

# Nikita Liakhovka

Daejeon, Republic of Korea  
+82 10-9010-1337

n.liakhovka@gmail.com  
nikitaliakhovka.com

## Education

<b>Master of Business Administration (Finance)</b> Daejeon, Republic of Korea Solbridge International School of Business	02/2019
<b>Bachelor of business Administration (Marketing)</b> <i>Solbridge Global Scholarship Member, 12/12/2016</i> Daejeon, Republic of Korea Solbridge International School of Business	02/2017
<b>Bachelor of International Management</b> Vladivostok, Russia Vladivostok State University of Economics and Service	09/2015

## Work Experience

<b>Freelancer;</b> Republic of Korea • Web Development; Graphic Design; Data Analytics	10/2019 – Present
Solbridge International School of Business; Daejeon, Republic of Korea <b>Executive Business Program Coordinator/Assistant</b> • Planned activities and coordinated with departments to ensure availability of courses • Provided translations and recommendations to ensure comfortable adaptation period • Reported to higher management and provided feedback on possible program improvements	02/2018 – 03/2018
DHL; Vladivostok, Russia <b>Customer communication</b> • Reported carrier-performance metrics and monthly costs reports to executive team • Enforced the on-time shipment of products to create exceptional customer experiences • Achieved 100% accuracy for picked products by carefully designing routs to customers	12/2014 – 01/2015
Coca-Cola HBC; Vladivostok, Russia <b>Merchandiser/Quality Control Manager</b> • Established strong vendor relationships to maintain and support the business • Assembled promotional displays, including quarter and full-size point of purchase displays • Created visual marketing and styled window displays by utilizing banners, signs and tags • Conferred with store managers to obtain information about customer needs and preferences • Planned and coordinated the availability of products for advertising and promotion purpose • Removed damaged, out-of-date, not-in-set and discontinued items from displays	07/2014 – 09/2014
“Mayak” recreation center; Vladivostok, Russia <b>Floor manager/CRM</b> • Handled complaint management to ensure 100% customer satisfaction • Provided clients with all up to date information and offers • Demonstrated genuine hospitality while greeting and establishing rapport with guests	08/2013 – 09/2013

## Skills and Languages

### Information Technology:

Microsoft Windows – High	HTML, CSS,
Microsoft Office – High	JavaScript - Confident
Adobe Photoshop, Xd,	
Illustrator, After Effects– High	

### Languages:

Russian – Native  
English – Advanced  
Korean – Intermediate