

# ENDO LIVE ROMA 2016 – ROME 11-13 MAY

## HOTEL RESERVATION FORM

To be sent to: **GRUPPO SC Srl** - Via N. Colajanni, 4 - 00191 Roma, Italia - Fax +39-06 36 30 68 97 E-mail: [info@endoliveroma.it](mailto:info@endoliveroma.it)

Arrival (day/month): \_\_\_\_\_ / \_\_\_\_\_ Departure (day/month): \_\_\_\_\_ / \_\_\_\_\_

### I HEREBY WOULD LIKE TO RESERVE A ROOM FOR (INVOICE DETAILS):

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Company/Institute/Hospital \_\_\_\_\_

Street: \_\_\_\_\_ Zip Code: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_ (VAT N.): \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

	Single Room	Double Single Use (DUS)	Double (DBL)	Distance
Grand Hotel Tiberio****	n.a	<input type="checkbox"/> € 150	<input type="checkbox"/> € 180	5km
NH Villa Carpegna****	n.a	<input type="checkbox"/> € 145	n.a	6km
Pineta Palace****	n.a	<input type="checkbox"/> € 135	n.a	1km
Hotel Sisto V***	<input type="checkbox"/> € 109	<input type="checkbox"/> € 129	n.a	700m

Prices are per room, per night and breakfast included.

VAT 22%, Agency Fee (€25+VAT22%) and City Tax (€6,00/person/night) are NOT included.

### PAYMENT MODALITIES

KINDLY RETURN THIS FORM **BEFORE** MAKING THE BANK TRANSFER IN ORDER TO RECEIVE CONFIRMATION ON ROOM AVAILABILITY.

- The reservation will be confirmed upon reception of a deposit equal to: **50% of Total Allotment + VAT22%** to be made by bank transfer "free of all bank charges and commissions" to:

**GRUPPO SC Srl**

**Banca CARIPARMA – Ag. 22 Roma**

**IBAN:IT09F0623003319000035265223**

**SWIFT: CRPPIT2P455**

Please quote: "Endo Live Roma 2016 room deposit Hotel Name/ Name/Surname or Company Name"

Copy of the Bank Transfer must be sent by fax: +39-06-36306897 or e-mail: [info@endoliveroma.it](mailto:info@endoliveroma.it)

- Remaining balance to be paid by **APRIL 01<sup>st</sup> 2016** by bank transfer to the above-mentioned bank account GRUPPO SC srl (who will issue the invoice).

### CANCELLATION POLICIES

Cancellations must be communicated in writing to: SC Congressi e-mail: [info@endoliveroma.it](mailto:info@endoliveroma.it) - fax 06 36306897.

- Until 01<sup>st</sup> April 2016: cancellation fee equivalent to the deposit made by bank transfer
- From April 02<sup>nd</sup> 2016: cancellation fee equivalent to 100% of total allotment

In case of cancellation, late start or early termination of the Congress due to causes or circumstances beyond the control of the organizers such as acts of terrorism and / or sabotage, riots, strikes, wars, floods, fires, etc., no refunds will be made.

The rooms that are booked and paid remain at the disposal of the participant and no refunds will be made. **It is understood that by signing this form you unconditionally accept all the obligations, responsibilities and limitations stated above.**

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature/ Stamp: \_\_\_\_\_

Following the provision of law n° 675/96 the personal data provided in this registration form will be used exclusively for information about the event mentioned in this form.