



February 15, 2018

MS. PERLAS VALLEZ / *MS. LILIAN MENDO*
School Head
Linangkob National High School
Kidapawan City

Dear Ms. Vallez:

In line with the Civil Service Commission's thrust to professionalize the bureaucracy, the Commission is set to conduct the Career Service Professional and Subprofessional Examination on **March 18, 2018**.

In view of the said examination, we enjoin the teachers whose names are appended herewith, to assist us in the conduct of the said examination.

On this note, we hereby request the services of the same teachers in the Examination. For this purpose, a briefing is slated on **March 14, 2018 (Wednesday)** at **1:00 in the afternoon (7 teachers)** in Mariposa Hall, Kidapawan City Pilot Elementary School (KCPES). We would like to encourage the listed teachers to be present and follow their scheduled briefing.

Finally, it is requested that the teachers named in the list ensure or otherwise confirm their attendance in advance. Last minute cancellations are not viewed favorably by the Commission.

Your support will go a long way in the success of the examination.

Thank you and best regards.

Very truly yours,


MA. JOSEFINA SEPTE-BUENBRAZO
Director II

Linangkob National High School

#	Names	Willing to serve the Career Service Examination on March 18, 2018 (Sunday)		Signature	Contact Number	If no, please write the name of replacement	Signature of the replacement	Contact Number
		YES	NO					
1	Alave, Avilyn							
2	Bullanday, Roberta							
3	Camarillo, Crisalie							
4	Paglala, Meriam							
5	Ratilla, Emilylyn							
6	Tedio, Marilyn							
7	Verzosa, Iris							