

Lesotho03/21-Meeting Notes

Date

05 Nov 2021

Participants


- @ Nelson.Adagi, James Nganga, Henry Kemboi

Goals

Deployment Planning

Training Plan

Discussion topics

Time	Item	Presenter	Required	Notes	Responsible	Due
	Deployment	@ Nelson.Adagi	Technical CHL	<ul style="list-style-type: none">• We require details of connecting to there server once the OS is setup• OS will be Centos (as indicated in the FRD)• Tech can install Anydesk or we can start our configuration• It is possible the server will Require a GSM card /E1 card to allow telecommunication		
	Training	@ Nelson.Adagi	Local Cordinator	List of participants for the training/ The training is expected to start on 11 Nov 2021 and will run for 2 days.		
	UAT	@ Nelson.Adagi	Local Cordinator	We need an advance list of all the users who will participate in the user acceptance test		
	Regions	@ Nelson.Adagi	Local Cordinator	<p>We noticed that the regions were provided on one of the sheets but only at top level, I have attatched a excel sheet i downloaded from the internet with diffrent levels.</p> <div><p>Iso_adm_fao_mlgca_2019_fis.xls</p></div>		
	Categories		Local Cordinator	Categories have now been provided and we are going ahead to custome make them.		

Action items



Ensure Server is connected to a LAN and installed with Centos (Version is specified on FRD)

- ☐ Install Anydesk and provide IP
- ☐ Provide Server Public IP Address
- ☐ Provide Server Anydesk ID & Password
- ☐ Deploy Asterisk & CRM
- ☐ Provide a list of users to be training Next week
- ☐ Prepare training material (ppt & User Manual)
- ☐ Setup Zoom & Calls

Decisions