

# Quality Circle International Limited

## FSSC Audit

### Internal Audit Report

Audit Dates: June 10, 2018 - June 18, 2018

Audit Report: FSSC Audit Internal Audit Company Limited	Audit: Report No. 20
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Audited Facility: Company Limited

Address: 30 Paisley Ave. Palmers Cross

Audit Team:

Date Of Audit: June 10, 2018 - June 18, 2018

Scope Of Audit: This audit applies to the Food Safety Management System (FSMS) implemented at Caribbean Products Company Limited, manufacturers of edible Oils and Fats. It covers processes from the receipt of raw and packaging material to distribution of products from th

Contact Person:

### Summary of Non-Conformities and Opportunities for Improvement Identified in The Internal Audit Process

Process #	Process Names	Non Conformances	Opportunities for Improvements
1	Food Defense	1	
	TOTAL	1	0

## AUDIT BRIEF

Audit Ref	1529334644	Audit of:	FSSC Audit
Date Scheduled	June 10, 2018 - June 18, 2018	Locations	Locations:
Audit Team:      Audit Team Leader: Elizabeth Fitzgerald	Process Owner(s):		
Purpose:  To determine the effectiveness of the FSMS implemented at Caribbean Products Company Ltd. by determining conformity to FSSC 22000 and the company's internal requirements, the effectiveness of the program and any opportunities for improvements.			
Background and Context:  Caribbean Products Company Limited, an Oils and Fats processing facility with local and export customers is seeking to enhance the safety of its products through the implementation of FSSC 22000:2013. This audit seeks to assess the conformity of the Food			
Scope:  This audit applies to the Food Safety Management System (FSMS) implemented at Caribbean Products Company Limited, manufacturers of edible Oils and Fats. It covers processes from the receipt of raw and packaging material to distribution of products from th			
Criteria:  ISO 22000:2005, ISO/TS22002-1:2009, FSSC Additional Requirements and Company procedures.			
Objectives:  To assess the conformance of the Food Safety Management System (FSMS) implemented at Caribbean Products Company Limited to the requirements of FSSC 22000 and to identify any opportunities for improving the system.			

## Company Limited Audit Plan

### Opening Meeting:

Who: Roy Newell, Tirzah James, Roje Williams, Elizabeth Fitzgerald , Sharon Peterson, Anne Marie Henry, Roye Harrison, Sharlene Williams, Orane Evans, Tracyann Hibbert

When: Thursday, `July` `5`, 2018

Where: Tijule Board Room

What to cover: Agenda Items.

The Audit

Food Defense

### Closing Meeting:

Who: Roy Newell, Tirzah James, Roje Williams, Elizabeth Fitzgerald , Sharon Peterson, Anne Marie Henry, Roye Harrison, Sharlene Williams, Orane Evans, Tracyann Hibbert

When: Sunday, `June` `10`, 2018

Where: Tijule's Boardroom

## AUDIT SCHEDULE

Processes	Auditor	Auditee	Date/Time
Food Defense	Elizabeth Fitzgerald	Roy Newell	July 6, 2018 11:00 AM - FJuly 6, 2018 11:50 AM

### CONFORMITY REPORTS – FOOD DEFENSE

Audit of: Food Defense	Auditor: Elizabeth Fitzgerald	Audit Criteria: ISO 22002-1:2009 Clause 18	Auditees: Roy Newell
Audit Evidence:			
Audit Log # ----- Date May 10. 2018.			
Evaluation:			
The visitors log was observed and the security guards interviewed. From interviews and observation there were no observed deviations from the requirement of FD- 00.			
Effectiveness:			

### CONFORMITY REPORTS – FOOD DEFENSE

Audit of: Food Defense	Auditor: Elizabeth Fitzgerald	Audit Criteria: Procedure FD- 001	Auditees: Roy Newell
Audit Evidence:			
Evacuation Log. EL 001 May 22, 2018.			
Evaluation:			
Based on procedure number FD-001 it was noted that Mock evacuation was conducted based on the requirements of ISO 22001:2018 clause 18.			
Effectiveness:			

### CONFORMITY REPORTS – FOOD DEFENSE

Audit of: Food Defense	Auditor: Elizabeth Fitzgerald	Audit Criteria: Procedure FD- 001	Auditees: Roy Newell
Audit Evidence:			
fsscverificationsoftware.com			
Evaluation:			
The Verification Activity was observed on the Verification website and was confirmed as done as Requirement.			
Effectiveness:			

## CONFORMITY REPORTS – FOOD DEFENSE

Audit of: Food Defense	Auditor: Elizabeth Fitzgerald	Audit Criteria: Procedure FD- 001	Auditees: Roy Newell
<p>Audit Evidence:</p> <p>Interview with the Managing Director and observing current and playback monitoring.</p>			
<p>Evaluation:</p> <p>The CCTV process was meeting the requirements of Procedure - CCTV -001 and ISO 22001-2009.</p>			
<p>Effectiveness:</p>			

<h3 style="margin: 0;">NONCONFORMITY REPORT</h3>		
Incident Identification Number: 000000.00001		
Non-Conformity Report #: 1	Auditor (s): Elizabeth Fitzgerald	Date: July 6, 2018
Audit of : Food Defense	Audit Criteria: Procedure FD- 001	
<p>Statement of Nonconformity:</p> <p>After evaluating the Evacuation Log it was noted the employees did not sign the log as proof of participating in the exercise.</p>		
Responsible Party: Roy Newell		
Auditor Signature:		Signature: