How to Install applications from Software Center
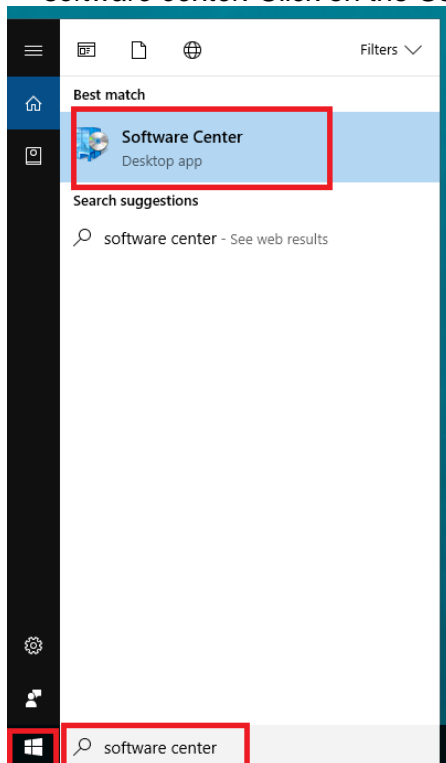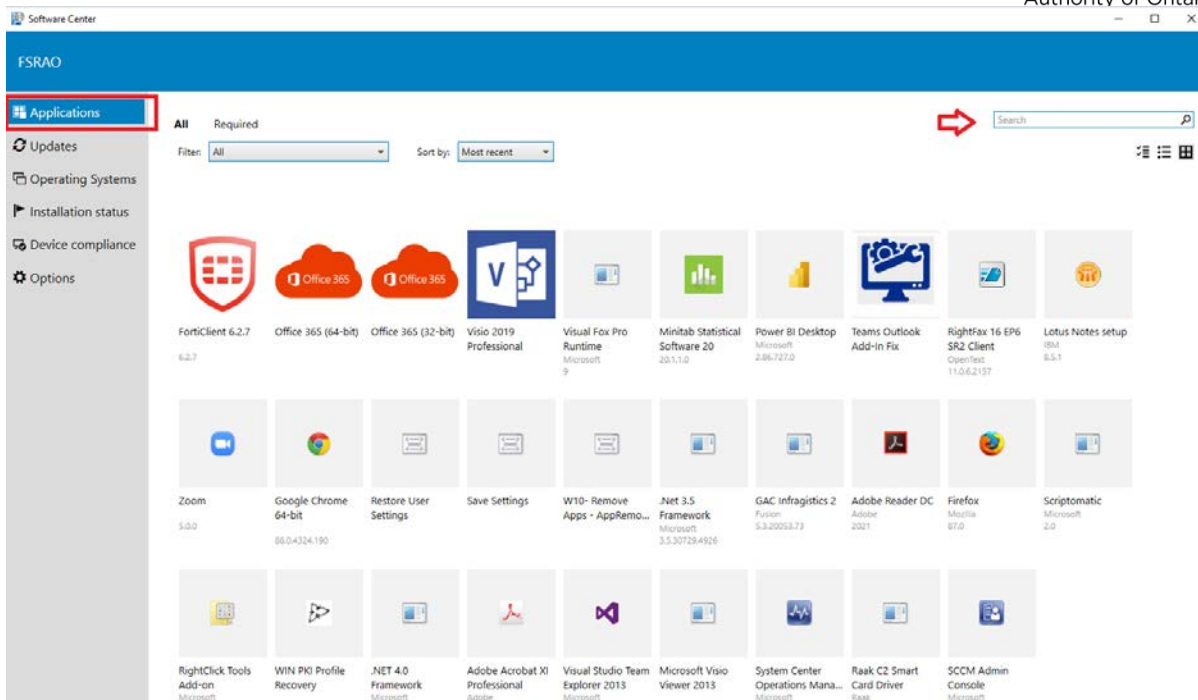
VERSION: 1.0

Purpose

This document provides instructions on how to install applications from software center.
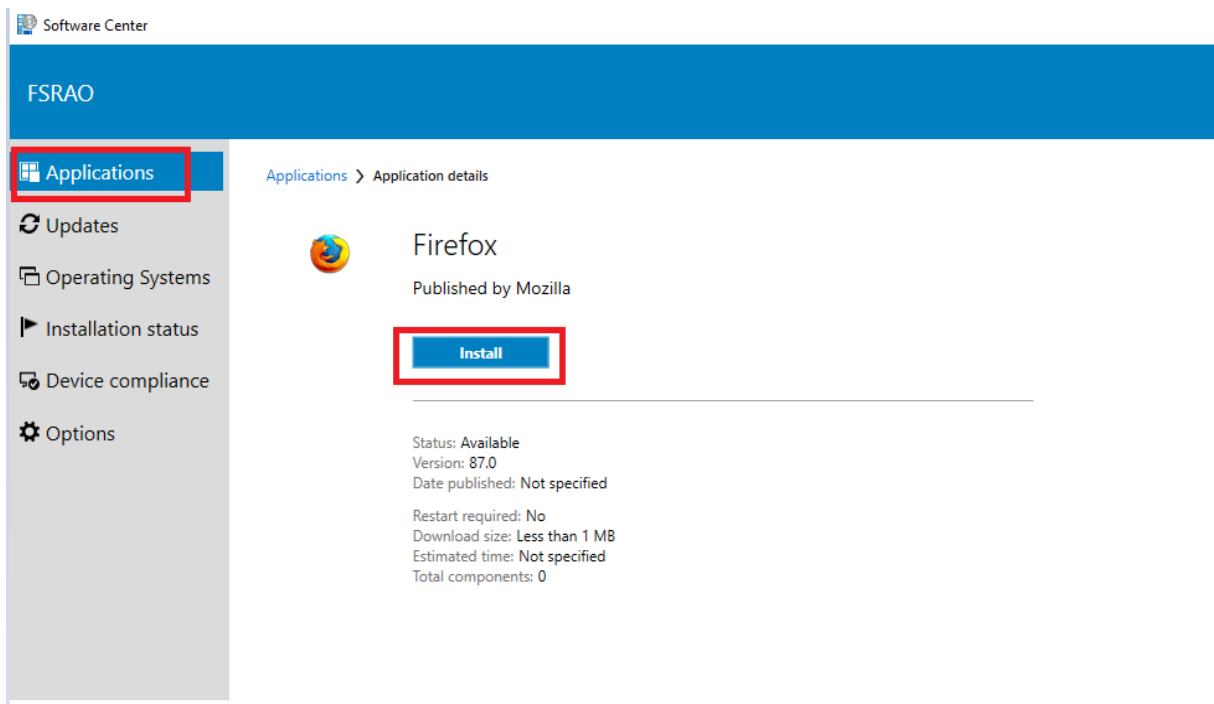
Procedure:

1. Click on the windows icon at the bottom left of the screen. In the search box, type *software center*. Click on the *Software Center* app under best match.
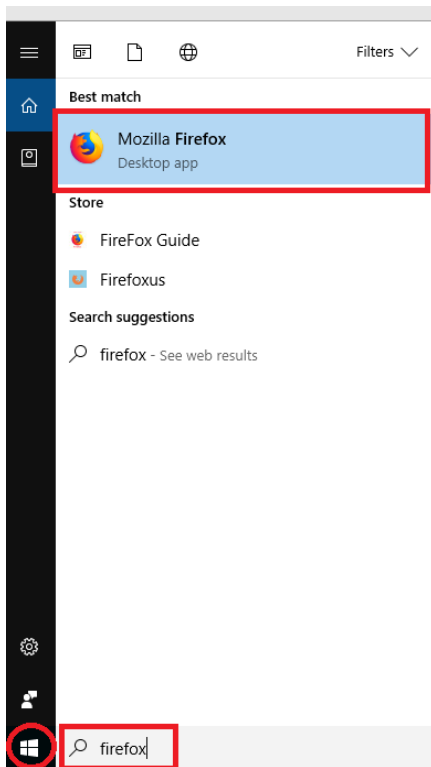

2. In Software Center, under Applications, search for the Application that you want to install.

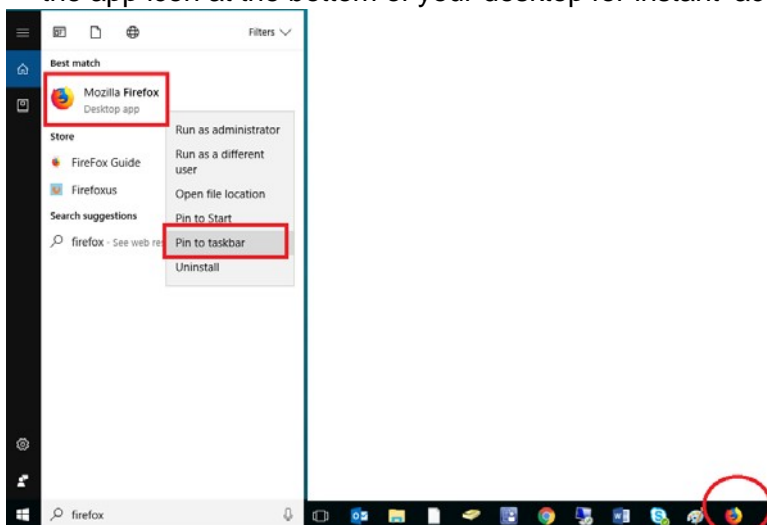**IF you don't see the app you want to install, skip to Step 5 (Additional Troubleshooting)**

3. To use an app you just installed, click on the windows icon at the bottom left of the screen and type the name of the app in the search box. Then, click on it under *best match*.

Optional

4. _Right click_ on the app under best match then select _pin to taskbar_ to permanently place the app icon at the bottom of your desktop for instant access.

Additional Troubleshooting Information

5. If you can't find the app you want in software center, it means your account does not have permission to access that app. Please submit your request to IT Service Desk.

If you have any questions or concerns, please call the IT Service Desk at 416 590 7111 or email us at servicedesk@fsrao.ca

Document Revision History and Version

Version	Date	Name	Revision
1.0	3/24/2021	Raphael Monje	Procedure Created

The electronic version of this document is in SharePoint