Bangladesh Bank, the Central Bank of Bangladesh, always safeguards the interests of the depositors/customers of banks and financial institutions of the country. As the regulator as well as the supervisor of the banks and financial institutions, Bangladesh Bank has, therefore, established a full-fledged department known as "Financial Integrity & Customer Services Department (FICSD)" with the following objectives:

- To protect the interests of the customers related to Banks & Financial Institutions (FI) within the legal and regulatory frame-works.
- To redress the grievances of the customers and to attend the complaints received against Banks/Fls or its any official.
- To improve banker-customer relationship.
- To ensure the standard of customer-services of the Banks/FIs

Lodge your complaint to

the FICSD by the following modes:

Dial 16236 during office

time on all the working days to lodge your complaint/ for any query regarding banking/financial services.

Or

Send your e-mail to us at

bb.cipc@bb.org.bd

Or

Send your complaint to Fax

:0088-02-9530464

Or

Send your complaint using

the electronic complaint form: Complaint Submission Form

Or

Send your complaint using

the android mobile apps: <u>Download from Google Play Store</u>

Or

NRB complaints: Additional

Director, CIPC, e-mail: bb.cipc@bb.org.bd

Or

Send your complaints

against Banks/Financial Institutions to the following address:

Director

Financial Integrity &

Customer Services Department

Bangladesh Bank, Head

2nd Annex Building (17 floor) Motijheel, Dhaka-1000.

Complaint Lodgment Procedure

STEP-1: Contact your

Bank/Financial Institution's Branch first

You should first refer your problem to your Bank/Financial Institution's Branch. You may talk to the concerned official who deals with your case on how you would like the problem to be resolved.z

STEP-2: Complaining to the Complaint

Cell of your Bank/FI

If your Complaint is not resolved at

the desk level, you may make a formal complaint to the Complaint Cell of your Banks & Financial Institutions (FI) .

All Banks/Financial Institutions

licensed by Bangladesh Bank have set up Complaint Cell in their Head Offices as well as Zonal Offices to handle their customers' complaints. You can get the information of the Complaint Cells of your Bank/Financial Institution from the concerned Branch/from their website.

STEP-3: Complaining to the FICSD of Bangladesh Bank

If your complaint is still unsolved or

you are still dissatisfied, you may submit your complaint to the FICSD of Bangladesh Bank, Head Office, Dhaka providing:-

- Details of your complaint (containing name, address, contact no. of the complainant)
- Copy of the letter from your Bank/FI stating its final decision about the complaint
- Copy of other relevant documents.

FICSD deals with all types of

Bank/FI related complaints except the following:

- Complaint against an institution/person which is not within the purview of Bangladesh Bank.
- Complaint submitted by a third party without the written permission of the account holder.
- Complaints relating to the matters which are sub judice in the court.
- Complaint that is not signed by the complainant or without any name and address & contact number of the complainant.