


RANVEER PRATAP SINGH

C O N T E N T W R I T E R

 6289004609

 ranveerpratapsingh78@gmail.com

 Howrah, West Bengal.

ABOUT ME

I am a creative and experienced writer looking forward to expanding my knowledge and skill set with my efforts. I am open to new experiences and can effectively manage time to meet strict deadlines.

SKILLS

- Content writing
- Research
- Proofreading
- Word Press
- SEO
- Keyword Research

EXPERIENCE

Content Pothos

SOP Writer

03/04/2023 - Till date

Writing a minimum of 1000 word SOPs for clients on a regular basis and making any changes if required.

TALETEL (SUBSIDIARY OF WRITERIGHT)

SOP Writer

14/08/2022 - 01/03/2023

- Writing a minimum 1000 word SOP for clients on a daily basis
- Make necessary changes if required
- Occasionally work on producing website content
- Generate content for LinkedIn Posts or quora answers

INTERNSHIPS

- The Campus Trail- 06/04/2022 - 17/06/2022
- SportsManor- 04/11/2021 - 04/03/2022
- Ghawyy- 03/05/2021 - 07/08/2021

EDUCATION

BACHELOR OF COMMERCE

City College Of Commerce and Business Administration

2022- 7.9 CGPA

ISC

M.C. Kejriwal Vidyapeeth

2019- 78%