

# UN Staff Thrift and Credit Society

UNDP, UN HOUSE, ABUJA

## APPLICATION FOR LOAN – MEMBERS

FORM UNSTCS NO. 003

### PERSONAL DATA:

Applicant's Name: ..... Sign: ..... Date: .....  
Permanent Home: .....  
Official Address: .....  
Phone Number(s) (if any): Home/Mobile: ..... Office: .....  
Next of Kin (as per my Designation of Beneficiary): Mr/Mrs: .....  
Address: ..... Phone (if any) .....

I hereby apply for a loan of ₦ ..... for a period of ..... months to be repaid in .....  
monthly installments of ₦ ..... (in words) .....  
..... including interest at the rate of 5% per annum.

Therefore, I authorize the Society to deduct from my monthly salary the monthly installment as per the Loan  
Schedule along with my monthly savings of ₦ ..... till the liquidation/termination of this loan facility.

Purpose of Loan .....

Name of Guarantors:

(Guarantors shall not be liable to the applicant's loan except to the extent to which such obligations are not  
made good from the applicant's entitlements)

Name of Guarantor ..... Title ..... Sign .....

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*(I certify that I am not indebted to any other credit society, bank or loan agency except as herein stated and  
the statement herein is made for the purpose of obtaining the loan and are true to the best of my knowledge.)*

*Source of Repayment in case of resignation, death, dismissal, separation or any other circumstance which  
would ordinarily impede recovery: My terminal benefits & personal Estate. Signature:.....*

### PERSONNEL INFORMATION

Staff's Title: ..... Type of Contract ..... Expiry Date .....

Monthly Salary ₦ ..... Certified by HRU Officer ..... Date: .....

### RECOMMENDATION BY THE LOANS VETTING COMMITTEE

MEMBER'S SAVINGS BALANCE: ₦ .....

Amount requested for ₦ ..... Amount Approved ₦ .....

On this ..... day of ..... 20 . We (the undersigned) have considered and recommended the loan  
request for ₦ ..... (in words) .....

Signature/Date: .....

Name: .....

Approved by the President: ..... Date: .....