



Apoorva Singh

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To associate with progressive and growth-oriented organization that gives scope to personal development and utilize, my talent and skills in a constructive and positive manner. I would like to perform best in order to meet the challenges of the organization also enjoy exploring my talent in order to meet day to day challenge.

Professional Experience

TruckX Technologies Private Limited Russian Customer Support Executive

- Responded to customer concerns and implemented changes to accounts to resolve issues.
- Assisted customers with product adoption and utilization to promote customer success.
- Drove customer escalations to resolution by engaging directly with clients.
- Resolved customer complaints or answered customers' questions.

Education

University of Delhi, New Delhi Master of Arts Philosophy

Jawaharlal Nehru University, New Delhi Bachelor of Arts, Russian Studies

Janki Devi Memorial College, University of Delhi New Delhi Certificate in Clinical Nutrition And Dietetics

Jawaharlal Nehru University, New Delhi Basic Greek

Key Skills

- Foreign language expert
- Verbal and Written Communication
- Translation
- Customer Service
- Microsoft Office
- Decision-Making
- Phone and Email Etiquette
- Customer Service Management
- Creative Writing
- Client relations strength
- Multitasking and Organization
- Publication

Publication

- Co author Book- Multifariousness
- Publication- Forever Shinings

Interests

- Reading and writing
- Learning new language
- Watching movie
- Garding
- Mental health awareness