

## 06 QA Process

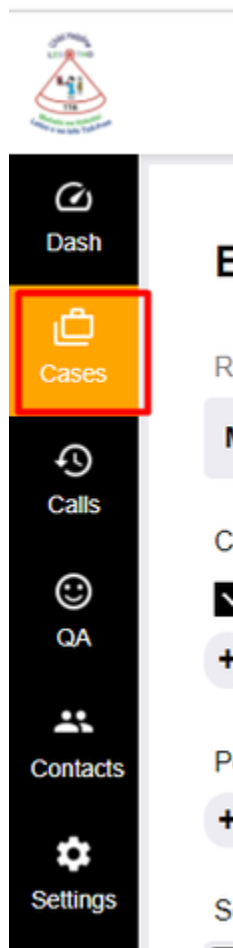
User Acceptance Testing (UAT) is **the final stage of any software development life cycle**. This is when actual users test the software to see if it is able to carry out the required tasks it was designed to address in real-world situations.

In this situation, we have identified the QA process as critical to the success of the project.

The QA process kicks in as soon as a call is received and conversation occurs.

To access the QA Form

- ☐ On the left menu click on the calls Icon



YOu will see a listing of all calls as seen below.

Call History											Filter	CSV	List	Reports
Date	Direction	Phone	Extension	Wait Time	Talk Time	Hold Time	Hangup By	Hangup Status	Disposition	QA Done				
23 Nov 2021 1:13 PM	Inbound	100	→ 100	1:11	0:00	0:00	Extension	Missed		N/A				
23 Nov 2021 1:11 PM	Inbound	100	→ 100	1:11	0:00	0:00	Extension	Missed		N/A				
23 Nov 2021 1:10 PM	Inbound	100	→ 100	0:52	0:00	0:00	Extension	Missed		N/A				
17 Nov 2021 12:02	Inbound	100	→ 114	0:56	0:03	0:00	Extension	Dump		No				
17 Nov 2021 12:00	Inbound	100	→ 118	1:11	0:00	0:00	Extension	Missed		N/A				
17 Nov 2021 11:59	Inbound	100	→ 114	1:11	0:00	0:00	Extension	Missed		N/A				
17 Nov 2021 11:19	Inbound	101	→ 100	0:53	2:32	0:00	Extension	Answered		No				
17 Nov 2021 10:59	Inbound	101	→ 100	0:24	0:52	0:00	Customer	Answered		No				
17 Nov 2021 10:57	Inbound	101	→ 100	0:35	0:54	0:00	Customer	Answered		No				

on the call list, we have a column for QA done.

Disposition	QA Done
	N/A
	N/A
	N/A
	No
	N/A
	N/A
	No
	No
	No

▶

1 - 9 of 9 ◀ ▶

All the rows with NO indicate that the was a conversation. when you click the NO button you get the QA form.

## QA Form



Inbound Call From 100 To 114, 17 Nov 2021 12:02

▶ Talk Time 0:03

Opening / Greeting	0	Listening	0	Pro- activeness	0	Resolution / Counselling	0	Hold Procedures	0	Closing	0	Feedback
0 %		0 %		0 %		0 %		0 %		0 %		

Total Score 0  
0 %

### Opening Call Greeting

1. Use of call opening phrase

Yes Partialy No

2. Section Comments

☐ Answer all the Questions while creating

## QA Form



Inbound Call From 100 To 114, 17 Nov 2021 12:02

▶ Talk Time 0:03

Opening / Greeting	2	Listening	7	Pro- activeness	6	Resolution / Counselling	7	Hold Procedures	3	Closing	2	Feedback
100 %		70 %		100 %		70 %		75 %		100 %		

Total Score 27  
79 %

### Feedback

fhfh



Previous

Finish

