

OSANEBI FAVOUR

07039670730

osanebifavour24@gmail.com

[Portfolio](#) | [GitHub](#) | [LinkedIn](#)

Lagos, Nigeria.

PERSONAL STATEMENT

I have an effective communication and analytical skills; I am a creative thinker with problem solving abilities. I have a goal driven mindset that can translate ideas into objectives, the ability to motivate people and work with minimal supervision. Adept at ensuring data accuracy and efficiency in fast-paced environments.

EXPERIENCE

PROJECT, SAFETY & MANAGEMENT INSTITUTE

Data Analyst Intern (2025)

Achievement and Responsibilities

- Applied Excel, SQL, and Power BI to collect, clean and analyze datasets of 10,000+ records, build dashboards, and support data-driven decision-making
- Collaborated with Teams to prepare reports, communicate findings, and provide actionable insights for projects
- Gained hands-on experience in problem-solving, attention to detail, and meeting deadlines in a structured work environment

ORIGIN TECH GROUP NIGERIA LIMITED (LAGOS)

Account Executive (NYSC 2025)

Achievement and Responsibilities

- Perform accurate data entry of financial and transactional information into accounting systems.
- Maintain and organize financial documents, both physical and electronic, ensuring proper filing and accessibility.
- Keep comprehensive and up-to-date financial records in accordance with internal controls and compliance standards.

- Reconcile bank statements and internal accounts regularly to identify and resolve discrepancies.
- Process expense reports submitted by staff, ensuring accuracy, proper authorization, and timely reimbursement.
- Monitor and track all financial transactions, including income and expenditures, ensuring completeness and correctness.
- Support month-end and year-end financial closing activities as required.
- Assist with preparation for audits by providing required documentation and transaction histories.
- Collaborate with other departments to ensure smooth financial operation

NODROTE FINANCIAL SERVICE

Customer Service Representative (2023-2024)

Achievement and Responsibilities

- Organizing and taking customer demands
- Receiving customers' calls and attending to their needs.
- Recording payment and reporting to management on every financial transaction

ACADEMIC QUALIFICATION	DATE
• National Youth Service Corp (NYSC)	December 2025
• Thinking Like an Analyst	October 2025
Maven Analytics, LLC	
• NYSC Certificate 2024	August 2025
Project, Safety and Management Institute	
• Bachelors of science in Banking and Finance	Nov 2019 - Aug 2023
Delta state university, Abraka	
• Festlad college	June 2017
Lagos State, Nigeria	
Senior Secondary School Certificate (SSCE)	

KEYSKILLS

- Data cleaning
- Data visualization
- Strong Attention to detail and Accuracy
- Good problem-solving skill
- Possess excellent verbal and written communication skills in English language
- Excellent human relations across all levels
- Good Microsoft office knowledge
- Effective management and leadership skills

HOBBIES & INTEREST

- Reading
- Research
- Learning
- Solving Problems
- Meeting People

REFERENCES

Available on Request