

# **Hardware documentation Guide**

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# Table of contents

<b>A guide to open source hardware projects documentation</b>	<b>7</b>
Background . . . . .	7
Rational . . . . .	8
Guide organisation . . . . .	8
Navigating the book . . . . .	9
Technicality . . . . .	9
Guide version: 1.0 . . . . .	9
FAQ . . . . .	10
<b>I Steps</b>	<b>11</b>
<b>1 Development stages</b>	<b>12</b>
1.1 From prototype, to demonstrator and market ready product . . . . .	12
Document when you already have a prototype . . . . .	12
1.2 Step 1 Ideation . . . . .	13
Ideation . . . . .	13
Checklist ideation . . . . .	13
1.3 Step 2 Specification, Needs analysis . . . . .	14
Needs and ecosystem analysis . . . . .	14
Checklist specifications . . . . .	14
1.4 Step 3: Concept development . . . . .	15
Concept development . . . . .	15
FBS design methodology . . . . .	15
Checklist concept development . . . . .	15
1.5 Step 4: product development and prototyping . . . . .	16
Prototyping . . . . .	16
Checklist 4a: preparations . . . . .	16
Checklist 4b: iteration of design . . . . .	17
1.6 Step 5: replicator step . . . . .	18
Replication and maturation . . . . .	18
Checklist replication . . . . .	18

<b>II    Readme as a first entry door</b>	<b>19</b>
<b>2    Readme as entry door</b>	<b>20</b>
2.1 Vision and motivation . . . . .	20
2.2 hardware summary overview . . . . .	21
2.3 Standard compliance . . . . .	22
2.4 Outputs: Products and data . . . . .	22
2.5 Validation . . . . .	23
2.6 Education resources . . . . .	23
2.7 Cite this project . . . . .	23
2.8 scientific publication . . . . .	24
2.9 Problem description . . . . .	25
2.10 dependencies . . . . .	25
2.11 Software used for development . . . . .	26
2.12 Roadmap . . . . .	26
2.13 Project history summary . . . . .	27
2.14 Future work . . . . .	27
2.15 Community, List of team members and contributors . . . . .	28
2.16 Who could contribute . . . . .	28
2.17 Communication channel, how to contribute . . . . .	28
2.18 License and rights . . . . .	29
2.19 Sponsors and funding . . . . .	30
2.20 Future funding opportunities . . . . .	30
2.21 Administrative information . . . . .	30
2.22 Ethics statement . . . . .	30
2.23 Competing interest . . . . .	31
2.24 Institutional Review Board Statement . . . . .	31
2.25 Documentation structure . . . . .	31
2.26 Conclusions . . . . .	32
2.27 Discussions . . . . .	32
<b>III    Community</b>	<b>33</b>
<b>3    Community building</b>	<b>34</b>
3.1 Community - work culture . . . . .	34
3.2 Community - Guidelines . . . . .	35
3.3 Community – Code of conduct . . . . .	36
3.4 Community - Governance . . . . .	37

<b>IV Product development and use analysis</b>	<b>38</b>
<b>4 Product development</b>	<b>39</b>
4.1 Requirements . . . . .	39
4.2 Constrains . . . . .	40
4.3 Capabilities . . . . .	40
4.4 Foreseen cost (money and time) . . . . .	41
4.5 Similar projects . . . . .	42
4.6 Use cases and application . . . . .	42
4.7 Reuse possibilities . . . . .	42
4.8 Diverse actors and ecosystem . . . . .	42
4.9 User analysis: target groups . . . . .	43
4.10 User analysis: External interfaces . . . . .	44
4.11 User analysis - Skills needed to use . . . . .	45
<b>V FBS models</b>	<b>46</b>
<b>5 FBS modeling</b>	<b>47</b>
5.1 FBS modeling Overview . . . . .	47
5.2 How to document models . . . . .	47
Functional tree . . . . .	47
Functional graph . . . . .	48
5.3 Functional model . . . . .	49
Why should you define functional model? . . . . .	49
How to document a functional model? . . . . .	50
5.4 Behavioral model . . . . .	51
Why should you define behavioral model? . . . . .	51
How to document a behavioral model? . . . . .	51
Examples . . . . .	52
5.5 Structural model . . . . .	53
Why should you define structural model? . . . . .	54
How should you define structural model? . . . . .	54
5.6 Mechanical architecture . . . . .	55
5.7 Software and Firmware architecture . . . . .	55
Software and Firmware details . . . . .	56
Documentation of different parts of software . . . . .	56
5.8 Electrical architecture . . . . .	56
5.9 Product design and CAD files . . . . .	58
CAD for electronics, PCB design . . . . .	58
CAD for structure models . . . . .	58
Editable file format . . . . .	59

<b>VI Product build</b>	<b>60</b>
<b>6 Hardware production</b>	<b>61</b>
6.1 Generalities . . . . .	61
6.2 Relation to structural modeling . . . . .	61
6.3 Production instructions . . . . .	62
6.4 Modularisation . . . . .	62
6.5 Helping workflow and software . . . . .	63
6.6 Product Build: Bill of material . . . . .	64
6.7 Product build - material characteristics . . . . .	64
6.8 Product Build: Electrical design . . . . .	66
6.9 Product build - Firmware/Software . . . . .	66
6.10 Product Build: Manufacturing safety skills, and tools . . . . .	67
Manufacturing safety . . . . .	67
Manufacturing skills . . . . .	67
Product build: Manufacturing tool . . . . .	68
Type of machines . . . . .	68
6.11 Product build: Manufacturing sequence . . . . .	69
What does include the documentation of manufacturing sequences and instructions? . . . . .	69
Example of parameters . . . . .	70
6.12 Product Build: Assembly safety, skills and tools . . . . .	72
Example of skills and machines: . . . . .	72
Assembly Safety instruction . . . . .	73
6.13 Product Build: Assembly sequence . . . . .	73
Part list . . . . .	73
Sequence . . . . .	74
Notes . . . . .	74
6.14 Product Build: Disassembly instruction . . . . .	74
<b>VII Project history</b>	<b>75</b>
<b>7 Project history</b>	<b>76</b>
7.1 Changelog . . . . .	76
7.2 Release notes . . . . .	77
7.3 Design choices . . . . .	77
<b>VIII User guides</b>	<b>78</b>
<b>8 Guide for Users</b>	<b>79</b>
8.1 What is the user guide? . . . . .	79

8.2	How to create a user guide ? . . . . .	79
8.3	Overview of the hardware for users . . . . .	80
8.4	User Guides : Safety information . . . . .	81
8.5	Operation instructions . . . . .	81
	User Guides: Calibration instructions . . . . .	82
8.6	User guides: Environmental management . . . . .	82
8.7	User Guides: Troubleshooting . . . . .	83
	Testing instructions . . . . .	83
	Troubleshooting . . . . .	83
8.8	Maintenance . . . . .	83
	Maintenance instructions . . . . .	84
	Maintenance schedules . . . . .	84
	Component lifespan . . . . .	85
8.9	User Guides : Repair . . . . .	85
	Identifying the defective components . . . . .	85
	Repairing the defective components . . . . .	85
	User Guides: Replacing equipment components . . . . .	86
8.10	Disposal instructions . . . . .	86
	Template of disposal instruction . . . . .	87
	Classing elements . . . . .	87
	Types of disposal: . . . . .	88
	Environmental assessment . . . . .	88
<b>9</b>	<b>Sources</b>	<b>89</b>
9.1	Open next work . . . . .	89
9.2	OSH-dir-std work . . . . .	89
9.3	Journal of open hardware . . . . .	89
9.4	Journal hardwareX . . . . .	89
9.5	Turing way book . . . . .	90

# A guide to open source hardware projects documentation

## Background

After analyzing open source hardware documentation and existing templates (see below and Chapter 9), we are convinced that (1) documentation should grow with the different phases of a project and (2) the documentation should not restrict itself to the technical documentation necessary to reproduce the hardware, but should have a larger scope: the goal is not only to make the hardware (re-)producible, but to facilitate collaborative work in the development of the hardware (see Fig below).

All:

Project documentation require for efficient and inclusive collaboration

Black square:  
Technical documentation

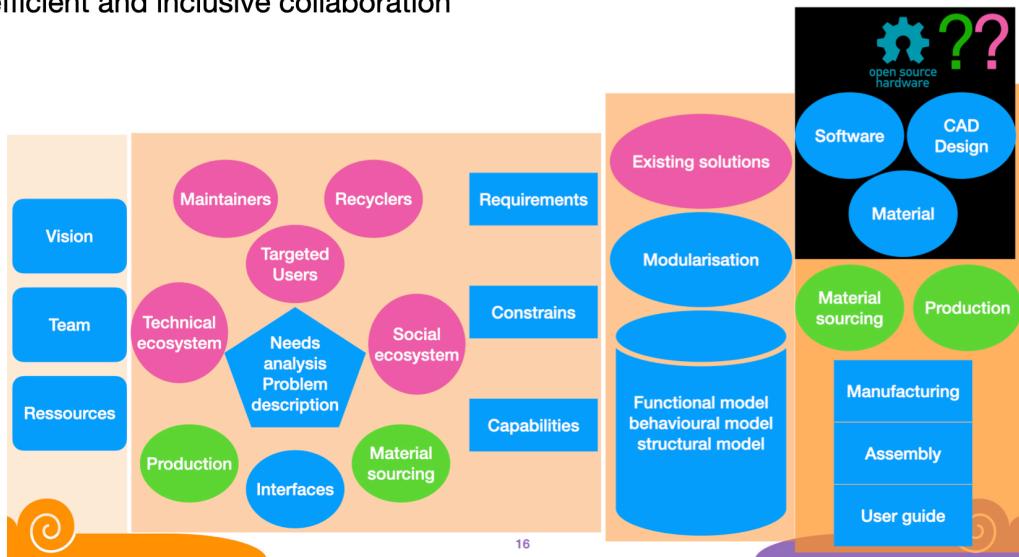


Figure 1: Hardware project documentation is diverse, it grows with project development (depicted by orange boxes from left to right: ideation, specification, concept development, prototyping), and go beyond the technical documentation (black box)

Accordingly, we created both a [template for hardware project](#) including different folders and files, and this guide. We hope to facilitate the creation of hardware project documentation with these two tools.

## Rational

Open source hardware projects documentation can be divided in at least two activities: documenting the product (manufacturing, assembly, use, maintenance and so on.) and documenting the process (project vision, collaborators, how to collaborate, design process). This distinction can also be linked with the five OSHWA defined freedom for OSH: study, modify being mostly related to the process; make, distribute, and sell being mostly related to the product.

On the other hand, an hardware project goes through several development steps, each of them deserving some specific documentation. In the ideation phase, one should define the project vision and find collaborators. In the needs analysis phase, the team is documenting their research on the definition of requirements and on the related existing projects. In the concept phase, the team is describing some implementation possibilities. In the prototyping phase, the team is iteratively designing a prototype, the product documentation is starting now, while the process documentation may be expanded as new collaborators comes in. In the replicator phase, the prototype is moved to a market-ready product, and the documentation aimed at users and producers of hardware will become more important.

## Guide organisation

The guide starts with a description of the steps, with a checklist of information to add at each step. This corresponds to the elements of the template in its “incremental template” form. In the checklist, each element is linked to the corresponding sub-chapters of the guide that explain what that element is.

The book chapters and subchapters follows the order of the “full template”, which correspond to all elements one may include in an advanced project: readme file, community folder, project history folder, conceptualisation and specification folder, hardware design folder, and user guides folder). Some elements of the guide are not in the template, because the elements should best be organised via a different repository and linked in the readme (software, data, educational resources)

Because we expect most project to see this template when already having a prototype, we added a special chapter on starting documentation at this stage (Section [1.1](#)).

## **Navigating the book**

On the web version, a first table of content of chapters is found on the left bar. Once a chapter is chosen, a table of content of that chapter is available on the right bar. One can also search for specific terms.

## **Technicality**

This is a quarto book, each element has its own quarto/markdown file and a specific code merge them together to create chapters. See the [Git repository](#) to modify this book.

Online version of the book:

URL: <https://open-make.github.io/Hardware-template-guide/>



Cite this book via its zenodo archive:

## **Guide version: 1.0**

This is the first stable version of the guide, based mostly on the theoretical framework developed inside the Open.Make project by the authors. It was checked for consistency between

steps and chapters but was not yet tested outside the authors projects and any feedback is very welcome !

## FAQ

### 1. How iterative is the process ?

- At each step, the whole content may be modified. Especially, the analysis of “Similar projects” coming in step 3, and the prototyping (step 4) are often giving new ideas and refining use cases. The vision may change when new team members enter the project, independently of the development stage.

### 2. What is the minimal documentation? My project is tiny.

- The size of the project is not really affecting the number of elements that are important, it will affect the size of each element, though.
- While you may tend to skip the community aspects of the documentation, we think these are important aspects of the development process, unless you really want to do it alone.

### 3. Why is the technical documentation description so small?

- Technical documentation will be very different depending on the hardware created, we only gave general hints in this guide. As a rule of thumb, developing a hardware collaboratively with at least one other human will help you define how to organise the technical documentation.

### 4. When should I start documenting?

- As soon as possible. This template allows you to start documenting your project at the ideation phase. While it might seem too early, it is useful when you want to present your ideas to collect feedback or even find collaborators. This allows to make clearer what are the important aspects of your idea, and can start interesting discussions.

**Part I**

**Steps**

# 1 Development stages

The documentation will grow with your project. Usually, an hardware project follows different stages of development, which may be seen as particular milestones where the team check that they gathered enough information and documented their process, before going to the next stage.

The guide propose 5 stages of developement: - ideation - specification (needs analysis) - concept development - prototyping - replication phase

## 1.1 From prototype, to demonstrator and market ready product

When some ideas to address a particular need are tested, the process is called prototyping. After many iterations and testing, a prototype will be selected for further development. The design that solves the needs but is not yet complete nor ready to be replicated (usually because some parts are not well documented or requires a lot of manual adjustments) is called a demonstrator. When the design and documentation are polished and are ready to be used by hardware producers, the hardware is usually labeled as a market-ready product.

### Document when you already have a prototype

We expect some (or even most) readers will come to this documentation template when they actually already have a prototype, and are mostly interested in the documentation of the technical parts of the project (mostly what will be in the 04\_hw folder). Most of the advantages of documenting the project exhaustively will then be obsolete, and authors may want to restrict the document to its essentials.

As explained in the FAQ though, all elements may be important and we encourage everyone to go through each steps (even rapidly), making short description of what they had in mind when developing the project so far. These descriptions may be shorter than what you would have written if done earlier, but it may be important to ask these different questions, even when the project seems quite advanced. So, our advice is to look at the checklists of each step also when you have a prototype. You may want to use the provided template “Full\_Project\_prototype”, going rapidly through it to get to some documentation done fast.

*There are different degrees for how open an OSH project can be, but every step in this direction is welcome and an opportunity to contribute to better research and open new career paths.*

The process may help you to refine the scope of your project, potentially help you find your users and facilitate discussions with other contributors or investors.

## 1.2 Step 1 Ideation

### Ideation

At this step, you want to share your idea, usually with a small number of people, and want to “test the water”.

### Checklist ideation

This should all be included in the readme file:

- General information
  - name of the project
  - development stage: idea generation
  - type of hardware, subject area*
  - License(s)** Section 2.18
  - FOR WHO IS MADE THIS DOCUMENT Chapter 3
  - short problem description Section 2.9
- vision and motivations Section 2.1
- Contributions
  - List of team members / contributors Section 2.15
  - skills required, who could contribute (at this point) Section 2.16
  - contact point information / communication channel and tools used for communication (this can also be one email address) Section 2.17
- Funding information
  - List of Sponsors and funding Section 2.19
  - List of putative funding opportunities Section 2.20

## 1.3 Step 2 Specification, Needs analysis

### Needs and ecosystem analysis

Using a open source hardware canva to analyse the project may be useful at this point (defining users, contributors, communication channels, resources required).

A lot of the user analysis and the problem description part aims at the definition of the constraints and requirements for the hardware which is included in the product development part of the documentation.

It may also be time to work on community engagement.

### Checklist specifications

- Complete the readme file
  - development stage: needs analysis
  - ethics statement (human/animal use or Informed Consent Statement)* Section [2.22](#)
  - competing interest* Section [2.23](#)
  - future work (Section [2.14](#)), roadmap (Section [2.12](#))
  - Project history summary* Section [2.13](#)
  - longer problem description Section [2.9](#)
  - Documentation structure Section [2.25](#)
- Contributions
  - Contribution guidelines Section [3.2](#)
  - work culture that you want to promote Section [3.1](#)
  - Code of conduct Section [3.3](#)
  - Governance Section [3.4](#)
- User analysis (this can be a personas analysis)
  - Ecosystem analysis (**stakeholder**) Section [4.8](#)
  - target groups (who will use the product) Section [4.9](#)
  - External interfaces (how will they use the product) Section [4.10](#)
  - skills needed to use Section [4.11](#)
- Product development
  - requirements Section [4.1](#)
  - constrains Section [4.2](#)
  - capability Section [4.3](#)
- History
  - changes log* Section [7.1](#)

## 1.4 Step 3: Concept development

### Concept development

After having an idea and defining the problems, now is time to look at putative solution. This step aims at researching the technology that will be best adapted to fulfill the requirement and constraints.

If possible, one should try to define the **Modular architecture** of the hardware, which describes **architecture of functions and instructions of the product**.

An important part of this step is the research of similar project. You may end up joining an existing community and extending (adding a new module) or adapting an (or combining several) existing open hardware solutions.

Usually, this step ends with a redefinition of the needs and vision, and the three first steps often are iteratively determined until a concept is chosen for the first prototype.

Durability and repairability constraints should be included at this point of the design. While this will be mostly documented in step 5 with repair and disassembly instructions, these concepts should be incorporated early in the design.

### FBS design methodology

The concept phase is the main design phase of the hardware. While in practice, it is often made in parallel to the prototyping, larger project should invest some time at this step, and the use of the Function-Behaviour-Structure (FBS) design approach will facilitate future co-design (see Chapter 5):

- **Function (F)** stands for “**what the object is for**”.
- **Behaviour (B)** stands for “**what the object does**”.
- **Structure (S)** stands for “**what the object consists of**”.

### Checklist concept development

- Complete the readme file
  - development stage: concept development
  - dependencies Section 2.10
  - conclusions Section 2.26
  - software used for development Section 2.11
  - hardware summary overview Section 2.2
- History

- release note Section 7.2
- design\_choices Section 7.3
- update change log Section 7.1
- Product development
  - update hardwareoverview
    - application, use cases Section 4.6
    - \*reuse potential @\*sec-reuse-possibilities
    - main architectural structure @sec-structural-model
    - \*foreseen cost + time cost @\*sec-foreseen-cost
  - functional model Section 5.3
  - Behavioral model Section 5.4
  - Similar projects Section 4.5

## 1.5 Step 4: product development and prototyping

### Prototyping

Here the work on the design starts! Continuous documentation of choice made, successes and failures are welcome, so this step has an iterative components: with every development can come specific documentation.

In addition, the documentation may need to be performed for different parts (or modules) of the hardware.

Importantly, the Product design, manufacturing and assembling instruction may be organised using different strategies. Some projects may write simple text files like the rest of the documentation; other projects may use Gitbuilding to write the assembly instruction, and deriving the bill of material from it; other projects may derive assembly instructions from their CAD files.

This step is also divided in two: a preparatory phase defining the main components and an iterative phase which can change with the different version of the hardware.

It is advised to read the introductory chapters on hardware production Chapter 6, including information on modularisation of the hardware Section 6.4.

### Checklist 4a: preparations

- Complete the readme file
  - development stage: prototyping

- Standard compliance Section [2.3](#)
- Product outputs (if relevant: data outputs) Section [2.4](#)
- Citing information Section [2.7](#)
- Product development
  - Structural architecture
    - Mechanical architecture Section [5.6](#)
    - Software/firmware architecture Section [5.7](#)
    - Electrical design architecture Section [5.8](#)

#### **Checklist 4b: iteration of design**

- Complete the readme file
  - Update Documentation structure
  - Dependencies
- Product design (for each part/module)
  - Bill of material Section [6.6](#)
  - material characteristics Section [6.7](#)
  - electrical design Section [6.8](#)
  - Software: Documentation of different parts Section [6.9](#)
  - Product design and CAD files Section [5.9](#)
- Manufacturing instructions
  - Manufacturing safety, skills and tools Section [6.10](#)
  - Manufacturing sequences and instruction Section [6.11](#)
- Assembly instructions
  - assembly skills and tools Section [6.12](#)
  - Safety information Section [6.12](#)
  - Assembly sequence and instruction Section [6.13](#)
- User guide
  - Safety information Section [8.4](#)
  - overview of the hardware Section [8.3](#)
  - Operation instructions Section [8.5](#)
    - Calibration instructions Section [8.5](#)
  - Testing instructions and troubleshooting Section [8.7](#)
  - basic maintenance + schedule Section [8.8](#)
- History

- update changelog/release note
- update design choice history

## 1.6 Step 5: replicator step

### Replication and maturation

Here the prototype is mature enough that it should be replicated in different places. While most of the work was already present at step 4, here we go into more quality and details.

### Checklist replication

- Complete the readme file
  - development stage: replication ready
  - scientific publication Section [2.8](#)
  - education resources Section [2.6](#)
  - Institutional Review Board Statement Section [2.24](#)
  - discussions Section [2.27](#)
  - validation Section [2.5](#)
  - cost
- Assembly instructions
  - disassembly instructions Section [6.14](#)
- Product design
  - component lifespan Section [8.8](#)
- User guide
  - Environmental management Section [8.6](#)
  - Maintenance Section [8.8](#)
    - Instructions Section [8.8](#)
    - Schedules Section [8.8](#)
    - Summary component lifetime or links Section [8.8](#)
- Repair Section [8.9](#)
  - Identifying the defective components Section [8.9](#)
  - Repairing the defective components Section [8.9](#)
  - Replacing equipment components Section [8.9](#)
- Disposal instructions

## **Part II**

# **Readme as a first entry door**

## 2 Readme as entry door

Think about your audience when writing OSH documentation. Indeed, your project might be reused by people with different skills, roles, objectives, and socio-economic and cultural environments. Because of this it can be useful to create a list of skills that are required to build (manufacture Section 6.10, and assemble Section 6.12) or use the hardware (Section 4.11). Someone trying to build it from scratch, for example, will require specific set of prior knowledge, skills, and tools. A different set is needed to perform maintenance tasks. An end user operating the assembled project might require an entirely distinct skillset (and documentation).

### 2.1 Vision and motivation

The vision provides details about the project ultimate goal, its specificity and main objectives, it answers the question:

What, for whom and why do we have this project ?

It serves to give meaning to the whole endeavor and is a representation of what we want to achieve. It may also present the problem the project aims at solving.

It addresses the question: Why are you starting this project?

Examples:

OpenFlexure (<https://openflexure.org>)

The OpenFlexure project makes high precision mechanical positioning available to anyone with a 3D printer - for use in microscopes, micromanipulators, and more.

Pedal-powered toolkit for fablab (<https://codeberg.org/openmakeXlowtech/PedalPoweredMachine-4fablab>)

This projects aims at providing fablabs and makerspaces with pedal powered toolkit, in order to open discussions around the principles of [low technologies](#): especially questioning needs (do we need the object), and designing while recognizing the ecological impact (choice of material, improving durability and repairability).

One single pedal “motor” will be connected with several tools usually requiring a rotating motor (sewing machine, saw, ...). The main goal is to question the

use of electrical power and show the simplicity of the tool in fablabs. The multi-functionality is important for the concept of sufficiency (less resources for a similar output). An additional goal may be to enhance collaborative work (one need two people to use the tools).

We think this may also help solves the problem of “building fancy but useless objects” we sometimes see in fablabs, when objects are build to show one’s skill and the possibilities of the machines, but they do not answer any needs.

### BCN3D

The project BCN3D Moveo is motivated by the high cost of the materials that undergraduate students must use for learning how to engineer mechatronics systems.

---

### Sources

Section 9.1, Section 9.5

## 2.2 hardware summary overview

This part is meant to give an overview of the hardware, more detailed description should be given in the 03\_product\_dvt/hardware\_overview.md file.

Give an overview of the hardware, what it does, how it was produced, and, if relevant, the research for which it has been used. Write as much as possible for a general audience. That is, explain what the project is and what it is for, before you get into the technical details. Describe how the hardware was implemented/created, with relevant details of the architecture and design, including general materials. You may also describe any variants and associated implementation differences.

A schema, a picture or a video may be added here.

Example:

The project [BCN3D Moveo](#) is an open source robotic arm that everyone should be able to replicate - with or without modification - at home without the need for highly technical knowledge and expensive materials. The robotic arm will support several of the existing training itineraries: mechanical design, automation, industrial programming, etc.

Pedal powered machine: <https://codeberg.org/openmakeXlowtech/PedalPoweredMachine-4fablab> : photo + “size: about 700x1000 mm, table is 1100 mm high.”

---

## Sources

Section 9.1, Section 9.3, Section 9.5

## 2.3 Standard compliance

Please indicate if the hardware is compliant with standards (DIN, ISO, ...).

You may also indicate why it is not, if relevant.

example

The stairs are compliant with DIN 18065:2011-06

## 2.4 Outputs: Products and data

This section define the product or data produced by the hardware.

It may describes examples of applications of the hardware. This should include some evidence of output, like data produced by the use of the device or a picture of other types of results.

It may also present or link to a standard data structure used, or involve the explanation of the data structure used.

One may link to other repositories or add data directly in the hardware documentation, as an extra folder.

example

Data obtained with the plastic scanner can be found at <https://github.com/Plastic-Scanner/Data>

<https://docs.smartcitizen.me>: hardware documentation and data obtained are linked at the same level in the main documentation homepage.

---

## Sources

Section 9.3

## 2.5 Validation

How do you know the hardware works ?

Elaborate how the hardware technically/methodologically advances the state-of-the-art, including references to relevant research articles and online references.

This may be important for future development, as new validation cycles would probably build on this documentation. Indicate any software/code used for validation of the design.

---

### Sources

Section 9.3

## 2.6 Education resources

Indicate and link to any resources for educating the users on why/how to use the hardware. The form of these resources may be online courses, videos, or in presence workshop, to name a few.

example:

<https://docs.smartcitizen.me>: hardware documentation and education resources are linked at the same level in the main documentation homepage.

## 2.7 Cite this project

It is good practice to treat hardware citation similarly to other research outputs. The use of archives that can assign persistent identifiers (like a DOI) can help to guarantee specific versions/releases of the hardware project available over the long term. Though within the open hardware community this is not the practice, it would be beneficial to adopt going forward. For research to be reproducible, long term archiving through a platform that is dedicated to it would be necessary.

Zenodo is a good example of the type of archive that can issue a persistent identifier and provide a good citation metadata, if authors are set correctly. The use of a Citation.cff file may be recommended. You may refer to the Turing way book for more information: <https://book.the-turing-way.org/communication/citable>

Example (fictive)

Please cite this project by citing the article: Ho, I., Kumar, A. H., & Harris, D. M. 2022. Reconfigurable Mechanical Vibrations Laboratory Kit. *Journal of Open Hardware*, 6(1): 4, pp. 1–11. DOI: <https://doi.org/10.5334/joh.40>

Please cite this hardware as TUM Magnetic fields, & Bernhard Gleich. (2023). TUMMFE/Hardware: Hardware Release (Version 1). Zenodo. <https://doi.org/10.5281/zenodo.10006096>

Citing White Rabbit J. Serrano, P. Alvarez, M. Cattin, E. G. Cota, P. M. J. H. Lewis, T. Włostowski et al., The White Rabbit Project in Proceedings of ICALEPCS TUC004, Kobe, Japan, 2009.

---

## Sources

Section 9.5

## 2.8 scientific publication

Include experiment results or the reference to a publication (published or to be published) where these results are detailed.

You may also point to ongoing work. This may be merge with the “how to cite section”.

Example

This project lead to the publications: - Ho, I., Kumar, A. H., & Harris, D. M. 2022. Reconfigurable Mechanical Vibrations Laboratory Kit. *Journal of Open Hardware*, 6(1): 4, pp. 1–11. DOI: <https://doi.org/10.5334/joh.40>

---

## Sources

Section 9.3

## 2.9 Problem description

Describe the problem in this section and how the hardware addresses the problem.

example

As you might know, plastic recycling is important, but putting this into practice can be quite challenging. One of the big things is identifying and sorting plastic.

Discrete near-infrared spectroscopy makes it possible to identify over 75% of all plastic used in everyday life. Therefore, it became my mission to make this technology accessible to recyclers in low and middle-income countries.

---

### Sources

Section 9.3

## 2.10 dependencies

Here it is welcome to acknowledge the existing sources that have been used in this project with locations, and name their initiators. At best, present dependencies following what these projects provide as citation information. But at least:

- Initiators of the original project
- URL of the original project

You may also cite projects that project is citing as dependencies or source, with the URL of other related projects

These dependencies can be hardware or software projects, modular components, libraries, or frameworks. You may indicate information on version compatibilities. You should explicitly state if dependencies are proprietary / closed source.

---

### Sources

Section 9.1, Section 9.3

## **2.11 Software used for development**

Indicate what software is/was used in the development, this is particularly important for (expensive) CAD software, in order for collaborators to know if they have the right software and skills to help. Also indicate what software are used for the behavioral modelling, if there is any.

Example

The CAD files were created using autodesk fusion 360 (version 2601.0.90)

We use the following things:

- Speech - That is by far the easiest, it make communication quick and fun, ideally in person but it can also be done digitally. For super important agreements we mail.
- Discord, for finding others interested in development of the Plastic Scanner!
- KiCAD 6.0 - We use KiCAD as a development tool for making our PCB's.
- Fusion360 - We use Fusion360 as a tool to do 3D modelling.
- Wordpress, The main website runs on wordpress, easy to add content!
- Docusaurus, for all the documentation you are reading right now!
- GitHub, for version control of software, firmware, hardware and documentation
- Google Drive, for internal exchange of files.
- Youtube, for update videos
- Notion, project management
- PlatformIO, for firmware development

## **2.12 Roadmap**

Provide overarching as well as short-term goals and describe expected outcomes to help contributors move away from focusing on a single idea of the feature. Describe the possible expansion of features in pre-determined and agreed on ways at stages beyond the initial implementation.

Provide sufficient information for what the expected outcomes and deliverables are.

Example

<https://plasticscanner.com/future-plans/> : With a focus on improving spectroscopy, writing coding, and continuous integration, we aim to create a practical and effective solution. Be a part of the progress and join us in making a difference.

In order to place the endeavors in the greater scheme of things, we have specific milestones we want to reach. We want to achieve these milestones sequentially, this makes it a plan, not a planning. We do not make any promises about when these milestones will be reached, it needs to stay fun for us to develop.

---

## Sources

Section 9.5

## 2.13 Project history summary

Indicate main information about the history of the project, as well as the last updates in the project and in the documentation (especially if the documentation is not up to date).

example:

The White Rabbit project was **started in 2008** by Javier Serrano and his colleagues. From the start it has been a collaborative effort where everyone works together to make a working solution. By **summer 2012** we had built 18-port switches and used the **SPEC** hardware as end nodes and had made a demonstration program where one could see that the WR protocol lived up to its promises.  
<https://gitlab.com/ohwr/project/white-rabbit/-/wikis>Status>

## 2.14 Future work

Further work pursued by the authors or collaborators; known issues; suggestions for others to improve on the hardware design or testing, given what you have learned from your design iterations.

---

## Sources

Section 9.3

## **2.15 Community, List of team members and contributors**

Describe here who are the maintainers and the main contributors of the project, indicate their name, role in the project and link to further information.

- This section may be split in different categories of contributors. For example, one can separate authors, contributors and acknowledged people. There is presently no definition of these categories or standard way to report contributions.
  - For each contributor, you may indicate tasks performed (design, assembly, use cases contribution, documentation, paper writing,...)
  - Avoid giving personal information (like emails) in the documentation itself. One non-personal email (or not recognisable email) can be given as a communication tool.
- 

### **Sources**

Section 9.1, Section 9.3

## **2.16 Who could contribute**

Mention the specific knowledge a contributor shall own to contribute to the project, as a maker or as a different role, indicate what kind of skills you are looking for.

You may describe here briefly how people can contribute to your project (link the more detailed guidelines if existant Section 3.2) and what they can expect to be rewarded. Mention what is the agreement between contributors and maintainers of the project.

We are always looking for bright minds that want to help out making plastic identification possible. Especially data science, spectroscopy, and electronics. If you want to chip in with your skills please read the page here:

## **2.17 Communication channel, how to contribute**

Indicate how discussion are run in the community (email to maintainer, email list, forum, social media, direct communication,...)

In first step, this can be restricted to give an email where newcomers can ask for further information. If you are using a Git Forge, the issue system of the forge may be linked here.

In developed project, a forum page or the use of a community communication tool like mattermost or matrix (to give two open source examples) is often better, as the community can work decentralized.

## 2.18 License and rights

*Under what license is this open-source hardware documentation provided ? Specify when different parts of the documentation have different licenses*

Without an open license, others cannot legally use, copy, distribute, or modify that project. The situation of hardware licensing is a bit more complex than for research outputs like software, as there are some cases where patent law and not copyright law will apply. Also note that you may use different licenses for different part of the project.

- Comparison of free and open-source software licences
- license of open hardware projects

Suggested license:

- Texts and guides: CC-BY 4.0. See: <https://creativecommons.org/share-your-work/cclicenses/>
- Hardware: CERN-OHL-S Strongly reciprocal (most restrictive); CERN-OHL-W Weakly reciprocal; CERN-OHL-P Permissive (less restrictive). See: <https://cern-ohl.web.cern.ch>
- Software: Any of the Open Source Initiative approved license (<https://opensource.org/licenses>)

Example:

This readme file, the 01\_community, 02\_project\_history, and 05\_user\_guides folders are shared under a CC-BY 4.0 license, the 03\_specification\_concept and 04\_hardware folders are shared under a CERN-OHL-P license. The 11\_software folder is shared under a MIT license.

---

## Sources

Section 9.1, Section 9.3, Section 9.5

## **2.19 Sponsors and funding**

Who is sponsoring or funding your project? If funded by research grant, indicate the funder and grant number.

- URL:
  - Name:
  - E-mail address:
  - grant number:
- 

### **Sources**

Section 9.1, Section 9.3

## **2.20 Future funding opportunities**

It is often a good idea to list putative funding opportunities when the project has no long term financing. An indication of the funding strategy followed by your community is also a sign of how open the project is and will be in the future.

## **2.21 Administrative information**

## **2.22 Ethics statement**

State any ethics issue your project may have, and whether an ethics committee has been reviewing the project.

## **2.23 Competing interest**

If any of the authors have any competing interests then these must be declared. The authors' initials should be used to denote differing competing interests. For example: "BH has minority shares in [company name], which part funded the research grant for this project. All other authors have no competing interests." Or "BH is selling kits and parts connected to the here presented hardware via platform XX. A fundraising via Crowdfunding platform YY is planned to start commercialisation." If there are no competing interests, please add the statement: "The authors declare that they have no competing interests."

---

### **Sources**

Section [9.3](#)

## **2.24 Institutional Review Board Statement**

## **2.25 Documentation structure**

*How is your documentation organized?*

These guidelines will provide you with a standard structure that is mainly following the product life cycle and the technological decomposition. It is implemented in the documentation template available in this project. Think about updating this aspect if necessary.

---

### **Sources**

Section [9.1](#)

## **2.26 Conclusions**

This may include conclusions, learned lessons from design iterations, learned lessons from use cases, and/or a summary of results.

---

### **Sources**

Section [9.3](#)

## **2.27 Discussions**

You may discuss the current state of the project. Explain how the hardware differs from other hardware, and the advantages it offers over pre-existing methods. Discuss the capabilities and limitations of the hardware. For example, load and operation time, spin speed, coefficient of variation, accuracy, precision.

---

### **Sources**

Section [9.4](#) (coming from another section of template)

# **Part III**

# **Community**

# 3 Community building

While scoping your project, it is well advised to think about the different people who may engage with your OSH (see Section 4.8). In the past, different OSH projects have included different partners at varying stages of their development. On top of user and contributor roles that OSH have in common with open source software, local or global hardware manufacturers may become important partners of your project. You may also think early about the people who will eventually have to maintain and repair (and recycle) the hardware.

It also helps to make your hardware designs modular (splitting your hardware in modules which may have alternative designs). Another specificity of hardware may be the importance of the creation of replication tutorials, workshops, seminars, or training materials (Section 2.6), which can impact the adoption of hardware designs. This is particularly relevant if the OSH is meant to be produced in Do-It-Yourself environments or as a teaching opportunity.

It is important to decide whether, when and where you want to engage with, or build a community. Most OSH communities are local in comparison to open source software project. You may not have the time or skills to build a community, and your project may not need a community to flourish.

Documentation which may help build a community can range from a simple note on the work culture in the readme, toward a full, implemented code of conduct and community guidelines, as well as a governance structure, on ways to interact and take decisions in the community.

## 3.1 Community - work culture

Describe what opportunities for collaboration different members will have. Also mentioned what recognition they may receive for their contribution. Communicate the work culture that you want to promote and policies that ensures the safety and security of both your data and people.

Example

Liquibase Manifesto

The values which guide the Liquibase organization, culture, and remote work.

We uphold our values of integrity, empathy, and accountability.

We encourage teamwork and celebrating achievements.

No punks, no jerks. We are committed to helping each other succeed and grow, and value our diverse backgrounds and experience.

Flexible working hours over set working hours. The results of work over the hours put in.

We empower people to challenge the status quo in surprising ways. This includes questioning meetings, processes, and product direction.

It is the DRI's (Directly Responsible Individual) responsibility to inform and include others.

We write down processes and make them easy to find.

We are transparent, and we value & strive to accept feedback.

Everyone can contribute, but the buck stops with the DRI. After a decision is made, we don't re-hash it and we stand behind it unless significant information presents itself.

We create raving fans.

---

## Sources

Section 9.5

## 3.2 Community - Guidelines

Describe what opportunities for collaboration different members will have. When possible, such as in an open source project, provide these details for those outside the current group, especially when you want to encourage people outside the project to be involved.

Provide resources on ways of working to ensure fair participation of contributors who collaborate on short- and long-term milestones within the project. It reduces or addresses concerns about the project's progress towards meeting goals and prevents potential fallout between project contributors.

Considering the variety of different backgrounds and skills your members bring, describe how they can participate and start contributing. You should also think about your audience. Your project might be reused by people with different skills, roles, objectives, and socio-economic and cultural environments.

Provide clear opportunities for contributions, review, management, mentoring, and support. Provide an overview of how different contributions or resources are connected and how new contributions will fit into existing materials.

Describe how your research objects are available or will be published and how different contributors will be recognised. It helps when everyone feel appreciated and acknowledged for their contribution to the overall vision.

- A thoughtful guideline helps people decide which pathway they can choose to contribute to your project, or if they want to be in your community at all.
  - Make sure that your community interactions and different pathways to contribute are open, inclusive, and clearly stated.
    - If people can't figure out how to contribute they will drop off without helping.
  - Value different types of contributions - coding projects are not only about code, therefore list documentation and other management skills as well.
- 

## Sources

Section 9.5

### 3.3 Community – Code of conduct

Add an Open Source Project Codes of Conduct to your project, see <https://opensourceconduct.com/> for examples

- This document should not be used as a token, it is very important to put intentional effort into it.
  - List the expected and unacceptable behaviors, describe the reporting and enforcement process, explicitly define the scope, and use an inclusive tone.
  - Whenever you update your code of conduct, invite comments from your members to ensure that their concerns are addressed.
- 

## Sources

Section 9.5: <https://book.the-turing-way.org/collaboration/new-community/new-community-guide>

## **3.4 Community - Governance**

Provide a decision-making framework to facilitate discussions and reaching a shared conclusion. In the context of software and hardware, open source projects are often as much about communication as they are about coding or building (if not more). Allow informed discussions when a particular project design has reached the end or when it is useful to update it for efficiency and sustainability.

A leadership structure in an open project should aim to empower others and develop agency and accountability in your community. You can start by listing different tasks within your project and inviting your members to lead those tasks. Provide appropriate incentives and acknowledgment for the contributions made by your community members. Create opportunities for members to share some leadership responsibilities with you in the project. When inviting suggestions and ideas from the community, provide the first set of plans where your community can develop from.

More information:

- <https://opensource.guide/leadership-and-governance/>
  - <https://book.the-turing-way.org/ethical-research/ethics-open-source-governance>
- 

## **Sources**

Section 9.5

## **Part IV**

# **Product development and use analysis**

# 4 Product development

## 4.1 Requirements

A requirement is a formal statement that specifies when condition  $C$  is true, property  $P$  of object  $O$  is actual and its value shall belong to domain  $D$ .

It is usually defined at the end of the ecosystem and user analysis.

- The minimum set of independent requirements can completely characterize the needs of the product in the functional domain.
- Functional requirements describe qualitatively the system functions or tasks to be performed in operation.
- Requirement can state as follows: The [stakeholder] need [Property] [object] [Action verb] at [Condition]

Example of the functional requirement that ADD-ONS of XYZ cargo provides for the food producers, as a stakeholder, to preserve the quality of food.

In this example, we assumed a refrigerator on the ADD-ONS could help the food producers to cool down and preserve the temperature of food.

So, we defined some functional requirements (FR) based on this assumption that consist:

- FR1: To maintain the quality of food, the food producer needs to main the material at cold temperature (between 3 °C and 10 °C) for short-term preservation (3h) or long-term preservation (24h).
- FR2: ADD-ONS shall fix the internal ADD-ONS >temperature for 7 °C.
- FR3: To create a cold ambient in the cooling down system, the ADD-ONS shall compress the low temperature and pressured gas to start the cooling cycle.
- FR4: the cooling down system shall control the pressure of exit hot gas
- FR5: the hot and pressured exit gas needs to meet the cooler external ambient temperature to become a liquid.

---

## Sources

Section 9.1

## 4.2 Constraints

A constraint is a choice that makes certain designs “not allowed” or inappropriate for their intended use.

- The constraint is a restriction, limit, or regulation imposed on a product.
- There are two kinds of constraints: input constraints and system constraints.
  - Input constraints are imposed as part of the design specifications.
  - System constraints are constraints imposed by the system in which the design solution must function.

Example XYZ Cargo ADD-ONS, constraints for maker of ADD-ONS

- User should be able to dismantle ADD-ONS with a maximum one wrench and one screwdriver
  - Users should be able to customize the modules of ADD-ONS to fit their use.
  - The ADD-ONS should enable the users to do the assembly of components in a short time (10 minutes) and the maker shall select the resistance material for using ADD-ONS in different weather conditions.
  - ADD-ONS should be dismantled for recycling purposes.
- 

## Sources

Section 9.1

## 4.3 Capabilities

A service or capability is an effect intended by a actor/user resulting from the interaction of the product with its environment (i.e. what the product is for).

NB: this will relate to the user analysis section of the documentation that defines the actors and interactions.

- Services can be stated as follows: The [Product] shall enable [the actor] to [Action verb] (for example The product shall enable end-user to clean its teeth)
- Services provide users with an exchange value that can be included in an economic system.
- Services are intended effects that can be observed from outside the product (“black box” external view).
- Services are defined in a solution neutral-way.

Example of services for ADD-ONS of XYZ Cargo

- The ADD-ONS shall enable the food producer to store food
    - 1.1 solid (10 kilos)
    - 1.2 liquid (5 litres)
  - The ADD-ONS shall enable the food producer to heat food
    - 2.1 solid (150 deg Celcius)
    - 2.2 liquid (80 deg Celcius)
- 

## Sources

Section 9.1

## 4.4 Foreseen cost (money and time)

Indicate how expensive the hardware will be, and how much time will be needed to manufacture, assemble and test the hardware.

This is estimates done before the prototyping stage and will disappear once real numbers are available.

## **4.5 Similar projects**

It is advisable to look for similar project one can join, instead of starting a new one.

It is reasonable to invest quite a lot of time in looking for similar projects. OSH are often difficult to find and comprehend, but finding projects may save you a lot of time and hassle. Indeed, you may learn a lot about your needs, refine your ideas, and may even find collaborators while browsing existing OSH projects.

---

### **Sources**

Section [9.5](#)

## **4.6 Use cases and application**

Highlight at least one relevant use case, theoretical or existent.

## **4.7 Reuse possibilities**

Indicate how you think the hardware modules could be reused for other objectives than the one you had.

## **4.8 Diverse actors and ecosystem**

this is sometimes referred to a "stakeholder analysis", but we avoided that term in this template.

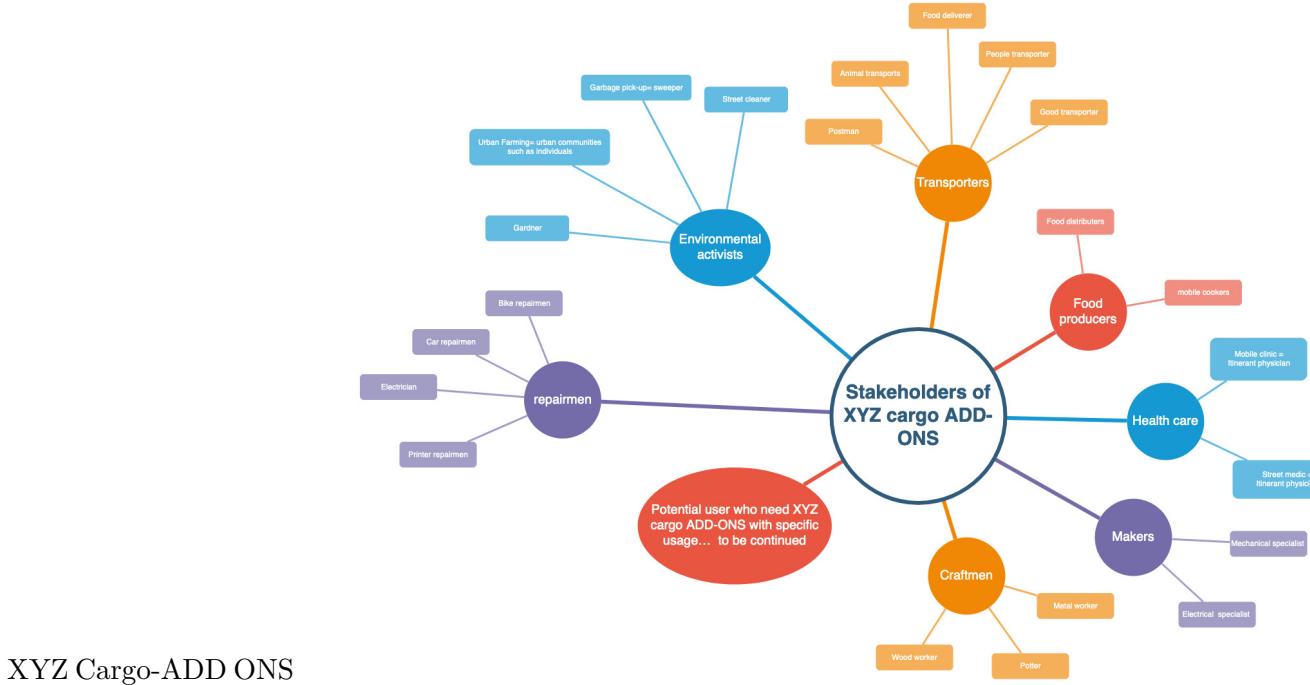
The ecosystem generally refer to all the actors (human and non-human) who (may) have an interest in a product. Among them, there are both internal players, such as users and participants of the project, and external players that are represented by the potential user of products or external entities.

- It is not necessarily a person (for example: airports as an actor when designing a two-deck aircraft).
- They can indirectly affect, be affected by the product (for example: neighborhood or biodiversity when designing an airport).

The ecosystem is often best represented via a graphics or a mindmap. This analysis may be necessary to make design choice that will fit the ecosystem inside which the hardware is supposed to work.

NB: The user target groups is one of these actors and should be determined with more accuracy, it is defined more extensively elsewhere.

Example



## Sources

Section 9.1

## 4.9 User analysis: target groups

Target group (who will use the product) is a specific actor in hardware development, one should take much care in defining who they are and what they want. A persona analysis may be particularly interesting here.

See Section 4.8 chapter for information about actor definition and tools to map them.

## 4.10 User analysis: External interfaces

External interfaces (how will the product be used) are interactions between the product and the actors (including target users).

- An interface has a direction (in, out, or in-out)
- An interface is made of a flow (matter, energy, or signal)

Example: XYZ Cargo ADD-ONS

Identify the interactions between food producer and the product, **specify needs and uses**: - out: mechanical containment - out: warmer and cooler - out: thermal energy

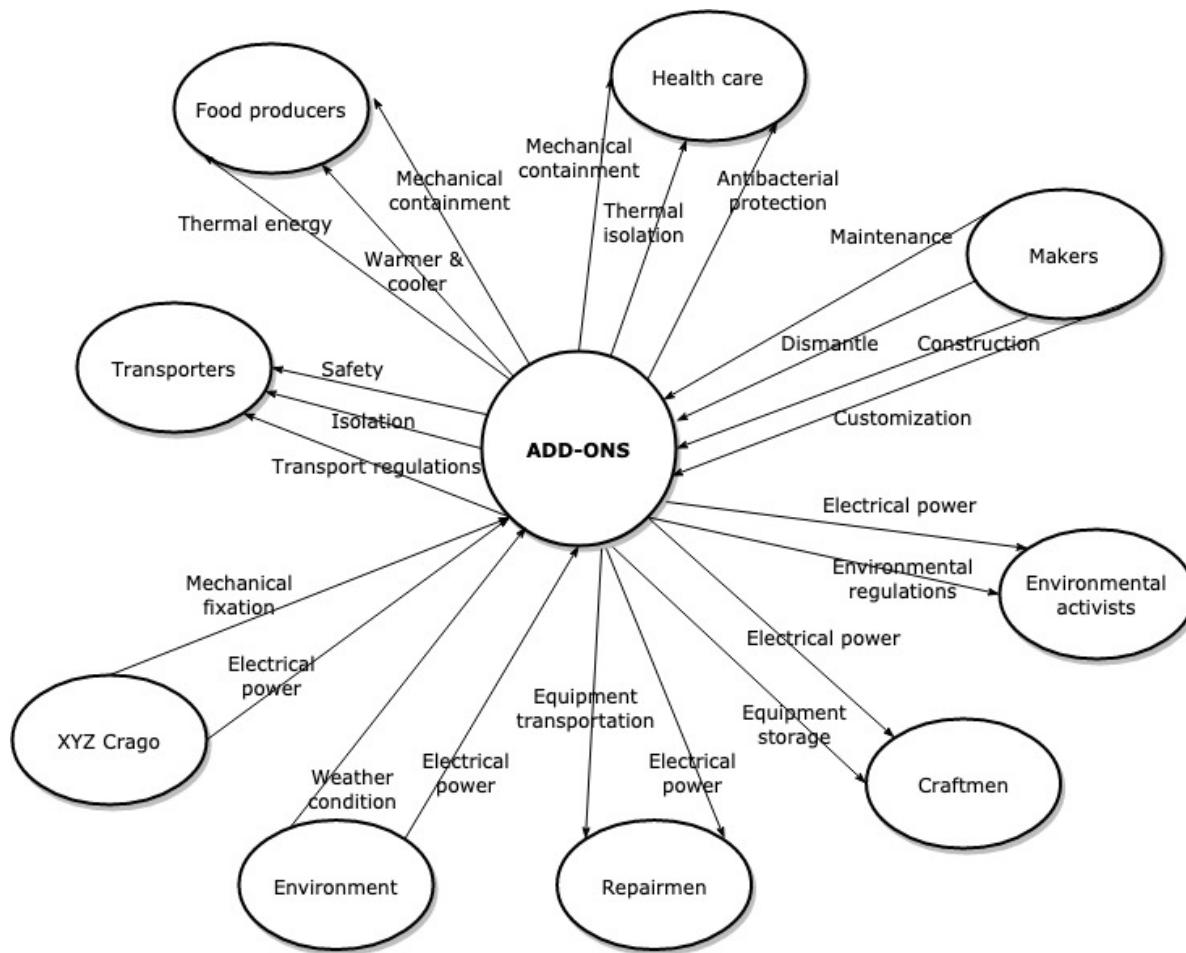


Figure 4.1: Image of External interfaces of XYZ cargo-ADD ONS

---

## Sources

Section [9.1](#)

### **4.11 User analysis - Skills needed to use**

What is the specific knowledge the target users shall own to reuse - without modification - your product ??

An estimate of the time needed to acquire this knowledge, and link to education material may be useful here.

For example:

The project echopen need basic knowledge about the medical ultrasound technology such as ultrasound imaging, a matter of acoustical impedance, etc.

---

## Sources

Section [9.1](#)

# **Part V**

## **FBS models**

# 5 FBS modeling

## 5.1 FBS modeling Overview

Functional-behavioral-structural modeling (FSB) is a way to deconstruct the hardware design work. It starts with a functional model (what the hardware should be doing), then goes to a behavioral model (what behavior should the hardware have, this part is often not expressed by engineers) and finally the structural model is derived from the behavioral model. The different models are nurturing each other.

For example for a fridge, the function will be “keep the temperature at 14 degrees”, the behavior is “cool when the temperature is above 14 degrees”, the structure will be “have a temperature sensor and a electronic device which switch cooling on when the temperature is above 14 degrees” (one could think of different structures which would have the same or similar behavior, depending on the type of structure, one may refine the function to “keep the temperature between 12 and 14 degrees”,...)

## 5.2 How to document models

The documentation of technical functions, which requires adopting an internal (white box) viewpoint on the product, consists in breaking down the service function into sub-functions. The decomposition process is no more solution neutral as it requires to make a decision at every indenture level. The functional decomposition requires two modelling approaches: function tree and functional graph.

**Provide both an image and the editable files, as well as instruction how to use them.**

This approach can be taken for functional Section 5.3 and the different types of structural models Section 5.5.

### Functional tree

The functional tree is a top-down decomposition of function into sub-functions that helps to simplify the problem to solve.

*The decomposition of technical functions creates a functional tree and, the technical functions are defined based on the functional requirements.*

- A top-down and bottom-up reading of the functional tree provides insight on the “how” and “why”, respectively.
- The decomposition process should be stopped when the technical function is sufficiently detailed to reuse, make, or buy a design solution.

Tools/software:

- Use functional modeling language for representation, such as
  - UML (Use Case diagram)
  - SysML (Block Definition, Activity, or Internal Block diagram)
  - SADT/IDEF0
  - Functional flow block diagram
- Use open-source software for modeling the tree representation, such as:
  - draw.io (diagram.net)
  - excalidraw
  - Papyrus
  - Modelio
  - Capella

## **Functional graph**

The functional graph is a multi-level logical articulation of technical functions. - Relationships between functions are in/out-going flows of matter, energy, or information. - Logical AND/OR gates can be used to define concurrent or sequential functions. - Articulation of technical function can describe as input-output relationships transforming flows by using the functional modeling language in the format of the graph

Tools/software:

- Use functional modeling language for representation, such as
  - draw.io (diagram.net)
  - excalidraw
  - UML (Use Case diagram)
  - SysML (Block Definition, Activity, or Internal Block diagram)
  - SADT/IDEF0
  - Functional flow block diagram

- Use open-source software for modeling the tree representation, such as
    - Papyrus
    - Modelio
    - Capella
- 

## Sources

Section 9.1

### 5.3 Functional model

A Functional model explains what the product is made for. It is:

- A description of the functions performed by a product.
- An opportunity to break down a product into smaller pieces (modules) that can be more easily understood.
- At the highest level of a functional breakdown (black box view), service functions are the effects (intended by its ecosystem actors) of the interaction of the product with its environment. (See actors analysis, Section 4.8).
- At the intermediate and lowest levels of a functional breakdown (white box view), technical functions are input-output relationships transforming matter, energy or information flows. They are expressing in a non-solution neutral way and observable from inside the product. A set of technical functions is necessary for the realization of a service function (in contrast to solution neutral expression of the capabilities, Section 4.3).

#### Why should you define functional model?

- A functional model helps to break down a complicated problem into simple sub-problems.
- A functional model helps to anticipate failures occurring when an intended effect of the product is no longer produced on its environment.
- A function is the main input to derive the functional requirements required to define the conditions of use of the product as well as to provide objective evidences through the validation and verification activities.

## How to document a functional model?

The documentation of technical functions, which requires adopting an internal (white box) viewpoint on the product, consists in breaking down the service function into sub-functions. The decomposition process is no more solution neutral as it requires to make a decision at every indenture level. The functional decomposition requires two modelling approaches: function tree and functional graph, see Section 5.2.

Example: functional tree

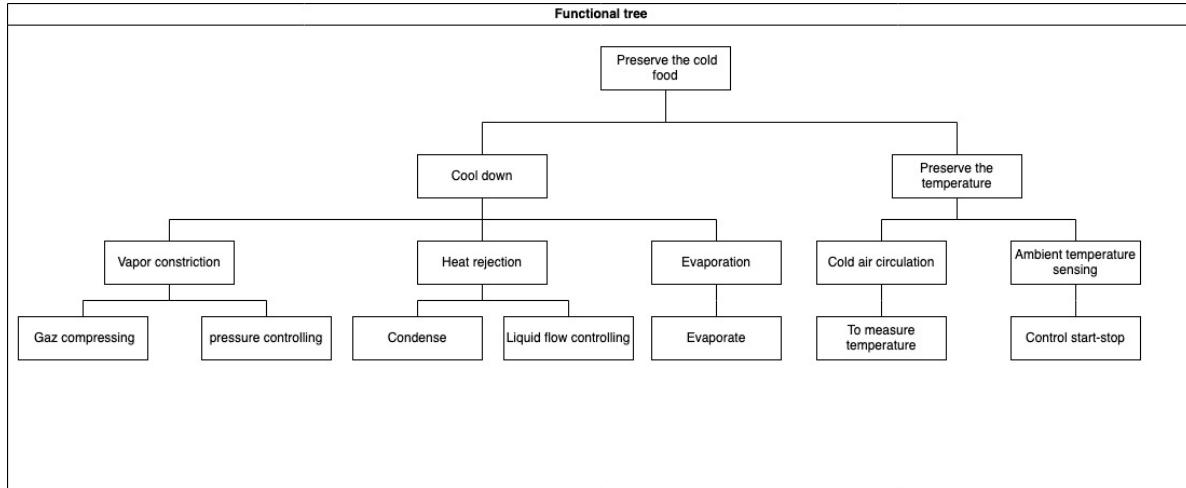
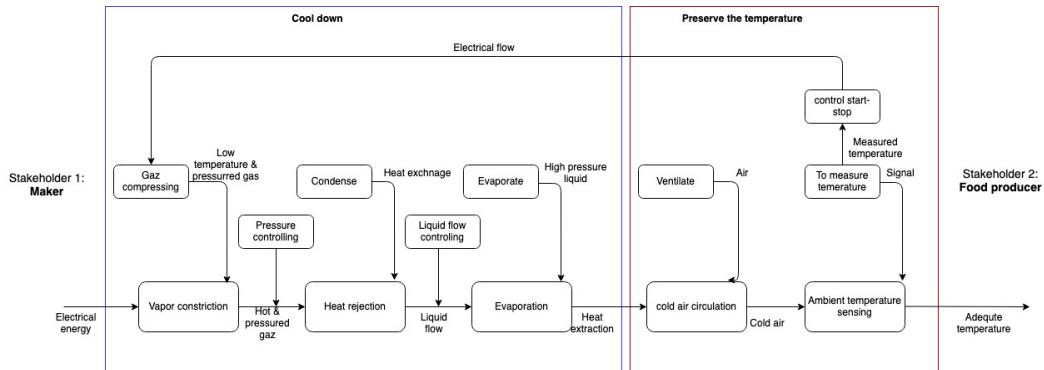


Figure 5.1: Image of functional tree of XYZ cargo-ADD ONS

Example functional graph



The image shows the functional graph of the relationship between technical functions for maintaining food quality by ADD-ONS of XYZ cargo.

## Sources

Section 9.1

## 5.4 Behavioral model

The model will enable the makers to understand the analysis of the physical behavior of a product, this analysis supports the decision made at the later stages of design. This analysis is most often done using simulation software, or is made unconsciously in the designer head. Having some explicit model (even when no software is used) can be very useful to share ideas between designers.

The behavior model:

- describe the behavior of a product when it receives a stimulus.
- could be the mathematical description of the physical product, this description may be made via a modelling software (Simulation model) that should be included in the documentation.
- is the physical interactions between the components of a design, as well as between the design and its environment. An artifact exhibits certain behaviors not only by the change or maintaining of its physical state, but also by several interactions that take place inside the artifact, as well as with its environment.

### Why should you define behavioral model?

- The behavioral model identifies the properties for understanding the calculation, simulation, and environment of the product.
- The behavioral model could provide the simulation of any given physical phenomenon using numerical techniques.
- Behavior model describes how the artifact implements its function and is managed by engineering principles and physical rules that are included in a behavioral model.

### How to document a behavioral model?

Documentation should indicate the type of model, variables used to define the model, software used for the simulation, and results of the simulations.

## Examples

- type of model:
  - mechanical simulation (finite element analysis (FEA) and computational fluid dynamics (CFD) are two types of mechanical simulation)
  - physical simulation
  - Thermo-mechanical simulation
  - Electronical simulations
- variables used in the model:
  - Specification of the geometrical model (refer to editable file format in the structural model)
  - Material characteristics (refer to structural model)
  - Initial conditions such as initial stresses, temperatures, velocities.
  - Boundary conditions can be imposed on individual solution variables such as displacements or rotations.
  - Kinematic constraints that are several of the fundamental solution variables in the model (Linear constraint equations) or multi-point constraints (General multi-point constraints) can be defined.
  - Interactions that are contact and other interactions between parts can be defined.
- (open-source) Software :
  - Open Modelica
  - ADINA

### Examples

Example 1: [FinEtools: Finite Element tools](#)

Example 2: Image below shows the simulation of the torsion of the fixed part from below and its evaluation of the reality.

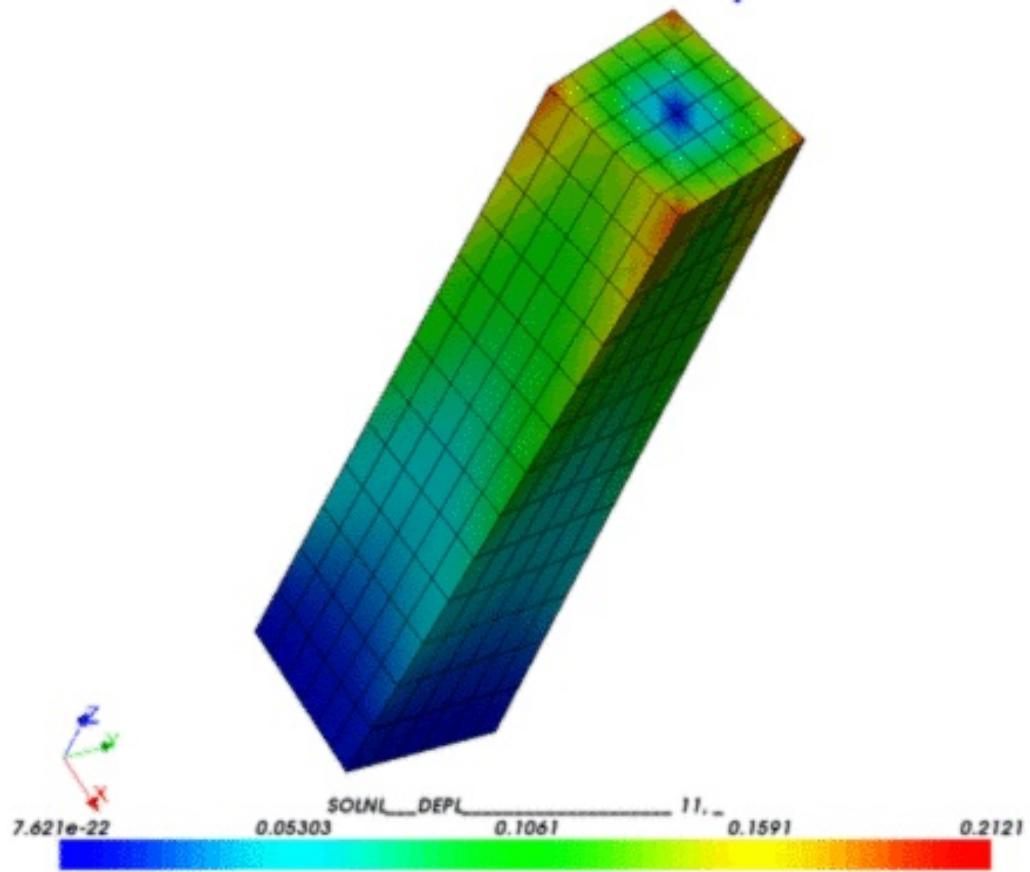


Figure 5.2: Image of Finite element analysis

---

## Sources

Section 9.1

## 5.5 Structural model

This section will give an overview of the structural model, while details are given in the specific mechanical (also called architectural, Section 5.6), electrical (Section 5.8) and software

(Section 5.7) architectures sections. Note that sometimes, these different models are presented together in a single graphics.

The Structural model explains the physical structure of the product and its components, it is:

- A description of the components (the combination of parts) of a product and their relationships.
- An opportunity to specify the geometric elements, dimensions, topology, and other physical properties of the product.
- The potential solutions (concepts), which are the result of the conceptual design phase.
- The set of mechanics theories that obey physical laws required to study and predict the behavior of structures.

### **Why should you define structural model?**

- A structural model helps to describe the geometric elements (design feature, dimensions, constraints, etc.), topology (assembly constraint between components, tolerances, components mating conditions, etc.), and characteristics of the product.
- A structural model helps to decide the physical form of the product and its components to ensure that the structure is fit for its intended purpose.
- Structural model provides users with a physical model of the product, components, and characteristics of the material at the design phase that enable the stakeholder to understand the geometry, material reaction to external factors, etc.
- The structural model ensures that the structures are safe and fulfill the functions for which they were built.

### **How should you define structural model?**

The first level of definition is often to show how things are related together in a tree or graph, using “modeling language”, such as “SysML (Block Definition, Activity, or Internal Block diagram)” or “UML”. See Section 5.2 for more information.

---

### **Sources**

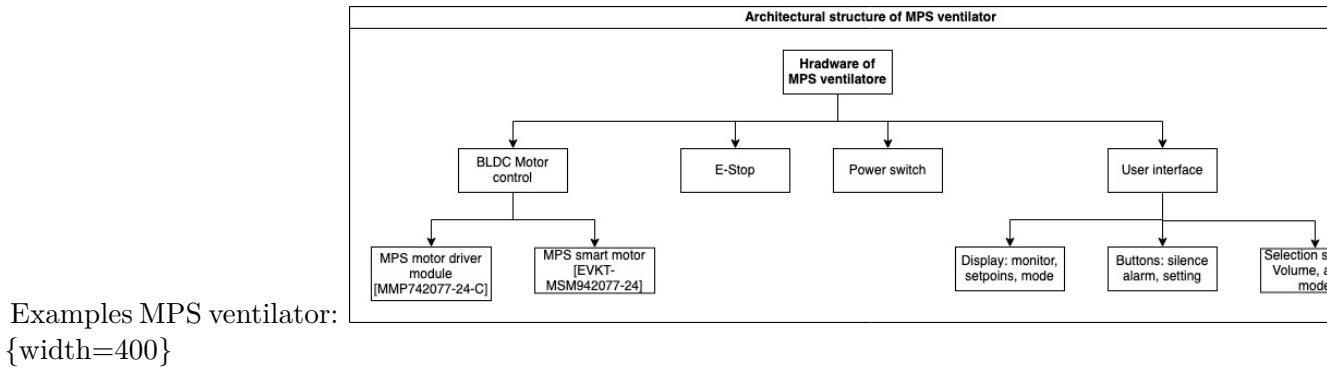
Section 9.1

## 5.6 Mechanical architecture

The architectural structure is a physical or logical layout of the components of a system design and their internal and external connections.

- A model specifying the kind of components and their sub-components in the format of a tree or a graph

See for information about how to document this. Provide both an image and the editable files, as well as instruction how to use them.



---

### Sources

OpenNext work project results: Section [9.1](#)

## 5.7 Software and Firmware architecture

The software architecture represents the repository details of all the software and firmware that is necessary for reusing and running the project. Indicate how the different software depend on each other.

It might be interesting to describe the data flow and its format.

See Section [5.2](#) for information about how to document this. Provide both an image and the editable files, as well as instruction how to use them.

## **Software and Firmware details**

Please provide :

- Clear installation guide
- Description of programming algorithm
- The source code
- Version of software and its dependencies (both hardware and software dependencies)

## **Documentation of different parts of software**

Examples:

[Nasa-JPL\\*](#)

[AmboVent\\*](#)

[Poppy project\\*](#)

---

## **Sources**

Section [9.1](#)

## **5.8 Electrical architecture**

The architectural structure is a physical or logical layout of the components of a system design and their internal and external connections.

1. What minimum documentation should the architectural structure provide?
  - A model specifying the kind of components and their sub-components in the format of a tree or a graph including
    - DC motor
    - A/D converter
    - DC converters
    - Rotor
    - Sensor system
    - Motherboard
    - kit
    - Resistor

- Transistors
- IC
- Sensors
- Etc.

See Section 5.2 for information about how to document this. Provide both an image and the editable files, as well as instruction how to use them.

example

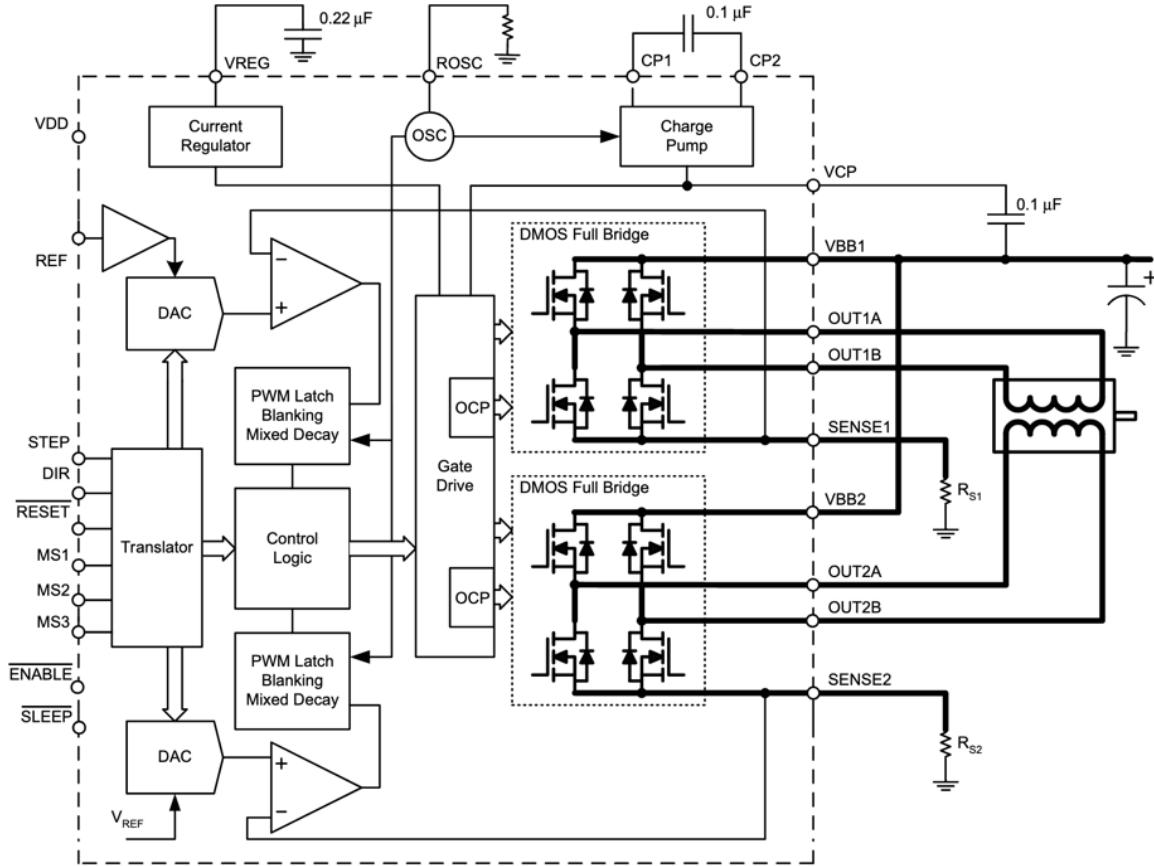


Figure 5.3: Image of Structural graph of Open-Source-Ventilator

## Sources

### Section 9.1

## 5.9 Product design and CAD files

Computer assisted design is usually used to create structures from the models. The designs should be best provided in their raw format (Native formats), an editable standard format (Neutral formats), and a exported format used for manufacture. For example, a fusion .f3d file, a Step file and a STL file.

### CAD for electronics, PCB design

To reuse a electrical design, it should provide information consist of:

1. Preferable file format

- Editable file formats that could be:

- Source formats such as .gbr, .lib format
  - Neutral formats such as Kicad\_mod, kicad\_pcb

2. Preferable open-source software

- Tiny CAD
- KiCAD
- ADINA

Examples:

[Nasa-JPL, source files\\*](#)

[AmbovVent, Neutral files\\*](#)

### CAD for structure models

Model design should be provided in a format that can be used to manufacture each piece: usually STL and STEP file for 3D objects, and SVG file for 2D design, electrical design can be shared in the editable format directly. These formats are often easier to preview, and will help understand the structural/electrical design.

Note that the file is often not sufficient to reproduce one piece and manufacturing information must be given, as explained in Section [6.11](#).

## **Editable file format**

An editable file format is a standard way that information is encoded for storage and allows the makers to study, modify the geometry of a model and reuse it.

To reuse a design model, it should provide information consist of:

1. Preferable 3D/2D file format
  - Editable file formats that could be:
    - Native formats such as .FCStd format of FreeCAD
    - Neutral formats such as STEP files
2. Preferable open-source software
  - OpensCAD
  - Inkscape
  - FreeCAD

Example of editable file formats:

- Farmbot, Native CAD files\*
- MIT Emergency Ventilator, Neutral CAD files\*
- Types of CAD format of transmagic\*

---

## **Sources**

Section 9.1

## **Part VI**

# **Product build**

# **6 Hardware production**

## **6.1 Generalities**

Production instructions mean full description and instructions concerning raw material, operating conditions, and process to be employed for the manufacture and assembly of the product. This includes also skills and tools needed for manufacture and assembly.

Technical documents provide the source needed to study and replicate a hardware design. In contrast to project documentation and community building, technical documents for OSH are quite specific, but can be considered analogous to what source code is for software. Depending on the project, technical documents may include technical drawings, images describing electronic schematics, computer-aided design (CAD) files, or assembly instructions to replicate the design. A thoroughly documented project will have all types of documents. It may also include code (firmware and software) necessary to run the hardware. The source files (like CAD files) are best accompanied by textual and multi-medial documentation, such as guides for manufacturing, assembly, maintenance, and development.

Production usually starts with the sourcing of material, and a bill of material (BOM) is required. It describes all the components and their references. If the component is to be purchased, one should find all the information required to buy the part. If the part is to be manufactured, one should find all the descriptions of the manufacturing instructions, as well as all the components needed for this manufacture (for instance, The BOM should report the amount of PLA needed when parts are 3D-printed).

## **6.2 Relation to structural modeling**

Technical documents include both the structural modeling and the production instructions, they provide the source needed to study and replicate a hardware design. In contrast to project documentation and community building, technical documents for OSH are quite specific, but can be considered analogous to what source code is for software. Depending on the project, technical documents may include technical drawings, images describing electronic schematics, computer-aided design (CAD) files, or assembly instructions to replicate the design. A thoroughly documented project will have all types of documents. It may also include code (firmware and software) necessary to run the hardware. The source files (like CAD files) are best

accompanied by textual and multi-medial documentation, such as guides for manufacturing, assembly, maintenance, and development.

Following the guide for structural modeling, one should share both raw and derived source files. For instance, 3D object designs should be shared as print-ready files (.stl file for instance), but also as modifiable 3D objects (the format of these files will depend on the software used). It is necessary to provide the raw files to enable modification, even if they can often only be opened in proprietary software, and their use requires specific skills. The derived versions are used to build the hardware, but often are not suited for modification. Users with access to the tools that can read and manipulate these raw source files can update and improve the physical device. If they wish, they can proceed to share such modifications.

## 6.3 Production instructions

Production instructions should include:

- A bill of material (BOM): it gives an overview of all the material that needs to be sourced and/or manufactured, and describes all the components and their references: Section 6.6
- Manufacturing information: they can guide the makers to follow a process for replicating a product, and mean full description and instructions concerning raw material, operating conditions, and process to be employed for the manufacture of the hardware parts.
  - Manufacturing safety instruction, skills needed and tools: Section 6.10
  - Manufacturing sequences: Section 6.11
- Assembly instructions: they can guide the makers to follow the process of assembly or disassembly of components of a product, and illustrate visually and with words and text how to assemble or disassemble the mechanical and electrical components of the product.
  - Assembly tools and skills needed: Section 6.12
  - Assembly sequences: Section 6.13
  - If relevant, the electric and electronic plan should be provided (Section 6.8). Note that firmware and software installation (described at Section 6.9 ) may be included in the assembly sequence.

## 6.4 Modularisation

When there are multiple parts, it is best practice to have a BOM for each part, and one BOM for the whole hardware. For complex project, it is therefore best to create BOM automatically. Some software are meant to created BOM from the CAD files (CAD-coupled documentation, <https://doi.org/10.5334/joh.56>) or from the assembly instruction (using [Gitbuilding](#)).

## Example

### *Example 1: JPL Open Source Rover*

1	Manufacturer Part Number	Manufacturer	Digi-Key Part Number	Customer Reference	Reference Designator	Packaging	Part Status	Quantity	Unit Price	Extended Price
2	3169	Adafruit Industries LLC	1528-1737-ND			Bulk	Active	2	4.95	\$9.90
3	3166	Adafruit Industries LLC	1528-1734-ND			Bulk	Active	2	4.95	\$9.90
4	3167	Adafruit Industries LLC	1528-1735-ND			Bulk	Active	2	4.95	\$9.90
5	3168	Adafruit Industries LLC	1528-1736-ND			Bulk	Active	2	4.95	\$9.90
6	LM358P	Texas Instruments	296-1395-5-ND			Tube	Active	10	0.367	\$3.67
7	76512.18.01	General Cable/Carol Brand	C76512B-50-ND			Bulk	Active	2	15.59	\$31.18
8	1569-20-1-0500-001-1-TS	CNC Tech	CN538B-50-ND			Spool	Active	2	11.92	\$23.84
9	76512.18.03	General Cable/Carol Brand	C76512R-50-ND			Bulk	Active	2	15.59	\$31.18
10	1569-20-1-0500-004-1-TS	CNC Tech	CN541R-50-ND			Spool	Active	2	11.92	\$23.84
11	PRPC040SAAN-RC	Sullins Connector Solutions	S1011EC-40-ND			Bag	Active	10	0.592	\$5.92
12	C3900BA	Bulgin	1091-1026-ND			Bulk	Active	1	4.49	\$4.49
13	3165	Adafruit Industries LLC	1528-1733-ND			Bulk	Active	2	4.95	\$9.90
14	3164	Adafruit Industries LLC	1528-1732-ND			Bulk	Active	2	4.95	\$9.90
15	CF14JT4K70	Stackpole Electronics Inc.	CF14JT4K70CT-ND			Cut Tape (CT)	Active	10	0.04	\$0.40
16	CF14JT10K0	Stackpole Electronics Inc.	CF14JT10K0CT-ND			Cut Tape (CT)	Active	25	0.0288	\$0.72
17	CF14JT22K0	Stackpole Electronics Inc.	CF14JT22K0CT-ND			Cut Tape (CT)	Active	25	0.0288	\$0.72

Figure 6.1: JPL BOM

### *Example 2: SatNOGS Rotator v3*

### *Example 3: Krab v1.0*

## 6.5 Helping workflow and software

It is sometimes easier to create a guide for manufacturing and assembly. For instance, using the Gitbuilding software, one can write the manufacture and assembly instructions, and when using specific tags for tools and material, the software creates BOM, part lists and tool lists for each step and for the whole project.

---

## Sources

Section 9.1, Section 9.5

## 6.6 Product Build: Bill of material

A bill of materials (BOM) is a comprehensive list of parts, items, and other materials required to create a product, as well as instructions required for gathering and using the required materials. If the component is to be purchased, one should find all the information required to buy the part. If the part is to be manufactured, one should find all the descriptions of the manufacturing instructions as described below.

A bill of material usually includes:

1. Part number
  2. Item name
  3. Manufacturer part number
  4. Digi-Key part number
  5. Description
  6. Manufactured part (link to manufacturing instruction)
  7. Purchased part (link to seller website)
  8. Quantity
  9. Price
  10. Manufacturing standard lead time
  11. Packaging instruction
  12. BOM notes
- 

### Sources

Section [9.1](#)

## 6.7 Product build - material characteristics

**Definition:** The characteristics of the materials are those that identify the reactions of materials reactions to heat, electricity, light, force, etc.

Summarise what materials have been used to construct the hardware and what methods to process the materials (as well as the assembly if relevant). Provide more details or references where important materials or methods are non-standard, not globally available, or produced only by one manufacturer.

Give information on the selection of materials, based on factors including properties for behavioral analysis (Section [5.4](#)), environmental impact (Section [8.6](#)), and [manufacturing](#) processes in design reuse. (Section [6.11](#))

The material characteristics of mechanical parts consist of:

1- Identifying the kind of characteristics and their properties:

- Mechanical characteristics like hardness, elasticity, plasticity, toughness, etc.
- Manufacturing properties like castability, machinability rating, etc.
- Thermal characteristics like melting point, thermal conductivity, etc.
- Electrical characteristics like electrical resistivity and conductibility, etc.
- Chemical properties like corrosion resistance, surface tension, etc.

Example of material characteristics:

Figure below shows some physical properties of superalloy base elements.

Crystal Structure	Melting Point		Density		Expansion Coefficient <sup>a</sup>		Thermal Conductivity <sup>a</sup>	
	°F	°C	lb/in <sup>3</sup>	g/cm <sup>3</sup>	°F × 10 <sup>-6</sup>	°C × 10 <sup>-6</sup>	Btu/ft <sup>2</sup> /hr/°F/in.	cal/cm <sup>2</sup> /s/°C/cm
Co	HCP	2723	1493	0.32	8.9	7.0	12.4	464
Ni	FCC	2647	1452	0.32	8.9	7.4	13.3	610
Fe	BCC	2798	1535	0.28	7.87	6.7	11.7	493

<sup>a</sup>At room temperature.

Source: From *Superalloys II*, Wiley, 1987, p. 14.

Figure 6.2: Image of material characteristics

Source: Kutz, M. ed., 2002. Handbook of materials selection. John Wiley & Sons.

## Documentation of material characteristics

- Name of characteristic
  - Properties
  - Unit of property
  - ...

---

## Sources

Section 9.1, Section 9.3

## 6.8 Product Build: Electrical design

Datasheet of components for electronic parts:

- Description of features
    - Core
    - Memories
    - Advanced connectivity
  - Device summary
    - Reference
    - Part number
  - How to use the parts?
- 

### Sources

Section [9.1](#)

## 6.9 Product build - Firmware/Software

Here comes the elements that were more briefly described in Section [5.7](#). Since software/firmware development follows different practices that often needs a more detailed version control system, they are usually developed independently of the hardware.

Any code or firmware required to operate the hardware should be shared. This will allow others to use it with their hardware or modify it along with their modifications to your hardware. Document the process required to build your software, including links to any dependencies (for example, third-party libraries or tools). In addition, it is helpful to provide an overview of the state of the software (for example, “stable” or “beta” or “barely-working hack”).

In all cases, it is important to keep track of which version of the soft/firmwares are used with which version of the hardware.

Also indicate details on the operating software and programming language, and include minimum version compatibility, and additional system requirements, like memory, disk space, processor, input or output devices.

Example: the airtrack hardware: <https://codeberg.org/openmake/airtrack-hardware>, software: <https://github.com/open-make/code-airtrack>

The Airtrack hardware was developed using pixycam. The hardware and the software are developed in different repositories with different people involved. In 2025, as the pixycam was not produced anymore, a new version of the hardware was created, using the pixycam2 component. This had little effects on the hardware design, but, the firmware and software needed to be modified.

---

## Sources

Section 9.1, Section 9.3

## 6.10 Product Build: Manufacturing safety skills, and tools

This part explain how to manufacture parts, this may be directed toward professional manufacturers or hobbyist, depending on the skills needed.

### Manufacturing safety

Are there specific risks and safety measure to take during the manufacturing steps

### Manufacturing skills

What is the specific knowledge or skills a maker shall master to manufacture the different parts of the hardware ?

---

## Sources

none

## **Product build: Manufacturing tool**

Manufacturing tools means all the machinery, equipment, and processes used to manufacture products. Manufacturing technology guide to find the type of necessary technology to produce the part. In that case, it should describe the most suitable technology according to the context.

### **Type of machines**

Type of machines used

1. CNC machine tools for machining metal or other rigid materials
  - Milling
  - Lathe
  - Cutting
  - Drilling
2. Other common manufacturing tools
  - 3D printing (FDM, SLS...)
  - Thermoforming
  - Burning machining technology (laser cutting, Plasma cutting, ...)
  - Bonding technologies (Solder, cold welding, arc welding, adhesive bonding ...)
3. Finishing: to achieve the right properties such as surface quality, geometrical accuracy, and mechanical properties, finishing is essential.
  - Sanding after 3D printing
  - Gap filling
  - Blasting
  - Polishing
  - Priming and painting

Examples

[JPL Open Source Rover](#)

[SatNOGS Rotator v3](#)

---

### **Sources**

Section [9.1](#)

## 6.11 Product build: Manufacturing sequence

The Manufacturing sequences refer to step-by-step machining and manufacturing processes in a target-oriented arrangement to enable manufacturing.

- The machining sequence should define for the manufacturing of each part.
- Process parameters are all those parameters that are inherent to any machining operation.
- Manufacturing standard file formats support some of the manufacturing processes and ...

### What does include the documentation of manufacturing sequences and instructions?

1. Name of the related machine of each step
2. Describing step by step sequence of the machining process - Machine - Type of operation
  - Tools description - Process parameters of each machining operation
    - Process parameters of 3D printing
    - Process parameters of Laser cutting
    - Process parameters of CNC machines such as Lathe, Milling, etc.
    - Process parameters of arc welding
      - Raw material (including size if relevant)
      - Manufacturing files (STL, SVG or G-code, ...)
    - CAD files in an interchange format such as STL that is suitable for 3D printing
    - Nominal geometry and its allowable variation by using symbolic language on 2D drawings like SVG, JPEG, and PDF format that is suitable for laser cutting
    - Manufacturing export formats such as G-code, STEP-NC is suitable for CNC machining
    - Circuit board design formats such as Gerber RS-274X, excellon that is suitable for vector photoplotters 2D mechanical NC machines

Examples

Machine	Type of operations	Tools	Parameters	Unit	Value	Raw material	File	Image
3D printer	Print	Nozzle guide	First layer height	mm	2	PLA	link to STL file	
	Print	Nozzle guide	First layer speed	mm/s	3	PLA	link to STL file	
CNC machine	Drilling	Drill	Depth of cut	mm	8	Steel	CAD file	
	Milling	HSK milling cutter	Cutting speed	mm/s	4	Steel	CAD file	
Machine 3								

Figure 6.3: image of manufacturing sequence

[JPL Open Source Rover](#)

[DIY Dremel CNC design and parts and its CAM file for machining](#)

[SatNOGS Rotator v3, 2D drawing file](#)

Note: types of CAD format of [transmagic](#)

### Example of parameters

1. 3D printer parameters
  - Extruder setting
    - Extrusion multiplier
    - Retraction distance
    - Retraction speed
    - Coasting
  - Layer setting
    - First layer height
    - First layer speed
  - Laver height
  - Printing bed temperature
  - Infill setting

- Internal/Eternal fill pattern
  - Temperature setting
  - Cooling setting
2. CNC machines parameters such as Lathe, Milling, etc.
- Cutting parameters
    - Cutting speed
    - Feed rate
    - Cutting depth
    - Cutting width
    - Cutting force
    - Spindle speed
    - Cutting temperature
  - Cutting tool
    - Tool Geometry
    - Tool setting
  - Coolant
3. Burning machining parameters such as laser cutting
- Beam parameters
    - Wavelength
    - Power and intensity
    - Polarization
  - Process Parameters
    - Focusing of laser beams (the focal length of the lens)
    - Focal position
    - Angle of incidence
    - Cutting speed
    - Gas pressure
    - Stand-off distance
    - Expected duration
4. Bonding technologies parameters such as Arc welding
- Welding current
  - Welding voltage
  - Arc travel speed
  - Torch angle

- Longitudinal
  - Transverse
  - Electrode force
  - Electrode diameters
  - Length of arc
- 

## Sources

Section [9.1](#)

## 6.12 Product Build: Assembly safety, skills and tools

This document should provide information about the specific knowledge a maker shall own to assembly the hardware product, and what tools are necessary. For example, one can report how many people are needed to assemble the hardware.

### Example of skills and machines:

1. Required skills for assembly
  - Operate drilling machine
  - Operate Band Saw/Dremel
2. List of the tools for assembly or disassembly
  - Mandatory
    - Allen Keyset
    - Imperial wrench set
  - Optional
    - Drill press

The skills can be listed by name and a description. In many case, it might be interesting to link skills with tools, as being able to operate each tool is a needed skill.

### Example

To build the Airtrack, it is optional to use specific UV glue and its specific equipment. One should nevertheless have some experience in using plastic glue.

## **Assembly Safety instruction**

Assembly instruction may include specific notes on safety.

### Example

When the laser cutter machine is open, it becomes a class 4 laser. This means that when the machine is open and under electric current, you have to wear glasses and be in a closed room labeled as dangerous (“laser in function”).

### Sources

Section [9.1](#)

## **6.13 Product Build: Assembly sequence**

To help others make and modify your hardware design, you should provide instructions for going from your design files to the working physical hardware. It is good to publish annotated photographs (or video) from multiple viewpoints and at various stages of assembly. If you do not have photos, posting annotated 3D renderings of your design is a good alternative. Either way, it is good to provide captions or text that explain what is shown in each image and why it is useful.

The Assembly sequence usually start with a description and list of each part that will be assembled, and then provide a step-by-step guide. One can think of instruction for lego objects (In these special case, the part list is identical to a BOM and placed at the end).

See Chapter [6](#) for information about software and dependence with guide for manufacturing.

### **Part list**

The Part list for mechanical parts is a complete list of all parts needed to build the complete product. It is different from the BOM which list material needed for the manufacture of the parts, while this document list the manufactured parts.

It constitutes of : - Item numbers: are based on the assembly structure, that is, the order in which parts are displayed in assembly. - Part number or drawing number: which is a reference back to the detail drawing (refer to the BOM). - Description: is usually a part name or a complete description of parts. - Quantity is the number of that particular part used on this assembly. - Image (or STL render) of each part.

## **Sequence**

The set of steps necessary to properly assemble the parts should be well described at each step.

- The joining technology at each step should be clearly described: - Screwing - Bolting - Soldering - Gluing (or “gluing and screwing”)

Example

[Poppy Robot](#)

[JPL Open Source Rover](#)

[SatNOGS Rotator v3 , Assembly instructions](#)

[Open Source Powered Prosthetic Leg](#)

## **Notes**

It is good practice to design the parts such that the assembly is easier. One can for instance include the item number on the parts and make sure that it is difficult to assemble parts at the wrong step, for instance by designing asymmetrical parts.

You may indicate any measures that have been taken in the design to make the hardware easy to build for other users (reduction of parts, features in the design to make the hardware assembly more reliable, ...)

---

## **Sources**

[Section 9.1](#), [Section 9.3](#), [Section 9.5](#)

## **6.14 Product Build: Disassembly instruction**

Please refer to Section [6.13](#).

Disassembly may be different from assembly, please give information about skills, tools, safety issue and sequence instruction for dismantling the hardware. Also indicate if there are differences between disassembly for repair, or disassembly for disposal.

---

## **Sources**

# **Part VII**

## **Project history**

# 7 Project history

## 7.1 Changelog

A changelog is a plain text file that contains a record of what *notable* changes are made between versions of hardware. It includes new features, enhancements, bug fixes, and even minor tweaks. The [keep a changelog](#) website provides a detailed explanation of what a change log is (in the software case).

Changelogs are primarily intended for technical contributors and power users who need a detailed understanding of how the hardware has evolved over time.

### Guiding Principles

- Changelogs are for humans, not machines.
- There should be an entry for every single version.
- The same types of changes should be grouped.
- Versions and sections should be linkable.
- The latest version comes first.
- The release date of each version is displayed.
- Mention whether you follow Semantic Versioning.
- Types of changes:
  - Added for new features.
  - Changed for changes in existing functionality.
  - Deprecated for soon-to-be removed features.
  - Removed for now removed features.
  - Fixed for any bug fixes.
  - Security in case of vulnerabilities.

---

### Sources

Section 9.5, <https://keepachangelog.com/en/1.1.0/>

## 7.2 Release notes

Release notes detail the corrections, changes or enhancements (functional or non-functional) made to the service or product the company provides. They are summaries of changelog made for target users and manufacturers. They usually come with new hardware release. Release notes can also contain test results and information about the test procedure. This kind of information gives readers of the release note more confidence in the fix/change done.

---

### Sources

Wikipedia, see also <https://blog.releasenotes.io/changelog-vs-release-notes/>

## 7.3 Design choices

What were the decisions made in designing this hardware? Were other designs/options tried? please describe also what did not work.

This information may be included at different places in the documentation, it may be interesting to link them together, or find a way to make them discoverable in the documentation files, for instance using a specific text one can search for.

---

### Sources

Section 9.3

# **Part VIII**

## **user guides**

# 8 Guide for Users

*I would like to provide important information to end-users on ‘how to use my product’.*

## 8.1 What is the user guide?

The user guide consists of information that allows end-users to operate the product properly. This may include information on setting the hardware, operating the hardware, recognizing and solving problems, run the maintenance of the hardware and dispose of the hardware when it is beyond repair. The user guide is written for non-technical people.

Note the user guide may link to other parts of the documentation (especially for installation instruction/first use instructions), or even to specific online help (for troubleshooting, a forum may be indicated on top of “usual problems”). It usually includes:

1. Description of the device :Section [8.3](#)
2. Safety information: [Section 8.4](#)
3. Use and calibration of the product: [Section 8.5](#)
4. Environmental management: [Section 8.6](#)
5. Troubleshooting section: [Section 8.7](#)
6. Maintenance and Repair information: [Section 8.8](#), [Section 8.9](#)
7. Disposal information: [Section 8.10](#)

## 8.2 How to create a user guide ?

The form of the guide is usually a printable document or a website. It is advised to use markdown file for its creation and deliver a printable pdf for the users. The use of screenshots, photos and videos are usually welcome.

Some popular software used to create webpage and pdf from markdown files:

- [GitBook](#)
- [readthedoc](#)

- [quarto](#)
- [Gitbuilding](#) can also be used to this purpose.

Some examples of open-source projects that show the user guide.

[PSLab oscilloscope](#)

[PX4 vision userguide](#)

[Echopen project](#)

[Poppy project](#)

[FarmBot Genesis V1.5](#)

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## Sources

Section [9.1](#)

### **8.3 Overview of the hardware for users**

This should provide a brief overview of the hardware and its functions, it may include:

- Device name (and its parts) and their definition
- Essentials and technical specifications

This may be a summary of the hardware overview provided for contributors (the file “03\_specification\_concept/01\_hardware\_overview” in following the template v1.0 ).

One can describe examples of application of the hardware. This should include some evidence of output, like data produced by the use of the device or a picture of other types of results. Outline how the quality control in Section [8.7](#) enables the use of the hardware in this context. We encourage the link to experiment results or the reference to a publication (published or to be published) where these results are detailed. We also encourage pointers to ongoing work.

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## Sources

Section [9.1](#), Section [9.3](#)

## **8.4 User Guides : Safety information**

Describe all relevant safety issues or references to a risk assessment if included (for example high voltage, chemical safety etc.). If appropriate, discuss the wider context of the use of the hardware and safety issues or risks that may arise in the use environment.

OSH makers are not always formally trained engineers and may not be able to easily differentiate between dangerous and safe manipulations.

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### **Sources**

Section [9.3](#), Section [9.5](#)

## **8.5 Operation instructions**

The operation instruction gives information on the use of the product, in particular in term of software. Note that it may include the calibration chapter (Section [8.5](#)) when calibration is necessary for each use.

It may include:

- Materials required
    - App
    - Software
    - Firmware
  - Procedure
    - Installation instructions including
      - \* Firmware installation
      - \* Software installation
      - \* App installation
    - Setup instructions containing
      - \* Software setup
      - \* Firmware setup
      - \* App setup
    - Explains how to update the firmware to the latest version
-

## Sources

Section 9.1

### User Guides: Calibration instructions

If the hardware is used for measurements, please detail here how the reliability of measurements, or other hardware properties that are relevant for measurements, has been quantified and explain the results. Be clear about the processes or procedures used to compare the hardware to a standard, as well as the description of the standard calibrated against. Detail the general procedures in place for users to calibrate their hardware before or during use. What methods can be used to relate user-generated data to data from other sources?

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## Sources

Section 9.3

## 8.6 User guides: Environmental management

This chapter deal with information about the use and storage of the hardware. It usually includes information about:

- Protection against weather conditions
  - Determining the acceptable temperature range
- 

## Sources

Section 9.1

## **8.7 User Guides: Troubleshooting**

### **Testing instructions**

The user guide should give information on methods to test the accuracy of the hardware. This may include specific data to give the hardware as input and some information about how to interpret the quality of the output.

Details can be provided on the testing of hardware functionalities, that are not directly essential for the precision operation of the hardware in the given context (which are in turn, where applicable, handled under Calibration), such as automated movements to position the hardware, repeatability of tool exchanges, recyclability, water-tightness, weight or other possibly relevant characteristics.

The testing should define the safe/reliable limits in which the components can be operated (e.g. step size and repeatability of linear motion, force ranges, ratio of devices with leaks when built in a workshop, etc). This will enhance the usability of the hardware or method in other contexts.

Example: Ink Printers usually have a testing mode where a specific data file is used where the printed output will inform the user about the accuracy of the printer. The guide then explain what users should look for in order to make a diagnostic.

### **Troubleshooting**

- Instructions on how to solve common problems
  - Instructions to get additional help and report problems (Git forge issues, forums, chat,...).
- 

### **Sources**

Section 9.1, Section 9.3

## **8.8 Maintenance**

Maintenance instructions provide the necessary information to maintain the system effectively and perform the required operations to system works properly in the long run. This includes advice on the frequency of the maintenance and the risks of failure.

It may also include information on the process of modifying a system or component after delivery, in order to correct faults, improve performance or other attributes, or adapt to a changing environment.

## Maintenance instructions

A maintenance instruction is a technical communication document intended to give recommendations and necessary information to maintain the system effectively. In this book, we treat the identification of defective components and their repair as separate tasks, while others have defined it as part of the maintenance.

Note that the instructions are meant for the users and should therefore be focused on the schedule of maintenance. The maintenance information (what to do) may be directed toward experienced/professional people. In addition, this latter (technical) information may be best linked to the technical documentation of each part, in order to avoid giving outdated information (for example giving repair information for version 1, while the rest of the documentation is for version 2 of a hardware).

The maintenance user guide may include:

1. Introduction of general maintenance
  - Cleaning
  - Lubricating
  - Regular inspections or services. These can be carried out on a time-based schedule or a usage-based schedule. See also Section 8.9:
    - Maintenance according to predetermined intervals
    - Maintenance according to prescribed criteria
    - Maintenance by integrating analysis, measurement, and periodic test activities
  - Regular adjusting machinery
  - Maintenance tools (Various tools necessary to perform the maintenance operation)
  - Schedule for Replacing equipment, see also Section 8.9

examples [FarmBot Genesis V1.5](#)

## Maintenance schedules

Common procedures:

- cleaning
- lubricating
- machine adjustments
- calibrations
- (periodic) test activities

Information to give:

- predetermined interval

- prescribed criteria
- tools
- verification procedure

## **Component lifespan**

You may indicate the lifespan of the equipment parts, with links on how to replace parts. Give information on expected lifespan of parts, how use and maintenance may modify the lifespan, and when to test/replace the parts.

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## **Sources**

Section 9.1

## **8.9 User Guides : Repair**

### **Identifying the defective components**

This can be linked to scheduled tests, or be done when an issue is seen. The guide should answer these questions, it may be written as a table:

- How to monitor the performance of the equipment? (what additional equipment may be necessary for this monitoring)
- How to detect a defective component, and determine what is defective ?
- How to eliminate the fault (see below) ?
- How to verify that the fault was eliminated

### **Repairing the defective components**

For each element which may be defective:

- Step-by-step procedures describing the repairing sequence
- Refer to the technical documentation where you can find the manufacturing (and assembly) instructions to rebuild the defective components
- Indicate the required tools for repairing
- Verification of repair
- It may be interesting to add images and photos.

It might be useful to give information on repairing versus replacing the parts.

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## Sources

Section 9.1

### User Guides: Replacing equipment components

This is very similar to the repairing section Section 8.9, even if this is planned modifications.

- Links to step-by-step procedures describing the replacing sequence.
- Required tools for replacing the components

This may be linked to the dis-assembly instructions Section 6.14

Example

Replacing Ink cartridge in a printer or a lamp bulb in a video projector.

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## Sources

Section 9.1

## 8.10 Disposal instructions

Disposal instructions identify the process of removing a system or its component, ensuring the proper handling of any environmentally sensitive materials, and sending the remainder to surplus storage or sale.

They describe each component with information about their end of life (depending on their material content). Each element will be classed corresponding to their “recyclability”, and information is given to reduce the negative environmental impact of the disposal and recycling of the hardware component.

## **Template of disposal instruction**

For each element or part, indicate:

- sub-part name
- parent part number and name, with links
- link to disassembly instructions (see Section [6.14](#))
- material used + how many times can it be recycled (see also Section [8.8](#))
- recyclable (yes/no/conditional, see Section [8.10](#) )
- disposition information, for each option:
  - how to dispose
  - environmental assessment of disposal options (@sec-environmental-assessment):
    - \* described the negative consequences of disposal
    - \* Define and describe the main parameters and processes to decrease these negative environmental impacts
- end of life information

## **Classing elements**

There are different types of elements:

- Recyclable: waste which can be turned into another form of new and reusable materials without specific treatment.
- Non-recyclable: the components or products that are designed for single-use, which means they get discarded immediately after use.
- Conditionally recyclable: component which needs specific treatment before being recycled.

Usual workflow for disposition:

- Distinguishing the recyclable, Conditionally recyclable and Non-recyclable components or products.
- Determining what material can recycle many times
- Identify the product lifespan for disposing and/or recycling.
- Describe how to recycle the components or products and their type of materials?
- Describe how to dispose of components which cannot be recycled.

Disposable products are most often made from Polystyrene and Cotton, Non-recyclable products from Textiles and Ceramics.

### **Types of disposal:**

- Incineration: This type of waste disposal involves the dumping off method where you eliminate waste materials via combustion.
- Landfill: It involves collecting, transporting, dumping, and burying waste in a designated land.

### **Environmental assessment**

It is the assessment of the environmental consequences of disposing or recycling a product before the decision to move forward with the proposed action. Indicate:

- The negative consequences of disposable products on the environment if sustainability isn't factored into disposal options.
- How to select the disposal or recycling process to have a less environmental impact?

### **Sources**

Section [9.1](#)

# **9 Sources**

## **9.1 Open next work**

The work was presented in a template at. <https://github.com/OPEN-NEXT/WP2.3-Guideline-and-template-for-documentation-of-OSH-design-reuse/tree/main>, based on the results provided as deliverable 2.6 at [https://github.com/OPEN-NEXT/WP2.3-Guideline-and-template-for-documentation-of-OSH-design-reuse/blob/main/Sources/Deliverable2\\_6%20\\_Final%20release%20of%20models%20and%20standards%20for%20design%20reuse\\_V4\\_20220930.pdf](https://github.com/OPEN-NEXT/WP2.3-Guideline-and-template-for-documentation-of-OSH-design-reuse/blob/main/Sources/Deliverable2_6%20_Final%20release%20of%20models%20and%20standards%20for%20design%20reuse_V4_20220930.pdf)

## **9.2 OSH-dir-std work**

The content of the 04\_hardware folder is loosely derived from <https://github.com/hoijui/osh-dir-std/tree/main> in discussion with one of the author.

## **9.3 Journal of open hardware**

The journal of open hardware provides a template with several information required in hardware metadata papers. We included some of the indication of the template into this guide.

## **9.4 Journal hardwareX**

The journal hardwareX provides a template with several information required in hardware metadata papers. Todd Duncombe. (2021). HardwareX manuscript templates. <https://doi.org/10.5281/zenodo.5078227>

## **9.5 Turing way book**

Content taken from The Turing Way Community. (2025). The Turing Way: A handbook for reproducible, ethical and collaborative research. Zenodo. <https://doi.org/10.5281/zenodo.15213042>. (shared under a CC-BY license).

A specific [chapter on OSH](#) and the linked chapter on [OS project documentation](#). NB: The team behind this guide was involved in the redaction of these chapters.