@ siddhijain2600@gmail.com 9761099880 **OBJECTIVE** To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately. **EXPERIENCE** Fresher **EDUCATION** 2020-2021 Sophia Girl's School, Meerut Class 10th 94% 2022-2023 Sophia Girl's School, Meerut Class 12th **SKILLS** · Good communication skills in English and Hindi. · Quick learning and analytical skills. • Active team player. • Good communication skills with ability to understand the customer problems and solving them. PERSONAL QUALIFICATIONS · Basic knowledge of computer. Knowledge of MS-OFFICE ADDITIONAL INFORMATION I have a keen interest in enchancing my knowledge and sharing it with others. I have excellent communication skills. I am also passionate about content writing. PERSONAL PROFILE Father's Name Mr. Saurabh Jain Date of Birth 26 november 2004 Gender **Female** Nationality Indian Language known English and Hindi Hobbies Reading Books and writing **DECLARATION**

• I hereby declare that the given information is correct to the best of my

knowledge and belief.

CONTACT

SIDDHI JAIN