

Start■■■
 Procedure■■■ 1■■■
 •■■ Name■■■ Clearance■■■
 Certificate■■■
 Procedure■■■ 2■■■
 •■■ Pay■■■ stamp■■■ duty■■■ at■■■
 a■■■ Bank■■■
 Procedure■■■ 3■■■
 •■■ Register■■■ RJSC■■■
 Procedure■■■ 4■■■
 •■■ Make■■■ a■■■ company■■■
 seal■■■
 Procedure■■■ 5■■■
 •■■ Open■■■ a■■■ Bank■■■
 Account■■■
 Procedure■■■ 6■■■
 •■■ Obtain■■■ a■■■ Trade■■■
 License■■■
 Procedure■■■ 7■■■
 •■■ Obtain■■■ a■■■ TIN■■■
 Certificate■■■
 Procedure■■■ 8■■■
 •■■ VAT■■■ Registration■■■
 Procedure■■■ 9■■■
 •■■ Registration■■■ with■■■
 BOI■■■
 End■■■

Business Startup Process in Bangladesh Bangladesh has made remarkable progress in raising incomes, reducing poverty and
 Following is the detailed summary of those procedures, along with the estimated time and cost. Procedure 1: Name Clearance

Required Document No document is required Time 1 day Fee BDT 3,000 for the Articles of Association + BDT 50 for a certificate
 Required Document 1. Name clearance certificate 2. Memorandum and Articles of association 3. Filled in Form I: Declaration
 Fee

Private Company (Companies Act, 1994) Stamps For affixing on the Memorandum of Association: BDT 500.00 For affixing on
 Contact Head Office of RJSC: TCB Bhaban, 1 Kawran Bazar, Dhaka-1215, Bangladesh TEL: 8189401, 8189403, FAX: 8189404

Required Document 1. Application Form 2. National ID Card of the Entrepreneur 3. Holding Tax Payment receipt 4. Recent Photo
 Dhaka North City Corporation (DNCC) Nagar Bhaban, House # 81, Gulshan, Dhaka 1212 Phone: +88-02-9896111 Fax: +88-02-9896112

Required Document 13. Application Form 14. National ID Card of the Entrepreneur 15. Holding Tax Payment receipt 16. Recent Photo
 Fee Application Fee: BDT 10.00 License Fee: Ranges from BDT 1000-20000 which depends on the nature /type of the business
 Dhaka North City Corporation (DNCC) Nagar Bhaban, House # 81, Gulshan, Dhaka 1212 Phone: +88-02-9896111 Fax: +88-02-9896112

Required Document 1. Fill-up an application form 2. Enterprise Trade License. 3. Bank Solvency Certificate. 4. Owners 02 photographs
 Legal Basis of the Registration

The Investment Board Act-1989

Responsible Agency Board of Investment (BOI) Process Step Step 1: Collect a local investment registration form from Registrar
 Required Document

1. Application in duly filled in prescribed form 2. Trade License 3. Certificate of Incorporation along with Memorandum of Association
 Fee

Registration fee for local Investment Registration fee for foreign Investment Amount (BDT) Required fee(BDT) Amount (BDT)
 Contact Board of Investment Prime Minister's Office JibanBima Tower (19th Floor) 10 Dilkusha C/A, Dhaka-1000, Bangladesh