

The Pickapeppa Company Limited

Food Safety Management System

Internal Audit Report

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.1.1	Auditees:
Audit Evidence:			
Building constructed of durable material of concrete and wood.			
Evaluation:			
An inspection was done of the facility to determine conformity to the standards.			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.2.1	Auditees:
Audit Evidence:			
Evaluation:			
No other building is located near the facility that could possibly pose and environmental issue for the facility.			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings,	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.2.2	Auditees:
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Premises and Workspace			
Audit Evidence:			
Evaluation:			
No standing water observed at the time of inspection.			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.2.6	Auditees:
Audit Evidence:			
Screens seen on doors and windows			
Evaluation:			
Areas where screened, however there are areas that need improvement. An inner screen door is recommended at the cook area door. Also, the loading bay door was open during inspection.			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000: 4.3.1	Auditees:
Audit Evidence:			
Evaluation:			

Observation was made that the floors are cleanable however, black residue build-up was seen throughout the facility.

Effectiveness:

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.3.2	Auditees:
Audit Evidence:			
Evaluation: Drain traps and coverings were seen, however, the water was not free flowing especially in the onion cooking area.			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.2.5	Auditees:
Audit Evidence: General Maintenance Form			
Evaluation:			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1110:4.3.2.2	Auditees:
Audit Evidence:			
Evaluation:			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.3.8	Auditees:
Audit Evidence:			
<p>Evaluation:</p> <p>Based on observation, a logical flow of processing does exist however there are areas of improvement. for example, the location of the kitchen and lunchroom is not located away from the processing areas and as such, workers (security workers) have to walk through the processing areas to get lunch. The worker was seen returning to his post with his lunch in hand.</p>			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.6.6	Auditees:
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Layout of Buildings, Premises and Workspace			
Audit Evidence:			
Evaluation:			
Effectiveness:			

CONFORMITY REPORTS – CONSTRUCTION AND LAYOUT OF BUILDINGS, PREMISES AND WORKSPACE

Audit of: Construction and Layout of Buildings, Premises and Workspace	Auditor: Raylene Harris	Audit Criteria: PRP-1000:4.7.1	Auditees:
Audit Evidence:			
Lab is located away from the production floor and there is a sign that says, "Authorized Personnel Only".			
Evaluation:			
Effectiveness:			

NONCONFORMITY REPORT		
Incident Identification Number: 000000.00001		
Non-Conformity Report #: 1	Auditor (s): Raylene Harris	Date: August 31, 2022
Audit of : Construction and Layout of Buildings, Premises and Workspace	Audit Criteria: N/A	
Statement of Nonconformity:		
Pitting observed in pre-processing, processing, cook area, and barrel storage areas which had standing water.		

Responsible Party: Dianna Tomlinson	
Auditor Signature:	Signature:

OPPORTUNITY REPORT		
Incident Identification Number: 000000.00001		
Opportunity Report #: 1	Auditor (s): Raylene Harris	Date: August 31, 2022
Audit of : Construction and Layout of Buildings, Premises and Workspace	Audit Criteria: PRP-1000:4.3.5	
<p>Statement of Opportunity:</p> <p>Fixtures in barrel storage 1 need improvement to prevent dirt build up.</p> <p>Responsible Party: Dianna Tomlinson</p>		
Auditor Signature:		Signature: