





BHAVYA SINGH CHOUHAN



-  7000131098
-  bhavyasingh023@gmail.com
-  Indore, India
-  Bhavya Singh Chouhan

PROFILE

Enthusiastic and eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Clear understanding of communication and organization. Motivated to learn fast and meet team goals. Committed for results and effective mentorship.

SKILLS

- Clear Public Speaking Skills
- Engaging Curriculum
- Mentoring
- Conflict resolution
- Patience
- Effective Time Management
- Professionalism
- Creative Writing

EXPERIENCE

CUSTOMER CARE EXECUTIVE

Teleperformance

Instacart

January 2023

- Handling the shoppers queries via chat.
- Resolving payment issues regarding delivery process.
- Sending notification to customers via Sms
- Transferring the chats to concern departments.
- Using tools like Ujet, Zendesk, Shopper Admin, Logistics etc.

ANCHOR AND WRITER

Pralay Tv

August 2020-Feb 2021

- Curating news scripts
- Content updation on the website as per the trend
- News Reading and team management

Collegetips. In

- Content writing and video creation
- Conducting Surveys and analytics
- Content management and Client Handling

INTERNSHIP

EDUCATION

MASS COMMUNICATION AND JOURNALISM

Renaissance College of Commerce and Management

2018-2021

HIGHER STUDIES

Shri Krishna Public School

2016-2018