

# The Pickapeppa Company Limited

## Food Safety Management System

### Internal Audit Report

## CONFORMITY REPORTS – FSSC ADDITIONAL REQUIREMENTS (TACCP & VACCP)

Audit of: FSSC Additional Requirements (TACCP & VACCP)	Auditor: Khamisha Williams	Audit Criteria: N/A	Auditees:
Audit Evidence:			
Food Defense Plan Builder			
Evaluation:			
The entire perimeter is fenced, a security guard is at the gate and the entire perimeter is surrounded by CCTV systems.			
Effectiveness:			

## CONFORMITY REPORTS – FSSC ADDITIONAL REQUIREMENTS (TACCP & VACCP)

Audit of: FSSC Additional Requirements (TACCP & VACCP)	Auditor: Khamisha Williams	Audit Criteria: N/A	Auditees:
Audit Evidence:			
Chemical Store Room, Crystal Robinson			
Evaluation:			
Crystal Robinson stated that cleaning and sanitizing chemicals are stored in the chemical store room which is locked with restricted access.			
Effectiveness:			

## CONFORMITY REPORTS – FSSC ADDITIONAL REQUIREMENTS (TACCP & VACCP)

Audit of: FSSC Additional Requirements (TACCP & VACCP)	Auditor: Khamisha Williams	Audit Criteria: N/A	Auditees:
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Audit Evidence:
Food Defense Plan Builder 5e, Laboratory store rooms, Crystal Robinson
Evaluation:
Crystal Robinson stated that all laboratory materials are restricted to the laboratory. There are 2 store rooms that stores chemicals for testing and materials for the laboratory.
Effectiveness:

### CONFORMITY REPORTS – FSSC ADDITIONAL REQUIREMENTS (TACCP & VACCP)

Audit of: FSSC Additional Requirements (TACCP & VACCP)	Auditor: Khamisha Williams	Audit Criteria: N/A	Auditees:
Audit Evidence:			
Dry Ingredient Storage Area, Wet Ingredient Storage area			
Evaluation:			
Access to raw material and ingredient storage areas are restricted to authorized employees and are locked. Keys must be signed out before access is granted to the storage areas.			
Effectiveness:			

### CONFORMITY REPORTS – FSSC ADDITIONAL REQUIREMENTS (TACCP & VACCP)

Audit of: FSSC Additional Requirements (TACCP & VACCP)	Auditor: Khamisha Williams	Audit Criteria: N/A	Auditees:
Audit Evidence:			
Label Room and Packaging Areas			
Evaluation:			
Labels and packaging materials are stored in there designated areas label room and packaging area. Areas are locked and an inventory is kept of all labels and packaging			

materials.

Effectiveness:

### CONFORMITY REPORTS – FSSC ADDITIONAL REQUIREMENTS (TACCP & VACCP)

Audit of: FSSC Additional Requirements (TACCP & VACCP)	Auditor: Khamisha Williams	Audit Criteria: N/A	Auditees:
Audit Evidence:			
Security Guard			
Evaluation:			
Employees and Contractors access to the facility is controlled during working hours. Employees enter the facility at the change room facility. Contractors enter the facility at the main entrance door and is escorted by the security guard.			
Effectiveness:			

### CONFORMITY REPORTS – FSSC ADDITIONAL REQUIREMENTS (TACCP & VACCP)

Audit of: FSSC Additional Requirements (TACCP & VACCP)	Auditor: Khamisha Williams	Audit Criteria: N/A	Auditees:
Audit Evidence:			
PRP/AR-1110:4.2.1, 4.3.1.8, 4.5.2.3			
Evaluation:			
CCTVs are located throughout and on the outside of the premises. They are monitored by the CEO, General Manager and the IT Specialist.			
Effectiveness:			

### OPPORTUNITY REPORT

Incident Identification Number: 000000.00001		
Opportunity Report #: 1	Auditor (s): Khamisha Williams	Date: August 24, 2022
Audit of : FSSC Additional Requirements (TACCP & VACCP)	Audit Criteria: N/A	
<p>Statement of Opportunity:</p> <p>There are two black tanks. One is not locked to prevent unauthorised access.</p> <p>Responsible Party: Dianna Tomlinson</p>		
Auditor Signature:		Signature:

<p align="center"><b>OPPORTUNITY REPORT</b></p> <p align="center">Incident Identification Number: 000000.00002</p>		
Opportunity Report #: 2	Auditor (s): Khamisha Williams	Date: August 24, 2022
Audit of : FSSC Additional Requirements (TACCP & VACCP)	Audit Criteria: N/A	
<p>Statement of Opportunity:</p> <p>Employees uniform shirts are colour coded. Processing employees wear burgundy shirt and bottling employees wear yellow shirt. One employee, Michael, in processing was wearing a purple shirt and Rodrick in Bottling was wearing a burgundy shirt.</p> <p>Responsible Party: Dianna Tomlinson</p>		
Auditor Signature:		Signature: