

Modern workplace



IT Department

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 Course Management

✓ Course Description

Modern workplace

✓ Content

✓ Use Microsoft 365 across your work and devices ⓘ

Microsoft 365 and the power of the cloud make it easy for you to work in new and more productive ways, from anywhere, on any device.

- ☐ Stay connected
- ☐ Take and read notes
- ☐ Access your files on any device
- ☐ Develop impactful content
- ☐ Save time
- ☐ Express yourself freely with digital ink
- ☐ Bring your work to life with 3D

- ☐ Make your work and PC accessible
- ☐ Stay secure and private at work
- ☐ Confirmation

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▶ Start

✓ Use Microsoft 365 across your team ⓘ

How teams connect and exchange information is evolving. People expect to collaborate with teammates, wherever they are located.

- ☐ Create and organize teams
- ☐ Optimize team conversations
- ☐ Work together in Microsoft Teams
- ☐ Manage Meetings
- ☐ Collaborate on files
- ☐ Confirmation

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✓ Use Microsoft 365 across your organization ⓘ

Use Microsoft 365 across your organization

- ☐ Yammer: Your company's social network
- ☐ SharePoint: Your company's home base
- ☐ Microsoft Stream: Your company's video portal
- ☐ Confirmation

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Day in your digital life with Office 365 ⓘ

Discover new ways to simplify your workday with Office365

- ☐ Start your digital day
- ☐ Over morning coffee
- ☐ During your commute
- ☐ Meeting at the office
- ☐ Collaborating with colleagues
- ☐ Connecting across the company
- ☐ Protect yourself from Phishing
- ☐ Confirmation

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Information

★★★★★ 0 ratings

📖 e-Learning

🔄 Scenarios

📋 Modern workplace

👤 🇺🇸 IT Department

Enroll to course

Certificates



Complete the course to acquire the certificate