

# SADO ONOSE AIG

Web Developer & Digital Operations Specialist  
Port Harcourt, Rivers State, Nigeria  
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## PROFESSIONAL SUMMARY

Experienced Web Developer and Digital Operations Specialist with a strong background in building, managing, and maintaining secure websites, web portals, and administrative systems. Proven experience delivering corporate websites, postgraduate application portals, and payment-integrated platforms. Skilled in backend development, IT support, data management, and long-term system maintenance.

## CORE SKILLS

- Website & Web Portal Development (PHP, JavaScript, HTML, CSS)
- Payment Gateway Integration & Secure Transactions
- Admin Dashboards & Database Management (MySQL)
- IT Support, System Administration & Troubleshooting
- Website Maintenance, Security & Performance Optimization
- Documentation, Data Accuracy & Administrative Support

## PROFESSIONAL EXPERIENCE

### Web Developer & IT Support (Freelance) | 2020 – Present

- Designed, developed, and managed corporate and organizational websites for multiple clients.
- Built and maintained a postgraduate application portal with secure online payment integration for IPES, University of Port Harcourt.
- Delivered business websites for Xenoxis Global Resources, The Royal One House Social Club, and other Nigerian organizations.
- Provided ongoing website maintenance, security monitoring, troubleshooting, and client support.

### Administrative Officer / Tech Support | Jinkaku Security Limited (2017 – 2022)

- Managed the company website and supported online business operations.
- Provided technical support and resolved IT issues for staff and management.
- Developed payroll systems using Excel and maintained accurate digital documentation.

### Administrative Officer / Tech Support | ANNSSA Worldwide Solutions Ltd. (2014 – 2016)

- Designed and maintained the company website and digital records.
- Supported administrative operations, data management, and cloud backups.
- Provided staff training and technical assistance.

## SELECTED PROJECTS

- IPES, University of Port Harcourt – Postgraduate Application Portal (payment-enabled system)
- Xenoxis Global Resources – Corporate business website ([xenoxisglobalresources.com.ng](http://xenoxisglobalresources.com.ng))
- The Royal One House Social Club – Organizational website ([theroyalonehousesocialclub.org.ng](http://theroyalonehousesocialclub.org.ng))
- Association of Ogoni Doctors – Corporate website development and management
- Jinkaku Security Limited – Corporate website development

## **EDUCATION**

- Master of Public Health (MPH) – University of Port Harcourt (2024 – 2025)
- Postgraduate Diploma in Public Health – University of Port Harcourt (2023 – 2024)
- Postgraduate Diploma in Information Technology Management – Metropolitan School of Business & Management, UK (2020 – 2021)
- B.Sc. Industrial Chemistry – University of Port Harcourt (2004 – 2009)

## **CERTIFICATIONS**

- Google IT Support Professional
- Programming for Everybody – Python
- Monitoring & Evaluation in Global Health – University of Washington
- Health, Safety & Environment (HSE 1–3)