

ISP activity instructor name (s)

E-mail

Name of the ISP activity

Description of the ISP activity:

what will students learn (max. 1600 characters):

who can participate (pre-requisites / background if any)(max. 1600 characters):

why is this activity useful for students (max. 1600 characters):

estimated results (max. 1600 characters):

Total workload (short-term courses are preferable)
(in hours, for course participants)

Approximate budget (in broad strokes) (max. 1600 characters)

If your proposal is selected we will ask you to submit information on the following pages. However, if you can already fill out some fields, please do so.

Do you want the activity to be credit-bearing or non credit-bearing? Please note that only Faculty led activities can potentially be credit-bearing.

If credit-bearing, please indicate the number of credits

Credit-bearing

Non credit-bearing

Workload: # of contact hours

Workload: preferred # of contact hours (in class) per day

Workload: # of hours outside classroom (homework, etc.) max. 30% of Total Workload

Workload: total

Minimum # of participants in class

Maximum # of participants in class

Detailed syllabus of the ISP activity - Guide to the course, which should include the following information:

1) Course Plan (day-by-day teaching plan, the topics covered in this course and the approximate number of class hours devoted to each topic; needs to be specific and inclusive)*

* The following dates should be included into the Course Time-line:

- 1) Homework assessments dates.
- 2) Final assessment or project presentation date.
- 3) Course evaluation date (last date of the course by default).

2) Grading and Assessment Scheme*

* Please note, that you should include attendance into the "Assignments" section and give a "Pass" only if a student attended 80% of your course

3) Learning Resources

Preferred weeks for classes

Preferred time for classes

Anticipated needs: space needs (room set up, room capacity)*

*** In case you need Students' Masterskaya, please confirm the capacity with Vadim Tarasyuk, Educational Lab Engineer**

Anticipated needs: materials, stationary, etc.

Anticipated needs: software, IT equipment

Budget: detailed breakdown of expenses. Please provide links on the items in online shops if you can.

Any additional information you feel important to communicate