

MS

MEGHA SHARMA

SUMMARY

Highly focused, confident, dedicated and committed Associate Lawyer with strong sense of values, passion for the truth and thirst for justice to utilize full strength of the law to help those in need find trust and solace in our judicial system.

SKILLS

- Legal Drafting
- Legal Research
- Knowledge of laws specially in IBC
- Microsoft Power Point
- Microsoft Word
- Research portals

EXPERIENCE

ASSOCIATE AND GROUP LEADER

Dowell | May 2022 - Current

- Prepared agreements and privacy policies
- Worked on software licenses
- Quarterly analysis of all company-wide processes and policies to ensure that they are 100% compliant with legislation
- Provided correct and timely advice to senior management regarding the legal implications of the overall business strategy
- Wrote and negotiated 200+ contracts and agreements

LEGAL ASSOCIATE AND SPOKESPERSON

Lawdocs | Delhi | May 2020 - April 2021

- Managed a diverse caseload of corporate lawsuits and legal predicaments.
- Supervised a team of junior attorneys and paralegals.
- Provided counsel to corporate clients on numerous legal issues.
- Participated in meetings with attorneys, clients and other parties involved in a case.

ASSOCIATE LAWYER

Siddharth Acharya Advocate | New Delhi | September 2019 - March 2020

- Handling cases over Insolvency and Bankruptcy code in NCLT and NCLAT and DRT and other civil matters



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EDUCATION AND TRAINING

BALLB (Hons.)

Amity Law School, Noida

Air Force Bal Bharti School, Lodhi Road

- Drafting of complaint draft and handling other drafts of various banks
- Appearances before Supreme Court and High court of Delhi and other District Courts
- Accompanied clients during the process of interrogation to investigating authorities
- Legal Research

INTERN

UNUC Legal LLP (Advocates And Solicitors) | March 2019 - April 2019

- Assisted in various legal documents like written submissions, writ petition, reply to counter claim and statement of defence in arbitral proceedings
- Research on Arbitration matters.

INTERN

Shantanu Sagar (Advocate on Record) | February 2019 - March 2019

- Major discussion on Locus Standi
- Assisted associates in drafting Special Leave Petitions and helped in finding relevant case laws.

INTERN

B.D Saini Advocate | Tis Hazari Court | May 2018 - July 2018

- Assisted in various drafting of documents like complaint
- Attended court sessions before Saket Court, Karkardoma Court and Delhi High Court
- Legal Research on finding various judgements.

INTERN

Vivek Tiwari And Company | Delhi | May 2017 - July 2017

- Work on income tax requirements
- Engage in bookkeeping and accounting
- Discussion on registration act.

INTERN

TisB.D Saini Advocate | TiwariVivekjudgementsKarkardomaHazaHazariHazari Court | May 2016 - July 2016

- Reading Case files and having discussion on them
- Appearance before District Courts and Delhi High Court.

CERTIFICATIONS

Certificate course in Business Fundamentals, Study Abroad Programme, London, 2018