Microsoft Team Clone
Instruction Manual

Version <1.0>

12/12/2022

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1. Introduction

1.1. Purpose

Microsoft Teams Clone is the ultimate messaging app for teams in any organization. It is a workspace for real-time collaboration, communication and meetings. It is open to use on any browser and accessible to everyone.

1.2. Audience

This document is intended for end users who would be using the application on their personal devices. The instructions assume that the user has basic knowledge on how to operate computers, Internet and has reasonable understanding on how to use the Internet cautiously.
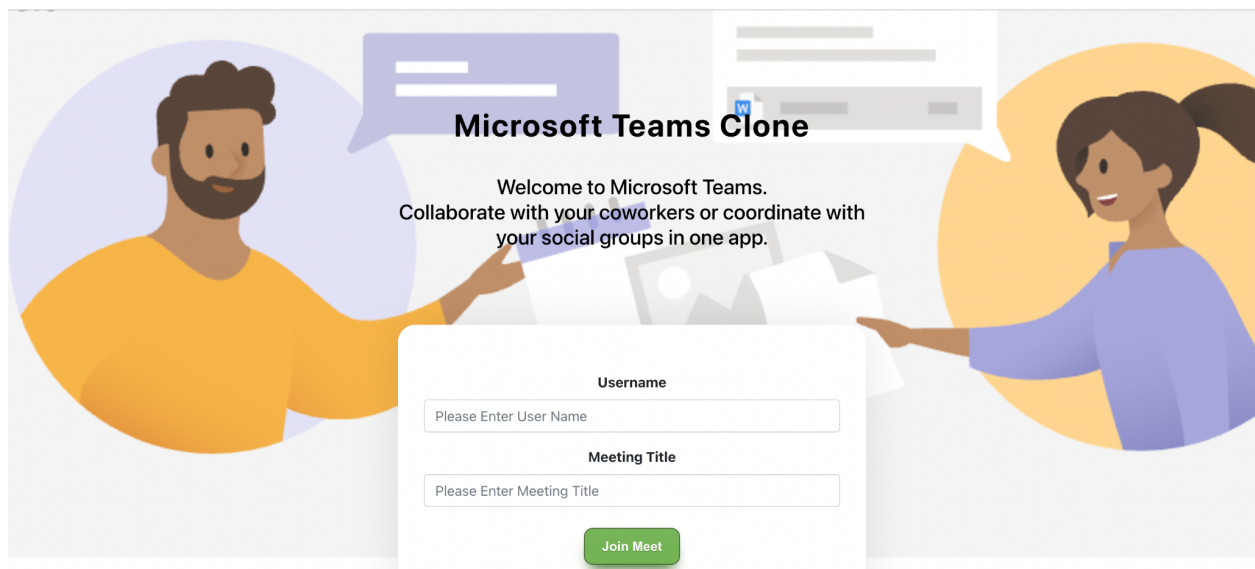
2. Application Usage

2.1 Environment

The Microsoft clone application can run on any standard system configuration with a browser and Internet connectivity. There are no special system requirements or special privileges required.

2.2. Starting the application

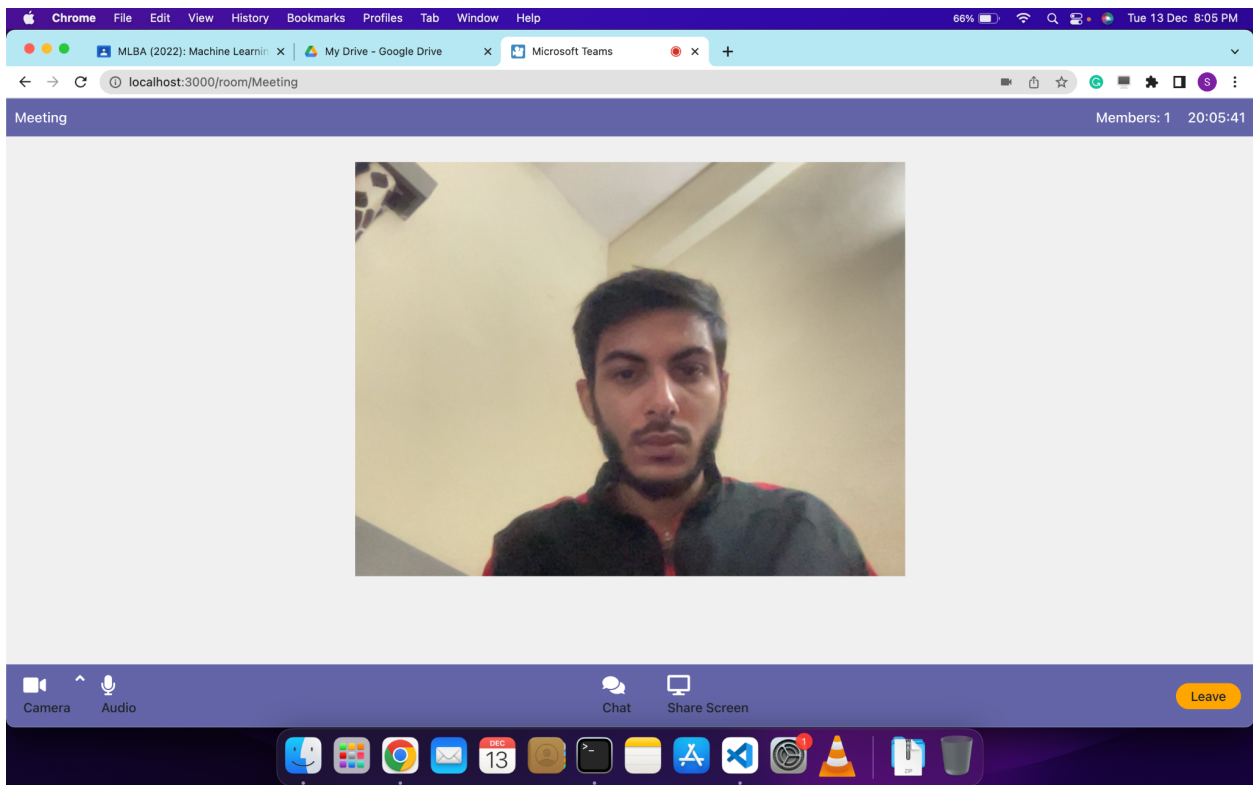The application can be started by going to the following URL :LINK.

The user simply needs to enter their username, and meeting title to start a new group meeting or join an existing ongoing meeting.
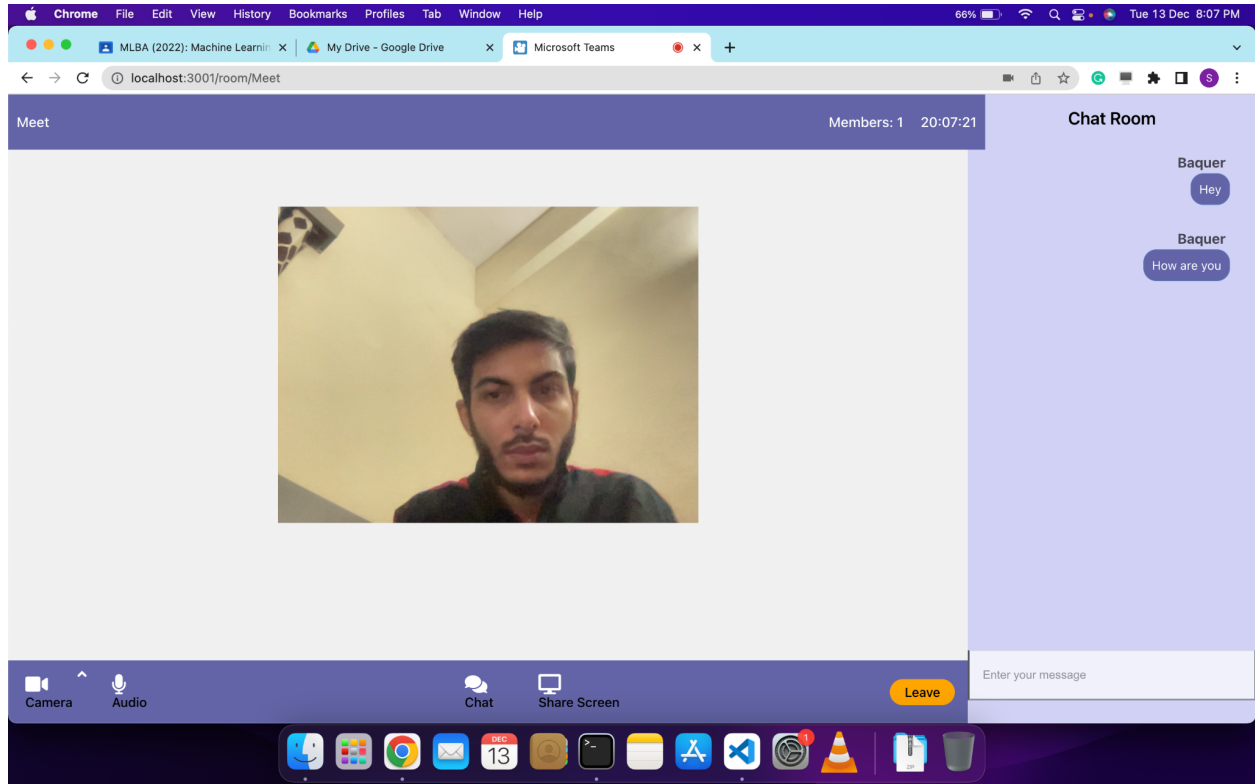
2.3. Application Features
- Group Meeting
  The app provides the feature of group call where a user can simultaneously meet with up to 6 people in a group meeting.

- Group Chat
  Users can interact with each other in a meeting through a dedicated chat window.

- Screen sharing
  Users can share their screen with the rest of the team members in a group call with just a single click.

- Multiple Browser compatibility
  The app can run on mostly all commonly used browsers (Chrome, Firefox, Opera, Safari) and does not have any specific browser requirements.

- Responsive Design

The app has responsive design and works flawlessly on most screen sizes.

- Custom Meeting Name.
  Users can have custom meeting names which can be used to invite other members to group meetings.

Username

Osama

Meeting Title

Cloud Project discussion

Join Meet

3. Key Contacts

S. no.	Name	Roll No	Email
1.	Syed Mohd Gulam Baquer	MT21100	Syed Mohd Gulam Baquer
2.	Mohammad Osama Ataullah	MT21127	Mohammad Osama Ataullah
3.	Gaurav Agarwal	MT21121	Gaurav Agarwal
4.	Amaan Khan	2020388	Amaan Khan