

UNIVERSITY OF TORONTO

FOR COMPLETION OF THE M.SC. DEGREE

PLEASE RETURN TO THE DCS GRADUATE OFFICE:

•COMPLETED "MSC INFORMATION FOR CONVOCATION SHEET" TO THE GRADUATE OFFICE, BA4242 (attached)

FOR THOSE STUDENTS COMPLETING AN MSC research project:

PLEASE ASK YOUR SUPERVISOR AND SECOND READER TO SUBMIT THE FOLLOWING TO THE DCS GRADUATE OFFICE:

•COMPLETED & signed "EVALUATION OF MSC RESEARCH PAPER" forms

IMPORTANT NOTES:

- (1)ENSURE THAT YOUR **FULL NAME**, AS YOU WISH IT TO APPEAR ON YOUR TRANSCRIPT AND DIPLOMA, IS CORRECT ON rosi. IF YOU WANT TO MAKE A CHANGE TO YOUR NAME, PLEASE GO TO SGS, 63 ST. GEORGE STREET (FRONT COUNTER) AND FILL OUT A "NAME CHANGE FORM" AND PROVIDE LEGAL DOCUMENTATION.
- (2)ENSURE THAT YOUR **MAILING ADDRESS** ON ROSI IS UP TO DATE AS THE SYSTEM WILL NOT DEFAULT TO THE PERMANENT ADDRESS.
- (3) YOU WILL RECEIVE A GRADUATION LETTER ADVISING YOU TO VISIT: www.utoronto.ca/convocation FOR GRADUATION DETAILS. PLEASE NOTE THAT THE DEADLINE DATE FOR PICKING UP "GUEST TICKETS" IS VERY STRICT.
- (4) INFORM THE GRAD OFFICE THE DATE YOU ARE FINISHED WITH YOUR DESK SPACE:
 - •Pratt/Sanford Fleming: leave desk key in top drawer and hand in office key
 - •Bahen Centre: we will deactivate your access card

M.Sc. Information for Convocation/Transition to PhD

* Please submit this form to the DCS Graduate Office, BA4242 *

Convocation Date (circle one only): **November / March** (in absentia) / **June**Students completing in January can choose between March or June Convocation

PLEASE PRINT:		7
FULL NAME:		
STUDENT NUMBER:		
EMAIL ADDRESS:		
1st Reader (supervisor):		
2 nd Reader:		
research project Title:		
TRANSITION to PhD (CIRCLE ONE):	YES NO	
PhD Supervisor's Name:		
(READ IMPORTANT NOTES BELOW)		1
PhD Start Date (circle one):	SEPTEMBER JANUARY MAY YEAR:	
12-Digit Applicant #:		
		-
Signature:	Date:	

IMPORTANT NOTES – PLEASE READ:

- •MAKE SURE YOUR FULL NAME AND MAILING ADDRESS ARE CORRECT/UPDATED ON ROSI.
- •IF TRANSITIONING TO THE PHD PROGRAM, PLEASE SUBMIT THE FOLLOWING ADDITIONAL DOCUMENTS:
- 1) REFRENCE LETTER 1 (FROM YOUR SUPERVISOR)
- 2) REFERENCE LETTER 2 (FROM YOUR SECOND READER)
- •IF YOU ARE CHANGING SUPERVISORS IN YOUR PHD PROGRAM. PLEASE COMPLETE THE "COMPOSITION OF PHD SUPERVISORY COMMITTEE FORM" AND SUBMIT IT TO THE GRADUATE OFFICE IMMEDIATELY
- •INFORM GRADUATE OFFICE THE DATE YOU ARE FINISHED WITH YOUR DESK SPACE:
- •FOR LISTING OF DEADLINE DATES FOR EACH CONVOCATION, PLS REFER TO THE DCS HANDBOOK.

BA OFFICES: WE WILL DEACTIVATE YOUR ACCESS CARD

SF/PT OFFICES: LEAVE DESK KEY IN TOP DRAWER AND HAND IN OFFICE KEY

EVALUATION OF M.SC. RESEARCH PAPER

This will also serve as a confidential report for a student who wants to continue on to the Ph.D. program.

IF YOU ARE THE 1 ST OR 2 ND READER OF THIS STUDENT'S M.SC. RESEARCH PAPER, PLEASE ANSWER THE FOLLOWING: I CONSIDER THAT THE RESEARCH PAPER MEETS THE STANDARD FOR THE M.SC. DEGREE: YES COMPLETE ONLY IF STUDENT WANTS TO CONTINUE TO THE PHD PROGRAM: IF YOU ARE ACTING AS A REFEREE FOR THE PH.D. PROGRAM, PLEASE ANSWER THE FOLLOWING: I CONSIDER THAT THE STUDENT MEETS THE STANDARD REQUIRED FOR ADMISSION TO THE PH.D.: YES NOTICE OF THE PH.D. PROGRAM?	STUDENT'S NAME:			S	TUDENT #:		
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PLEASE ENCLOSE YOUR EVALUATION IN A SEALED ENVELOPE; SEAL & SIGN THE ENVELOPE ON THE BACK, AND FORWARD IT TO THE M.SC. STUDENT, OR DIRECTLY TO THE GRADUATE OFFICE (BA 4242).

EVALUATION OF M.SC. RESEARCH PAPER

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STUDENT'S NAME:			S	TUDENT #:		
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I HAVE READ THE APPLICANT'S M.SC.	RESEARCI	H PAPER:		YES		NO 🗆
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