#123924
03/27/2020

CONDUCT OF ELECTION REPORT

SECTION 102.141(9), FLORIDA STATUTES

The County Canvassing Board must submit a completed Conduct of Election Report to the Division of Elections at the same time that the board submits its certified official election results for any presidential preference primary, general, primary, or special election, whichever is applicable.

On behalf of the county canvassing board, the Supervisor must submit the report via the SOE File Transfer Utility on the SOE portal. For assistance if needed, please contact the Bureau of Voting Systems Certification, Eleonor Lipman; Eleonor.Lipman@dos.myflorida.com; 850-245-6258 or Zane Wood; Zane.Wood@dos.myflorida.com; 850-245-6123.

GENERAL INFORMATION

1. **County:** Alachua

Date of Election: 3/17/2020

Election (*Check one*):

- [x] Presidential Preference Primary Election
- [ ] Primary Election
- [ ] General Election
- [ ] Other election (*specify*):_____

2. **Election Definition** created by (*Check one*):

- [x] County Supervisor of Elections' Office (SOE)
- [ ] Vendor
- [ ] Consultant
- [ ] Other (*specify*):_____

EQUIPMENT

3. **Voting Devices** (*Insert the applicable number*):

Vote-by-Mail (VBM) Central Count Marksense Scanners		
Initial Total VBM Scanners	Removed	Replaced or Added
2		

Precinct Count Marksense Scanners				
	Number of Polling Locations	Initial Total Deployed	Removed	Replaced or Added
Early Voting	6	12		
Election Day	63	126	1	1

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Voter Interface Device (e.g., Automark, ExpressVote, or ICE)				
	Number of Polling Locations	Initial Total Deployed	Removed	Replaced or Added
Early Voting	6	6		
Election Day	63	63		1

Reason for removal, replacement or addition of voting devices:

See attached documentation

4. Did **equipment or software** issues occur at the precinct level, at a counting location, or within computer and telecommunications networks supporting county location? *(Section 102.141, F.S.)*

☐ **NO** Proceed to #5.

■ **YES** Specify the number of issues in the appropriate column(s) in the table below, indicate the specific type of issue(s) incurred on the checklist, and explain the steps taken to resolve the issue(s) on the lines provided (☐ check this box if on a separate sheet).

		Number of issues		
		Early Voting Site	**Election Day Polling Locations**	**Central Location**
Equipment	Marksense Scanner			
	Voter Interface Device		1	
Software	Marksense Scanner			
	Voter Interface Device			
Computer	Election Mgmt. System			
Telecommunications	Modems and Phone lines		2	

Checklist for type of equipment/software issues encountered (Check all that apply)
Early Voting and Election Day

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	Checklist for type of equipment/software issues encountered (Check all that apply)
Voting devices	
■	Voting devices – not connected to electrical power or power source issue
☐	Voting devices – battery backup issue – battery not charged
☐	Voting devices – battery backup issue – removed from service
☐	Voter interface device issue – repaired – remained in service
☐	Voter interface device media issue – media replaced
■	Marksense scanner issue – repaired – remained in service
☐	Marksense scanner memory media issue – media replaced
☐	Marksense scanner did not reject a blank ballot
☐	Marksense scanner did not reject a ballot with an overvoted contest
☐	Marksense scanner did not accept one or more undervoted contests
☐	Ballot box diverter issue – removed from service
☐	Ballot box diverter issue – repaired – remained in service
☐	Used the marksense scanner's ballot box emergency/auxiliary bin
■	Could not complete a planned modem upload or problems with the phone lines
☐	Other – Provide the description
Central Location	
Vote-by-Mail tabulation	
☐	Marksense scanner issue – repaired – remained in service
☐	Marksense scanner memory media issue – media replaced
☐	Other – Provide the description
Election Management	
☐	Problem uploading results or creating reports
☐	Other – Provide the description

Steps Taken to Resolve:

See attached documentation

5. Were any **election definition errors** discovered after the logic and accuracy test? *(Section 102.141., F.S.)*

☒ **NO** Proceed to #6.

☐ **YES** Specify the number of issues in the appropriate column(s) in the table below and explain the steps taken to resolve the issue(s) on the lines provided (☐ check this box if on a separate sheet).

	Number of issues		
	Election definition issues	**Precinct count media issues**	**Central count media issues**
County created definition or media			
Vendor created definition or media with correct county information			
Vendor created definition or media with incorrect information from the county			

Notes: Election Day refers to the polling locations. Media refers to a tabulator's memory cards, memory packs, USB flash memory, zip drive, PEBs, etc.

Steps Taken to Resolve:

_____

_____

_____

BALLOTS

6. **Ballot-Printing** (*Check all that apply*):

	Early Voting	Election Day	Vote-by-Mail
Ballot-on-Demand (BOD)	x		x
Ballot Printer Service (provided by SOE's Voting System Vendor)			
Ballot Printer Service (provided by vendor other than SOE's Voting System)	x	x	x

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7. Did any **ballot printing and/or ballot supply problems** occur? *(Section 102.141., F.S.)*

☐ **NO** Proceed to #8.

■ **YES** Specify the number of issues in the appropriate column(s) in the table below, indicate the specific type of issue(s) incurred on the checklist, and explain the steps taken to resolve the issue(s) on the lines provided (□ check this box if on a separate sheet).

	Number of issues			
	Electronic ballot layout issues	**Paper ballot layout issues**	**Paper ballot printer issues**	**Paper ballot supply problems**
County created the ballot			2	
Vendor created with correct county information				
Vendor created with incorrect information from the county				

Checklist for type of ballot or printer issues encountered (Check all that apply)	
Early Voting and Election Day	
Polling location *(please identify the location)*	
x	Incorrect ballots provided to the voter – poll worker
	Ballot moisture (humidity) cannot scan
	Multi-language or minority language (e.g., Spanish) ballots – not available and/or issues
Vote-by-Mail	
	Incorrect ballots provided to the voter – election staff
	Incorrect ballots provided to the voter – vendor error
	Multi-language or minority language (e.g., Spanish) ballots – not available and/or issues
Ballot-on-demand (BOD)	
	Printed incorrect ballots – printer configuration error, such as duplex
	Printed incorrect ballots – software error
x	Printer failure
x	Incorrect ballots provided to the voter – poll worker
Other	
	Describe the issue:

Steps Taken to Resolve:

See attached documentation

ELECTION ADMINISTRATION

8. Did you have any **staffing shortages and/or procedural problems by employees or precinct workers** during the conduct of the election?
(Section 102.141, F.S.)

☐ **NO** Proceed to #9.

■ **YES** Specify the number of issues in the appropriate column(s) in the table below, indicate how the issue was addressed, and explain the steps taken to resolve the issue(s) on the lines provided (■ check this box if on a separate sheet).

Who experienced the issue	Number of shortages	Number of times that additional training may have mitigated the problem(s)	Number of times when procedures were not followed
Poll workers	4		2
Election staff			
Security			
Temporary support			

Steps Taken to Resolve:

See attached documentation

9. Were there instances when the needs for **staffing and equipment were insufficient** to meet voters' needs?
(Section 102.141, F.S.)

■ **NO** Proceed to #10.

☐ **YES** Specify the numbers in the appropriate column(s) in the next table and explain the steps taken to resolve the issue(s) on the lines provided (□ check this box if on a separate sheet).

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	Number of planned resources for Election Day	Number of resources available for Election Day	Number of insufficient resources on Election Day to meet the voters' needs
Poll workers			
Election staff			
Voting devices		Note below and see page 1	
Other equipment and supplies			

Note: The number of "planned" items are based on the Election Day estimates, and "available" is the actual items at the start of the Election Day. Note that the number of voting devices available is based on the actual initial total deployment including voter interface devices as provided on page 1 for Election Day. Other equipment and supplies, for example, refers to summation of the number of electronic poll book devices, provisional ballot supplies, ballot boxes, transfer bags, etc.

Steps Taken to Resolve:

_____

_____

_____

_____

10. Did you experience any issues associated with Voter Check – In? *(Section 102.141., F.S.)*

☐ **NO** Proceed to #11.

■ **YES** Specify the number of issues in the appropriate column(s) in the table below, indicate the specific type of issue(s) incurred on the checklist, and explain the steps taken to resolve the issue(s) on the lines provided (□ check this box if on a separate sheet).

	Number of issues	
	Early Voting Site	Election Day Polling Locations
Electronic Poll Book/ Precinct Register (If used in election)		41
Paper poll book / precinct register		

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Checklist for type of voter check-in issues encountered (Check all that apply)	
Early Voting and Election Day	
Electronic-Poll Book	
Type: EViD	**Vendor:** VR
☐	Electronic Poll Book – not connected to electrical power or power source issue
☒	Electronic Poll Book functionality issue – repaired – remained in service
☒	Electronic Poll Book functionality issue – removed from service
☐	Electronic Poll Book media issue – media replaced
☒	Electronic Poll Book connectivity issue – repaired – remained in service
☐	Electronic Poll Book connectivity issue – removed from service
☐	Electronic Poll Book Check-In Process
Paper poll book / precinct register	
☐	Paper Poll Book – Incorrect
☐	Paper Poll Book – Check-In Process
Other	
☐	Describe the issue:

Steps Taken to Resolve:

See attached documentation

11. Did you experience **any additional issues** associated with the conduct of election? *(Section 102.141, F.S.)*

☐ **NO** Proceed to #12.

☒ **YES** Indicate on the checklist the type of issue(s), and explain the steps taken to resolve the issue(s) on the lines provided (☒ check this box if on a separate sheet).

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Checklist for Additional Issues	
Early Voting and Election Day	
Polling location	
☐	Incorrect setup
☐	Solicitation area violated
☐	Incompatible for ADA accessibility
☐	Incompatible for use as a polling location
Voters	
☐	Fleeing voter
☐	Disruptive behavior
☐	Disruptive photography
Observers	
☐	Not approved
☐	Disruptive behavior
☐	Disruptive photography
Media and/or citizen polling	
☐	Disruptive behavior
Other	
x	Describe the issue: See attached documentation

Steps Taken to Resolve:

See attached documentation

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CANVASSING BOARD

12. If the canvassing board conducted a manual recount of overvotes and undervotes, does the canvassing board have suggested revisions to the law or the rules for determining a voter's choice?
(Sections 101.6952(2) and 102.166(4), F.S. and Rules 1S-2.027 and 1S-2.051)

- ■ **N/A** Proceed to #13.
- ☐ **NO** Proceed to #13.
- ☐ **YES** Provide suggested revisions below. If needed, attach additional pages and a copy of a representative ballot for which a determination could not be made to illustrate the issue.

Proposed revisions to standards for determining a voter's choice:

_____

_____

_____

_____

13.

County Canvassing Board

Print Name	Signature	Title	Date
Thomas Jaworski	Thomas Jaworski	Chair/Judge	3.27.20
Marihelen Wheeler	Marihelen Wheeler	Alachua County Commissioner	3/27/2020
Kim A. Barton	Kim A. Barton		3-27-2020

NOTICE: A statutory duty exists to continually report any new or additional information on any of the items required to be included in this Report. The supervisor of elections on behalf of the board must:

- Notify the Division of Elections no later than the next business day after the discovery of the information; and
- Submit a signed written report amended report no later than no later than 10 days after the discovery. (Section 102.141, F.S.)

Addendum

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Addendum

This section asks what services and materials were provided to accommodate Spanish language voters.

1. Type of Spanish-language ballot used in county:

Select all that apply	
Spanish-Language Ballots	
x	Unilingual Ballot
	Bi- or multilingual ballot
	Voter Interface Device (Automark, Expressvote, or ICE)

2. Number of persons that requested Spanish-language ballot? **(only applicable to counties with single language ballots)**: 20

3. Form of language assistance offered at the Supervisor of Elections Office:

Select all that apply	
x	Bilingual staff
x	Spanish voter assistance hotline
	Professional translation services by phone
x	Spanish language election related signage and materials
	Other- describe

4. Form of language assistance offered at the polls:

Select all that apply	
x	Bilingual election worker
x	Spanish voter assistance hotline
	Professional translation services by phone
	Virtual bilingual election worker
x	Spanish language election related signage and materials
	Other- describe

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5. Number of persons that accessed the Spanish-language website: 2

6. Form of language assistance offered on website:

Select all that apply	
☐	Fully translated website in Spanish
☐	Link to state's Spanish-language information website
x	Spanish language election related materials
x	Other- describe

7. Provide any additional relevant information: Spanish language information page on website.

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Alachua County
March 17, 2020 PPP and City of Gainesville Election

Ballot On Demand (BOD) Printer Issues at Early Voting

EV2 – BOD printer went offline. Election Staff was dispatched to fix the problem onsite. Staff went to backup paper ballots for about 45 minutes. Printer restored to active status, issue with Windows port control.

EViD Issues

34 Precincts locations were unable to connect to the County due to jet pack issues.

Precinct 1 – When a reboot did not fix the issue with the keyboard, one EViD was replaced. No adverse impact to the voters.

Precinct 10 – One EViD was exchanged because it would not maintain a charge. No adverse impact to voters.

Precinct 26 – One EViD machine malfunctioned. SOE contacted and that EViD was replaced.

Precinct 40 – One EViD initially wasn't working but was fixed. The other EViD was operable and continued to check-in voters. There was no delay in checking in voters.

Precinct 47 – King EViD did not power up to check-in voters. Emergency voter list was used to check –in voters. A replacement EViD was dispatched. No adverse impact to voters.

Precinct 58 – There was a problem with one of the EViD machines coming on. SOE technician came out and switched out that EViD with another one. No adverse impact to voters

Precinct 60- One EViD was exchanged because it would not maintain a charge. No adverse impact to voters.

ICE Machine Issues

Precinct 21 - One tabulator at PCT 21, Unit 2101, was replaced with a spare unit from Operations. The ICE tabulator was unable to read the security button even though the other unit read it without issue. It's suspected that there is a hardware issue with that unit's ability to read security buttons. This was no impact to voters.

Precinct 40 – A tabulator at PCT 40, 4001, was discovered to have a broken power connector between the ballot box and the tabulator. Due to the broken connector, the tabulator was not receiving power. This caused the battery to die and the tabulator to shut off. It was able to be repaired to a functional state on-site, but the unit will need to be sent to vendor to be fully repaired. There was no impact to voters from this issue.

Precinct 50 – Machine 5002 had a ballot jam. SOE Office was called and staff tried to help and give direction, but Ballot Scanner could not get the ballot. SOE technician came out and cleared the ballot

and the ballot was put through Machine 5001. Another voter tried to put their ballot through Machine 5002 and it jammed again. After that, voters were instructed to put their ballot through Machine 5001 and not use Machine 5002.

Precinct 58 – Machine 5801 had a ballot jam. Ballot scanner called the SOE office and technician was sent and was able to correct the issue with no impact to the voters.

Despite the issues with polling place changes and an increase in AT&T line installations, we only had two locations that had trouble uploading results. Precinct 45 was able to upload one ICE unit, but the other failed repeatedly. We will be following up with that unit to determine the reason it failed. At Precinct 48, neither unit was able to upload results. During our site surveys and our Election Day test, the line was operational. It's unclear what the issue was.

Staffing Issues

Precinct 6 – Assistant Clerk did not show up to work. Clerk said she would be fine and reported everyone pitched in and worked fine together. There was no adverse effect.

Precinct 18 – Ballot Scanner did not show up to work. Assistant Clerk filled the position for the day.

Precinct 40 – Ballot Scanner did not show up to work. Assistant Clerk filled the position for the day.

Precinct 43 – The Election Board began setting up the precinct with 4 out of 7 workers. SOE was contacted and replacement poll workers on standby fulfilled the positions. 3 poll workers were sent to replace those three positions. One position remained unfilled. The Assistant Clerk filled that position for the day.

Precinct 48 – Ballot Distributor left with back pains at 3:30 pm. Clerk notified SOE and a replacement Ballot Distributor arrived at 4:15 pm.

Ballot Issues

EV2 – Voter accidently was given 2 ballots that stuck together when printing on BOD printer. Another voter's ballot did not print, so her ballot was reprinted. About the same time a voter reported that she had received 2 ballots in her secrecy sleeve. Voter voted both ballots. During the time this happened, it was very busy in the polling room. Ballot Distributor thought something was not right and called voter over to recheck her ballot style which was correct. Voter did not inform Ballot Distributor that she had received 2 ballots.

EV3 – 20 year-old, first time voter came to vote and at check-in his registration came up as NPA. Voter insisted that he was a DEM. He was sent to the Clerk for assistance. Clerk called the SOE Office to verify party affiliation and check registration. Staff verified that voter submitted a new VR form with NPA selected in October 2019. Voter insisted on voting a DEM ballot and was issued a provisional ballot. Voter completed the provisional ballot envelope and new VR application. Voter took the ballot, provisional ballot secrecy sleeve, and placed his completed ballot in the ICE tabulator. Clerk failed to

keep voter from placing ballot in the ICE tabulator. SOE reviewed process and procedures with the Clerk and reminded him that the Clerk must keep up with a provisional voter so that the voter does not insert ballot in tabulator.

Precinct 13 - Ballot Distributor gave out two incorrect ballot styles. Clerk counseled worker.

Precinct 40 – A voter was given a wrong ballot. Voter should have received a 40GD ballot style but instead received a 40 D ballot style. Clerk counseled worker.

Other Issues

Precinct 6 – Assigned cell phone inoperable per Clerk. SOE Office was never called about the issue. The cell phone was tested prior to the Clerk receiving it by Operations Staff.

Precinct 9 – A poll worker went on his lunch break. When placing his soup in the microwave he lost his balance and fell backward which lead to minor scrapes and abrasions which required the use of 2 Band-Aids from the first aid kit. The poll worker noted on the incident/accident report that this was due to his Parkinson's disease which effected his balance.

Precinct 20 – Poll worker left the polling place and went across the street to the store for water and coffee when the Clerk was looking for her. Clerk counseled the poll worker and reminded her that per training that they are not to leave the polling place.

Precinct 49 – Assigned cell phone not working. Cell phone start working at 9:30 a.m. per Clerk.

Precinct 42 – Clerk could not open the storage closet where the equipment and supplies were stored with the key provided. SOE staff arrived shortly after 6 am. The precinct opened on time.

Precinct 23 and Precinct 61 – Six days prior to Election Day, two precincts had to be moved because of concerns surrounding the Coronavirus. The move was made at the request of both facilities that houses seniors.

Precinct 51- Faith Presbyterian Church polling building caught on fire three days prior to Election Day. SOE was able to utilize another building on the church's campus. Voters did not have to be relocated to another location. Voting equipment that was to be used at the site was affected by the fire and was replaced prior to Election Day. Election Day voting and procedures was unaffected by the building change.