Minakshi Sontakke

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EDUCATION

G H Raisani Institute of Information Technology   **June 2018 - June 2022**
Bachelor of Engineering in computer science and engineering CGPA (8.0)

TECHNICAL SKILLS

Linux	Windows	Cloud	Python	Bash	PowerShell
Monitoring	SQL	NoSQL	Backup & Recovery	Networking	Security
Incident Management		Collaboration	MS Excel	MS teams	MS suites office
English	HTML	CSS	C++	Data Analysis	SEO

Soft Skills: Communication   Problem-solving   Adaptability   Leadership
Time Management   Adaptive Learner   Analytical Thinking   Hardworking   Teamwork

EXPERIENCE

Learnify   **July 2023 to Present**
- Monitored and optimized IT systems to maintain 99.9% uptime and high performance.
- Automated routine processes using Python and Bash, reducing manual efforts by 30%.
- Designed and deployed cloud infrastructure (AWS/Azure), ensuring scalability and cost-efficiency.
- Configured and maintained CI/CD pipelines, enhancing deployment efficiency.
- Implemented robust disaster recovery strategies and conducted regular system backups.
- Conducted root cause analysis of system failures and implemented preventive measures.

Atos Global   **June 2022 to oct 2023**
- Managed a fleet of 200+ servers, ensuring security and performance optimization.
- Configured network components, including firewalls, load balancers, and VPNs.
- Oversaw database management, performing tuning, backups, and recovery as needed.
- Deployed monitoring tools to track system health, reducing downtime by 20%.
- Collaborated with cross-functional teams to support business-critical applications.

PROJECTS

Infrastructure Automation
- Developed an automated script for server provisioning, reducing setup time by 50%.

System Monitoring Dashboard
- Created a real-time monitoring dashboard using Grafana and Prometheus for system health tracking.

CERTIFICATION

- Google Data Analytics (Coursera)
- [2021] Microsoft Power BI Certification: A-Z Level (Ver 7.3)
- Career Essentials in System Administration by Microsoft and LinkedIn