

CONDUCT OF ELECTION REPORT

[Section 102.141(9), Florida Statutes]

This report is due to the Division of Elections/Bureau of Voting Systems Certification at the same time that the county canvassing board submits its certified official election results for any presidential primary, general, primary, and special elections, whichever is applicable.

1. **County:** WALTON2. **Election Year:** 2016

3. **Election** (check only one). ☐ Presidential Preference Primary Election
☐ Primary Election
☒ General Election
☐ Other election (specify): _____

4. **Election Definition.** Definition created by (Check one): ☒ County Supervisor of Elections' Office (SOE)
☐ Vendor
☐ Consultant
☐ Other (describe): _____

5. **Voting Devices** (fill-in the applicable number):

Absentee (Central) Count Marksense Scanners		
Initial Total AB Scanners	Removed	Replaced or Added
3	0	0

Precinct Count Marksense Scanners				
	Polling Locations	Initial Total Deployed	Removed	Replaced or Added
Early Voting	3	6	0	0
Election Day	21	23	2	2

ADA Voting Devices (e.g., Marking device and/or DRE Touchscreen)				
	Polling Locations	Initial Total Deployed	Removed	Replaced or Added
Early Voting	3	6	0	0
Election Day	21	21	0	0

6. **Ballot-Printing** (check all that apply):

	Early Voting	Election Day	Absentee
Ballot-on-Demand (BOD)			
Ballot Printer Service (provided by SOE's Voting System Vendor)			
Ballot Printer Service (provided by other than SOE's Voting System Vendor)	X	X	X

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7. Did **equipment or software malfunctions** occur at the precinct level, at a counting location, or within computer and telecommunications networks supporting county location (*Section 102.141 (9)(a)1., F.S.*)?

☐ **NO** Proceed to 8.

☒ **YES** Summarize the number of malfunctions by location on the chart. Then mark on the checklist below the type of malfunctions. Also attach an explanation of the steps that were taken to address the malfunction(s).

		Number of malfunctions		
		Early Voting Site	Election Day Polling Places	Central Location
Equipment	Marksense Scanner		2 - see attachment	
	ADA Marking Device			
	ADA DRE Touchscreen			
Software	Marksense Scan			
	ADA Marking Device			
	ADA DRE Touchscreen			
Computer	Election Management			
Telecommunications	Modems and Phone lines			

Notes: Election Day refers to the polling locations. American Disability Act (ADA) Media refers to a tabulator's memory cards, memory packs, USB flash memory, zip drive, PEBs, etc.

Checklist for type of malfunctions	
<p>Early Voting and Election Day</p> <p><i>Voting devices</i></p> <p><input type="checkbox"/> Voting devices – not connected to electrical power or power source failure</p> <p><input type="checkbox"/> Voting devices – battery backup failure – battery not charged</p> <p><input type="checkbox"/> Voting devices – battery backup failure – removed from service</p> <p><input type="checkbox"/> ADA device failure – repaired – remained in service</p> <p><input type="checkbox"/> ADA device media failure – media replaced</p> <p><input type="checkbox"/> Marksense scanner failure – repaired – remained in service</p> <p><input type="checkbox"/> Marksense scanner memory media failure – media replaced</p> <p><input type="checkbox"/> Marksense scanner failure to reject a blank ballot</p> <p><input type="checkbox"/> Marksense scanner failure to reject a ballot with an over voted contest</p> <p><input type="checkbox"/> Marksense scanner failure to accept one or more under voted contests</p> <p><input type="checkbox"/> Ballot box diverter failure – removed from service</p> <p><input type="checkbox"/> Ballot box diverter failure – repaired – remained in service</p> <p><input checked="" type="checkbox"/> Used the marksense scanner's ballot box emergency bin</p> <p><input type="checkbox"/> Cannot complete a planned modem upload or problems with the phone lines</p> <p><input checked="" type="checkbox"/> Other. Provide the description: _____</p> <p>1. Read head roller failure. Machine replaced with spare.</p> <p>2. Zero Report printing error. Machine replaced with spare as a precaution.</p>	<p>Central Location</p> <p><i>Absentee tabulation</i></p> <p><input type="checkbox"/> Marksense scanner failure – repaired – remained in service</p> <p><input type="checkbox"/> Marksense scanner memory media failure – media replaced</p> <p>Election Management</p> <p><input type="checkbox"/> Problem or malfunction with uploading results or creating reports.</p> <p><input type="checkbox"/> Other. Provide the description: _____</p>

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8. Were any **election definition errors** discovered after the logic and accuracy test?
(Section 102.141 (9)(a)2., F.S.)?

- ☒ **NO** Proceed to 9.
- ☐ **YES** Summarize the number of errors in the appropriate columns in the table below. Attach an explanation of the steps that were taken to address the errors.

	Election definition errors	Precinct count media errors	Central count media errors
County created definition or media			
Vendor created definition or media <u>with correct</u> county information			
Vendor created definition or media <u>with incorrect</u> information from the county			

9. Did any **ballot printing and ballot supply problems** occur?
(Section 102.141 (9)(a)3., F.S.)?

- ☐ **NO** Proceed to 10.
- ☒ **YES** Summarize the number of errors in the appropriate column in the table below. Mark on the checklist below the type of problems or errors and attach an explanation of the steps that were taken to address the problems.

	Electronic ballot layout errors	Paper ballot layout errors	Paper ballot printer errors	Paper ballot supply problems
County created the ballot				
Vendor created <u>with correct</u> county information				
Vendor created <u>with incorrect</u> information from the county				

Checklist for type of ballot or printer problems

Early Voting and Election Day

Polling location (*please identify the location*) Various Polling Places

- ☒ Incorrect ballots to the voter – poll worker error
- ☐ Ballot moisture (humidity) cannot scan

Absentee

- ☒ Incorrect ballots to the voter – election staff error
- ☐ Incorrect ballots to the voter – vendor error

Ballot-on-demand (BOD)

- ☐ Printed incorrect ballots – printer error such as duplex
- ☐ Printed incorrect ballots – software error
- ☐ Printer failure
- ☐ Incorrect ballots given to the voter – poll worker error

Other

- ☒ Provide the description:

A ballot style configuration error was discovered on 10/29/16 and was immediately corrected. Resulted in approximately 48 voters in Precinct 420 to receive Precinct 410 ballot styles either in Early Voting or by mail. The error did not affect the races that appeared on any voters' ballots.

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10. Did you have any **staffing shortages and procedural violations** by employees or precinct workers during the conduct of the election?
(Section 102.141 (9)(a)4., F.S.)

☐ **NO** Proceed to 11.

☒ **YES** Summarize the number of issues in each of the appropriate columns in the table below. Attach an explanation of who (the supervisor of elections or the canvassing board, as applicable) and what the steps that were taken to address the shortages and/or procedural violations.

	Number of shortages	Number of instances of insufficient training	Number of times when procedures were violated
Poll workers			1 - see attachment
Election staff			
Security			
Temporary support			

11. Were there instances when the needs for **staffing and equipment** were **insufficient** to meet voters' needs?
(Section 102.141 (9)(a)5., F.S.)

☒ **NO** Proceed to 12.

☐ **YES** Fill in the numbers in each of the appropriate columns in the table below. Attach an explanation of the steps that were taken to address the insufficiency.

	Number of <u>planned</u> resources for Election Day	Number of resources <u>available</u> for Election Day	Number of <u>insufficient</u> resources on Election Day to meet the voters' needs
Poll workers			
Election staff			
Voting devices		Note below and see page 1	
Other equipment and supplies			

Note: The number of "planned" items is based on the Election Day estimates, and "available" is the actual items at the start of the Election Day. Note that the number of voting devices available is based on the actual initial total deployment including ADA devices as provided on page 1 for Election Day. Other equipment and supplies, for example, refers to summation of the number of electronic pollbook devices, provisional ballot supplies, ballot boxes, transfer bags, etc.

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12. If the canvassing board conducted a manual recount of overvotes and undervotes, does the canvassing board have suggested revisions for the standards for determining a voter's choice as set forth in law or rule to better determine the voter's choice for any ballot on which a determination could not be made?
(Sections 101.6952(2) and 102.166(4), F.S. and Rules 1S-2.027 and 1S-2.051)

☒ **N/A** Proceed to 13.

☐ **NO** Proceed to 13.

☐ **YES** If yes, provide suggested revisions to the standards below and, as necessary, attach additional pages and a copy of a representative ballot for which a determination could not be made to illustrate the issue.

13. Do you have **any additional information regarding material issues and problems** associated with the conduct of election?

(Section 102.141 (9)(a)6., F.S.)

☐ **NO** Proceed to 14.

☒ **YES** Indicate on the checklist below the type of issue(s) or problem(s). Attach an explanation of the steps that were taken to address the issue(s) or problem(s).

Checklist

Early Voting and Election Day

Polling location

- ☐ Incorrect setup
- ☐ Solicitation area violated
- ☐ Incompatible for ADA accessibility
- ☐ Incompatible for use as a polling location

Voter check-in

- ☒ Electronic poll book / precinct register error
- ☐ Paper poll book / precinct register error
- ☐ Process error

(Checklist continued on next page)

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Voters

- ☐ Fleeing voter
- ☐ Disruptive behavior
- ☐ Disruptive photography

Observers

- ☐ Not approved
- ☐ Disruptive behavior
- ☐ Disruptive photography

Media and/or citizen polling

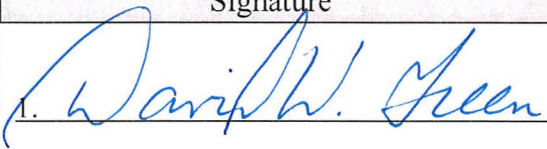
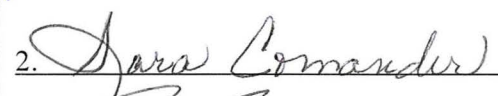
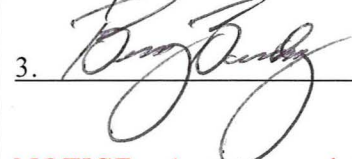
- ☐ Disruptive behavior

Other

- ☐ Provide the description: _____

14. Signatures

County Canvassing Board

	Signature	Title	Date
1.		County Judge	11-18-16
2.		Chair, BCC	11-18-16
3.		Wm. Co. SOE	11-18-16

NOTICE: A statutory duty exists to report the discovery of any new or additional information on any of the items required to be included in this report. The supervisor of elections must notify the Division of Elections no later than the next business day after the discovery. The supervisor must then submit a signed written report amended report no later than no later than 10 days after the discovery. §102.141(9)(b) , F.S.

Conduct of Election Report Attachment
2016 General Election
Walton County, Florida

7. On Election Day, 2 precinct mark sense scanners were removed from service and replaced with spare scanners. See explanations below:

- a. In Precinct 110, there was a read head roller failure on the mark sense scanner which caused the machine to not be able to accept ballots. The emergency bin was used until a tech arrived to replace the machine with a spare machine.
- b. In Precinct 540, there was a failure with the zero tape printing on Election Morning. The poll worker reported that the poll worker oath and signature lines did not print on the tape. This issue did not affect the machine from being used for tabulating votes. Also, the zero tape printed almost entirely so that it was clear that the machine had zero votes. We worked with the poll worker and a field tech to resolve the issue before the polls opened without success. In an abundance of caution and to avoid interruptions in a busy polling place, we decided to just swap the machine with a spare machine.

9. A ballot style configuration error was discovered on October 29, 2016, the first day of Early Voting, and was immediately corrected in the voter registration system and the electronic poll registers at the early voting locations. This error resulted in approximately 48 voters in Precinct 420 to receive Precinct 410 ballot styles either during Early Voting or by mail balloting. The mail ballots were issued, returned, canvassed, and tabulated before the error was found. The early voting ballots were issued and tabulated before the error was found. The error did not affect any races that appeared on any voter's ballot, and therefore did not jeopardize the accuracy or legitimacy of the results of the election. There were no ballot shortages as a result of the error. The error did slightly affect the voter turnout percentages in those 2 precincts in the tabulation system reports. This explanation will also be included in the voting history vs. tabulation system reconciliation report to the Department of State.

10 and 13. One procedural violation by an Early Voting worker on October 31, 2016 resulted in two ballots being tabulated for 1 voter. On October 31st, a voter came in to the early voting site with their mail ballot in their hand. The voter wanted to cancel and surrender their mail ballot and vote a regular ballot in the early voting site. In training, for this scenario, election workers are instructed to take the mail ballot from the voter and write "void", "cancelled", or "spoiled" on the ballot, put that ballot with the other spoiled ballots in the polling place, and then check the voter in as normal and issue a regular ballot. Instead, the poll worker escorted the voter to take his mail ballot to the Elections Office next door. The elections staffer took the ballot thinking that the voter wanted to turn it in to be counted. The ballot envelope was signed and dated correctly and the signatures matched, so it was checked in and added to a batch to be tabulated. The time stamp for the mail ballot check-in was at 12:46:22 PM.

The voter then proceeded back to the check-in station in the early voting room, and because there is sometimes a short delay in the electronic poll registers getting updated with voting history, the voter was able to check-in to vote early exactly 28 seconds later. However, this marks the end of the check-in process, so both check-ins were likely occurring at the exact same time. Typically, this "real-time" update takes a matter of several seconds to occur, but can sometimes take longer depending upon several factors, including internet connection and volume of transactions. However, had the poll worker followed the proper procedure, this error would not have occurred. The error was found during the post early-voting check-in processing steps on November 5th, 2016. However, it was determined that the mail ballot had already been canvassed and tabulated.