

ANURAG BHAGWAT

DEDICATED WORKER

CONTACT



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Patna, India 800001

SKILLS

- Team Leadership
- Time Management
- Event Planning
- Interpersonal Skills
- Data Entry
- Teamwork and collaboration
- Adaptable
- Strong Work Ethic
- Writing and Editing
- MS Office

EDUCATION

Bachelor of arts in psychology

Chandigarh University

2020-2023

Studied extensively about human behavior and sharpened my research and ability to efficiently solve problems.

High School Diploma

Loyola High School

2018-2020

Educated myself in a plethora of subjects like history, economics and english to gain a holistic understanding about every professional sphere.

LANGUAGES

English

Hindi

German

Punjabi

PROFILE

Motivated Team Lead possessing excellent leadership and planning abilities. Focused on delivering high-quality products on tight schedules. Monitors, trains and encourages employees to improve skills and meet demanding targets. History of successfully developing and managing strong teams through proactive training and issue management.

WORK EXPERIENCE

Content Writer

ORM department (Chandigarh University)

2021-2023

- Applied strong writing, editing and proofreading abilities to each assignment to produce best possible content.
- Delivered high-quality, insightful, informative and entertaining written content while meeting tight deadlines.
- Performed in-depth research into topics to write clear and accurate copy.

Intern

Psychopedia

2022

- Attended and participated in meetings and brainstorming sessions with team members.
- Assisted in routine research, investigations and special projects to support work of assigned department.
- Maintained accurate records and files pertaining to departmental areas of responsibility.

Vice President

FIS (Federal Integrated Summit)

- Identified problems and implemented solutions to better streamline operations.
- Communicated regularly with executive team members to deliver pertinent details related to progress status and direction for projects.
- Led team in strategic executive-level planning.
- Answered questions from subordinate leadership on relevant regulations and policies.

Campus Ambassador

Youth Parliamentary Conclave

2018

- Created catchy and visually stimulating social media campaigns on instagram and facebook, which attracted hundreds of followers.
- Led the campus ambassador team to organize, implement and carry out daily event management tasks to further optimize the experience of the event.
- Built the marketing structure of the event and oversaw the ushering of delegates for the event
- Led the initiative of bringing in sales by selling delegate forms to students.