

Audit Report for Audit ID - AU00308-2

Finance Functions

Audit Score

72/100

Details

Audit	AU00308
Scheduled Audit	AU00308-2
Location	Hyderabad
Hotel	GreenPark Hotel- GPH
Department	Finance
Checklist	Finance Functions
Audit Type	Internal
Auditor	Rama Govinda Reddy
Start Date	18-02-2019
End Date	27-02-2019
Submitted Date	19-02-2019
Status	Completed
Assigned By	Administrator Account
Non-Compliance	9
Chronic Issues	4

Comparison

GREENPARK HOTEL- GPH FINANCE FUNCTIONS					
FINANCE FUNCTIONS		Nov 2018	Feb 2019	VARIANCE	% of Increase / Decrease (-/ +)
S.No	Sections	SCORE OBTAINED	SCORE OBTAINED		
1	Accounts	79	72	-7	-8.86%
Audit Score		● 79	● 72	-7	-8.86%

	80-100 = Green	Good / Excellent
	61-79 = Yellow	Average
	60 below is Red	Poor / Fair

Non-Compliance

Section: Accounts

Subsection: Accounts

- 1: Sundry Creditors bills match. **NC**
 Rating: 7
 Attachments :
 QUE299_DOC_20190218_190116.xls
- 2: Sundry Creditors showing the Debit Balances. **NC**
 Rating: 7
 Attachments :
 QUE300_DOC_20190218_190157.xls
- 3: Guest ledger balance between ledger to Night audit report. **NC**
 Rating: 7
- 4: Credit given to Individuals. **NC**
 Rating: 7
 Attachments :
 QUE302_DOC_20190218_190216.xls
- 5: Debtors Bills not matched properly. **NC**
 Rating: 7
 Attachments :
 QUE303_DOC_20190218_190226.xls
- 6: Contract Expired / Licenses. **NC**
 Rating: 7
- 7: Banquet advances showing the debit balances. **NC**
 Rating: 6
- 8: Food – Stock variance between Book and Physical **NC**
 Rating: 5
 Attachments :
 QUE310_DOC_20190218_190334.xls
- 9: General - Stock variance between Book and Physical. **NC**
 Rating: 5
 Attachments :
 QUE311_DOC_20190218_190342.xls

Chronic

Section: Accounts

Subsection: Accounts

- 1: Sundry Creditors bills match. **NC**
Rating: 7
Attachments :
QUE299_DOC_20190218_190116.xls
- 2: Sundry Creditors showing the Debit Balances. **NC**
Rating: 7
Attachments :
QUE300_DOC_20190218_190157.xls
- 3: Debtors Bills not matched properly. **NC**
Rating: 7
Attachments :
QUE303_DOC_20190218_190226.xls
- 4: Contract Expired / Licenses. **NC**
Rating: 7

Audit Questionnaire

Section: Accounts

Subsection: Accounts

- 1: Trail balance Sundry Creditors and Aging summary ledger tallying.
Rating: 8
- 2: Sundry Creditors bills match. **NC**
Rating: 7
Attachments :
QUE299_DOC_20190218_190116.xls
- 3: Sundry Creditors showing the Debit Balances. **NC**
Rating: 7
Attachments :
QUE300_DOC_20190218_190157.xls
- 4: Guest ledger balance between ledger to Night audit report. **NC**
Rating: 7
- 5: Credit given to Individuals. **NC**
Rating: 7
Attachments :
QUE302_DOC_20190218_190216.xls
- 6: Debtors Bills not matched properly. **NC**
Rating: 7
Attachments :
QUE303_DOC_20190218_190226.xls
- 7: Contract Expired / Licenses. **NC**
Rating: 7
- 8: Banquet advances showing the debit balances. **NC**
Rating: 6
- 9: Staff Loan recovery.
Rating: 9
Attachments :
QUE306_DOC_20190218_190257.xls
- 10: Creditors are payment are pending from long time. (Cheques not prepared).
Rating: 8
Attachments :
QUE307_DOC_20190218_190309.xls
- 11: Cheques prepared not issued to vendors.
Rating: 9

Attachments :

QUE308_DOC_20190218_190319.xls

12: Others (Reconciliation of debtors and others)

Rating: 9

13: Food – Stock variance between Book and Physical **NC**

Rating: 5

Attachments :

QUE310_DOC_20190218_190334.xls

14: General - Stock variance between Book and Physical. **NC**

Rating: 5

Attachments :

QUE311_DOC_20190218_190342.xls