

CI/CD Onboarding Guide

Last Updated: October 16, 2025

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Purpose

This guide explains how project teams within our organization can onboard the standardized **CI/CD framework** maintained by the Internal DevOps Team. It covers the onboarding request process, roles and responsibilities, required inputs, and post-integration practices.

Our goal is to make CI/CD adoption:

- **Faster** – using prebuilt, reusable templates
- **Consistent** – following organization-wide DevOps standards
- **Collaborative** – allowing teams to contribute improvements and tools

1. Onboarding Overview

Each sprint, the DevOps team supports a set of internal projects for CI/CD setup or improvement.

The process ensures that each new integration is aligned with best practices while remaining flexible to project-specific needs.

Phase	Description	Owner
Request	Project Tech Lead raises a CI/CD onboarding request.	Project Team
Planning	DevOps team reviews requirements and creates issues in the central CI/CD repo.	CI/CD Team

Phase	Description	Owner
Implementation	CI/CD configuration implemented in the project's repository via pull request.	CI/CD Team
Documentation	Case study, templates, or learnings added to the central CI/CD repo.	CI/CD Team
Handover	Walkthrough and validation session with the project team.	Both Teams