



Vildane Sopa

Nationality: Kosovar **Date of birth:** 06/05/1994 **Gender:** Female

Phone number: (+383) 45787426 **Email address:** vildanesopa@gmail.com

Home: Rr."Nene Tereza", Fushe Kosove (Kosovo)

WORK EXPERIENCE

Customer service representative

Teleperformance Group [01/10/2023 – 01/08/2024]

City: Prishtine | Country: Kosovo

Administrative assistant

CAPITAL MEDIA [27/09/2018 – 08/11/2022]

City: PRISHTINE | Country: Kosovo

English Teacher

Primary School "Hasan Ramadani" [01/11/2017 – 06/2018]

City: Podujeve | Country: Kosovo

English Teacher

High School "Fan s Noli", [01/03/2017 – 31/10/2017]

City: Podujeve | Country: Kosovo

English Teacher

High School "Isa Boletini" [25/01/2016 – 25/02/2017]

City: Podujeve | Country: Kosovo

Social Services Surveyor

Ubo Consulting, [10/2015 – 31/10/2015]

City: Pristine | Country: Kosovo

Peperare and maintain sketches, maps, reports, and legal descriptions of surveys in order to describe, certify, and assume liability for work performed.

EDUCATION AND TRAINING

Bachelor -English Language

AAB UNIVERSITY [01/10/2012 – 25/06/2015]

City: Prishtine | Country: Kosovo

Prishtina Digital Marketing Youth Camp 2018

BSC-kOSOVO & APEC (American Professional Education Center) [06/09/2018 – 08/09/2018]

Website: <http://www.beinkosovo.com/event/free-training-prishtina-digital-marketing-youth-camp-2018/>

- Module:Introduction to Digital Marketing;
- Module:Social Media Marketing;
- Module: Pay Per Click Marketing;
- Module:Digital Display Advertising;

- Module: Web Analytics & Planning your Digital Marketing;
- Module: Campaign Add heading;

"Preparation for the labor market and entrepreneurship"

Ngo Lady, [26/07/2018 – 10/08/2018]

City: Prishtine | Country: Kosovo

Entrepreneurship & Motivation & Job Placement training

Freelancing and Online Work Skills

Cactus Education [01/10/2023 – 31/12/2023]

City: prishtine

Social Media Marketing

R.I.T (AUK training and development) [01/05/2017 – 15/11/2017]

City: Prishtine | Country: Kosovo

Celebrating Families Workshop

World Vision Kosovo [15/07/2018 – 16/07/2018]

City: Prishtine | Country: Kosovo

Master Degree

AAB UNIVERSITY [01/11/2021 – Current]

City: Prishtine | Country: Kosovo

LANGUAGE SKILLS

Mother tongue(s): Albanian

Other language(s):

English

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Powerpoint / Microsoft Office (Word Excel) / Social Media / Google Gmail Google Drive / Translation / Creativity / Working skills with CRM applications Microsoft Dynamics CRM