ONSLOW MEMORIAL HOSPITAL QUALITY OF CARE INFORMATION

•	to ensure quality of care for everyone, Own has a policy to resolve patient out a concerns.
*	Patients/representatives may relay their concerns/comments to any staff member verbally or in writing, whether an inpatient or outpatient.
*	Staff members are educated on contacting the appropriate personnel to assist with resolving a concern.
*	Concerns/comments that cannot be resolved on the spot will be resolved within a seven to thirty day time period.
*	Patients will be provided written follow up when indicated, to include the investigative process, results of the investigation, date of completion, and a hospital contact person.
*	Medicare beneficiaries may appeal the discharge as noted on "The Important Message from Medicare" form.
*	Please be aware that a patient's status (inpatient or outpatient) is subject to change while in the hospital. The patient/guardian will be made aware of the change, if it occurs.
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	Signature of Patient/Personal Representative Date



