

Village of DeForest Development Review Application for Public Hearing Request



PETITION: I HEREBY PETITION THE VILLAGE OF DEFOREST PLANNING AND ZONING COMMISSION, THE APPROPRIATE EXTRATERRITORIAL ZONING COMMITTEE, OR VILLAGE BOARD TO HOLD A PUBLIC HEARING ON THE FOLLOWING REQUEST

Municipality for Property Location

Village of DeForest
Town of Burke (Village extraterritorial jurisdiction)
Town of Vienna (Village extraterritorial jurisdiction)
Town of Windsor (Village extraterritorial jurisdiction)
Town of Westport (Village extraterritorial jurisdiction)

Type of Application

Conditional Use Permit to Allow

_____(Land Use) in the _____ Zoning District

Rezoning Request From _____ Zoning District to _____ Zoning District

Zoning Ordinance Text Amendment (Submit Letter Outlining Nature and Reason For Request)

New or Amended Preliminary Development Plan for Planned Unit Development (PUD)

Comprehensive Plan Amendment (Submit Letter Outlining Nature and Reason for Request)

Other

Applicant Name:

Company Name:

Mailing Address:

City, State, Zip

Phone:

E-mail

Property Owner Name: (if different from applicant)

Address:

City/State/Zip

Phone:

E-mail

Legal Description of Subject Property or Parcel Number(s)

Subject Property Address or Street Boundaries of Subject Property (where not yet addressed)

Proposed or Potential use of Subject Property (check all that apply);

Single Family residential

Duplex (2-family) residential

Multiple family residential (3+ unit buildings)

Age-restricted housing for senior citizens (55+ yrs.)

Condominium housing

Mixed commercial/residential buildings

Office/Research

Retail

Commercial Services

Manufacturing

Warehousing

Institutional

Agriculture

Open Space

Other

Applicant's Statement: I have received and understand the Village of DeForest zoning and/or subdivision ordinances (as applicable) pertaining to the standards of approval related to this request.

Applicant Signature:

Date:

Property Owner Signature:

Date:

A useful resource to find this information is <https://accessdane.countyofdane.com>
Please use additional sheet of paper if more room is needed

Mailing Address

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

CONDITIONAL USE PERMIT (CUP): PLEASE STATE HOW YOUR REQUEST MEETS EACH OF THESE STANDARDS THAT MUST BE MET TO APPROVE A CONDITIONAL USE PERMIT (If you need additional space, attach a separate document.)

1. Will be consistent with the purposes and intent of the zoning code, and will not adversely affect public health, safety, welfare;
2. Will not be hazardous, harmful or otherwise adverse to the environment or to the reasonable use and value of nearby properties or the community in general;
3. Will be compatible with the existing uses of, and structures upon, surrounding properties, and will not impede normal and orderly development and improvement of other properties for uses permitted in district;
4. Will be designed and operated in a manner which minimizes adverse effects, including visual impacts, on surrounding properties and the community as a whole;
5. Provides adequate means of ingress and egress so as to minimize traffic congestion in the public streets and will not cause any significant traffic problems;
6. Has, or makes provision for, adequate utilities, access roads, drainage and other necessary site improvements;
7. Will be consistent with the Comprehensive Plan and any adopted detailed neighborhood plan for the area in which it is located; and
8. Conforms to all other applicable requirements for the zoning district in which it is located, and all applicable standards in §§15.11 and 15.12 of the zoning ordinance.

REQUIRED INFORMATION WITH CONDITIONAL USE PERMIT APPLICATION

One hard copy and electronic copy of all application materials (PDF or Word).

Written description of the characteristics of the proposed use, including factors such as site and building improvements that will be undertaken, operational characteristics of the proposed use (e.g., hours of operation), and other specific information to assist in evaluating the application against the CUP standards.

If the CUP involves new building or site development, nine hard copies a site layout plan and conceptual building design. (Often site plan approval is also required in conjunction with a CUP request--see separate checklist.)

Application review fee per Village fee schedule.

Any other information and/or documents as may be required by code or the Zoning Administrator. Please see Section 15.16 of the Village code for more details.

APPLICANT'S STATEMENT: I have reviewed and understand the Village of DeForest zoning and/or subdivision ordinances (as applicable) pertaining to the standards of approval related to this request.

Applicant's Signature:

Date:

Property Owner Signature:

Date:

REZONING: PLEASE STATE HOW YOUR REQUEST ADDRESSES EACH OF THESE CRITERIA THAT THE VILLAGE MUST CONSIDER IN THE REVIEW OF REZONING REQUESTS (If you need additional space, attach a separate document.)

1. The effect the proposed rezoning would have on comprehensive planning in the community and consistency with planning objectives. (Consistency with Village Comprehensive Plan required by law.)
2. The extent to which the proposed rezoning will alleviate a condition in the zoning code which is not conducive to proper community planning.
3. The degree to which all owners of property in the area or same zoning classification would be affected by the proposed rezoning.
4. The suitability of any property subject to the rezoning for the currently zoned uses and for proposed uses.
5. Any hardships created by the current zoning district designation sought to be amended.
6. Whether adequate public school facilities and other public services exist or can reasonably be provided to serve the need likely to be created by any additional dwelling units authorized to be constructed as a result of such rezoning
7. Whether the proposed rezoning is in accord with any existing or proposed plans for providing public water supply and sanitary sewers in the vicinity.
8. The recent rate at which land is being developed in the Village and the anticipated effects of the proposed rezoning on development rates.

Rezoning: Checklist for required information to be submitted by applicant

One hard copy of application materials

Electronic copy of all application materials (PDF or Word).

Application review fee per Village fee schedule.

Any other information as may be required by code or the Zoning Administrator.

Applicant's Signature

Date:

Property Owner's Signature

Date:

Preliminary Development Plan (For PUD Project): Checklist for required information to be submitted by applicant.

One hard copy of the Preliminary Development Plan document, per requirements of §15.15(4)(b) and (c) of the zoning ordinance.

Electronic copy of all application materials (in PDF or Word).

Site information as specified in §15.14(4)(c)(1-8).

Quantitative data related to the PUD as required in §15.14(4)(c)(9).

A development schedule for the PUD as specified in §15.14(4)(c)(10).

An explanation of the methods proposed by the applicant to provide for the maintenance and regulation of common areas and open spaces, including copies of any proposed deed restrictions, building covenants and organizational documents of any property owner's association or similar agreements. If the Preliminary Development Plan requires

If the Preliminary Development Plan requires the further division of land, a copy of the plat or CSM that would accomplish that division, even if in preliminary form.

Application review fee per Village fee schedule.

Any other information and/or documents as may be required by the Zoning Administrator, Planning and Zoning Commission, or ETZ Committee:

Applicant's Statement: I have reviewed and understand the Village of DeForest zoning and/or subdivision ordinances (as applicable) pertaining to the standards of approval related to this request.

Applicant's Signature

Date:

Property Owner's Signature

Date:

Local Reviewing Bodies Under Purview of Village Ordinances*
To be filled out by Village Staff

Note: This is not intended to be a comprehensive list of approvals that may be required. This list does not include any county, regional, state, or federal approvals that may be required for certain projects. † Dates are subject to change due to cancellations and postponements.

	Required	Date
DeForest Area Fire/EMS Department	Yes No	
		Date
DeForest Parks, Recreation and Natural Resources Committee	Yes No	
		Date
DeForest Planning and Zoning Commission	Yes No	
		Date
DeForest Public Safety Committee	Yes No	
		Date
DeForest Public Works Committee	Yes No	
		Date
DeForest-Burke Joint Extraterritorial Zoning Committee	Yes No	
		Date
DeForest-Vienna Joint Extraterritorial Zoning Committee	Yes No	
		Date
Town Board	Yes No	
		Date
Village Board	Yes No	