

**Mr PARAS RAINA**

**ADDRESS:-**Mahakali Nagar, Upper Gadi Garh, Jammu,Jammu and Kashmir.

**PINCODE:-**181101. **CONTACT NUMBER:-**+916006987055. **E-MAIL**

**ADDRESS:-**Parasraina20300@gmail.com.



## **CAREER OBJECTIVE**

---

Skilled and Sincere student with proven leadership and organizational skills, and minute attention to detail. Seeking to apply my abilities so as to do well in your company. I am a dedicated team player and a very smart worker who can be relied upon to help your company achieve its goals and ambitions. I will take my company goals as mine itself and devote my best for its better future.

## **EDUCATION**

---

### **BACHELOR'S DEGREE:-**

- **GGM SCIENCE COLLEGE JAMMU.**
- Graduate with Communication English as one of the subjects.
- Year of Passing :- 2019.
- University/Board:- J&K State Board.
- Aggregate marks:-63%.

### **MA IN ENGLISH LITERATURE:-**

- **INDIRA GANDHI NATIONAL OPEN UNIVERSITY**
- 

- Pursuing through distance mode.

### **SCHOOLING:-**

- **UNIQUE PUBLIC HIGHER SECONDARY SCHOOL, JAMMU.**
- Class:-12th(Medical and physical health education).
- Year of Passing:- 2016.
- Board:- J&K State Board.
- Aggregate Marks:-73%.

•GOVT HIGH SCHOOL, RAJOURI.

• Class:-10th.

• Year of Passing:- 2014.

• Board:- J&K State Board.

• Aggregate Marks:-85.6%.

## SOFTWARE PROFICIENCY

---

- MS Word, MS Powerpoint,MS Excel.
- Basic knowledge of Computers.

### PROJECTS

- Engineered a Tehsil level campaign depicting a model related to restoring fresh water resources.
- Led my college team at a District level programme to educate people about the boom of recycling plastic waste.

### ACHIEVEMENTS & AWARDS

---

Took part in different co-curricular activities which include both sports and quiz shows.Did well in both and won prizes as well.

### PERSONAL STRENGTHS

---

- Communication skills and interaction.
- Time management.
- Leadership qualities.
- Sincere and hard worker.

### PERSONAL PROFILE

---

- Date of Birth : 15/02/1999
- Marital Status : Unmarried.
- Known Languages : English,Hindi.
- Hobby : Reading defense related books, Visiting different places, Trekking, climbing and Adventure sports, Gaming , Running Marathons, Planting Trees.

### PROFILE SUMMARY

- Cracked AFCAT and JKSSB exams many times and SSC GD and CDSE once.
- Worked as an English tutor for class IX and X students.

- Have worked for Outlier AI as an AI Generative Associate.
- Have experience in content writing.
- Worked as a teacher in National Public School, Rajouri.
- Have been providing tuition to IXth and Xth classes in English, Mathematics and Sciences for 3 years.
- Provided coaching for quantitative aptitude and English to AFCAT and SSC aspirants.
- Eager to learn new technologies and methodologies.
- Have rich experience in the following: -  
Content Marketing and Writing, Creative Writing, Digital Advertising and Marketing.  
Blogging Content, Writing Copywriting, Creative Writing, English Proficiency (Written), Search Engine Optimization (SEO), Social Media Marketing.

#### **INTERPERSONAL SKILLS:-**

- Strong will to accept the challenges every time.
- Strong motivational and management skills.
- Ability to do document controlling along with the other responsibilities.
- Ability to motivate the team to give the best results.
- Proficient English speaker and Writer [native english]
- Ability to deal with people diplomatically.
- Ability to produce the best result in a high pressure situation.
- Excellent communication skills in written and verbal both.
- Ability to work as an individual as well as in a team.

#### **DECLARATION**

---

I hereby declare that the above mentioned information is true and best to my knowledge

Place : Jammu, Jammu and Kashmir

