

Audit Report for Audit ID - AU00183-1

VA- Surprise Verification Security Q1


Audit Score

90/100

Details

Audit	AU00183
Scheduled Audit	AU00183-1
Location	Chennai
Hotel	GreenPark Hotel- GPC
Department	Security
Checklist	VA- Surprise Verification Security Q1
Audit Type	External
Auditor	Venkat Associates
Start Date	14-08-2018
End Date	17-08-2018
Submitted Date	16-08-2018
Status	Completed
Assigned By	Administrator Account
Non-Compliance	1
Chronic Issues	0

Comparison

GREENPARK HOTEL- GPC VA- SURPRISE VERIFICATION SECURITY Q1				
VA- SURPRISE VERIFICATION SECURITY Q1		Aug 2018	VARIANCE	% of Increase / Decrease (-/ +)
S.No	Sections	SCORE OBTAINED		
1	Operations	90	-	-
Audit Score		 90	-	-

	80-100 = Green	Good / Excellent
	61-79 = Yellow	Average
	60 below is Red	Poor / Fair

Non-Compliance

Section: Operations

Subsection: Procedural Controls

1: Is the key of garbage room always with the security department ? **NC**

☒ No

Chronic

No chronic issues found

Audit Questionnaire

Section: Operations**Subsection: Procedural Controls**

1: Is the inward of material updated in security material inward register with complete details ?

☒ Yes

2: Is the security guard present during the receipt of material ?

☒ Yes

3: Is Security seal affixed on the invoice during the receipt of material ?

☒ Yes

4: Are different security personnel stationed at the receiving area ?

☒ Yes

5: Is the key of garbage room always with the security department ? **NC**

☒ No

6: Is the garbage picked up and is the register updated with complete details on a daily basis ?

☒ Yes

7: Is NRGP raised for the scrap sale with authentication of the concern and security seal ?

☒ Yes

8: Is the detailed report (with details of Weighing, Counting, Prepared and Verified By) of scrap available and the same handed over to Accounts?

☒ Yes

9: Is the scrap stored only in the specified area ?

☒ Yes

Section: Operations**Subsection: Others**

1: Is the Odd Hour register available with adequate approvals ?

☒ Yes