

NITYA KHANDELWAL

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Career objective

To be associated with a dynamic organization or unit, which offers me a challenging environment, where I can best utilize my abilities and knowledge.

EDUCATION

Post-graduation in Master of Business Administration 2019 - 2021

(Ranked 2nd in Marketing and Human Resource Specialization)

CPI: 82.00/100

Teerthanker Mahaveer University, Moradabad (U.P.)

Graduation in Bachelor of Business Administration 2016 - 2019

(Ranked 2nd in Marketing Specialization)

CPI: 80.44/100

Teerthanker Mahaveer University, Moradabad (U.P.)

SKILLS

- A team player, with strong interpersonal skills
- Effective time management
- Believe in smart work
- Management skill
- Adapts to changes quickly

EXPERIENCE

Tron Associate at Amazon (June 2022 - October 2023)

- Communicated with managers and associates at all levels and inherited global perspective and solid understanding of business objectives .
- Enhanced attentiveness and focus on the highest level of accuracy by solving analytical problems in an efficient way.
- Improved the ability to work productively and efficiently in an independent and dynamic setting.

TECHNICAL SKILLS

*MS Office

*Salesforce

Student Success Specialist at Byju's (July 2021 – March 2022)

- Contacting more than 150 parents and children daily and giving feedback on their progress on the application.
 - Solving their non-Academic issues, helping with logistics-related issues, and also updating students regarding the new scholarships and tests conducted by the organization.
 - Participated in continuous improvement by generating suggestions, engaging in problem-solving activities to support teamwork, offered friendly and efficient service to customers, handled the challenging situation with ease, collaborated with team members to achieve target results.
 - Meeting TAT and handling inbounds effectively.
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Certifications and Courses:

- Undertaken Career Edge-Knockdown the Lockdown online course from TCS-iON
 - Completed 4 courses in Marketing and HR Management from NPTEL namely Basics of Digital Marketing, Essence of Leadership, Managing Services, and Organization Development and Change in the 21st Century
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Achievements:

- Participated and stood 1st in TED Talks organized by Anokhi Star plus
- Got Felicitated on International Women's Day 2022 by Teerthanker Mahaveer University, Moradabad