

Registration & Accommodation Form



Please complete the registration form and fax/email to MCI Middle East LLC
Tel No: +971 (0) 4 311 6300 | Fax No: + 971 (0) 4 311 6301 | Email ggsd-bds@mci-group.com
You can also register online at www.bahraindiabetesconference2016.com

Personal Details

Title: Prof. ☐ Dr. ☐ Mr. ☐ Ms. ☐

First name(s): _____ Last name: _____

Organization: _____ Job Title/Designation: _____ Nationality: _____

Address: _____

City: _____ State: _____ Country: _____ Postal / Zip Code: _____

Phone : _____ Mobile: _____ Fax: _____

Email: _____

(Accompanying Persons - Spouses / Partners do not have access to the plenary sessions, workshops, coffee breaks & lunches)

	Title	First name(s)	Last name(s)
1.			

Registration Fees - Congress

	Registration Category	Pre conference Rate Valid until 25th Feb 2016	On-site Rate Valid from 26th Feb-12 March
<input type="checkbox"/>	Physicians	USD 250	USD 300
<input type="checkbox"/>	Residents & Nurses	USD 150	USD 200
<input type="checkbox"/>	Medical Students & Interns	USD 100	USD 100
<ul style="list-style-type: none"> Registration fees entitles participants to attend all the general & concurrent sessions, entrance to exhibition, 3 daily coffee breaks, daily lunch and congress materials For administrative and preparatory reasons, online registration is possible until 5 March 2016 (GMT+ 4). From this date onwards, we advise you to register onsite at the Gulf Hotel, during congress registration hours, commencing on 10 March 2016. *For administrative purpose, a copy of your ID is required as a proof in order to avail the registration fee. 			

Total Registration Fees _____ US\$

VISA Service

Service	Day	Date	Price per person	No. of persons	Subtotal
VISA Service*			\$ 120		

*After submitting the complete registration form and paying the fee, the congress organizer will send a confirmation for the registration and a visa application form. Visa issuance is subject to approval from Bahrain Immigration. To avail Visa Service, booking of the hotel through MCI Middle East LLC is mandatory. Your visa application must be made by **15 Feb 2016**.

Total Visa Services _____ US\$

Hotel Accommodation

Hotels	Single room per night	Double room per night	Check in date (dd/mm)	Check out date (dd/mm)	No. of nights	Subtotal (US \$)
Gulf Hotel - Congress Venue Superior Room	\$ 250.00	\$ 285.00				

- Hotel rooms are booked on a first come first serve basis. To guarantee a hotel reservation, a compulsory deposit covering your entire stay must be paid by bank transfer or will be charged to your credit card. Bookings will be subject to availability only at the time of reservation.
- Buffet Breakfast is included** in the rates above.
- Hotel Check in: 15.00 hrs; Check out: 12.00 hrs. In case of early check in, we would kindly request you to pre-book your room one night prior.
- Please note that the deadline for guaranteed room reservations is **5 Feb 2016**. Requests for room reservations after this deadline can only be handled upon availability and with credit card guarantee.

Total Hotel Accommodation _____ US\$

Airport Transfers

	Transfer	Date of arrival / departure	Flight No.	Flight time	Price per person	No. of persons	Subtotal
<input type="checkbox"/>	Bahrain Airport to Hotel				\$ 40		
<input type="checkbox"/>	Hotel to Bahrain Airport				\$ 40		

Total Airport Transfers

US\$

Terms & Conditions

- Registrations are confirmed only upon payment receipt.
- Registration fee apply as per the date of payment.
- If the payment is made within 10 days to the event date, a proof of payment or a credit card/letter of guarantee will be required.
- Should your payment not be received 10 days prior to the event date, the Event Organizer reserves the right to cancel your pre-registration.
- If you cannot attend the event, we are happy to accept a substitute delegate until **5 Feb 2016**. After this date, name changes can only be coordinated onsite with a fee of USD 20.00 or AED 75.00 per name changed.

Cancellation & Refunds

- 100% refund - cancellation 30 days before the event date with a deduction of administrative fee of USD 100.00 or AED 365.00.
- No refund - 100% cancellation fee will be charged for any cancellations 30 days prior to the event date.

Subtotals

Subtotal Registrations - Conference	\$
Subtotal Hotel Accommodation	\$
Subtotal Visa Service	\$
Subtotal Airport Transfers	\$
GRAND TOTAL	\$

Payment Mode 1

Bank Transfer

Beneficiary	MCI Middle East LLC
Account	Bank Account (USD): 1021 233252 602 / IBAN: AE280260001021233252602
Bank	Emirates NBD
Address	P.O. Box 11954, Al Souk Branch, Dubai, U.A.E.
Swift Code	EBILAEAD

* Please indicate your name, your reference number and GGSD & BDS 2016 against remittance reference enabling our bank to accurately locate your payment.

Payment Mode 2

Credit Card Payment Authorization

Only Visa and MasterCard are accepted.

I hereby authorize MCI Middle East LLC to debit my credit card as follows

Visa ☐ MasterCard ☐ Credit card number: Expiry Date: /

Credit Validation code (3 digits on reverse of your credit card): Grand Total US \$:

Credit card holder's name (please print): _____

Signature: _____ Date: _____

Please fax or email a copy of both sides of the credit card including your passport copy to: MCI Middle East LLC P.O. Box 124752, Dubai. Fax: +971 4 311 63 01.

Email: ggsd-bds@mci-group.com

Payment is settled in USD according to the exchange rate of the day when the above credit card is debited by MCI.

Contact Details

MCI Middle East LLC (Congress Secretariat)

Address: P.O. Box 124752 | Dubai, United Arab Emirates | Phone: + 971 (0)4 311 6300 | Fax: + 971 (0)4 311 6301

Email: ggsd-bds@mci-group.com | Website: www.bahraindiabetesconference2016.com