

Village of DeForest Development Review Application for Non-Public Hearing Request



Municipality for Property Location

Village of DeForest
Town of Burke (Village extraterritorial jurisdiction)
Town of Vienna (Village extraterritorial jurisdiction)
Town of Windsor (Village extraterritorial jurisdiction)
Town of Westport (Village extraterritorial jurisdiction)

Type of Application

Certified Survey Map (CSM)
Development Concept Review
Final Plat
Final Development Plan for Planned Unit Development (PUD) Project
New Site Plan (For ZA: Major Site Plan or Minor Site Plan)
Preliminary Plat
Revision of Previously Approved Site Plan (For ZA: Major Site Plan or Minor Site Plan)
Other

Applicant Name:

Company Name:

Mailing Address:

City, State, Zip

Phone:

E-mail

Property Owner Name: (if different from applicant)

Address:

City/State/Zip

Phone:

E-mail

Subject Property Address or Street Boundaries of Subject Property (where not yet addressed)

Proposed or Potential use of Subject Property (check all that apply);

Single Family residential

Duplex (2-family) residential

Multiple family residential (3+ unit buildings)

Age-restricted housing for senior citizens (55+ yrs.)

Condominium housing

Mixed commercial/residential buildings

Office/Research

Retail

Commercial Services

Manufacturing

Warehousing

Institutional

Agriculture

Open Space

Other

Certified Survey Map (CSM): Checklist for required information to be submitted by applicant

One hard copy of the CSM (to scale in legal format) and application.

One hard copy of completed preliminary engineering plans, if new public streets, utilities, stormwater or other public improvements will serve CSM area, per §13.31(3).

One hard copy of an erosion control and stormwater management plan and calculations, if in the Village and required under Chapter 24 of the Village Code.

Electronic copy of all application materials (PDF or Word).

Certificate that CSM complies with Village subdivision ordinance (Chapter 13).

Completed highway noise mitigation plan, if required based on presence of noise-sensitive uses under §13.035 and per the requirements of that section.

Completed site assessment checklist included later with this application form, per §13.21(4), unless waived by Zoning Administrator.

Tree protection and preservation plan, if required based on presence of mature trees/mature woodlands, per requirements in §13.21(5).

If within the Village's extraterritorial jurisdiction, the current and proposed zoning district over the property and any information regarding any preliminary or final action of the associated town and county or a schedule for their review.*

Application review fee per Village fee schedule.

Any other information as may be required by code or the Zoning Administrator:

If the applicant is requesting any waiver or modification to Village subdivision ordinance standards, attach a separate sheet identifying the standard(s) and a justification for the waiver under standards in §13.09. The Zoning Administrator has authority to waive only a limited range of standards; most standards may only be waived by the Village Board.

Zero lot line: Additional Information only if CSM will be used to facilitate zero lot line construction/conversion (e.g., duplex where lot line will follow common wall between duplex units)

Note: If CSM is located within the Village's extraterritorial jurisdiction, the Village encourages the applicant to seek the approval (or at least the preliminary review) of the applicable town and county before seeking Village approval of the CSM.

Applicant's Statement: I have reviewed and understand the Village of DeForest zoning and/or subdivision ordinances (as applicable) pertaining to the standards of approval related to this request.

Written verification from Village Building Inspector confirming compliant fire wall and separate water laterals and meters, per §15.10(4)(a)(4)&(5) of Village zoning ordinance.

Draft joint maintenance agreement per §15.10(4)(a)(6) of Village zoning ordinance.

Applicant's Signature:

Date:

Property Owner's Signature:

Date:

Local Reviewing Bodies Under Purview of Village Ordinances*
To be filled out by Village Staff

Note: This is not intended to be a comprehensive list of approvals that may be required. This list does not include any county, regional, state, or federal approvals that may be required for certain projects. † Dates are subject to change due to cancellations and postponements.

	Required	Date
DeForest Area Fire/EMS Department	Yes No	
		Date
DeForest Parks, Recreation and Natural Resources Committee	Yes No	
		Date
DeForest Planning and Zoning Commission	Yes No	
		Date
DeForest Public Safety Committee	Yes No	
		Date
DeForest Public Works Committee	Yes No	
		Date
DeForest-Burke Joint Extraterritorial Zoning Committee	Yes No	
		Date
DeForest-Vienna Joint Extraterritorial Zoning Committee	Yes No	
		Date
Town Board	Yes No	
		Date
Village Board	Yes No	