

ONE STOP SERVICE (BIDA) RULES 2020 A NEW BEGINNING ■■ One--■Stop■■ Service■■ (Bangladesh■■ Investme  
SI■■ No■■ Service■■ Name■■ Service■■ Provider■■ ■■ Fixed■■ Time■■ (Working■■ Day)■■  
1■■ Trade■■ License■■ City■■ corporation/■■ Municipality■■ Office/■■ Union■■ Porishod■■ 01■■  
2■■ Company■■ Registration■■ ■■ a. Name■■ clearance■■  
Registrar■■ of■■ Joint■■ Stock■■ Companies■■ &■■ Firms■■ (RJSC)■■  
01■■ ■■ b. Certificate■■ of■■ incorporation■■ 01■■ ■■ c. Certificate■■ of■■ commencement■■ of■■ business■■  
■■ a. Instrument■■ of■■ land■■ purchase/■■ registration■■ of■■ agreement■■ of■■ lease/■■ bayna■■ in■■  
4■■ Mutation■■ Relevant■■ sub--■■district■■ land■■ office■■ 28■■ 5■■ Services■■ of■■ BIDA■■ ■■ a. Indu  
01■■ ■■ b. Permission■■ letter■■ to■■ establish■■ branch,■■ liaison■■ and■■ commercial■■ office■■ 15■■  
■■ c. Recommendation■■ of■■ resident/non--■■resident■■ visa/■■ visa■■ on■■ arrival■■ (industry)■■ 01■■  
■■ d. Recommendation■■ of■■ resident/■■ non■■ resident■■ ■■ visa■■ (commercial)■■  
■■  
01■■ ■■ e. Approval■■ of■■ new■■ work■■ permit■■ (industry)■■ 03■■ ■■ f. Approval■■ of■■ new■■ work■■  
■■ l. Recommendation■■ for■■ import■■ of■■ controlled■■ product■■ 01■■ ■■ m. Amendment■■ of■■ regi  
6■■ Delivering■■ visas■■ of■■ different■■ classes■■ recommended■■ by■■ BIDA■■ Bangladesh■■ Embassies■■  
7■■ Extension■■ of■■ period■■ of■■ resident/■■ non■■ resident■■ visas■■ ■■ a. Extension■■ of■■ tenure■■  
07■■ ■■ b. Extension■■ of■■ tenure■■ of■■ E1■■ visa■■ 07■■ ■■ c. Extension■■ of■■ tenure■■ of■■ PI■■  
■■ a. Extension■■ of■■ visa■■ period■■ including■■ change■■ of■■ visa■■ class■■ (on■■ receipt■■ of■■  
Security■■ Service■■ Division,■■ Ministry■■ of■■ Home■■ Affairs■■ ■■ 07■■  
■■ b. Submission■■ of■■ report■■ ■■ from■■ Special■■ Branch■■ (SB)■■ for■■ visa■■ Special■■ Branch■■  
■■ c. Submission■■ of■■ report■■ from■■ SB■■ for■■ security■■ clearance■■ 30■■  
■■ d. Submission■■ of■■ report■■ from■■ NSI■■ for■■ security■■ clearance■■ National■■ Security■■ Inte  
■■ e. Issuance■■ of■■ security■■ clearance■■ for■■ renewal■■ of■■ visa/■■ work■■ permit■■ (on■■ rece  
9■■ Services■■ by■■ Ministry■■ of■■ Commerce■■ and■■ its■■ subsidiaries■■ ■■ a. Rendering■■ industry■■  
03■■ ■■ b. Sample■■ import/■■ export■■ permission■■ 03■■ ■■ c. Permission■■ to■■ import■■ controlled■■  
10■■ Land■■ acquisition■■  
a. Bangladesh■■ Investment■■ Development■■ Authority■■ (BIDA)■■ b. Deputy■■ Commissioner's■■ Office■■ (DC  
a.■■ 01■■ b.■■ 90■■ c.■■ 60■■  
11■■ Environmental■■ Clearance■■ letter■■ ■■ Green■■ (Environmental)■■  
Department■■ of■■ Environment■■ ■■  
07■■ ■■ Orange■■ --■■ A■■ (Environmental)■■ 07■■ ■■ Orange■■ --■■ A■■ (Location--■■wise)■■ 15■■ ■■  
07■■ ■■ Orange■■ --■■ A■■ (Environmental)■■ 07■■ ■■ Orange■■ --■■ B■■ (Environmental)■■ 20■■ ■■  
15■■ ■■ b. Provision■■ of■■ clearance■■ letter■■ for■■ special■■ projects■■ 15■■ ■■ c. Field■■ inspection■■  
05■■ ■■ b. Allocation■■ of■■ power■■ load■■ 10■■ ■■ c. Issuance■■ of■■ demand■■ note■■ 02■■ ■■  
15■■ Approval■■ of■■ gas■■ connection■■ Gas■■ supplying■■ agencies■■ under■■ Energy■■ &■■ Mineral■■  
16■■ Water■■ connection■■ and■■ sewerage■■ Territorial■■ WASA,■■ City■■ Corporation■■ and,■■ Municipal  
17■■ Telephone■■ and■■ internet■■ connection■■ Bangladesh■■ Telecommunications■■ Company■■ Limited■■  
18■■ Firefighting■■ services■■ and■■ clearance■■ letter■■ ■■ a. Approval■■ of■■ fire■■ security■■ and■■ p  
30■■ ■■ b. Issuance■■ of■■ license■■ for■■ fire■■ security■■ (including■■ final■■ inspection)■■ 21■■  
■■ c. Renewal■■ of■■ fire■■ security■■ license■■ ■■ 15■■ 19■■ Explosives■■ License■■ ■■ a. Issuance■■  
03■■ ■■ b. Registration■■ of■■ boiler■■ and■■ issuance■■ of■■ certificate■■ 14■■ ■■ c. Renewal■■ of■■  
■■  
01■■ ■■ d. Bond■■ license■■ 15■■ ■■ e. Customs■■ clearance■■ letter■■ 01■■ ■■ f. Duty/■■ tax■■ retu  
23■■ Certificate■■ of■■ origin■■ Bangladesh■■ Export■■ Promotion■■ Bureau,■■ Chamber■■ of■■ Commercel  
24■■ Utilization■■ Declaration■■ Bangladesh■■ Garment■■ Manufacturers■■ and■■ Exporters■■ Association■■  
25■■ Issuance■■ of■■ Mark■■ license■■ (with■■ inspection)■■ Bangladesh■■ Standards■■ and■■ Testing■■  
26■■ Services■■ by■■ Bangladesh■■ Bank■■ ■■  
■■ a. Permission■■ to■■ borrow■■ term■■ loans■■ in■■ foreign■■ currency■■ from■■ Off--■■Shore■■ Bank■■  
■■  
b. Notification■■ of■■ facts■■ relevant■■ to■■ issuance■■ of■■ shares/■■ transfer■■ in■■ favor■■ of■■  
10■■  
■■ c. Repatriation■■ of■■ profit■■ and■■ dividend■■ ■■ 10■■ ■■ d. Permission■■ pertaining■■ to■■ sendi  
■■  
e. Remittance■■ of■■ money■■ for■■ unlisted■■ companies■■ in■■ Stock■■ Exchange;■■ money■■ acquired■■  
15■■  
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