

SIMRAN DHINGRA

OBJECTIVE

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Skilled multitasker with superior work ethic and good teamwork, problem-solving and organizational skills. Willing to take on any task to help the team.

ADDRESS

Flat No11 Nishkam Apartment
pocket 6 Dwarka Sector 1A

PHONE

+91-9205441342

EMAIL

Simidhingra03@gmail.com

EXPERIENCE

JUNE 22-PRESENT

Marketing Executive (BRSR Reporting) |Celusion Technologies

Acted as a team leader in group projects, delegating tasks and providing feedback.

Self-motivated, with a strong sense of personal responsibility.

Proven ability to learn quickly and adapt to new situations.

Developed and maintained courteous and effective working relationships.

Assisted with day-to-day operations, working efficiently and productively with all team members.

Strengthened communication skills through regular interactions with others.

APRIL'20-APRIL'22

Inside Sales Intern|Masai School

Supported sales team with administrative assistance such as coordinating paperwork and responding to basic inquiries.

Managed customer expectations and helped navigate sales processes.

Shadowed sales professionals to gain deeper insight into best practices and strategies for maximizing sales revenue.

Helped sales professionals maintain customer relationships by making follow up calls to recent buyers.

Conducted market research to assess customer needs and preferences.

Participated in sales meetings and presentations to gain knowledge and insight.

Freelancer Model|Runway Agency

Posed and strutted to demonstrate features such as garment quality, style, and design.

Rehearsed cat walks and special choreography in preparation for fashion exhibits.

Promoted products and services by posing for commercials, live shows, and photo shoots.

Built extensive modeling portfolios showcasing adaptability and versatility for varied brands.

Understood fashion trends to accurately portray brand and client briefs

EDUCATION

St Mark's School Janakpuri

Shaheed Bhagat Singh College || BA(Hons)Political Science|| New Delhi||2019-2022

