

**AVASA HOTEL**  
**HOUSE KEEPING AUDIT**

**UNIT** : AVASA HOTEL

**LOCATION** : Hyderabad, Gachibowli

**CONDUCTED BY** : BV Uday Bhaskar  
Group Manager Housekeeping  
Green Park Hotels & Resorts Ltd.  
Hyderabad

**PERIOD** : January - 2018

**AREAS AUDITED** : Floors, Public areas, Linen & Laundry,  
Hortuculture,

## **OBSERVATIONS:-**

- Wires to be concealed of tube lights at window channels in all rooms.
- I-Home and Telephone time to be set before releasing.
- In some rooms sprinkler caps missing.
- Floor pantries - Racks / Shelves to be made to stack the room linen and avoid to keep linen on floor.
- No plastic covers are being used in laundry to sort out the soil linen.
- No name badges worn by laundry staff (Badges not providing for Meclean staff).
- Bell boy and banquet staff trouser material is not up to the quality (Bobbling)
- IRD steward apron faded.
- Found cockroaches in staff gents lockers - Cleanliness is not being maintained in lockers and toilets as well.
- Should avoid keeping used socks in staff gents lockers as the locker room has bad smell.
- Thorough cleaning and fumigation to be done to prevent the pests in staff lockers and toilets.
- Employee uniform return details are in complete in register.
- # 809 room is blocked for expected single lady guest but no standard supplies were available in room, and snacks hamper was placed in room for wedding group.
- Sky Terrace Sofa cushion and seat covers are torn, stained and have cigarette burns.
- PI Carpet is badly stained and wall paper joints opened up.

Regards

Uday Bhaskar

Group Manager Housekeeping

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