

TITLE: REGISTRATION GUIDE

SUBTITLE: STEP BY STEP INSTRUCTIONS FOR OBTAINING A REGISTRATION NUMBER

Registrartion process Overview

Step 1: Meet the Eligibility Criteria

- Check of you meet the required qualifications and criteria for registration
- Ensure you have all the necessary that will listed below
 - Photocopy of Birth Certificate

Form B 2

CAUTION: Any person who (1) Falsifies or (2) uses a falsified certificate as true, knowing it to be false is liable to prosecution.

ORIGINAL

FEDERAL REPUBLIC OF NIGERIA
NATIONAL POPULATION COMMISSION
CERTIFICATE OF BIRTH No. 82/27/9994052

Issued under the Births and deaths, etc. (Compulsory Registration) Decree 59 of 1992

Registration Centre: DISTRICT HOSPITAL B

Town/Village: MAITAMA

LGA: ANLAC

State: FCT ABUJA

This is to certify that the birth, details of which have been registered on

22 Day 09 Month 2003 Year Entry No. II 2003/1892

1. Full Name: ANYASOR CHIDIEBERE
(Surname First) (in block letters)

2. Sex: MALE 3. Date of Birth: 18TH 09 2003
Day Month Year

4. Place of Birth: MAITAMA - ABUJA Town/Village

5. Full name of Father: ANYASOR EMMANUEL
(Surname First)

6. Full name of Mother: ANYASOR
(Surname First)

Place of Issue: MAITAMA HOSP

Date: 22/09/03

Name of Registrar: ANYAEGBUAM O

Signature of Registrar


- Photocopy of School Testimonial/Certificate

NASARAWA STATE MINISTRY OF EDUCATION HEADQUARTERS, LAFIA

ST. PETER'S COLLEGE, GARAKU

C/O P.O. Box 26, Keffi, Nasarawa State. Tel: 08035956205

School Leaving Testimonial Ad. No. SPC/014/015/075

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This is to certify that

Anyasor Corenlius Chidiebere

Has been a student of the above named school from 15th Day of September. 2017


to the 28th Day of November. 2020

During his school days he held the post of Nil

His Character was Satisfactory

Date issued 29th November. 2020

Rev. Fr. Marcellinus Sa'aondo
Principal





Most Revd. Dr. Mathew Ishaya Audu
Proprietor

- Photocopy of State of Origin documents


GOVERNMENT OF ABIA STATE OF NIGERIA
0668
Number ABSLO.ABJ.20.2020.4

ABIA HOUSE:
PLOT 979 1ST AVENUE,
OFF AHMADU BELLO WAY,
CADASTRAL ZONE AO
CENTRAL BUSINESS DISTRICT,
ABUJA
PMB 250, Garki Abuja

Certificate Of State Of Origin



This Certifies that ANYASOR CORNELIUS CHIDI
is from Umudidobia Village/Town in
ITU - WEST Autonomous Community in
UKWA - WEST Local Government Area of
Abia State of Nigeria.

**PERMANENT SECRETARY/LIAISON OFFICER**
NAME: ITEOGU CHIDINMA
DATE: 14 - 1 - 2021

'GOD'S OWN STATE.'
Not transferable

- Jamb Change of Institution Slip

JOINT ADMISSIONS AND MATRICULATION BOARD
National Headquarters, Guleja-Bwan Road, Bwan, P. M. B. 189, Garki Abuja, Nigeria.

Unified Tertiary Matriculation Examination (UTME 2020)
Change of Course/Institution Slip

Date of Last Change: Monday, January 25, 2021 Date Printed: Monday, January 25, 2021

Candidates Details

Name: Anyasor Cornelius Chidebere
Gender: Male
Date of Birth: September 18, 2003
State of Birth: Abia
LGA: Ukwa-West

Examination Details

Registration Number: 21500817AF
Examination Number: C42811110

Previous Choices of Institution/Course

First Choice of Institution/Course	Second Choice of Institution/Course
1st Choice Ebonyi State University, Abakaliki, Ebonyi State Course: Computer Science Faculty: Faculty: Sciences	3rd Choice Federal Polytechnic, Nasarawa, Nasarawa State Course: Architectural Technology
2nd Choice Enugu State University Of Science And Technology, Enugu, Enugu State Course: Quantity Surveying	4th Choice Aflon Digital Institute, Abuja, Fct Course: Digital Multimedia Technology


New Choices of Institution/Course

First Choice of Institution/Course	Second Choice of Institution/Course
1st Choice Cantas University, Amorji-Nike, Enugu, Enugu State Course: Computer Science Faculty: Sciences	3rd Choice Federal Polytechnic, Nasarawa, Nasarawa State Course: Architectural Technology
2nd Choice Enugu State University Of Science And Technology, Enugu, Enugu State Course: Quantity Surveying	4th Choice Aflon Digital Institute, Abuja, Fct Course: Digital Multimedia Technology

1. JAMB will only issue a candidate's authorized change of institution and course.
2. You are advised to re-print your result slip to contain all your choices properly substantiated.
3. You cannot use this slip for admission purposes.

REGISTRATION

- Photocopy of School admission letter

 **Caritas University**
Centre of Excellence

CAU/ADM/11

Our Ref:
Your Ref:

P. M. B. 01784 ENUGU,
AMORJI-NIKE, EMENE,
ENUGU STATE,
NIGERIA.
TEL: 080-63589115, 042-308921
Email: Caritasuni@yahoo.com.

Date: 29/1/2021

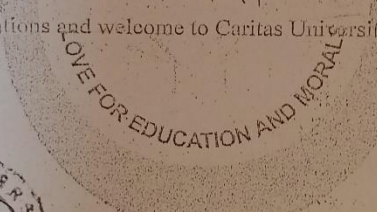
Dear AMASOR CORNELIUS CHIDIEBERE


RESULT OF THE SCREENING FOR ADMISSION INTO THE DEGREE PROGRAMME 2020/2021 ACADEMIC YEAR

With reference to your performance in the screening interview, I have the pleasure to inform you that you were successful in the Degree Programme of Caritas University in the Department of Cam. & Sc. With effect from the 2020/2021 academic year: (Primary/Supplementary Admission).

Accept our congratulations and welcome to Caritas University.


Yours faithfully,

 LOVE FOR EDUCATION AND MORAL


DIRECTOR OF ADMISSIONS
29/1/2021

- Photocopy of Neco/Weac/Gce Results:
These are an example of a photocopy of neco results but you can also use weac

FEDERAL REPUBLIC OF NIGERIA




NATIONAL EXAMINATIONS COUNCIL

SENIOR SCHOOL CERTIFICATE EXAMINATION (SSCE) RESULT

JUN/JUL 2020

ANYASOR CORNELIUS CHIDIEBERE <small>Candidate Name</small>	2003-09-18 <small>Date of Birth</small>
20000890HF <small>Registration Number</small>	2020 <small>Exam Year</small>
0360032 <small>Centre Number</small>	SSCE_INT <small>Exam Type</small>
ST. PETER'S COLLEGE, GARAKU <small>Center Name</small>	

S/N	SUBJECT	GRADE	REMARK
1	English Language	C4	CREDIT
2	Mathematics	C6	CREDIT
3	Civic Education	B3	GOOD
4	Biology	C5	CREDIT
5	Chemistry	C5	CREDIT
6	Physics	C5	CREDIT
	Geography	C4	CREDIT
8	Data Processing	B2	VERY GOOD
9	Christian Religious Studies	C4	CREDIT



© 2021 National Examinations Council (NECO)

Step 2: Fill out the Forms that is listed below of which will be provided to you by the admin officers in the admin building.

- Offer of the Provisional Admission into the Degree Programme of Session Academic year Form

ENUGU STATE

P.M.B. 01784, Enugu
Enugu State
Tel: 08063589115
Date: 5-2-2021

Our Ref: CAU/REG/S.008

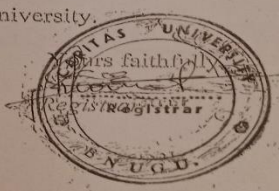
Dear: ANIVASOR CORNELIUS CHIDUBROW

OFFER OF PROVISIONAL ADMISSION INTO THE DEGREE PROGRAMME 2020/2021 ACADEMIC YEAR.

With reference to your 2020 JAMB examination and screening interview which you attended, I have the pleasure to inform you that you have been offered PROVISIONAL Admission into FOUR/FIVE year Degree Programme of Caritas University with effect from the 2020/2021 academic year in the Faculty of NATURAL SCIENCES

This offer is however subject to your-satisfying both the minimum entry and Departmental requirements for the proposed Course of Study.

- 1) ACCEPTANCE/REGISTRATION: Fee ₦ 50,000 per session
- 2) TUITION FEE: The Tuition fee is ₦ 20,000 per semester
- 3) LIBRARY FEE: The Library fee is ₦ 20,000 per semester
- 4) EQUIPMENT FEE: The Equipment fee is ₦ 20,000 per semester
- 5) OTHER FEES: Vide current approved fees schedule.
- 6) HOSTEL ACCOMMODATION: Living in the University campus is compulsory for all students.
- 7) BOOKS: The University is making arrangements with Publishers and Printers to bring books to the University Bookshop to be sold at moderate prices.
- 8) MEDICAL LAB TEST: The Medical test is compulsory for all students and must be done in the Caritas University Medical Centre.
- 9) MODE OF PAYMENTS: All payment must be done through the University bank located in the University Campus.
- 10) REGISTRATION & LECTURES: Registration has started and lectures commence on DEC. 2020 for the Degree Students.
- 11) Accept our congratulations and welcome to Caritas University.



➤ Acceptance of offer of Provision Admission Form

CARITAS UNIVERSITY, AMORJI-NIKE, ENUGU
P.M.B. 01784, ENUGU
ENUGU STATE

NAME: ANTHONY CORNELIUS CHINEBERE
ADDRESS: NO. 12 KOFORODIA STREET
ILUKE ZONE 2, ABUJA

Our Ref: CAU/ADMS/001
Date: 5/10/2021

The Registrar

ACCEPTANCE OF OFFER OF PROVISIONAL ADMISSION

Mr./Mrs./Miss: ANTHONY CORNELIUS CHINEBERE
Surname Other Names

I hereby accept the provisional offer of admission into CARITAS UNIVERSITY in the
Department of Computer Sciences under the
conditions stipulated in your letter of admission, Ref. No. CAU/REG/18-008 of
5-2-2021

I accept to abide by all existing regulations and those that the University will make from
time to time concerning fees, academic programmes and other matters.


I accept that, if at any time after admission, it is discovered that I do not possess any of the
qualifications or satisfy other conditions, including entry requirements, on which the offer
of admission was based, I will be required to withdraw from the University immediately.

I have paid the prescribed Tuition fees on CARITAS Official
Receipt No: 0070911 Date 27-1-2021
Name: ANTHONY CORNELIUS CHINEBERE
Signature: Anthony Chinebere Date 5/10/2021

➤ Student's Personal Data form "A" (To Be Completed In Triplicate) Form

P.M.B 01784, ENUGU
ENUGU STATE

STUDENT'S PERSONAL DATA FORM "A"
(TO BE COMPLETED IN TRIPLICATE)



UJEMOON

Our Ref: CAUREG/002

1. Name: Mr./Mrs./Miss: ANTASOR CORNELIUS CHINIBERI
(In Block Capitals) Surname
2. Sex: Male (3) Local Govt. Area: UKWA WEST Other Names
3. Date of Birth: 18th September, 2003
4. State of Origin: Abia State
5. Home Town: IRU WEST, NW UmuAHOBIA
6. Department: Computer Science
7. Programmes: (Marks, as appropriate)
8. Pre-Degree () TUPEB () Degree () Others specify ()
9. Faculty: NATURAL SCIENCES Reg. No: CS/2020/1079
10. Permanent (Home) Address: NO. 17 Koforodie Street, Wuse Zone 2, Abuja
11. Have you previously enrolled at Madonna or any other Institution? (Yes/No)
12. If yes, what was your Registration Number and course? CS/2020/1079
13. Why did you leave?
14. Have you changed course? (Yes/No)
15. If yes, state your former course:


SECTION B

16. Name of Sponsor: ANTASOR Emmanuel Ikeanyi
17. Address (Postal): P.O. Box 26, Kere, Kikonal 7 G.A. Nsamenang Street
18. Address (Permanent): NO. 17 Koforodie Street, Wuse Zone 2, Abuja
19. Name of Parents/ Guardian: ANTASOR Emmanuel Ikeanyi
20. Name and Address of person to be contacted in case of emergency: ANTASOR ISABELLA CHIGOLIS NO. 17 Koforodie Street, Wuse Zone 2, Abuja

➤ Students Personal Data Form “B” (To Be Completed in Tuplicate)

CARITAS UNIVERSITY, AMOJINI-NIKE
P.M.B 01784, ENUGU
ENUGU STATE


STUDENT'S PERSONAL DATA FORM "B"
(TO BE COMPLETED IN TRIPPLICATE)


QUEMOON

Our Ref: CAU/REG/004

1.	Name: Mr./Mrs./Miss:	ANTHONY CORNELIUS	CHINIERE
2.	Sex: M/F	(a) Date of Birth: 18th September	2003
3.	Home Town:	UMUNDRI	
4.	Local Govt. Area:	Ukwa West	
5.	State of Origin:	Abia State	
6.	Department:	Computer Science	
7.	Faculty:	NATURAL SCIENCES	
8.	Programme: (Title, as appropriate)		
9.	Exe-Degree ()	Degree ()	JUPER ()
10.	Registration Number:	CS/2020/1079	
11.	Hostel Address:	Room 25 John Venn	
12.	Students' Telephone Number:	0708-49613	
13.	Parents/ Guardian's Telephone Number:	08072329220	

➤ An Undertaking for Good Conduct and Payment Of Fees Form


CARITAS UNIVERSITY
AMORI-NIKE, ENUGU

Ref: CAU/REG/S.001

AN UNDERTAKING FOR GOOD CONDUCT AND PAYMENT OF FEES

I, the undersigned, gratefully appreciate the acceptance of my child/ward into CARITAS UNIVERSITY, ENUGU. I promise to educate and advise my ward against involvement in secret cult activities or disorderly behaviours, taking part in any form of demonstration within the University, inciting other students against the University, participating in illicit drugs or examination malpractice, and any other form of bad conduct.

At any time my ward/child is found participating, inciting, aiding or abetting secret cult activities or any form of malpractice, the University Authority is free to deal with him/her in accordance with the University's regulations, and I will accept the decision as final.

I also undertake to complete my child/ward's school fees before the commencement of examinations in any semester, failing which I accept that he/she shall be denied the opportunity of writing the examinations.

Student's Name: ANASOR CORNELIUS CHINEBERE

Reg. No.: CS/2020/1079

Student's Signature: [Signature] Date: 54/02/2021

Parent/Guardian

Name: Mrs and Mrs Anasor

Address: NO. 17 KOFER MIA STREET, HUSE ZONE 2

Telephone: 08022357270 Signature: [Signature]

Date: 54/02/2021

➤ **Submit The Forms Indicated According to the following Format in a file to the Admin officers in the Admin Block**

- Offer of the Provisional Admission into the Degree Programme of Session Academic year Form
- Acceptance of offer of Provision Admission Form
- Student's Personal Data form "A" (To Be Completed In Triplicate) Form
- Students Personal Data Form "B" (To Be Completed in Triplicate)
- An Undertaking for Good Conduct and Payment Of Fees Form
- Photocopy of Neco/Weac/Gce Results:
- Jamb Change of Institution Slip
- Photocopy of Birth Certificate
- Photocopy of School Testimonial/Certificate
- Photocopy of State of Origin documents
- School fee Receipts
- Photocopy of School admission letter