20/05/2025 - Iteration Report 3 GOKU

Kia ora, this is Roman Seaton team lead for for the Goku agile project group. As of writing we have nearly completed our risk register addressing / mitigating hazards within our company as well as common causes of schedule risk, including; feature creep, gold plating, etc. We also completed a risk/response/strategy/back-up plan table for a fictional agritech company as part of an assessment.

As team lead, I've helped our agile project group by writing the final reports for submitted assessments, directing team attention to priority tasks like the risk register, tracking which team member is doing what task - ensuring we follow our plan.

We have faced consistent challenges getting everyone together because of conflicting schedules and struggling to understand the assessment criteria, we have learned from this by creating a chat-room where we can send eachother resources ahead of time and reminders of outstanding work.

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This is Brent,
Report 3 - In progress report, I have contributed to making the risk register with the team, and helped with giving feedback to other group members and identifying risks and hazards that may come with our group, and reducing and mitigating the risks

2	13/05/25	Stakeholders aren't satisfied	(3)	(5)	15	Stakeholders	Make a meeting with stakeholders every fortnight to let them know how the project is going and give updates and status on our website, make them test it themselves to see which features they are happy with, and which those are not	Open
3	13/05/25	Conflict within the organization	(1)	(5)	5	Everyone	Make a meeting once a week and communicate with each other to know what each of us is worried about, and be able to act on a specific problem or risk	Open
4	13/05/25	Schedule for each project in our milestone/goal	(2)	(5)	15	Everyone	Have a well-defined Gantt chart for milestones and goals for our organization, and have a proper understanding of each role within the group. This boosts productivity and makes us more active because we can see each completed task and what other stuff we have to do	Closed

Planning about what could happen if such a risk occurs can make our progress smoother and stop any hindrances that could get in our way. This also gives us a better reflection with feedback and feedforward to improve our problem-solving skills.

Our group contributed well and understood what the task is required and activities given by the lecturer is also completed.

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Rajib

For today's project report I will be documenting the changes we have brought to the development of our E-commerce website. We have made some minor additions to the risk register, this involved updating some of the risk descriptions with their respective owners, along with the identification of some other hazards we may encounter in our development, this was all achieved through the collaborative team discussions amongst all members.

There was also a smaller change we made, this was the reopening of the risk "Gold-plating" which was initially closed. I have also made changes to the mitigating action surrounding this risk. With these new additions we hope to prevent such risks from occurring, or at least know how to greatly mitigate them.

| 13/05/25 | Gold plating | (1) | (4) | 4 | Company | If we wish to mitigate the issues surrounding "Gold-plating". We should enforce a strict adherence to active collaboration amongst all team members, which should encompass rigorous team member/project manager approval. The implementation of such measures would greatly diminish the chances of such unnecessary features coming into fruition. | Open | |

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Israel Whakamoe - Iteration 3 report.
Unfortunately for the past 2 weeks I was very sick and was unable to make it into class. Before this though we came together and continued to work on our gantt chart after completing our iteration 2 online quiz. Being sick made me miss out on most of what we have done since iteration 2 therefore I do not have much to write in my report for this one. However, before we started our iteration 3 online quiz today, we went through and finished our risk register, added, updated and discussed what was best as a team. We managed to change a couple things through this discussion so it was a discussion worth having which was good teamwork.