



# Community Gardens Plot Application & Agreement Form

Village of DeForest Parks, Recreation & Natural Resources

120 S Stevenson Street, DeForest, WI 53532

Phone: (608) 846-6751 www.vi.deforest.wi.us

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address \_\_\_\_\_

Are you requesting an organic garden plot? ☐ Yes ☐ No Are you requesting an elevated bed? ☐ Yes ☐ No

*\*Organic garden plots are pesticide/herbicide restricted. Twelve organic plots are available will be allocated on a first-come/first-serve basis.*

*\*An elevated bed is 4' x 8' and is leased for the same cost as a regular plot. Only a limited number of elevated beds are available and are intended for people with limited mobility. Elevated beds will be allocated on a first-come/first-serve basis.*

Gardeners are encouraged to help throughout the season in one or more of the following ways. You will receive limited guidance so please take initiative on these tasks to make the community aspect of the garden grow! I'm willing to help with the following:

☐ Rule enforcement ☐ Organize meet & greet ☐ Public outreach (ex: blog or facebook)

☐ Coordinate adult educational programs ☐ Set-up idea exchange forum for gardeners ☐ End of season clean-up

\*Returning gardeners plot number request \_\_\_\_\_ Number of plots requesting( circle one): 1 or 2 (returning gardeners only)

**Location:** *The Community Garden is located in Liberty Land Park.* Parking is available in the parking lot on Constitution Lane.

**Water:** The water spigots are locked by key. At the beginning of each season, each gardener will receive a key to the garden shed & water spigots. There is a \$50 deposit that will be returned at the end of the season, provided that the key is returned and the garden plot is cleaned.

**Compost:** A compost bin is available for your garden vegetative waste. Do not bring compost from your home kitchen and please keep refuse out of the compost bin.

## The Village agrees to:

1. Stake out and identify plots with numbers.
2. Provide water access, a few basic gardening tools and a garden shed.
3. Till the garden plots in the spring (mid to late April).
4. Empty refuse container and compost bin located within the garden.

## The Lessee agrees to:

1. Abide by the rules for the Community Gardens, and all relevant Village ordinances, and state and federal statutes. Any violation of the rules, or violation of applicable ordinances or statutes, will result in the offender being prohibited from participating in the Community Gardens program, with loss of all privileges.
2. Hold the Village of DeForest harmless from vandalism, theft, property damage or personal injury that may occur in said garden area.
3. Assume all responsibility for all personal property and personal belongings used at the garden.
4. The term of this agreement shall be from the latter of May 1st, or the date of this agreement, through the last Sunday in October of the same year, at which time all vegetation and personal property shall be removed by the Lessee from the garden plot, and the garden shed key shall be returned to the Village Clerk. If any vegetation or personal property remains in the plot, the Village may dispose of it, and Lessee will forfeit the deposit. Failure to return the key shall result in forfeiture of Lessee's deposit.
5. Allow for the Village of DeForest to use personal information for purposes of contacting the Lessee and to share with other gardeners.

**I hereby agree to lease a garden plot at the Village of DeForest Community Gardens, from the Village of DeForest Parks, Recreation & Natural Resources Department. I have read, understand and agree to all of the above conditions for the rental of the Community Gardens plots, located in Liberty Land Park.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Submit payment with application starting:

**1/1: Resident returning gardener**  
**3/21: Non-resident/new gardener**

Resident: \$25 plot rental

Non-Resident: \$35 plot rental

Deposit: \$50

## **Office Use Only: (19)(1913) Deposit (19)(1906) Plot Rental**

Date Received: \_\_\_\_\_ Processed By: \_\_\_\_\_ Payment Method: Check (payable to Village of DeForest) \_\_\_\_\_ Cash \_\_\_\_\_

Fee Paid: \_\_\_\_\_ \$25/\$35 per 20'x 20' plot \_\_\_\_\_ \$25/\$35 per 4'x 8' elevated bed \_\_\_\_\_ \$50 deposit Plot Number(s) Assigned: \_\_\_\_\_