Employee report

*DocXperT v4.3 template example*

# Employee details

The company employs 4 persons:

1. **Mr. James Smith**

Assigned tools:

* 1. car
  2. notebook
  3. mobile phone

Phone accessibilities:

* home: 732-757-2923
* cell: 732-757-2924
* work: 732-757-2925

1. **Mr. Robert Johnson**

Assigned tools:

* 1. notebook
  2. mobile phone

Phone accessibilities:

* home: 732-758-2923
* cell: 732-758-2924
* work: 732-758-2925
* ice: 732-758-2926

1. **Ms. Mary Williams**

Assigned tools:

* 1. pc
  2. landline phone
  3. printer

Phone accessibilities:

* cell: 732-759-2924
* work: 732-759-2925
* ice: 732-759-2926

1. **Mr. Michael Taylor**

Assigned tools:

* 1. pc
  2. landline phone

Phone accessibilities:

* cell: 732-760-2924
* work: 732-760-2925

# Hiring date

The next table shows the year of hiring of the staff.

|  |  |  |
| --- | --- | --- |
| **First name** | **Last name** | **Hire year** |
| James | Smith | 2009 |
| Robert | Johnson | 2011 |
| Mary | Williams | 2012 |
| Michael | Taylor | 2012 |

# Financial data

The number of employees and the total wage costs of the company for the last 3 years are as follows.

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | 2010 | 2011 | 2012 |
| **Number of Employees** | 1 | 2 | 4 |
| **Wage costs** | 52,800 USD | 99,000 USD | 171,600 USD |