

Audit Report for Audit ID - AU00308-1

Finance Functions


Audit Score

79/100

Details

Audit	AU00308
Scheduled Audit	AU00308-1
Location	Hyderabad
Hotel	GreenPark Hotel- GPH
Department	Finance
Checklist	Finance Functions
Audit Type	Internal
Auditor	Rama Govinda Reddy
Start Date	15-11-2018
End Date	25-11-2018
Submitted Date	16-11-2018
Status	Completed
Assigned By	Administrator Account
Non-Compliance	4
Chronic Issues	0

Comparison

GREENPARK HOTEL- GPH FINANCE FUNCTIONS				
FINANCE FUNCTIONS		Nov 2018	VARIANCE	% of Increase / Decrease (-/ +)
S.No	Sections	SCORE OBTAINED		
1	Accounts	79	-	-
Audit Score		 79	-	-

	80-100 = Green	Good / Excellent
	61-79 = Yellow	Average
	60 below is Red	Poor / Fair

Non-Compliance

Section: Accounts

Subsection: Accounts

1: Sundry Creditors bills match. **NC**

Rating: 7

Attachments :

QUE31_DOC_20181116_125920.xls

2: Sundry Creditors showing the Debit Balances. **NC**

Rating: 7

Attachments :

QUE32_DOC_20181116_125936.xls

3: Debtors Bills not matched properly. **NC**

Rating: 7

Attachments :

QUE35_DOC_20181116_130007.xls

4: Contract Expired / Licenses. **NC**

Rating: 7

Chronic

No chronic issues found

Audit Questionnaire

Section: Accounts

Subsection: Accounts

- 1: Trail balance Sundry Creditors and Aging summary ledger tallying.
Rating: 8
- 2: Sundry Creditors bills match. **NC**
Rating: 7
Attachments :
QUE31_DOC_20181116_125920.xls
- 3: Sundry Creditors showing the Debit Balances. **NC**
Rating: 7
Attachments :
QUE32_DOC_20181116_125936.xls
- 4: Guest ledger balance between ledger to Night audit report.
Rating: 8
- 5: Credit given to Individuals.
Rating: 8
Attachments :
QUE34_DOC_20181116_125955.xls
- 6: Debtors Bills not matched properly. **NC**
Rating: 7
Attachments :
QUE35_DOC_20181116_130007.xls
- 7: Contract Expired / Licenses. **NC**
Rating: 7
- 8: Banquet advances showing the debit balances. ☒ Not Applicable
- 9: Staff Loan recovery.
Rating: 9
Attachments :
QUE38_DOC_20181116_130037.xls
- 10: Creditors are payment are pending from long time. (Cheques not prepared).
Rating: 8
Attachments :
QUE39_DOC_20181116_130055.xls
- 11: Cheques prepared not issued to vendors.
Rating: 9

12: Others (Reconciliation of debtors and others)

Rating: 9

13: Food – Stock variance between Book and Physical

Rating: 8

Attachments :

QUE42_DOC_20181116_130133.xls

14: General - Stock variance between Book and Physical.

Rating: 8

Attachments :

QUE43_DOC_20181116_130147.xls