

Account Opening Form

Non-Individual Account

wnmve †Lvji dig

A-e" w³K wnmve

AOF Archival Ref:

Account Title

wnmv†ei bvg

Account Number

wnmve b³^i

Unique Customer ID

BDwbK MÖvnK AvBwW

BANK USE ONLY SL No :

Required Documentation to Open Account

Guidance to fill up the AOF

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Account Opening Form duly ■lled up.

Duly attested NID/Passport/Birth Registration Certificate (along with Photo ID), Photograph, utility bill of the Proprietor/ Partner(s)/ Signatories/ Office Bearer(s) as applicable.

Copy of Valid Trade License (for Business account only).

Proof of Submission of Income Tax Return (If not submitted, additional source tax will be applied. However Proof of Submission of Income Tax Return is mandatory for opening and continuing bank accounts of any sort with credit balance exceeding BDT Ten Lakhs).

Please ■ll up the form in CAPITAL letter in English.

Please ■ll up all ■elds carefully & strike-out the ones which are not applicable. Please con■rm any overwriting by full signature

For veri■cation please present the original documents for each photocopy submitted.

Please use separate Individual Information Form (CIF) for Signatories/Mandatee/Bene■cial Owner(s).

For foreign citizen(s), collecting photocopy of Passport with valid VISA, Work permit, BIDA Permission, QA 22, etc. (if applicable)

Please use separate Nominee Information Form for Sole Proprietorship account.

A. General documents for ALL types of Accounts:

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Copy of Partnership Deed of the Firm.

List of Partners with their addresses.

Resolution for opening the account and authorization for its operation duly certi■ed by the Managing Partners of the Firm.

Copy of Certificate of Registration of the Firm for Registered Partnership.

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Certi■ed true copy of the Memorandum & Articles of Association and Certificate of Incorporation of the Company.

Certi■ed copy of the Letter of Commencement of Business (in

case of Public Limited Company).

Certified true copy of Form- XII.

Resolution / Extract of the resolution of the Board/General Meeting of the Company for opening the account and authorization for its operation duly certified by the Chairman/Managing Director/ Company Secretary.

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List of the Directors with addresses.

Beneficial owner's NID copy, Photographs and Other Documents (if applicable).

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Certified true copy of the constitution/By-Laws/Trust Deed/Memorandum and Articles of Association(where applicable).

Copy of Certificate of Registration of the Association/- Club/Charity/Trust/Society(if applicable).

Resolution/ Extract of Resolution of the Association/- Club/Charity/Trust/Society for opening the account and authorization for its operation duly certified by the Chairman/Secretary.

List of members of the Governing Body/Executive Committee of the Association/Club/Charity/Trust/Society with their addresses.

B. Additional documents for Business Accounts:

B.1 Partnership Account

B.2 Limited Company (Public/Private) Account

C. Additional documents for Association/Club/Charity/ Trust (provident fund/gratuity fund)/Society Account

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Government Order/ Official letter from the competent authority to open the account stating the authorized signatories.

Copy of relevant Government Order/ Gazette notification/ Provision of Law/ Constitution / By-laws / Trust Deed / Memorandum & Articles of Association(where applicable).

D. Additional documents for Government Entity Enclosed mshyw<sup>3</sup>

■ Duly Signed General Account's Rules and Terms & Conditions

■ Customer Information Form(s) (In case of more than one Signatory)

■ Others: (please specify)

■ Others: (please specify)

SBS Code

Risk Grade

Cheque Book Requisition given in CBPS? ■ Yes ■ No

RM Code

Deposit Code

Estimated Monthly Transaction Profile (TP) AbywgZ gvwK tjb`b weeiYx

Total Deposits

tgU Rgv

Cash- Deposits (Including Online)

Deposit Through Transfer/Instruments

Foreign Remittance Deposit (inward)

Export Proceeds

From BO or Stock Market

Others (Specify)

bM` AbjvBbm  
 U<sup>a</sup>vÝdvi ev BÝU<sup>a</sup>y†g†›Ui gva`†g Rgv  
 %<sub>oe</sub>† wkK †iwg†UY Rgv (Af`šlixb)  
 ißvwb cÖwµqv  
 cuywR evRvi wnmve n†Z Rgv  
 Ab`vb` (wbw`©ó Kiæb)  
 Particulars welq  
 Deposits / Rgv  
 Number of  
 Transaction  
 (Monthly)  
 gvwmK †jb†`†bi msL`v  
 Maximum Size  
 (per transaction)  
 m†e©v`P cwigvY  
 (cÖwZ †jb†`b)  
 T otal Amount  
 (monthly)  
 †gvU cwigvY  
 (gvwmK)  
 Number of  
 Transaction  
 (Monthly)  
 gvwmK †jb†`†bi msL`v  
 Maximum Size  
 (per transaction)  
 m†e©v`P cwigvY  
 (cÖwZ †jb†`b)  
 T otal Amount  
 (monthly)  
 †gvU cwigvY  
 (gvwmK)  
 Particulars welq  
 T otal Withdrawals  
 †gvU D†Ěvjb  
 Cash- Withdrawals (including online/ ATM)  
 Withdrawals Through Transfer/Instruments  
 Withdrawals of Foreign Currency/Remittance  
 Import Payments  
 Transfer to BO Accounts or Stock Market  
 Others (Specify)  
 bM` D†Ěvjb (AbjvBb/GwUGg mn)  
 U<sup>a</sup>vÝdvi/BÝU<sup>a</sup>y†g†›Ui gva`†g D†Ěvjb  
 %<sub>oe</sub>† wkK gy`<sup>a</sup>v/†iwg†UY D†Ěvjb  
 Avg`vwb wej  
 cyuwR evRvi wnmv†e Rgv/`v bvšli  
 Ab`vb` (wbw`©ó Kiæb)  
 Withdrawals / D†Ěvjb  
 Duplicate Customer ID in UBS (De-dup) checked?  
 Customers' Cell phone number - Call back confirmed?  
 Customers' NID verified with EC database?  
 AML Screening?  
 ■ Yes    ■ No  
 ■ Yes    ■ No  
 N/ A  
 ■ Yes    ■ No  
 ■ Yes    ■ No  
 ■ Yes    ■ No

☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No

1st Applicant Entity 2nd Applicant 3rd Applicant

☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No

4th Applicant

☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No  
☐ Yes ☐ No

Comments:

For Bank Use Only e`vs†Ki e`env†ii Rb`

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For Liability Operations Use Only

Account Document Output Control Scan for DMS Account

Maintenance Others Particulars

Maker/

Checker

A/C Opening Officer:

Checked & Authorized by:

(Seal with Name, Signature & Date) Br. Manager/ Br. Ops. Manager/ Br. Sales & Service

Manager/ BDM (Seal with Name, Signature & Date)\*First Part : Account Related Information cÖ\_g Ask : wnmve mspvšÍ Z\_`vw`

Second Part : Institution Related Information wØZxq Ask : cÖwZövb mspvšÍ Z\_`vw`

Dear Sir, I/We hereby apply to open a/an \_\_\_\_\_

My/ our account related & detailed personal information are given below.

Account Number

(wnmve b¤^i)

Unique Customer ID

(BDwbK MÖvnK AvBwW)

Date (ZvwiL)

(Product Name) †h wnmve Lyj†Z Pvb Zvi bvg

Branch Manager (kvLv e`e`vcK)

Eastern Bank PLC. (B÷vb© e`vsK wcGjwm.)

Branch (kvLv)

(wcÖq g†nv`q), Avwg/ Avgiv Avcbvi kvLvq GKwU

Avgvi/ Avgv†`i wnmve mspvšÍ l e`w³MZ we`lvwiZ Z\_` wb†æ cÖ`vb KiwQ|

wnmv†ei cÖK...wZ (wUK w`b)

gy`av (wUK w`b)

cwiPvjbv cxwZ (wUK w`b)

cÖv\_wgK Rgv

(In English)

(evsjvq)

D D M M Y Y Y Y

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For Customer Use MÖvn†Ki e`env†ii Rb`

Amount (As†K) :

In words (K\_vq) :

Singly GKKfv†e Jointly †hŠ\_fv†e Any one †h †Kvb GKRb Others Ab`vb`:

T aka UvKv USD Wjvi Euro BD†iv Pound cvDÜ Others Ab`vb`:

Savings mÄqx Current PjwZ SND GmGbwW FC Gdwm RFCD AviGdwmwW ERQ BAviwKD Others Ab`vb`:

Account Title

Type of Account (Please tick)

Currency (Please tick)

Operating Instruction (Please tick)

Initial Deposit

Nature (aiY)

(cÖwZôv†bi byg)

(†U<sup>a</sup>W jvB†mY b<sup>a</sup>i)

e<sup>~</sup>emvi ~j/Awd†mi wVKvbv

wbeÜbK...Z wVKvbv

KviLvbw/BÜvwó<sup>a</sup>i wVKvbv

(In English)

(evsjvq)

Cash bM`      Cheque/P.O. †PK/†c AW©vi      BEFTN weBGdwUGb      RTGS AviwUwRGm      Others Ab<sup>~</sup>vb<sup>~</sup>:

Sole Proprietorship (GKK gvwjKvbv) Partnership (Askx<sup>~</sup> vwi) Joint Venture (†hŠ\_ D†<sup>~</sup> vM) Pvt. Limited (cÖvB†fU wjt) Public Lim

Trust (U<sup>a</sup>v÷)

Govt./Semi Govt./ Autonomous (miKvwi/Avav miKvwi/˘vqZjkwvmZ)

Trading (†U<sup>a</sup>wWs) Service (†mev) Manufacturing (Drcv<sup>~</sup>b)

Others (Ab<sup>~</sup>vb<sup>~</sup>) t

Others (Ab<sup>~</sup>vb<sup>~</sup>) t

NGO/NPO (GbwRI/Gbwcl) Club/Society (K~ve/†mvmvBwU) Educational Institute (wkÿv cÖwZôvb) Religious Institution (ag©xq

\*Institution's Name

Trade Licence Number

Issuing Authority (Bmy<sup>~</sup>Kvix KZ...©cÿ) :

Registration Number (wbeÜb b<sup>a</sup>i)

Issuing Authority (Bmy<sup>~</sup>Kvix KZ...©cÿ) :

VAT Registration Number

E TIN No. (U<sup>~</sup>v· AvBwW b<sup>a</sup>i)

Non-Individual Account Opening Form A-e<sup>~</sup>w<sup>3</sup>K wnmve †Lvji dig

SL No :

wnmv†ei wk†ivbvg

D D M M Y Y Y YDate (ZvwiL)

D D M M Y Y Y YDate (ZvwiL)

Issuing Country

(Bmy<sup>~</sup>Kvix †<sup>~</sup>k)

BIN (weAvBGb)

Phone (†dvb) :

Phone (†dvb) :

\*Business Premises/Office Address

\*Registered Address

\*Factory/Industry Address

6. Address: (Please tick any of the below address as mailing/ correspondence address)

1.

2.

3.

4.

5.

6.

1.

2.

3.

4.

5.

Note : Debit Card is applicale for Sole Proprietorship account only.

f<sup>~</sup>vU †iwR†ó<sup>a</sup>kb b<sup>a</sup>i

e<sup>~</sup>emv†qi aiY

cY<sup>~</sup> ev †mevi aiY

e<sup>~</sup>emv†qi cÖK...wZ (we<sup>~</sup>lvwiZ)

evwl©K Uvb©lfvi

\*Type of Institution

Type of Business

Type of Product/Services

Nature of Business (In details)

Annual Turnover

- 7.
- 8.
- 9.
- 10.
- 11.

cÖwZôv†bi aiY

PSR (wiUvb© Rgv iwm`)

Assessment Year (Ki el©)

Yes (nu`v) No (bv)

Other Facilities Ab`vb` myweavmg~n

Debit Card Type (†WweU Kv†W©i aib) Card RM Code (KvW© AviGg †KvW)

Delivery Branch (†Wwjfvix kvLv)

Debit Card (†WweU KvW© eB) Yes (nu`v) No (bv)

Cheque Book (†PK eB)

Mobile No. (†PK eB) E-mail in Block Letter. (B-†gBj eo nv†Zi Aÿi)

Yes (nu`v) No (bv) P4 of 4

D D M M Y Y Y Y

\*Account Operator's Name

\*Date of Birth (Rb¥ ZvwiL)

Father's Name (wcZvi bvg)

Mother's Name (gvZvi bvg)

Spouse Name (ˆ^vgx/¿xi bvg)

\*Foreign Account Tax Compliance Act (FATCA)

Signature Verified by:

Approved by:

(Seal with Name, Signature & Date) Account Opening Officer: Br. Manager/ Br. Ops. Manager/ Br. Sales & Service

Manager/ BDM (Seal with Name, Signature & Date)

English

Bangla

(Bs†iRx)

(evsjv)

(wnmve cwiPvjbvKvixi bvg)

E TIN No.

3. Unique CIF

- 1.
- 2.
- 4.
- 5.
- 6.
- 7.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

\*Relationship with Organization/Designation

\*Nationality

\*Resident Status :

Marital Status :

\*Profession Details:

Name of the Organization:

8. Gender Male Female Third Gender

Resident (†iwm†WˆU) Non-Resident (bb-†iwm†WˆU)

Married

(weevwnZ)

Service

(PvKzix)

Business

(e`emv)

Others

(Ab`vb`)

(Please Specify)

(wbw`©ó K†i ejyb)

Single

(AweevwnZ)

Others

(Ab`vb`)

Please tick (wUK wPý w`b)

PSR (wiUvb© Rgv iwm`)

Assessment Year (Ki el©)

Yes (nu`v) No (bv)

Road/Vill (moK/MÖvg) :

District (†Rjv) :

Road/Vill (moK/MÖvg) :

District (†Rjv) :

Present Address

Permanent Address

16. \*Address:

17.

16.1

16.2

\*Identification Document National ID/Passport/Birth Certificate/Others :

(RvZxq cwiPq cĭ/cvm†cvU© b¤i/Rb¥ mb`/Ab`vb`)

(eZ©gvb wVKvbv)

(`vqx wVKvbv)

(cwiwPwZ cĭ)

Name

Designation

Date

bvg

c`ex

ZvwiL

(U`v- AvBwW b¤i)

(cÖwZövt†bi mv†\_ m¤úK©/c†`i bvg)

(RvZxqZv)

(†iwm†W÷ ÷`vUvm)

(%eevwnK Ae`v)

(†ckvi we`Íwiz)

(cÖwZövt†bi bvg)

(wj½) (cyiæ) (gwnjv) (Z...Zxq wj½)

\*E-mail (B-†gBj)

FPP, Dec.- 2024

I/We undersigned declare that the information provided in the application is true, complete and accurate. I/We am/are fully aware of the Money Laundering Prevention Rules and Anti-Terrorism Rules and I/We shall not do any act/ transaction in contravention of the mentioned rules. I/We will provide updated information/ necessary documents required by the Bank from time to time and to comply with the rules and policies of the Bank for the conduct of such account. Avwg /Avgiv ^Áv†b †NvIYv KiwQ †h, D†jØwLZ Z`vw` mZ`] Avw we†ivax AvBb m¤ú†K© m¤ú-Y© AewnZ AvwQ Ges †`†k we`gvb gvw b jÜvwis cªwZ†iva AvBb Ges mš¿vm we†ivax AvB†bi we†i th mg†q mg†q e`vst†Ki cª†qvRb †gvZv†eK Ges D³ wnmve cwiPvjbvi Rb` cª†qvRbxq Z`/bw\_ cª`vb Kie|

(1) (2) (3)

Disclaimer : If any confusion arises between Bangla & English version of the text mentioned above, the Bangla version shall be the final one. Dc†i D†jØwLZ evsjv Ges Bst†iwR ms`i†Yi (†U- Gi) g†a` †Kvb ai†Yi weávwšÍ D™øe n†j evsjv ms`i†Yi (†U-U) ,†jv I hereby consent for Eastern Bank PLC to share my information with domestic or overseas regulators or Tax Authorities where

my tax liability in any jurisdiction. Where required by domestic or overseas regulators or tax authorities, I consent and agree that EBL will withhold from my account(s) such amounts as may be required according to applicable laws, regulations and directives.

1. Are you a US Resident? 2. Are you US Citizen?

US Tax Identification Number/Social Security No. (SSN)

Yes No Yes No Yes No3. Do You hold US Green Card?

Eastern Bank PLC., 100 Gulshan Avenue, Dhaka-1212, Bangladesh

Tel : (PABX) + 88-02-55069018, IP : +88-09666777325, E-mail : [info@ebl-bd.com](mailto:info@ebl-bd.com), Web : [www.ebl.com.bd](http://www.ebl.com.bd)