# HOTEL RESERVATION

### **BOOK YOUR HOTEL ACCOMMODATION EASILY ONLINE!** CHECK OUT WWW.ALLIANCEMEETING.COM/IMCAS/



Email back this form to: imcas2015@alliancemeeting.com CONTACT: Alliance Meeting - Mr Jerome DELACROIX Tel: +33 1 71 33 10 63 - Fax: +33 1 71 33 10 61

33 1. 133 1. 34									
HOTEL	CATEGORY	WALKING DISTANCE TO VENUE	ROOM RATE* (Single) €	ROOM RATE* (Double) €	BREAKFAST & WIFI	NUMBER OF ROOM(S) REQUIRED	CANCELLATION POLICY		
SOFITEL PARIS LA DEFENSE	5	10 min by metro	185 to 230	205 to 250	Inclusive		No fees until T-6 days		
HYATT REGENCY PARIS ETOILE (CLUB)	4	2 min	310	330	Inclusive				
HYATT REGENCY PARIS ETOILE (DELUXE)	4	2 min	235	255	Inclusive				
HYATT REGENCY PARIS ETOILE (STANDARD)	4	2 min	205	225	Inclusive				
LES JARDINS DE LA VILLA	4	3 min	260	280	Inclusive		No fees until January 8		
MÉRIDIEN ÉTOILE	4	1 min	250	270	Inclusive		No fees until November 29		
WARWICK CHAMPS ELYSEES	4	25 min	220	240	Inclusive		<b>No fees</b> until T-6 days		
BEST WESTERN PREMIER REGENTS GARDEN	4	12 min	215	225	Inclusive		<b>No fees</b> until T-7 days		
BANVILLE	4	10 min	205	215	Inclusive		No fees until T-6 days		
CHAMPERRET ELYSEES	3	12 min	170	185	Inclusive				
BEST WESTERN STAR CHAMPS ELYSEES	3	10 min	150	160	Inclusive				
NEUILLY PARK	3	6 min	138.10	149.20	Inclusive				
LE MAGELLAN	3	10 min	132	162	Inclusive		No fees until T-8 days		
FERTEL MAILLOT	3	3 min	126	154	Inclusive		No fees until T-6 days		
FERTELETOILE	3	10 min	126	154	Inclusive				

<sup>\*</sup> These special rates are available for limited rooms with various hotels only when booking through ALLIANCE MEETING. All reservations or changes must be directly made through the travel agency and NOT through the hotel or other intermediary.

- Hotel reservations and arrangements are the sole responsibility of delegates / exhibitors / visitors.
- In the event that your travel dates change after submitting this form, please notify Alliance Meeting immediately.
  Rates are valid only from January 30th to February 2nd, 2014 and only if you make the reservation via the above mentioned agency.

### CANCELLATION / «NO SHOW» POLICY (EXCEPT MERIDIEN ETOILE & LES JARDINS DE LA VILLA)

Please contact Alliance Meeting to know these hotel details.

- From 6, 7 or 8 days before your arrival date no fees will be charged (see above in the «cancellation policy» column).
- If this deadline is passed, the hotel will charge the total amount corresponding to the number of night(s) cancelled.
- In the event of «no show», the FULL LENGTH OF STAY based on original reservation at the time of booking is levied.
- Any refund, if any, must be settled within 7 days after event closing.

## **RESERVATION**

To guarantee your booking, all reservations must be accompanied by a valid credit card. Please note that upon receival of this form, the hotel will NOT charge your credit card (except the Meridien Etoile charging one night). However, in the case of a "no show" or late cancellation, the hotel booked will be allowed to charge your credit card according to the cancellation policy.

YOUR CREDIT CARD DETAILS (please	e, write clearly in capit:	al letters)					
☐ American Express	☐ Master	Card	□ Visa	☐ JCB Card			
Card n°:			Expiry Date (mm-yy):				
Cardholder's Last Name:							
» For cards other than Amex > last 3 di	gits on the back of you	r credit card (CVV/C\	/C code):				
» For Amex card > 4 digits located above	ve right of the credit ca	ard:					
			Signature:				
BOOKING DETAILS IN FULL							
Name of Guest:		Organiz	ation:				
Passport Number:		Country o	f Issue:				
Passport Expiry Date (dd-mm-yy):			Date of Birth:				
Address:							
E-mail:							
Phone: (+)		Fax: (+	)				
			(2nd choice)				
Hotel Check-in Date (dd-mm-yy):			Hotel Check-out Date:				
Room Type: ☐ Single	□ Double	□ Twin	□ Not Smoking	□ Smoking			