

How for set Call Forwarding: Blackberry Key2

VERSION: 1.0

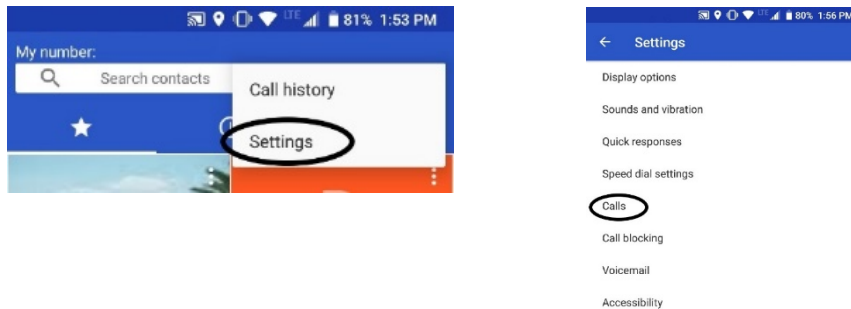
Wednesday, March 18, 2020

Purpose:

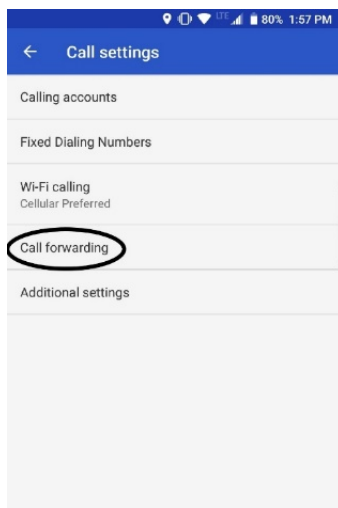
This guide will show you how to set up Call Forwarding

Procedure:

1. Open your Phone app, and click on the three dots in the top right hand corner of the screen. Select “settings”, then select “Calls.”

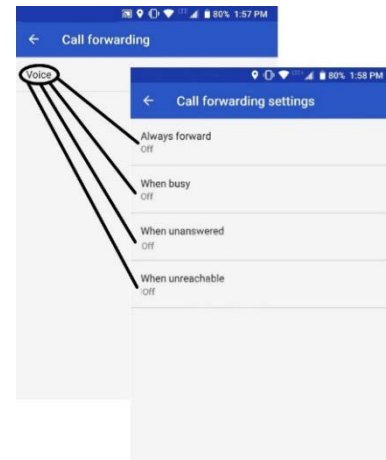


2. In the Call Settings menu, select “Call Forwarding”, then select “voice.”

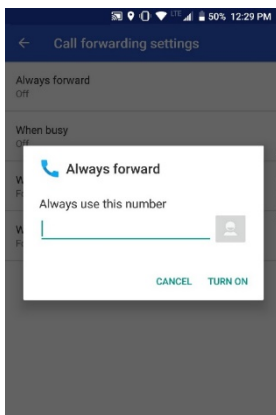


3. Select the situation for which you want to forward the call:

- Always forward – Any calls to this number will be forwarded to the number you set in Step 4.
- Forward when busy – When you are on a call, any incoming call will forward to the number you set in Step 4.
- Forward when unanswered – If you do not answer an incoming call, the call will forward to the number you set in Step 4.
- Forward when unreachable – If your cell has no cellular service, the call will forward to the number you set in Step 4.



4. On the next screen, tap “voice” and enter the forwarding number, then select “turn on.”



5. To cancel call forwarding, follow the same steps, except in step 4, tap on “turn off”

Additional Troubleshooting Information

If you have any questions or concerns, please call the Help Desk at x7111 or email us at helpdesk@fsrao.ca

Document Revision History and Version

Version	Date	Name	Revision
1.0	2/3/2020	Mark Barbera	Procedure Created