



**CHRISTOPHER P. SCANLON**  
Mayor of Buffalo

**NADINE MARRERO, AICP**  
Executive Director

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## OFFICE OF STRATEGIC PLANNING

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[austinaudits@aol.com](mailto:austinaudits@aol.com)

July 15, 2025

Austin Audits  
24 Minton Street  
Buffalo, NY 14210  
ATTN: Matthew J. Austin

**Re: FOIL Request** - Pursuant to the New York State Freedom of Information Law, I respectfully request **documents sufficient to show the written findings of fact** made by the City Planning Board regarding its recommendation for approval on the **Zoning Map Amendment application for 379 Paderewski Drive** (Item 25-1248).

**Section 11.3.2(E)** of the City's Unified Development Ordinance requires the City Planning Board 'must make written findings of fact' on the following criteria:

1. The proposed Zoning Map amendment is consistent with the spirit and intent of this Ordinance and the Comprehensive Plan.
2. The proposed Zoning Map amendment is compatible with the existing form, pattern, use, and zoning of nearby property.
3. The proposed Zoning Map amendment corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.
4. The proposed Zoning Map amendment is consistent with the trend of development, if any, in the general area of the property in question
5. The proposed Zoning Map amendment promotes the public health, safety, and welfare of the city.

Dear Mr. Austin:

The City of Buffalo Office of Strategic Planning is in receipt of your Freedom of Information Law ("FOIL") request. Please allow this letter to serve as an acknowledgement of your request pursuant to New York State Public Officer's Law, Section 89, entitled Freedom of Information Law.



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Please be advised that the Office of Strategic Planning is processing your request. We will conduct a diligent search to determine whether we are in possession of the records to which you seek access. Please allow twenty (20) business days for a determination regarding your request.

Please be advised that access to records is provided in accordance with, but not limited to, Public Officers Law§87(2). Pursuant to Public Officers Law§87(1) (b), the costs for photocopying are \$.25 per page not in excess of "9x14", or the actual cost of reproducing any other record. There are no costs associated with your viewing the records.

**Should you need any further information, please contact the Office of Strategic Planning at (716) 851-4769.**

Very truly yours,

Angela Webber  
Acting Office of Strategic Planning FOIL Officer

Cc: Crystal Middleton, Director of Planning