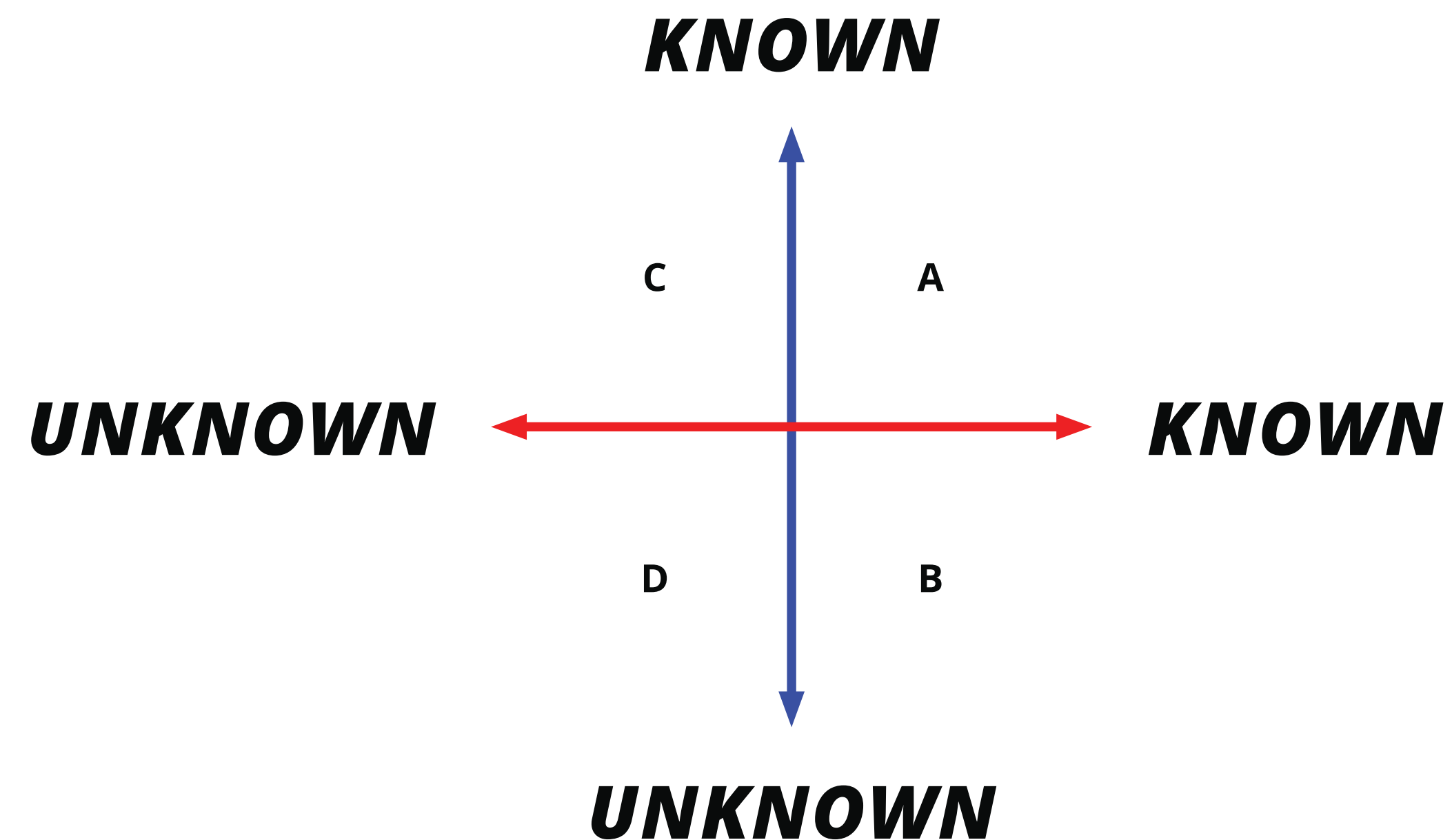
Content Existence

Content Location

- A **Known Existence**, Known Location
- B **Known Existence**, Unknown Location
- C **Unknown Existence**, Known Location
- D **Unknown Existence**, Unknown Location

# Information Architecture

LATCHING ON.



- A **Known Existence**, **Known Location**  
power users, either sick of existing structure or champions of change
- B **Known Existence**, **Unknown Location**  
focus testing on this group for valuable feedback on nav and site search
- C **Unknown Existence**, **Known Location**  
test user intuition, format of page template & placement of components
- D **Unknown Existence**, **Unknown Location**  
focus testing on this group for funnels / user paths, search results



# *UX of T*

**Information Architecture**  
LATCHING ON.

**Resources for Humans**  
DIVISION OF LABOUR.



## Welcome to HR & Equity

### Site Map

- [About HR & Equity](#)
- [Agreements](#)
- [Annual Reports & Publications](#)
- [Awards & Recognition](#)
- [Benefits](#)
- [Community Involvement](#)
- [Employee Groups](#)
- [Equity, Diversity & Inclusion](#)
- [Health, Safety & Well-being](#)
- [Labour Relations](#)
- [Pay](#)
- [Pension](#)
- [Policies & Guidelines](#)
- [Professional Development](#)
- [Retirement](#)

### Calendar

#### April 2018

- Monday, April 2, 2018: Easter Monday
- Thursday, April 26, 2018: U of T Bring Our Children to Work Day 2018
- Saturday, April 28, 2018: [National Day of Mourning](#)
- **April 30, 2018: Financial year end**

Dates to be confirmed:

- Deadline for Simcoe Hall Vice-Presidential Staff Award
- Submission deadline for [Child Care Benefit](#) forms
- Performance assessment process begins

» [Important dates for 2017–18](#)

» [Holiday Schedule 2017–19](#)

### News & Memoranda

- **April 23:** U of T Observes National Day of Mourning for Workers Killed or Injured on the Job
- **April 20:** USW Local 1998 Special Release-time Pension Meeting – All Campuses
- **April 16:** Updating Vacation Records on HRIS Prior to April Pay Close on April 23
- **April 16:** Launch of the 2018 Performance Assessment Process

# Resources for Humans DIVISION OF LABOUR.

[hrandequity.utoronto.ca](https://hrandequity.utoronto.ca)

[uoft.me/hre](https://uoft.me/hre)



Working at U of T  
Human Resources & Equity

[Webmail](#) | [Portal](#) | [ESS](#) | [Forms](#) | [Contact Us](#)



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[CAREERS](#)

[CURRENT FACULTY & STAFF](#)

[NEW EMPLOYEES](#)

[PAST EMPLOYEES](#)

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# Resources for Humans DIVISION OF LABOUR.

## Wayfinding Scenarios:

1

You have mobility impairments and wish to report an accessibility concern.

2

You wish to donate to the U of T United Way Campaign.

3

You have been the subject of racial discrimination and wish to report an incident.

Where do you go?

# Resources for Humans

## DIVISION OF LABOUR.

Working at U of T		
Current Faculty & Staff		
About HR & Equity	Employee Groups	Pension
Contact Us		Pension Plan Booklets
Technology Roadmap	Employee Self-Service	
Annual Reports & Publications		Policies & Guidelines
HR & Equity Central Offices	Equity, Diversity & Inclusion	Policies for Administrative Non-Unionized Staff
Community Involvement	Employment Equity	Policies for All Employees
HR Divisional Offices		Policies for Faculty & Librarians
News & Memoranda	Forms	Policies for Research Associates
Speaking Up Survey	Benefits Forms	
	Child Care Benefit	Professional Development
Agreements	Education & Professional Development	Accessibility for Ontarians with Disabilities Act (AODA) Office
Agreements for Faculty & Librarians	Employment Application Forms	Centre for Teaching Support & Innovation
Collective Agreements for Unionized Staff	Health, Safety & Well-being Forms	Organizational Development & Learning Centre
Collective Bargaining Information	HRIS User Forms for Faculty & Librarians	
	Job Evaluation Forms	Resources
Awards & Recognition	Payroll, Tax & Timesheets	Employees New to U of T
	Pension & Retirement Forms	Employees Leaving U of T
Benefits	UTemp Forms	Faculty Relocation Service
Employee & Family Assistance Program		HRIS: HR Systems Training & Support Centre
Life Events	Health, Safety & Well-being	Office of Faculty & Academic Life
Professional Expense Reimbursement	Environmental Health & Safety	Resources for Administrators
Allowance	Family Care Office	
	Health & Well-being Programs & Services	Retirement
Careers	Safety on Campus	
Immigration at U of T	Labour Relations	
UTemp: Short-term Staffing Service	Collective Agreement Expirations	
	Frequently Asked Questions	
Compensation		
Job Evaluation	Pay	
Performance Assessment	Payroll Schedules	
	Salary Ranges	



## The Monster Menu:

- 1 Mixes user flows with content subjects
- 2 Ambiguous titles
- 3 Cognitive overload!

Where do you go?



## Resources for Humans DIVISION OF LABOUR.

### The Prix Fixe Menu:

- 1** Prescribed experience - “on rails”
- 2** Content organized by user type
- 3** Narrow/ambiguous user definitions

*Best suited for:*  
unknown existence + unknown location  
unknown existence + known location

**VS.**

### The Normal Menu:

- 1** User empowerment, more responsibility
- 2** Content arranged by its category
- 3** Related information in close proximity

*Best suited for:*  
**known existence + unknown location**  
known existence + known location

## Resources for Humans

DIVISION OF LABOUR.

### The UX Lab at Robarts Library:

One-on-one usability testing (in person or remote)

UX research such as interviews, observations, survey creation and analysis, card sorting, and focus groups

UX consultations or project feedback with lab staff

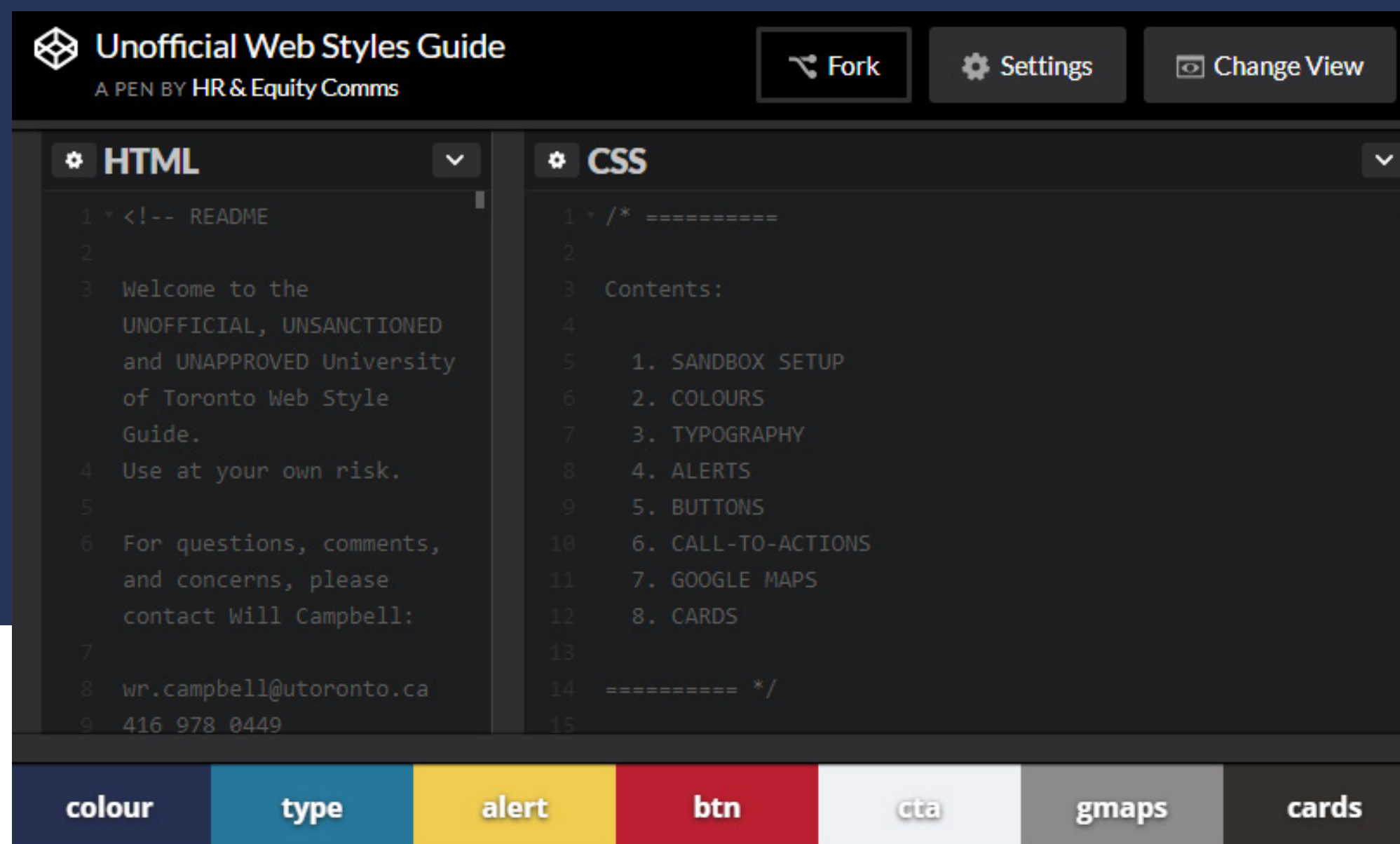
Space to host small workshops or online conference viewing sessions

<https://onesearch.library.utoronto.ca/ux-lab/welcome-ux-lab-robarts-library>

### The EASI UX Team

Led by Mike Clark, presenting in BA1230 at 3PM

*SNAFU ≠ FUBAR: Lean UX in action to design for when things go wrong*



# Colours

Several preset colours and shades have been defined:

COLOUR	HEX VALUE	CSS CLASS	CSS VARIABLE
U of T Blue	#25355A	clr-navy	var(--navy)
Campaign Blue	#0180A5	clr-blue	var(--blue)
Accent Yellow	#F6D256	clr-yellow	var(--yellow)
Accent Red	#C92A39	clr-red	var(--red)
Light Gray	#F1F3F7	clr-lgray	var(--lgray)
Medium Gray	#969494	clr-mgray	var(--mgray)
Dark Gray	#3A3431	clr-dgray	var(--dgray)

## Resources for Humans DIVISION OF LABOUR.

[codepen.io/HRE/pen/mXLLYY](https://codepen.io/HRE/pen/mXLLYY)

## Extremely Unofficial U of T Bootstrap4 Brand Snippets

Fork-able HTML & CSS kit with preset styles for:

Brand Colours  
Typography  
Alerts  
Buttons  
Calls-To-Action  
Google Maps  
Cards

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