

ONE STOP SERVICE (BIDA) RULES 2020 A NEW BEGINNING One-Stop Service (Bangladesh Investment SI No. Service Name Service Provider Fixed Time (Working Day)

1 Trade License City corporation/Municipality Office/Union Porishod 01

2 Company Registration a. Name clearance Registrar of Joint Stock Companies & Firms (RJSC) 01

b. Certificate of incorporation 01 c. Certificate of commencement of business

a. Instrument of land purchase/registration of agreement of lease/bayna in 4

Mutation Relevant sub--district land office 28 5 Services of BIDA a. Indu 01

b. Permission letter to establish branch, liaison and commercial office 15

c. Recommendation of resident/non-resident visa/visa on arrival (industry) 01

d. Recommendation of resident/non resident visa (commercial)

01 e. Approval of new work permit (industry) 03 f. Approval of new work

l. Recommendation for import of controlled product 01 m. Amendment of regi 6

Delivering visas of different classes recommended by BIDA Bangladesh Embassies 7

Extension of period of resident/non resident visas a. Extension of tenure 07

b. Extension of tenure of E1 visa 07 c. Extension of tenure of PI

a. Extension of visa period including change of visa class (on receipt of Security Service Division, Ministry of Home Affairs 07

b. Submission of report from Special Branch (SB) for visa Special Branch

c. Submission of report from SB for security clearance 30

d. Submission of report from NSI for security clearance National Security Inte

e. Issuance of security clearance for renewal of visa/work permit (on rece 9

Services by Ministry of Commerce and its subsidiaries a. Rendering industry 03

b. Sample import/export permission 03 c. Permission to import controlled 10

Land acquisition

a. Bangladesh Investment Development Authority (BIDA) b. Deputy Commissioner's Office (DC

a. 01 b. 90 c. 60

11 Environmental Clearance letter Green (Environmental)

Department of Environment

07 Orange - A (Environmental) 07 Orange - A (Location-wise) 15

07 Orange - A (Environmental) 07 Orange - B (Environmental) 20

15 b. Provision of clearance letter for special projects 15 c. Field inspection 05

b. Allocation of power load 10 c. Issuance of demand note 02

15 Approval of gas connection Gas supplying agencies under Energy & Mineral

16 Water connection and sewerage Territorial WASA, City Corporation and, Municipal

17 Telephone and internet connection Bangladesh Telecommunications Company Limited

18 Firefighting services and clearance letter a. Approval of fire security and p 30

b. Issuance of license for fire security (including final inspection) 21

c. Renewal of fire security license 15 19 Explosives License a. Issuance 03

b. Registration of boiler and issuance of certificate 14 c. Renewal of

01 d. Bond license 15 e. Customs clearance letter 01 f. Duty/tax retu 23

Certificate of origin Bangladesh Export Promotion Bureau, Chamber of Commercel 24

Utilization Declaration Bangladesh Garment Manufacturers and Exporters Association 25

Issuance of Mark license (with inspection) Bangladesh Standards and Testing 26

Services by Bangladesh Bank

a. Permission to borrow term loans in foreign currency from Off-Shore Bank

b. Notification of facts relevant to issuance of shares/transfer in favor of 10

c. Repatriation of profit and dividend 10 d. Permission pertaining to sendi

e. Remittance of money for unlisted companies in Stock Exchange; money acquired 15

Authored by Wahid Sadiq Khan, Associate; Compiled by Ashfaqu Islam, Res

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