

Curriculum Vitae

Personal Details:

Name : Sufiya Kousar
Date of Birth : 01/03/1995
Father's Name : Khazi Attaulla
Sex : Female
Marital Status : Unmarried
Languages Known: English, Hindi, Kannada, and Urdu.
Nationality : Indian
Contact No 7892375721
Email Id : sufiyakousar1786@gmail.com
Address : #428, 14th Cross, Fathima layout, Govindapura, Bengaluru – 560045

Objective

Seeking an opportunity to serve as English Teacher & share my knowledge in your esteemed institution.

Professional Efficiencies.

- Excellent Interpersonal skill.
- Energetic, sharp and committed.
- Lenient in handling the children.
- Disciplined.
- Analytical.
- Problem-solving skills.

Technical Skill

Extensive knowledge of Internet and computer software's.
Knowledge of Microsoft office packages.
Knowledge of Smart board.

Responsibilities

- Impart education on children according to the syllabus.
- To create interest amongst the children.
- Devise interactive methods to teach the students.
- Assigning Homework and giving feedback.
- Maintain records on student's' progress.
- Conduct a monthly meeting with students' parents who lack in concentration and have problems.
- Taking children to museums and gardens to enhance their knowledge on different perspective.

Educational Qualification

Exam Passed	Branch	Institution	University/Board	Year of Passing	Percentage
M.Ed	Education	RV Teachers College	Bengaluru City University	2021	82%
B.Ed	Education	Al-Ameen College of Education	Bangalore University	2019	92%
B.A	Arts	Maharani's college	Bangalore University	2016	67%
PUC	Arts	Corporation junior college	Dept. Pre-University Education	2013	49%
SSLC	English Medium	Feather light pottery town	KSSEB	2010	59%

Hobbies

- Reading
- Painting
- Arts and crafts

Work Experience:

- **3 months of internship in GETMYUNI as inside sale executive.**
- **6 months of experience as a Business Development in Apollo 24/7.**

STRENGTHS:

- Self-Motivation.
- Friendly Outgoing Attitude.
- Logical Thinker.
- Team Work.
- Good Communication Skills.
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DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Thanking You

Place: Bengaluru

Date: 31/05/2022

Signature

Sufiya Kousar