Name: Oscar Ganyani

Student Number: GNYOSC001

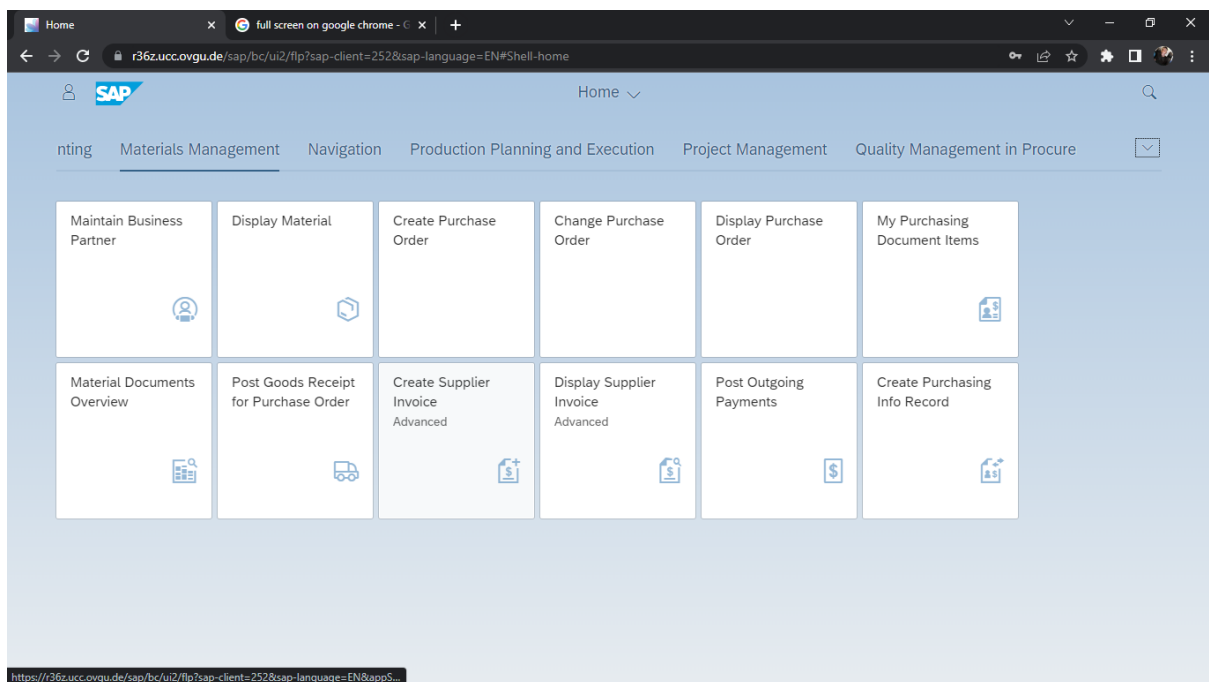|	Exercise questions	
Questions ZN 1: 1. What is your SAP User account? [0.5] 2. What is your 3-digit number (###)? [0.5]		1. ZMB-029 2. 029

Questions ZN 2:
1. How many app groups are there? List them.   [5]
2. How many apps are in the groups 'Controlling' and 'Project Management'?   [1]
3.
   i.   Go to your Launchpad's Home Page Display settings and make sure you have changed it to ***Show one group at a time***. Take a screenshot of the Settings screen and paste it on your answer sheet. Make sure your screenshot also displays your user account at the top left corner. **Save** the settings.   [0.5]
 	
   ii.   Can you comment on the potential benefit of showing one group at a time instead of showing all groups?   [1]
		1. There are 9 app groups.
		
		  • Controlling
		  • Enterprise Asset Management
		  • Financial Accounting
		  • Materials Management
		  • Navigation
		  • Production Planning and Execution
		  • Project Management
		  • Quality Management in Procurement
		  • Sales and Distribution
		
		2. Controlling has 30 apps and Project Management has 18 apps.
		
		3. i. Picture pasted at the bottom of the document.
		
		ii. It can help by making navigation easier, you don't have to scroll a lot to find an app most especially if you only need apps that are in the same group.

Question ZN 3A: 1. List the 5 sales document types you can add to your user as mentioned in the order type field explanation [2.5] 2. List the code and name for the Sales Org in Zambia. [1] 3. What is the name and code of the two distribution channels		1. Order AAT Request for quotation AFT Quotation AGT Scheduling agreement LPA

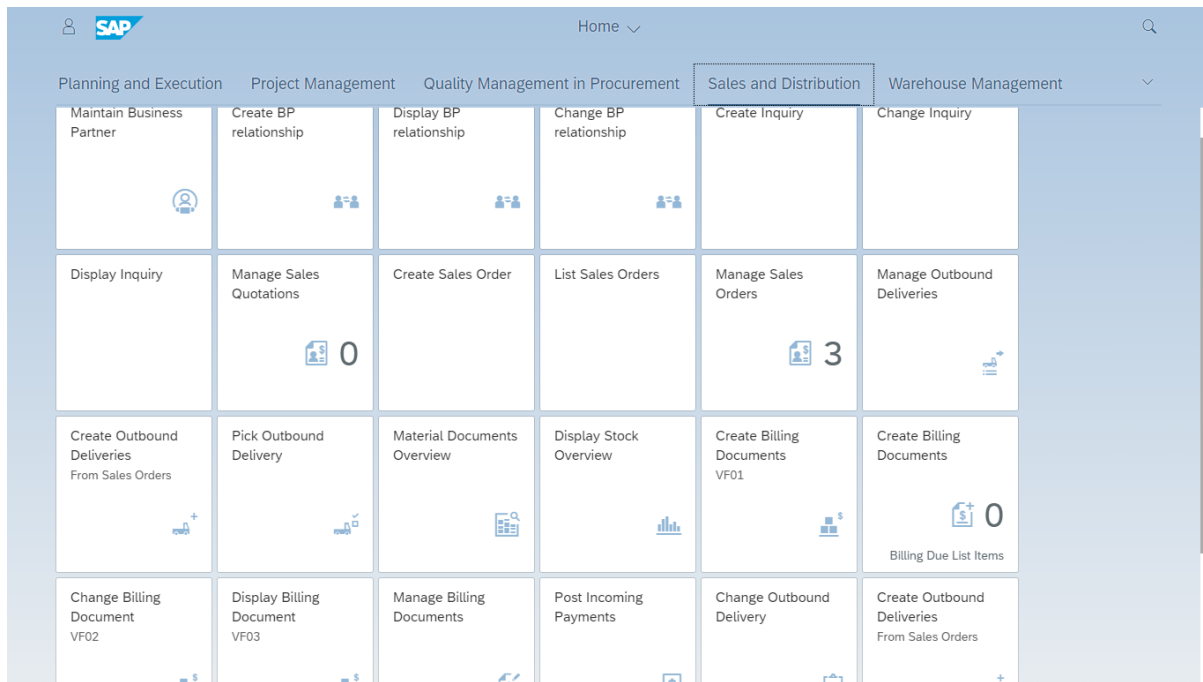|	
assigned to ZM00? [2]	Contract KTT 2.ZM00 Zambikes Sales Org. 3.IN Internet WH Wholesale
Question ZN 3B: 1. How many vendors have been assigned to your SAP number? [1] 2. What is the name of the vendor assigned to your SAP number in Ndola, Zambia? [1] 3. How many vendors assigned to your SAP number have a Name ending in "s"? (Use a wildcard in your search) [1]	**Question ZN 3B:** 1.Twelve 2. Ndola Forect LTD 3. Four
Question ZN 4A: 1. Screenshot of the Materials Management group, Sales and Distribution group and Warehouse Management group screen and paste it on your answer sheet. [3] 2. What would be the best way to remove all the apps added as well as add the back all the removed apps? [2]	1.Pictures at the bottom of the Document. 2. Clicking reset or making the settings based on factory grouping.
Question ZN 5: 1. What other default values are currently specified for your user account? [1] 2. The default values seem to all be falling under one of the four data types. Name the data type. [1] 3. How are these default values helpful? [2]	1.Purchang Org Z00 Purch. Group ZM00 Company Code ZM00 2.Organization Data 3. This default values are helpful in situations when you dealing with data objects that do not change much and you want to reduce its data entry, it can help save time and minimise mistakes.

Picture ZN 2 (3i) below.
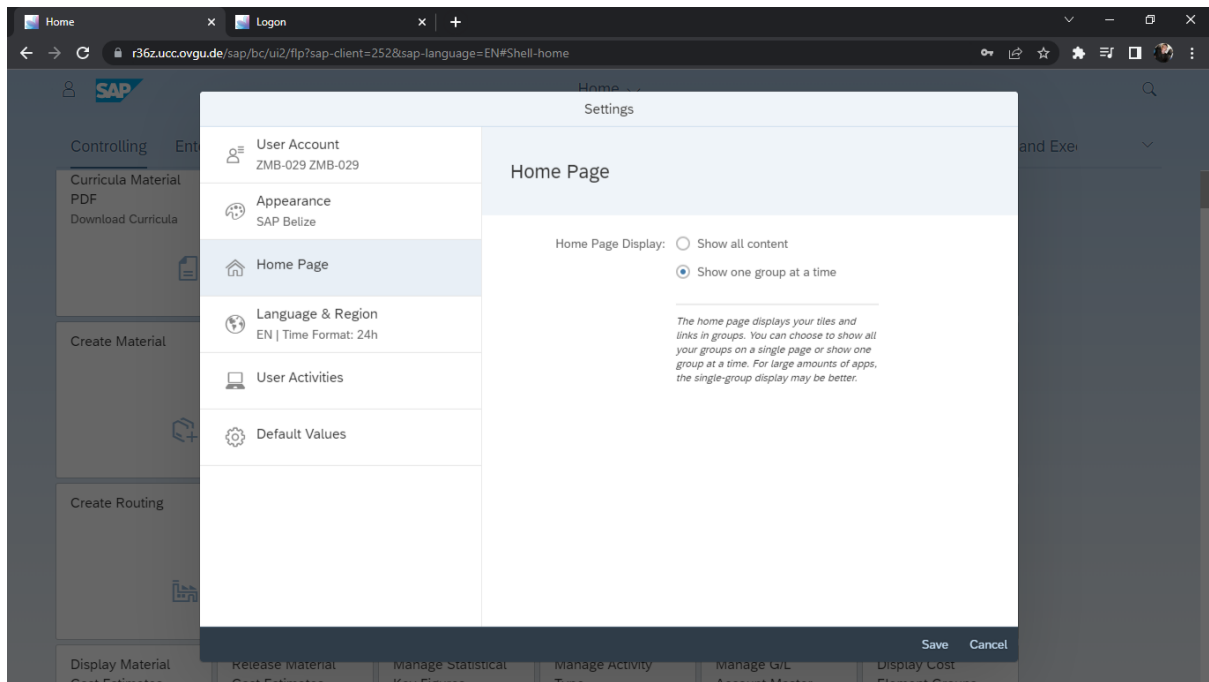
Pictures for question ZN 4A: 1

Material Management

Sale and Distribution

△ SAP
Home ∨
🔍

Planning and Execution   Project Management   Quality Management in Procurement   Sales and Distribution   Warehouse Management   ∨

Maintain Business Partner	Create BP relationship	Display BP relationship	Change BP relationship	Create Inquiry	Change Inquiry

Display Inquiry	Manage Sales Quotations	Create Sales Order	List Sales Orders	Manage Sales Orders	Manage Outbound Deliveries
	0			3	

Create Outbound Deliveries From Sales Orders	Pick Outbound Delivery	Material Documents Overview	Display Stock Overview	Create Billing Documents VF01	Create Billing Documents
					0
					Billing Due List Items

Change Billing Document VF02	Display Billing Document VF03	Manage Billing Documents	Post Incoming Payments	Change Outbound Delivery	Create Outbound Deliveries From Sales Orders

Warehouse Management

△ SAP
Home ∨
🔍

Planning and Execution   Project Management   Quality Management in Procurement   Sales and Distribution   Warehouse Management   ∨

Display Warehouse Stock	Display Stock in Transit	Display Stock Overview	Manage Stock	Create Purchase Requisition	My Purchase Requisitions

Create Sales Order	Post Goods Movement	Manage Purchase Orders	Create Purchase Order	Change Purchase Order	Display Purchase Order
		⋯ In Approval			

Create Transfer Order	Confirm Transfer Order	Display Transfer Order	Carry out Continuous Inventory	Inventory Overview	Stock Transfer

Enter and Post PI Count w/o Document