

# Audit Report for Audit ID - AU00349-1

## Finance Functions


Audit Score

77/100

### Details

Audit	AU00349
Scheduled Audit	AU00349-1
Location	Chennai
Hotel	GreenPark Hotel- GPC
Department	Finance
Checklist	Finance Functions
Audit Type	Internal
Auditor	Rama Govinda Reddy
Start Date	24-12-2018
End Date	29-12-2018
Submitted Date	24-12-2018
Status	Completed
Assigned By	Administrator Account
Non-Compliance	6
Chronic Issues	0

## Comparison

GREENPARK HOTEL- GPC FINANCE FUNCTIONS				
FINANCE FUNCTIONS		Dec 2018	VARIANCE	% of Increase / Decrease (-/ +)
S.No	Sections	SCORE OBTAINED		
1	Accounts	77	-	-
Audit Score		 77	-	-

	80-100 = Green	Good / Excellent
	61-79 = Yellow	Average
	60 below is Red	Poor / Fair

## Non-Compliance

**Section:** Accounts

**Subsection:** Accounts

- 1: Sundry Creditors bills match. **NC**  
Rating: 7  
Attachments :  
QUE136\_DOC\_20181224\_124131.xls
- 2: Sundry Creditors showing the Debit Balances. **NC**  
Rating: 7  
Attachments :  
QUE137\_DOC\_20181224\_124145.xls
- 3: Guest ledger balance between ledger to Night audit report. **NC**  
Rating: 7
- 4: Credit given to Individuals. **NC**  
Rating: 7  
Attachments :  
QUE139\_DOC\_20181224\_124159.xls
- 5: Contract Expired / Licenses. **NC**  
Rating: 7
- 6: Others (Reconciliation of debtors and others) **NC**  
Rating: 6

## Chronic

No chronic issues found

# Audit Questionnaire

## Section: Accounts

### Subsection: Accounts

- 1: Trail balance Sundry Creditors and Aging summary ledger tallying.  
Rating: 9
- 2: Sundry Creditors bills match. **NC**  
Rating: 7  
Attachments :  
QUE136\_DOC\_20181224\_124131.xls
- 3: Sundry Creditors showing the Debit Balances. **NC**  
Rating: 7  
Attachments :  
QUE137\_DOC\_20181224\_124145.xls
- 4: Guest ledger balance between ledger to Night audit report. **NC**  
Rating: 7
- 5: Credit given to Individuals. **NC**  
Rating: 7  
Attachments :  
QUE139\_DOC\_20181224\_124159.xls
- 6: Debtors Bills not matched properly.  
Rating: 8  
Attachments :  
QUE140\_DOC\_20181224\_124213.xls
- 7: Contract Expired / Licenses. **NC**  
Rating: 7
- 8: Banquet advances showing the debit balances.  
Rating: 9
- 9: Staff Loan recovery.  
Rating: 8  
Attachments :  
QUE143\_DOC\_20181224\_124228.xls
- 10: Creditors are payment are pending from long time. (Cheques not prepared).  
Rating: 8  
Attachments :  
QUE144\_DOC\_20181224\_125052.xls
- 11: Cheques prepared not issued to vendors.  
Rating: 9

Attachments :

QUE145\_DOC\_20181224\_124325.xls

12: Others (Reconciliation of debtors and others) **NC**  
Rating: 6

13: Food – Stock variance between Book and Physical  
Rating: 8

Attachments :

QUE147\_DOC\_20181224\_124342.xls

14: General - Stock variance between Book and Physical.  
Rating: 8

Attachments :

QUE148\_DOC\_20181224\_124355.xls