

OSANEBI FAVOUR

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Portfolio | [GitHub](#) | [LinkedIn](#)

Lagos, Nigeria.

PERSONAL STATEMENT

I have an effective communication and analytical skills; I am a creative thinker with problem solving abilities. I have a goal driven mindset that can translate ideas into objectives, the ability to motivate people and work with minimal supervision. Adept at ensuring data accuracy and efficiency in fast-paced environments.

EXPERIENCE

PROJECT, SAFETY & MANAGEMENT INSTITUTE

Data Analyst Intern (2025)

Achievement and Responsibilities

- Applied Excel, SQL, and Power BI to collect, clean and analyze datasets of 10,000+ records, build dashboards, and support data-driven decision-making
- Collaborated with Teams to prepare reports, communicate findings, and provide actionable insights for projects
- Gained hands-on experience in problem-solving, attention to detail, and meeting deadlines in a structured work environment

ORIGIN TECH GROUP NIGERIA LIMITED (LAGOS)

Account Executive (NYSC 2025)

Achievement and Responsibilities

- Perform accurate data entry of financial and transactional information into accounting systems.
- Maintain and organize financial documents, both physical and electronic, ensuring proper filing and accessibility.
- Keep comprehensive and up-to-date financial records in accordance with internal controls and compliance standards.

- Reconcile bank statements and internal accounts regularly to identify and resolve discrepancies.
- Process expense reports submitted by staff, ensuring accuracy, proper authorization, and timely reimbursement.
- Monitor and track all financial transactions, including income and expenditures, ensuring completeness and correctness.
- Support month-end and year-end financial closing activities as required.
- Assist with preparation for audits by providing required documentation and transaction histories.
- Collaborate with other departments to ensure smooth financial operation

NODROTE FINANCIAL SERVICE

Customer Service Representative
(2023-2024)

Achievement and Responsibilities

- Organizing and taking customer demands
- Receiving customers’ calls and attending to their needs.
- Recording payment and reporting to management on every financial transaction

ACADEMIC QUALIFICATION

DATE

- | | |
|-----------------------------------------------------------------------------------------|---------------------|
| • National Youth Service Corp (NYSC) | December 2025 |
| • Thinking Like an Analyst
Maven Analytics, LLC | October 2025 |
| • NYSC Certificate 2024
Project, Safety and Management Institute | August 2025 |
| ● Bachelors of science in Banking and Finance
Delta state university, Abraka | Nov 2019 - Aug 2023 |
| • Festlad college
Lagos State, Nigeria
Senior Secondary School Certificate (SSCE) | June 2017 |

KEYSKILLS

- Data cleaning
- Data visualization
- Strong Attention to detail and Accuracy
- Good problem-solving skill
- Possess excellent verbal and written communication skills in English language
- Excellent human relations across all levels
- Good Microsoft office knowledge
- Effective management and leadership skills

HOBBIES & INTEREST

- Reading
- Research
- Learning
- Solving Problems
- Meeting People

REFERENCES

Available on Request