

**CONDUCT OF ELECTION REPORT**

[Section 102.141(9), Florida Statutes]

*This report is due to the Division of Elections/Bureau of Voting Systems Certification at the same time that the county canvassing board submits its certified official election results for any presidential primary, general, primary, and special elections, whichever is applicable.*

1. **County:** Leon2. **Election Year:** 20163. **Election** (check only one).☐ Presidential Preference Primary Election☐ Primary Election☒ General Election☐ Other election (specify): \_\_\_\_\_4. **Election Definition.** Definition created by (Check one): ☒ County Supervisor of Elections' Office (SOE)☐ Vendor☐ Consultant☐ Other (describe): \_\_\_\_\_5. **Voting Devices** (fill-in the applicable number):

Absentee (Central) Count Marksense Scanners		
Initial Total AB Scanners	Removed	Replaced or Added
2	0	0

Precinct Count Marksense Scanners				
	Polling Locations	Initial Total Deployed	Removed	Replaced or Added
Early Voting	7	18	0	0
Election Day	88	176	3	3

ADA Voting Devices (e.g., Marking device and/or DRE Touchscreen)				
	Polling Locations	Initial Total Deployed	Removed	Replaced or Added
Early Voting	7	18	0	0
Election Day	88	176	0	0

6. **Ballot-Printing** (check all that apply):

	Early Voting	Election Day	Absentee
Ballot-on-Demand (BOD)	17	4	1
Ballot Printer Service (provided by SOE's Voting System Vendor)	0	0	0
Ballot Printer Service (provided by other than SOE's Voting System Vendor)	17	2	1

## CONDUCT OF ELECTION REPORT

7. Did **equipment or software malfunctions** occur at the precinct level, at a counting location, or within computer and telecommunications networks supporting county location (*Section 102.141 (9)(a)1., F.S.*)?

☐ **NO** Proceed to 8.

☒ **YES** Summarize the number of malfunctions by location on the chart. Then mark on the checklist below the type of malfunctions. Also attach an explanation of the steps that were taken to address the malfunction(s).

		Number of malfunctions		
		Early Voting Site	Election Day Polling Places	Central Location
Equipment	Marksense Scanner	0	3	0
	ADA Marking Device	0	0	
	ADA DRE Touchscreen	NA	NA	
Software	Marksense Scan	0	0	0
	ADA Marking Device	0	0	
	ADA DRE Touchscreen	NA	NA	
Computer	Election Management			0
Telecommunications	Modems and Phone lines		3	

*Notes: Election Day refers to the polling locations. American Disability Act (ADA) Media refers to a tabulator's memory cards, memory packs, USB flash memory, zip drive, PEBs, etc.*

Checklist for type of malfunctions	
<p><b>Early Voting and Election Day</b>  <i>Voting devices</i></p> <p><input checked="" type="checkbox"/> Voting devices – not connected to electrical power or power source failure</p> <p><input type="checkbox"/> Voting devices – battery backup failure – battery not charged</p> <p><input type="checkbox"/> Voting devices – battery backup failure – removed from service</p> <p><input type="checkbox"/> ADA device failure – repaired – remained in service</p> <p><input type="checkbox"/> ADA device media failure – media replaced</p> <p><input type="checkbox"/> Marksense scanner failure – repaired – remained in service</p> <p><input type="checkbox"/> Marksense scanner memory media failure – media replaced</p> <p><input type="checkbox"/> Marksense scanner failure to reject a blank ballot</p> <p><input type="checkbox"/> Marksense scanner failure to reject a ballot with an over voted contest</p> <p><input type="checkbox"/> Marksense scanner failure to accept one or more under voted contests</p> <p><input type="checkbox"/> Ballot box diverter failure – removed from service</p> <p><input type="checkbox"/> Ballot box diverter failure – repaired – remained in service</p> <p><input checked="" type="checkbox"/> Used the marksense scanner's ballot box emergency bin</p> <p><input checked="" type="checkbox"/> Cannot complete a planned modem upload or problems with the phone lines</p> <p><input checked="" type="checkbox"/> Other. Provide the description: _____</p> <p style="font-size: 1.5em; margin-top: 10px;"><b>see addendum</b></p>	<p><b>Central Location</b>  <i>Absentee tabulation</i></p> <p><input type="checkbox"/> Marksense scanner failure – repaired – remained in service</p> <p><input type="checkbox"/> Marksense scanner memory media failure – media replaced</p> <p><b>Election Management</b></p> <p><input type="checkbox"/> Problem or malfunction with uploading results or creating reports.</p> <p><input type="checkbox"/> Other. Provide the description: _____</p>

## CONDUCT OF ELECTION REPORT

8. Were any **election definition errors** discovered after the logic and accuracy test?  
(Section 102.141 (9)(a)2., F.S.)?

☐ **NO** Proceed to 9.

☒ **YES** Summarize the number of errors in the appropriate columns in the table below. Attach an explanation of the steps that were taken to address the errors.

	<b>Election definition errors</b>	<b>Precinct count media errors</b>	<b>Central count media errors</b>
County created definition or media	1		
Vendor created definition or media <u>with correct</u> county information			
Vendor created definition or media <u>with incorrect</u> information from the county			

9. Did any **ballot printing and ballot supply problems** occur?  
(Section 102.141 (9)(a)3., F.S.)?

☐ **NO** Proceed to 10.

☒ **YES** Summarize the number of errors in the appropriate column in the table below. Mark on the checklist below the type of problems or errors and attach an explanation of the steps that were taken to address the problems.

	<b>Electronic ballot layout errors</b>	<b>Paper ballot layout errors</b>	<b>Paper ballot printer errors</b>	<b>Paper ballot supply problems</b>
County created the ballot				
Vendor created <u>with correct</u> county information				
Vendor created <u>with incorrect</u> information from the county				

### Checklist for type of ballot or printer problems

#### Early Voting and Election Day

Polling location (*please identify the location*) see addendum

☒ Incorrect ballots to the voter – poll worker error

☐ Ballot moisture (humidity) cannot scan

Absentee

☐ Incorrect ballots to the voter – election staff error

☐ Incorrect ballots to the voter – vendor error

Ballot-on-demand (BOD)

☐ Printed incorrect ballots – printer error such as duplex

☒ Printed incorrect ballots – software error

☐ Printer failure

☒ Incorrect ballots given to the voter – poll worker error

Other

☐ Provide the description: \_\_\_\_\_



## CONDUCT OF ELECTION REPORT

10. Did you have any **staffing shortages and procedural violations by employees or precinct workers** during the conduct of the election?

*(Section 102.141 (9)(a)4., F.S.)*

☒ **NO** Proceed to 11.

☐ **YES** Summarize the number of issues in each of the appropriate columns in the table below. Attach an explanation of who (the supervisor of elections or the canvassing board, as applicable) and what the steps that were taken to address the shortages and/or procedural violations.

	Number of shortages	Number of instances of insufficient training	Number of times when procedures were violated
Poll workers			
Election staff			
Security			
Temporary support			

11. Were there instances when the needs for **staffing and equipment were insufficient** to meet voters' needs?

*(Section 102.141 (9)(a)5., F.S.)*

☐ **NO** Proceed to 12.

☒ **YES** Fill in the numbers in each of the appropriate columns in the table below. Attach an explanation of the steps that were taken to address the insufficiency.

	Number of <u>planned</u> resources for Election Day	Number of resources <u>available</u> for Election Day	Number of <u>insufficient</u> resources on Election Day to meet the voters' needs
Poll workers			
Election staff			
Voting devices		Note below and see page 1	
Other equipment and supplies	20 privacy booths @ FSU	plenty	added 3 additional booths @ 2:00

*Note: The number of "planned" items is based on the Election Day estimates, and "available" is the actual items at the start of the Election Day. Note that the number of voting devices available is based on the actual initial total deployment including ADA devices as provided on page 1 for Election Day. Other equipment and supplies, for example, refers to summation of the number of electronic pollbook devices, provisional ballot supplies, ballot boxes, transfer bags, etc.*

## CONDUCT OF ELECTION REPORT

12. If the canvassing board conducted a manual recount of overvotes and undervotes, does the canvassing board have suggested revisions for the standards for determining a voter's choice as set forth in law or rule to better determine the voter's choice for any ballot on which a determination could not be made?  
(Sections 101.6952(2) and 102.166(4), F.S. and Rules 1S-2.027 and 1S-2.051)

☒ **N/A** Proceed to 13.

☐ **NO** Proceed to 13.

☐ **YES** If yes, provide suggested revisions to the standards below and, as necessary, attach additional pages and a copy of a representative ballot for which a determination could not be made to illustrate the issue.

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13. Do you have **any additional information regarding material issues and problems** associated with the conduct of election?

(Section 102.141 (9)(a)6., F.S.)

☒ **NO** Proceed to 14.

☐ **YES** Indicate on the checklist below the type of issue(s) or problem(s). Attach an explanation of the steps that were taken to address the issue(s) or problem(s).

### Checklist

#### Early Voting and Election Day

##### Polling location

- ☐ Incorrect setup
- ☐ Solicitation area violated
- ☐ Incompatible for ADA accessibility
- ☐ Incompatible for use as a polling location

##### Voter check-in

- ☐ Electronic poll book / precinct register error
- ☐ Paper poll book / precinct register error
- ☐ Process error

(Checklist continued on next page)

## CONDUCT OF ELECTION REPORT

### Voters

- ☐ Fleeing voter
- ☐ Disruptive behavior
- ☐ Disruptive photography

### Observers

- ☐ Not approved
- ☐ Disruptive behavior
- ☐ Disruptive photography

### Media and/or citizen polling


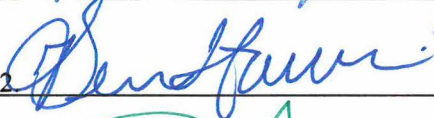

- ☐ Disruptive behavior

### Other

- ☐ Provide the description: \_\_\_\_\_

## 14. Signatures

### County Canvassing Board

	Signature	Title	Date
1.		CANVASSING BOARD ALTERNATE CHAIR	November 19, 2016
2.		CANVASSING BOARD ALTERNATE MEMBER	11/19/16
3.		Canvassing Board	11/19/16

NOTICE: A statutory duty exists to report the discovery of any new or additional information on any of the items required to be included in this report. The supervisor of elections must notify the Division of Elections no later than the next business day after the discovery. The supervisor must then submit a signed written report amended report no later than no later than 10 days after the discovery. §102.141(9)(b) , F.S.



## **CONDUCT OF ELECTION REPORT – addendum**

[Section 102.141(9), Florida Statutes]

Leon County, Florida

November 8, 2016 General Election

(This addendum is provided as required to further explain issues reported on Florida DOS/DOE form DS-DE 81/BVSC-006. Each section below corresponds to a specific section of the form. )

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### **Section 5**

Election Day: three voting machines needed to be replaced on Election Day. Pct 5260 had jamming issues and was replaced. Precincts 4167 and 4173 had power issues and were replaced. In all cases, we deploy two voting machines per site, so voting was not disrupted. We dispatched technical rovers to replace machines.

### **Section 7**

Three locations had SOE issued phones that needed replacements. In each case, there were other phones available or the clerks used their own phone until we delivered replacements.

Emergency auxiliary bin was used during Early Voting briefly at the NE Branch library. For a yet unknown reason, one of the BODs started slightly shrinking the ballot layout on the paper (using the "Fit to Page" function on the BOD) which makes the ballot unreadable. Tech staff was on site within 10 minutes and issue was corrected. Voters were given the opportunity to watch ballots be tabulated with another machine. They were shown the printing issue and satisfied with the results. 32 ballots had to be recreated by the Canvassing Board to make readable ballots. They were tallied in the Early Voting counting group as they would normally be.

Five voting machines failed to submit their results via modem. They were uploaded manually.

### **Section 8**

Initial ballot layout did not properly conform to the new Uniform Ballot Rule 1S 2.032 but was not discovered until after initial UOCAVA ballots had been mailed. Non-Partisan, local contests had been placed ahead of the judicial races incorrectly. A new definition file had to be created to correct the mistake and update our Election Day ballot order. No contests or candidates were omitted, only the order of the contests was in error. The layout was corrected for the domestic Vote By Mail ballot mail out and all other ballots going forward. Decision was made not to re-mail ballots to the UOCAVA voters since that would lead to voter confusion. Ballots were re-created on final ballot design and accepted by the Canvassing Board for processing. Approximately 900 ballots were corrected and tabulated.

## Section 9

65 incorrect ballot styles given out by Early Voting workers across 67,000 + ballots issued. Approximately 50 ballot styles given out on Election Day across approximately 55,000 ballots.

On Election Day in two polling locations, election workers re-fed the write-in ballots back through the tabulator a second time. They mistakenly interpreted the write-in bin inside the base as the emergency auxiliary bin, which by statute would be fed through the machine upon closing of the polls. This led to ballots being tabulated twice and ePollbook check-ins did not match ballot totals in our reconciliation process. We discovered the error Wednesday November 9<sup>th</sup> using Clear Audit counts and paper work from the locations. We re-tabulated the ballots and the sites balanced correctly. This led to a -2 in a contest between the First Unofficials and election night, which we received an email from the Division. We responded that we knew why the -2 count existed and the First Unofficials were correct. Going forward, we plan on not using the write-in deflector bin and using ballot images to adjudicate the qualified write-ins since this ballot handling error has happened in the last two General Elections. It also helps mitigate instances when election workers forget to gather the ballots from the separate write-in bin, which happens in about 10 locations each General Election. There will be only the main ballot bin to collect the ballots from.

Election workers in precinct 1313, 3409 and 4125 issued ballots from the voter's action tickets instead of checking the voters in on the poll books. The action tickets are issued when a voter is in the wrong location and they are sent to the correct location. The poll workers should have checked the voters in normally, but for some reason interpreted the action tickets as voting passes. We corrected the issue by giving the voters credit after the election since they had not been properly checked in the final location. They had been properly identified and processed in the first location.

## Section 11

Three privacy booths were added to polling location at FSU Oglesby Student Union due to higher than expected turnout. Additional staff and resources sent to site at 2:00 to help with check-ins and improving organization of voting process. By 3:00 wait times were at less than 10 minutes (from 20-30 before that) and process was smooth the rest of the day.