

eGov JAMAICA LIMITED

Full System Audit

Internal Audit Report

CONFORMITY REPORTS – BUSINESS PROCESS DESIGN AND RE-ENGINEERING (BA - BSS)

Audit of: Business Process Design and Re-engineering (BA - BSS)	Auditor: James Lattibeaudiere	Audit Criteria: Business Analysis SOP Ver 2.0	Auditees:
<p>Audit Evidence:</p> <p>Approach plan is used to define a BA's involvement in the activity, setting expectations and agreeing on deliverables for the activity/task. Effort estimate used to forecast cost & effort pursuing a course of action.</p>			
<p>Evaluation:</p> <p>Based on the evaluation of process step: Business analysis approach It was determined that the organization was Meeting the requirements of (Business Analysis SOP v2.0) And the relevant ISO 90001 -2015 standard based on: A. interview with requisite managers [X] and officers [] B. documented information retained by the department [X] Which is listed in the evidence column of the report.</p>			
<p>Effectiveness:</p>			

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Audit of: Business Process Design and Re-engineering (BA - BSS)	Auditor: James Lattibeaudiere	Audit Criteria: Business Analysis SOP Ver 2.0	Auditees:
<p>Audit Evidence:</p> <p>Elicitation activities seen within approach plan</p>			
<p>Evaluation:</p> <p>Based on the evaluation of process step: Elicitation It was determined that the organization was Meeting the requirements of (Business Analysis SOP v2.0) And the relevant ISO 90001 -2015 standard based on: A. interview with requisite managers [X] and officers [] B. documented information retained by the department [X] Which is listed in the evidence column of the report.</p>			
<p>Effectiveness:</p>			

CONFORMITY REPORTS – BUSINESS PROCESS DESIGN AND RE-ENGINEERING (BA - BSS)

Audit of: Business Process Design and Re-engineering (BA - BSS)	Auditor: James Lattibeaudiere	Audit Criteria: ISO 9001 2015 clause 7.2 & 7.3	Auditees:
Audit Evidence:			
SOP seen			
Evaluation:			
<p>Based on the evaluation of process step: Roles It was determined that the organization was Meeting the requirements of (Business Analysis SOP v2.0) And the relevant ISO 90001 -2015 standard based on: A. interview with requisite managers [X] and officers [] B. documented information retained by the department [X] Which is listed in the evidence column of the report.</p>			
Effectiveness:			

CONFORMITY REPORTS – BUSINESS PROCESS DESIGN AND RE-ENGINEERING (BA - BSS)

Audit of: Business Process Design and Re-engineering (BA - BSS)	Auditor: James Lattibeaudiere	Audit Criteria: Business Analysis SOP Ver 2.0	Auditees:
Audit Evidence:			
Document updated with revision history seen.			
Evaluation:			
<p>Based on the evaluation of process step: Business Analysis Standard Operating Procedures It was determined that the organization was Meeting the requirements of (Business Analysis SOP v2.0) And the relevant ISO 90001 -2015 standard based on: A. interview with requisite managers [X] and officers [] B. documented information retained by the department [X] Which is listed in the evidence column of the report.</p>			
Effectiveness:			

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Audit of: Business Process Design and Re-engineering (BA - BSS)	Auditor: James Lattibeaudiere	Audit Criteria: Business Analysis SOP Ver 2.0	Auditees:
<p>Audit Evidence:</p> <p>The SOP highlights activities done to retain accuracy and consistency of requirements. 5.18</p>			
<p>Evaluation:</p> <p>Based on the evaluation of process step: Manage requirement It was determined that the organization was Meeting the requirements of (Business Analysis SOP v2.0) And the relevant ISO 90001 -2015 standard based on: A. interview with requisite managers [X] and officers [] B. documented information retained by the department [X] Which is listed in the evidence column of the report.</p>			
<p>Effectiveness:</p>			

CONFORMITY REPORTS – BUSINESS PROCESS DESIGN AND RE-ENGINEERING (BA - BSS)

Audit of: Business Process Design and Re-engineering (BA - BSS)	Auditor: James Lattibeaudiere	Audit Criteria: Business Analysis SOP Ver 2.0	Auditees:
<p>Audit Evidence:</p> <p>Email - JCF Technical Support Process Flow with the NEC Process Incorporated</p>			
<p>Evaluation:</p> <p>Based on the evaluation of process step: Solution evaluation It was determined that the organization was Meeting the requirements of (Business Analysis SOP v2.0) And the relevant ISO 90001 -2015 standard based on: A. interview with requisite managers [X] and officers [] B. documented information retained by the department [X] Which is listed in the evidence column of the report.</p>			
<p>Effectiveness:</p>			

OPPORTUNITY REPORT		
Incident Identification Number: 000000.00001		
Opportunity Report #: 1	Auditor (s): James Lattibeaudiere	Date: June 22, 2022

Audit of : Business Process Design and Re- engineering (BA - BSS)	Audit Criteria: ISO 9001:2015 Clause 7.2 - Competency	
<p>Statement of Opportunity:</p> <p>Based on the evaluation of process step: Training It was determined that the organization was Meeting the requirements of (Business Analysis SOP v2.0) And the relevant ISO 90001 -2015 standard based on: A. interview with requisite managers [X] and officers [] B. documented information retained by the department [X] Which is listed in the evidence column of the report.</p> <p>Responsible Party: Shernette Barham</p>		
Auditor Signature:		Signature: