

Beiwe Research Platform: Survey Scheduling Release

New survey scheduling features are available on the new versions of the Beiwe app for both Android and iOS. These features include relative survey scheduling, absolute survey scheduling, and setting the time zone of a study.

Relative Survey

A survey that is sent out to patients at a time that is relative to a date and time set for the patient, which is known as an **intervention**. Surveys arrive at the designated date and time in the **designated study-wide time zone**.

1. Create an intervention
 - a. On the study's page, click interventions link under the surveys to navigate to the Interventions page.

Survey ID #flhtqtTTQsnY0iS7v5jgqLNK

Survey ID #X4Ats02Bd34ZHeremH2L7OiO

Create new survey

Audio Surveys

This study does not have any audio surveys.

Create new audio survey

Image Surveys

This study does not have any image surveys.

Create new image survey

Interventions

[View the Interventions for this study.](#)

- b. Create a new intervention by typing in a name and clicking “Add New Intervention”.
 - c. Back on the study page, the new intervention will appear as a column in the Participants section.

Edit which Interventions are on this study

Interventions	Edit Interventions	Remove Interventions
Intervention1	Edit Intervention	Remove Intervention

Add new Intervention

Intervention Name:

[+ Add New Intervention](#)

Participants

Show 10 entries

Search:

Creation Date	Patient ID	Phone registered	Phone OS	Intervention1	New_intervention
2021-01-14	k2ago5oh	Smartphone registered	IOS	2021-01-18	
2021-01-14	3hmnfiw	Smartphone registered	ANDROID	2021-01-18	
2021-01-14	voh3g9ol	No smartphone registered	unknown		
2021-01-14	x2crzbdc	Smartphone registered	ANDROID	2021-01-18	
2021-01-16	yppg116c	No smartphone registered	unknown		
2021-01-16	4q9f3rek	No smartphone registered	unknown		
2021-01-16	7yq6zcji	No smartphone registered	unknown		

- d. Click on each Patient ID to set the value of the intervention for each participant.

Participant k2ago5oh of Study HSPH_Ponarul_test_relative_survey_study_2

[HSPH_Ponarul_test_relative_survey_study_2](#) / Edit the attributes of participant k2ago5oh

[Go to Participant Dashboard](#)

[Reset password](#)

Phone Registered: [Un-Register Smartphone](#)

Phone OS: IOS

Interventions

Intervention1

New_intervention

Custom Fields

This study does not have any Custom Fields.

[Save Changes](#)

2. Create a new survey. On the survey page, navigate to the “Relative” tab. Create a timing for the absolute survey using the options on that tab, relative to the selected intervention. Options include “Day of”, “Days After” and “Days Before”.

Schedule

☐ **Show survey notification immediately** when the user downloads this survey. (Will also trigger this survey right after registration.)

Schedule type:

Weekly 0

Relative 0

Absolute 0

Relative schedules send surveys a specified number of days before or after an intervention date that is specific to each participant

Add new scheduled time followed by how many days before or after the intervention event (type numbers into the pop-up time picker):

09:00 PM  1  Days After  New_intervention  [+Add time](#)

Note: Scheduled events based on Relative schedules occur as soon as the trigger is in the past (usually within 5 minutes). Beiwe will not send for the date and time of the trigger.

Currently scheduled times:

1 day after New_intervention at 9:00 PM ✕

Absolute Survey

A survey that is sent out to patients at an exact date and time. Surveys arrive at the designated date and time in the **designated study-wide time zone**. If a patient registers after the date of the absolute survey, it will be delivered upon registration.

1. Create a new survey. On the survey page, navigate to the “Absolute” tab. Create a timing for the absolute survey using the options on that tab.

Schedule

☐ **Show survey notification immediately** when the user downloads this survey. (Will also trigger this survey right after registration.)

Schedule type:

Weekly 0

Relative 0

Absolute 0

Absolute schedules send out surveys to participants on a specified date

Add new scheduled time followed by the scheduled date (type numbers into the pop-up time picker):

09:00 PM  2021-01-19 [+Add time](#)

Note: Absolute schedules created with a time in the past will trigger immediately (usually within 5 minutes). Beiwe will not send survey notification date and time of the schedule.

Currently scheduled times

January 19, 2021 at 9:00 PM ✕

Set the time zone of a survey

Set the time zone for a survey, on which all surveys will be sent out. **Note:** It is important to set the time zone at the beginning of the study and do not change it after sending surveys to participants, as this will cause surveys to be reset.

1. Navigate to the survey page from the 'Manage Studies' tab. Scroll down until you see the option to set the time zone.
2. Select the time zone and click 'Update Timezone'.

App settings

Edit the types of data this study collects and the wording that study participants see in the app

Set Study Timezone

DO NOT CHANGE THE STUDY TIMEZONE AFTER YOU HAVE ALREADY SENT SURVEYS OUT TO PARTICIPANTS. If you change the Study Timezone, Beiwu will immediately resend all previously sent absolute-date and relative-date surveys.

Update Timezone

-5:00/-4:00 - America/New_York

Rename study

HSPH_Ponarul_Test Study

Update Name