

Audit Report for Audit ID - AU00514-1

Material Management Functions


Audit Score

68/100

Details

Audit	AU00514
Scheduled Audit	AU00514-1
Location	Chennai
Hotel	Sricity
Department	Purchase
Checklist	Material Management Functions
Audit Type	Internal
Auditor	Rama Govinda Reddy
Start Date	15-05-2019
End Date	20-05-2019
Submitted Date	17-05-2019
Status	Completed
Assigned By	Administrator Account
Non-Compliance	4
Chronic Issues	0

Comparison

SRICITY MATERIAL MANAGEMENT FUNCTIONS				
MATERIAL MANAGEMENT FUNCTIONS		May 2019	VARIANCE	% of Increase / Decrease (-/ +)
S.No	Sections	SCORE OBTAINED		
1	Purchase Function	68	-	-
Audit Score		 68	-	-

	80-100 = Green	Good / Excellent
	61-79 = Yellow	Average
	60 below is Red	Poor / Fair

Non-Compliance

Section: Purchase Function

Subsection: Material Management

- 1: 3 Quotations is not collecting for issuing of purchase orders **NC**
Rating: 5
- 2: GRN'S made in old date. **NC**
Rating: 7
Attachments :
QUE60_DOC_20190517_101451.xls
- 3: While receiving the provisional items Expiry dates are not entered in IDS. **NC**
Rating: 6
- 4: Same Items purchased different rates. **NC**
Rating: 7
Attachments :
QUE64_DOC_20190517_101537.xls

Chronic

No chronic issues found

Audit Questionnaire

Section: Purchase Function

Subsection: Material Management

1: Delay in receiving material from vendors which ordered through PO. ☒ Not Applicable

2: Material received, but GRN was not made.
Rating: 8

3: 3 Quotations is not collecting for issuing of purchase orders **NC**
Rating: 5

4: GRN'S made in old date. **NC**
Rating: 7
Attachments :
QUE60_DOC_20190517_101451.xls

5: Non moving food items found in stores. ☒ Not Applicable

6: Non moving General items found in stores. ☒ Not Applicable

7: While receiving the provisional items Expiry dates are not entered in IDS. **NC**
Rating: 6

8: Same Items purchased different rates. **NC**
Rating: 7
Attachments :
QUE64_DOC_20190517_101537.xls

9: Pending PO. ☒ Not Applicable

10: Vegetables are receiving as per specifications.
Rating: 8

11: ODD hours Material receipts and approvals. ☒ Not Applicable

12: Non moving Soft drinks items in stores. ☒ Not Applicable

13: Delay in receiving material (against PO). ☒ Not Applicable