# OpenText Content Server Reference IDs

## Executive Summary

This reference document provides a comprehensive lookup guide for OpenText Content Server system IDs, object types, workspace configurations, and Records Management identifiers. Use this document to quickly find commonly-needed IDs without making API calls.

## System Volumes

Root-level system volumes that form the foundation of Content Server's folder hierarchy. These are fixed IDs that remain constant across the system.

| Node ID | Name | Type ID | Type Name |
|---|---|---|---|
| 2000 | Enterprise Workspace | 141 | Enterprise Workspace |
| 2001 | Content Server System | 148 | System Volume |
| 2002 | Tracer | 149 | Tracer Volume |
| 2003 | Content Server Reports | 211 | Reports Volume |
| 2004 | Admin Home | 142 | My Workspace |
| 2005 | Recycle Bin | 405 | Recycle Bin |
| 2006 | Categories Volume | 133 | Categories Volume |
| 2046 | Classifications Volume | 198 | Classification Volume |

## Core Object Type IDs

Object subtypes define what kind of item a node is. These are the most commonly used type IDs in Content Server operations.

| Type ID | Type Name | Description |
|---|---|---|
| 0 | Folder | Standard folder container |
| 1 | Shortcut | Shortcut/alias to another item |
| 131 | Category | Metadata category definition |
| 132 | Category Folder | Folder for organizing categories |
| 133 | Categories Volume | Root volume for categories |
| 140 | URL | Web link |
| 141 | Enterprise Workspace | Enterprise root volume |

| | | | |
|------|------------------------|------------------------------|
| 142 | My Workspace | Personal workspace |
| 144 | Document | Standard document |
| 196 | Classification Tree | Classification hierarchy |
| 198 | Classification Volume | Root for RM classifications |
| 211 | Reports Volume | Root for reports |
| 299 | LiveReport | Dynamic report |
| 405 | Recycle Bin | Deleted items container |
| 551 | RM Classification | Records classification |
| 848 | Business Workspace | Extended ECM workspace |

## Business Workspace Types

Business Workspace types define templates for creating structured workspaces tied to business objects. Each type has a unique Type ID and Template ID.

| Type ID | Workspace Type | Template ID | RM Enabled |
|---------|-------------------|-------------|------------|
| 3 | eFile | 17568 | Yes |
| 4 | eCase | 17295 | Yes |
| 5 | Material | 17245 | No |
| 6 | Sales Order | 17439 | No |
| 7 | Production Order | 17168 | No |
| 8 | Maintenance Order | 17218 | No |
| 12 | Sales Contract | 17150 | Yes |
| 13 | Customer | 17284 | Yes |
| 14 | Support Case | 17178 | No |
| 15 | Equipment | 17235 | No |
| 16 | Purchase Contract | 17339 | No |
| 22 | Purchase Order | 17186 | No |
| 24 | Sales Opportunity | 17332 | Yes |
| 28 | Vendor | 17323 | No |
| 40 | Employee | 16190 | Yes |
| 42 | Lead | 17669 | No |

## Category Folders

Categories are organized into functional folders within the Categories Volume (ID: 2006). These folder IDs help locate category definitions by business area.

| Folder ID | Category Folder Name | Item Count |
|---|---|---|
| 10582 | Case Management | 3 |
| 10530 | Contract Management | 3 |
| 11024 | Customer Support | 2 |
| 11051 | Data Governance | 1 |
| 5034 | Document Types | 1 |
| 11013 | Engineering & Construction | 4 |
| 10537 | Enterprise Asset Management | 8 |
| 10514 | General | 4 |
| 10552 | Human Resources | 3 |
| 10525 | Marketing | 2 |
| 10534 | Portfolio & Project Management | 6 |
| 10517 | Procurement | 6 |
| 10508 | Production & Logistics | 7 |
| 10579 | Real Estate Management | 11 |
| 10511 | Sales | 12 |

## RM Classifications

Records Management classifications within the Classification Volume (ID: 2046). The main RM Classifications folder (ID: 14978) contains business-area specific classifications.

| Classification ID | Name | Has Sub-Classifications |
|---|---|---|
| 14978 | RM Classifications (Root) | Yes - 9 children |
| 14979 | Case Management | Yes |
| 15024 | Contract Management | No |
| 14987 | Enterprise Asset Management | Yes |
| 14992 | Finance | Yes - 3 children |
| 14991 | Human Resources | Yes - 8 children |
| 15030 | Marketing | No |
| 15010 | Procurement | Yes |

| | | |
|---|---|---|
| 15003 | Production & Logistics | No |
| 15001 | Sales | Yes - 6 children |
| 169659 | Demo Disposition | No |

## Legal & Administrative Holds

Active holds that can be applied to documents and records for litigation or compliance purposes.

| Hold ID | Hold Name | Type |
|---|---|---|
| 1 | GENERAL AUDIT HOLD | Administrative |
| 2 | GENERAL LEGAL HOLD | Legal |
| 3 | SUBPOENA 123 | Legal |
| 4 | SUBPOENA ABC | Legal |
| 5 | EMPLOYMENT LITIGATION 2026 | Legal |

## Record Series Identifiers (RSIs)

RSIs define retention schedules and disposition rules for records. Active RSIs with disposition control enabled will process records automatically.

| RSI ID | Name | Status | Disposition Control |
|---|---|---|---|
| 14975 | DGO | ACTIVE | No |
| 14995 | EU-GDPR | ACTIVE | No |
| 14997 | US-HR-7YEAR | ACTIVE | No |
| 15022 | AD-YE-02 | ACTIVE | Yes |
| 15032 | EU-HR-3YEARS | ACTIVE | No |
| 15039 | AD-YE-05 | ACTIVE | Yes |
| 169660 | DEMO DISPOSITION RSI | ACTIVE | No |
| 174478 | DEMO-RSI-2026-001 | ACTIVE | Yes |

## Enterprise Workspace Folders

Common department folders within the Enterprise Workspace (ID: 2000) for organizing business documents.

| Folder ID | Folder Name | Purpose |
|---|---|---|
| 12939 | Administration | Administrative documents |

| | | |
|---|---|---|
| 12585 | Case Management | Case files and records |
| 12621 | Contract Management | Contract documents |
| 48980 | Corporate Policies | Policy documents |
| 12647 | Customer Support | Support documentation |
| 12644 | Engineering & Construction | E&C; documents |
| 12614 | Enterprise Asset Management | Asset documentation |
| 12672 | Human Resources | HR documents |
| 12659 | Marketing | Marketing materials |
| 12648 | Portfolio & Project Management | Project files |
| 12561 | Procurement | Procurement documents |
| 12591 | Production & Logistics | Operations docs |
| 12633 | Real Estate Management | Real estate files |
| 12684 | Records Management | RM documentation |
| 12567 | Sales | Sales documents |