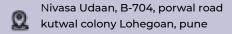


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sarthakichavan786@gmail.com



SKILLS

Team Management
Time Management
Microsoft office (Technical skill)
Creative thinking
Problem solving
Project Management
Active listening

CERTIFICATES

Financial Management , Management and leadership, Accounting Fundamentals

EDUCATION

SENIOR SECONDARY SCHOOL

Mount St Ann senior secondary high

school - 2018-2020

87.6% - CBSE (Commerce)

BBA - INTERNATIONAL BUSINESS

Ajeenkya D Y Patil University Pune - 2020 - 2023 88.6% - completed

MBA- DIGITAL MARKETING

D.Y Patil Center of Online Learning
Pune - 2024-2026

LANGUAGE

English , Hindi , Marathi French (Beginner)

SARTHAKI CHAVAN

A creative and quik thinking individual with a bend towards communicating and building a relationship . passionate about learning business concepts and possess the ability to handle work pressure

EXPERIENCE (INTERNSHIP/ JOB)

DIGITAL MARKETING ASSOCIATE

Navcara - 1 year (Feb - 2024)

 Worked as a digital marketer handling social media, SEO and Email Marketing

BUSINESS AND MARKETING RESEARCH

Turbostart - 3 months (2023)

Worked with different marketing tools, Creating marketing presentations, Working on Post creation, Creating Calendars for the Social media, Getting the post ideas, Creating Visuals, Data Gathering and collection

CONTENT DEVELOPER Webleads LLP - 5 Months (2022) Searching relevant news, Writing news related to business and technology, Develop content idea, Concepts and produce sufficient content

PRODUCT MANAGER Analytical center of sustainable development and digital economy - 3 months (2022)

Creating content, examine the features and working of website, Promoting website, developing marketing strategy to launch the website, Working on getting interns through Job portal, Digital Marketing Aspects

GENERAL MANAGER My60 Pages NGO - 2 months (2022)
Handling different departments, going through there work
procedures, assigning task, scheduling meetings, Handled
Digital Marketing department

SOCIAL MEDIA MANAGER

Asiana Times - 1 months (2022)

Creating content for social media