

**City of Seattle**  
**PUBLIC DISCLOSURE OFFICERS**  
(as of 1/25/16)

Each City of Seattle agency, office and/or department has a designated public disclosure officer (PDO) assigned to assist the public in accessing the public records maintained by that agency.

Public disclosure requests should be sent directly to the agency(s) who maintain the records you are seeking. For example, if a request covers both Seattle City Light and Seattle Public Utilities, send your request to both. If you have any questions about where or how to send your request, or you have questions about the process - please call or email the city's public disclosure coordinator, Nancy Craver.

[nancy.craver@seattle.gov](mailto:nancy.craver@seattle.gov), (206) 684-7029

P.O. Box 94689  
Seattle, WA 98124-4689

Note: The city does not require any particular format for accepting public disclosure requests, but email is recommended as a fast and efficient method for communicating about and clarifying requests.

CITY DEPARTMENT	PDOs	ADDRESS	E- MAIL	PHONE
Animal Shelter	Sandy Hansen Robin Klunder Paula Lane	2061 - 15 <sup>th</sup> Avenue West Seattle, WA 98119	<a href="mailto:SASPDR@seattle.gov">SASPDR@seattle.gov</a>	386-4297 386-1985 684-4697
Arts & Culture	Calandra Childers	P.O. Box 94748 Seattle, WA 98124-4748	<a href="mailto:ART_PDR@seattle.gov">ART_PDR@seattle.gov</a>	684-7306
City Auditor	Rhonda Lyons	P.O. Box 94729 Seattle, WA 98124-4729	<a href="mailto:Seattle.auditor@seattle.gov">Seattle.auditor@seattle.gov</a>	733-9236
City Budget Office	Adam Schaefer	600 4th Ave #6, Seattle, WA 98104	<a href="mailto:Adam.Schaefer@seattle.gov">Adam.Schaefer@seattle.gov</a>	684-8358

**PUBLIC DISCLOSURE OFFICERS**  
(as of 1/25/16)

City Light	Stacy Irwin	P.O. Box 34023 Seattle, WA 98124-4023	<a href="mailto:SCL_CityLight_pdr@seattle.gov">SCL_CityLight_pdr@seattle.gov</a>	684-7998
Civil Rights	Elliott Bronstein	810 - 3 <sup>rd</sup> Avenue, Suite 750 Seattle, WA 98122	<a href="mailto:elliott.bronstein@seattle.gov">elliott.bronstein@seattle.gov</a>	684-4507
Construction and Inspections	Josy Rush	P.O. Box 34019 Seattle, WA 98124-4019	<a href="mailto:Josy.rush@seattle.gov">Josy.rush@seattle.gov</a>	233-7910
Office of Economic Development	Danielle Hursh	P.O. Box 94708 Seattle, WA 98124-4708	<a href="mailto:OED_PDR@seattle.gov">OED_PDR@seattle.gov</a>	733-9254
Department of Education and Early Learning	Sue Rust	P.O. Box 94665 Seattle, WA 98124-6965	<a href="mailto:DEEL-PDR@seattle.gov">DEEL-PDR@seattle.gov</a>	615-0465
Ethics & Elections Commission	Polly Grow	P.O. Box 94729 Seattle, WA 98124-4729	<a href="mailto:polly.grow@seattle.gov">polly.grow@seattle.gov</a>	615-1248
Finance & Administrative Services	Director's Office	P.O. Box 94689 Seattle, WA 98124-4689	<a href="mailto:faspdr@seattle.gov">faspdr@seattle.gov</a>	615-0996
Fire	Evan Ward	301 - 2 <sup>nd</sup> Avenue South Seattle, WA 98104	<a href="mailto:FirePDR@seattle.gov">FirePDR@seattle.gov</a>	386-1475
Hearing Examiner	Patricia Cole	P.O. Box 94729 Seattle, WA 98124-4725	<a href="mailto:HXM_PDR@seattle.gov">HXM_PDR@seattle.gov</a>	615-1570
Housing	Todd Burley	P.O. Box 94725 Seattle, WA 98124-4725	<a href="mailto:todd.burley@seattle.gov">todd.burley@seattle.gov</a>	684-5081
Human Resources, Seattle Department of	Sarah Butler	P.O. Box 34028 Seattle, WA 98124-4028	<a href="mailto:SDHR_PDR@seattle.gov">SDHR_PDR@seattle.gov</a>	684-7929

**PUBLIC DISCLOSURE OFFICERS**  
(as of 1/25/16)

<b>Human Services</b>	Katherine Jolly Jane Klein	P.O. Box 34215 Seattle, WA 98124-4215	<a href="mailto:PDR_HSD@seattle.gov">PDR_HSD@seattle.gov</a>	684-0111
<b>Immigrant &amp; Refugee Affairs, Office of (OIRA)</b>	Joaquin Uy	P.O. Box 94745 Seattle, WA 98124	<a href="mailto:OIRA_PDR@seattle.gov">OIRA_PDR@seattle.gov</a>	684-0155
<b>Information Technology</b>	Megan Coppersmith	P.O. Box 94709 Seattle, WA 98124	<a href="mailto:Megan.Coppersmith@seattle.gov">Megan.Coppersmith@seattle.gov</a>	233-8736
<b>Intergovernmental Relations</b>	Tony Vo	P.O. Box 94746 Seattle, WA 98124-4746	<a href="mailto:tony.vo@seattle.gov">tony.vo@seattle.gov</a>	684-0213
<b>Labor Standards</b>	Elliott Bronstein	810 - 3 <sup>rd</sup> Avenue, Suite 750 Seattle, WA 98122	<a href="mailto:elliott.bronstein@seattle.gov">elliott.bronstein@seattle.gov</a>	684-4507
<b>Law – City Attorney’s Office</b>	Tom Corley (Civil Division) Susan Williams	P.O. Box 94769 Seattle, WA 98124 - 4769	<a href="mailto:LawPDR@seattle.gov">LawPDR@seattle.gov</a>	684-8242 727-3973
	Kevin Kilpatrick (Criminal Division)	P.O. Box 94667 Seattle, WA 98124-4667	<a href="mailto:LawPDR@seattle.gov">LawPDR@seattle.gov</a>	684-7769
<b>Legislative Branch Public Disclosure Coordinator</b> (including requests to the City Council, City Clerk & the Legislative Department)	Jennifer Winkler (INTERIM) Monica Martinez Simmons (appeals)	600 - 4 <sup>th</sup> Avenue, 2 <sup>nd</sup> Floor P.O. Box 34025 Seattle, WA 98124-4025	<a href="mailto:LEGPDR@seattle.gov">LEGPDR@seattle.gov</a>	684-8154 684-8361
<b>Labor Standards</b>	Elliott Bronstein	810 - 3 <sup>rd</sup> Avenue, Suite 750 Seattle, WA 98122	<a href="mailto:elliott.bronstein@seattle.gov">elliott.bronstein@seattle.gov</a>	684-4507
<b>Mayor’s Office</b>	Kimberly Ferreiro	600 - 4 <sup>th</sup> Avenue, 7 <sup>th</sup> Floor P.O. Box 94749 Seattle, WA 98124-4749	<a href="mailto:EXECPDR@seattle.gov">EXECPDR@seattle.gov</a>	684-3252
<b>Municipal Court</b>	Gary Ireland	600 - 5 <sup>th</sup> Avenue, Room 1120 P.O. Box 34987 Seattle, WA 98124-4987	<a href="mailto:SMC_PIO@seattle.gov">SMC_PIO@seattle.gov</a>	684-8710

**PUBLIC DISCLOSURE OFFICERS**  
(as of 1/25/16)

<b>Neighborhoods</b>	Melia Brooks	PO Box 94649 Seattle, WA 98124-4649	<a href="mailto:melia.brooks@seattle.gov">melia.brooks@seattle.gov</a>	733-9587
<b>Parks &amp; Recreation</b>	Shanyanika Burton	100 Dexter Avenue North, Mailbox 1 Seattle, WA 98109 (206) 233-7904	<a href="mailto:shanyanika.burton@seattle.gov">shanyanika.burton@seattle.gov</a>	233-7904
<b>Planning and Community Development</b>	Diane Sugimura	P.O. Box 34019 Seattle, WA 98124-4019	<a href="mailto:Diane.Sugimura@seattle.gov">Diane.Sugimura@seattle.gov</a>	233-3882
<b>Planning Commission</b>	Josy Rush	P.O. Box 34019 Seattle, WA 98124-4019	<a href="mailto:Josy.rush@seattle.gov">Josy.rush@seattle.gov</a>	233-7910
<b>Police</b>	Sheila Friend Gray	610 – 5 <sup>th</sup> Avenue P.O. Box 34986 Seattle, WA 98124	"Police Public Records Request Center" <a href="http://www.seattle.gov/seattle-police-department/records-request-center">http://www.seattle.gov/seattle-police-department/records-request-center</a>	684-5481
<b>Police Pension</b>	Dan Oliver Stephanie Coleman	P.O. Box 94729 Seattle, WA 98124 - 4729	<a href="mailto:daniel.oliver@seattle.gov">daniel.oliver@seattle.gov</a> <a href="mailto:stephanie.coleman@seattle.gov">stephanie.coleman@seattle.gov</a>	386-1289 386-1286
<b>Public Library</b>	Andra Addison	1000 – 4 <sup>th</sup> Avenue Seattle, WA 98104	<a href="mailto:andra.addison@spl.org">andra.addison@spl.org</a>	386-4103
<b>Public Safety Civil Service Commission</b>	Teresa Jacobs	P.O. Box 94729 Seattle, WA 98124-4729	<a href="mailto:teresa.jacobs@seattle.gov">teresa.jacobs@seattle.gov</a>	386-1301
<b>Public Utilities</b>	J Norman Dizon	P.O. Box 34018 Seattle, WA 98124-4018	<a href="mailto:spu_pdr@seattle.gov">spu_pdr@seattle.gov</a>	733-9836
<b>Retirement System</b>	Nina Melencio	720 – 3 <sup>rd</sup> Avenue, Suite 900 Seattle, WA 98104	<a href="mailto:RET_PDR@seattle.gov">RET_PDR@seattle.gov</a>	233-5105

**PUBLIC DISCLOSURE OFFICERS**  
(as of 1/25/16)

<b>Seattle Center</b>	Denise Wells	305 Harrison, Suite 200 Seattle, WA 98109	<a href="mailto:CEN_PDR@seattle.gov">CEN_PDR@seattle.gov</a>	615-0258
<b>Sustainability &amp; Environment</b>	Jeanie Boawn	P.O. Box 94729 Seattle, WA 98124-4729	<a href="mailto:jeanie.boawn@seattle.gov">jeanie.boawn@seattle.gov</a>	615-0817
<b>Transportation</b>	Charice Pennie	P.O. Box 34996 Seattle, WA 98124-4996	<a href="mailto:DOT_CentralPDR@seattle.gov">DOT_CentralPDR@seattle.gov</a>	684-8307