

# ANUSREE SOMAN K

Phone: 8075014254

Email: officialanusreesk@gmail.com

LinkedIn: [www.linkedin.com/in/anusreesk](http://www.linkedin.com/in/anusreesk)

Newsletter: <https://hikayat.substack.com>

Publication: <https://cerebration.org/anusree.html>

Online Portfolio: <https://tinyurl.com/Anusreeportfolio>

## EDUCATION

**University of Hyderabad**

Batch of 2024

M.A. Comparative Literature

**Central University of Karnataka**

Batch of 2021

B.A. English (Honors)

## SKILLS

### Key Skills

Copywriting

Copyediting

Content Writing

Research

Academic Writing

Tutoring and Guidance

Administration & Communications

Customer Relations

Social Media Strategy

Branding

Layout Design

### Software Skills

Google Suite

MS Office

WordPress

SEO

Notion

Canva

Learning Management System

## WORK EXPERIENCE

**Secondary School Teacher - English, Blossom Public School - Thanjavur**

Jun 2023 - Oct 2023

- Taught English language and literature for Grade 9 CBSE Students

**Student Experience and Engagement Officer, Athena Global Education**

Aug 2021 - Jun 2022

- Assisted students with onboarding and orienting them with the learning management system and course structure
- Took initiatives to improve student experience.

**Executive Assistant, The Red Cycle**

Dec 2020 - Aug 2021

- Managed schedules, coordinated regular board meetings and introduced workflow processes and systems.
- Co-lead a team to conduct Crowdfunding and virtual fundraisers and Co-organised a series of online multi-stakeholder consultations as part of the organisation

**Content Writer Intern, Unique World Education**

Aug 2020 - Oct 2020

- My responsibilities included proofreading, editing, crowdsourcing, creating social media content, developing content strategies, and conducting brand analysis.

**Content Writer Intern, Hello Study Global**

May 2020 - July 2020

- My responsibilities included creating blog posts, social media content, and descriptions of training/services for their websites.

**Lead: Under 25, Central University of Karnataka**

Nov 2020 - May 2021

- Headed a team to build a youth culture in the university by introducing innovative events and opportunities that would kindle the experience of students of contemporary times.
- Coordinated various brand campaigns for companies, including Netflix India, Vivel by ITC, and Epigamia.