

COMP 3111: Software Engineering

Minutes of the 2nd Project Scrum Meeting

Project404

Date: 15th March 2018
Time: 10:00 pm
Place: Room 4221
Attending: OR, Ka Po, Leung Ka Wai Aidan, Chiu Ka Wa
Recorder: Chiu Ka Wa

1. Report on progress during the past week

| Name | Tasks worked on in the past week | Total hours |
|--------------------|---|-------------|
| Chiu Ka Wa | Completed the UML diagram | 5 |
| Leung Ka Wai Aidan | Completed the use-case diagram and part of the use-case specification | 5 |
| Or, Ka Po | Completed part of the use-case specification | 5 |

2. Discussion of impediments and resolution

None

3. Goals for the coming week

| Name | Tasks that will be worked on in the coming week |
|--------------------|---|
| Chiu Ka Wa | Interface of the main page |
| Leung Ka Wai Aidan | Import and export function |
| Or, Ka Po | Chart creation function |

4. Meeting adjournment and next meeting

The meeting was adjourned at 11:00 p.m. The next meeting will be held on 3rd April at 10:00 p.m. through Skype.