

WORLD METEOROLOGICAL ORGANIZATION

OpenCDMS Project Advisory Team,
16 December 2020, 14:00 – 15:00 Geneva time

Original: English

Agenda:

1. Opening and adoption of notes from previous OpenCDMS meeting
2. OpenCDMS communication: One pager and FAQ
3. Short status reports
 - R-INSTAT
 - Technical collaboration for ACP 2.4.2 and Data model review
 - ACP 2.4.1
4. AoB
5. Date of next meeting and closure

Participants:

<i>Ms Etna Cervantes</i>	<i>Mr Samuel Machua</i>	<i>Mr Nirina Ravalitera</i>
<i>Mr Eduardo Porras</i>	<i>Mr Marcellin Habimana</i>	<i>Mr Peer Hechler</i>
<i>Mr Steve Palmer</i>	<i>Mr Jose Guijarro</i>	
<i>Ms Karen McCourt</i>	<i>Mr Denis Stuber</i>	
<i>Mr Ian Edwards</i>	<i>Mr William Wright</i>	

Notes (actions and key agreements highlighted in **bold**):

Opening and adoption of notes from previous OpenCDMS meeting

The meeting was opened by Peer; the notes from the previous meeting as well as the draft agenda were adopted by the team.

OpenCDMS communication: One pager and FAQ

Peer and Karen referred to work done to draft a document 'CDMS on one page' highlighting aims, scope and timeline of the OpenCDMS project; a set of FAQs and the draft communications plan. This work and questions raised will be revisited at the next OpenCDMS PAT meeting in January 2021. **Peer will re-circulate the above documents and messages with questions prior to the next PAT meeting.**

Short status reports

- *R-INSTAT*

Peer informed of a video call with the R-INSTAT team and Karen and stated that work is almost completed (extending R-INSTAT to allow calculation of WMO basic climate products, generation of videos for R-INSTAT training).

- *Technical collaboration for ACP 2.4.2 and data model review*

Ian expressed his satisfaction with the technical evolution re OpenCDMS in 2020. Final reporting re 2020 contracts and planning for 2021 is under processing. More focused sub-team meetings and less broad technical meetings are envisaged for 2021 to allow in-depth analyses and

focused analyses' outcomes for OpenCDMS requirements and specifications. Coding is expected to be rather quick once requirements and specifications are set correctly.

Denis reported on great feedback from WMO Members, including Japan and China, regarding design of a flagging system for climate data (to be considered for the next generation data model).

- *ACP 2.4.1*

William reported that the final report re ACP 2.4.1 will be delivered in time within the next few days. It was highlighted that this report forms a formal deliverable for the ACP project and it will also form a living document for OpenCDMS as well as ET DRC CDMS activities.

AoB

Samuel suggested to share the final ACP 2.4.1 report on CDMS recommendations with all contributors to acknowledge their contributions (**Peer will do**).

Date of next meeting and closure

The next meeting will be held on **Wednesday, 27 January 2021, 14:00 – 16:00 Geneva time**. Agenda items will include the OpenCDMS Communication Plan, the OpenCDMS risk register and activity planning for 2021.