




Molos Pllana

Date of birth: 09/02/1999


Nationality: Kosovar

Gender: Male

CONTACT

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WORK EXPERIENCE

01/06/2021 – 05/01/2025 Prishtine, Kosovo

Content Creator / Video Editing REEAPS LLC

- creating content for several apps
- editing videos/ templates
- coming up with new app ideas

13/09/2020 – 01/04/2021 Prishtine, Kosovo

Cafe manager The White Tree Prishtina

01/08/2019 – 03/09/2020 Prishtina, Kosovo

Retail department manager Sofra Distribution

Sales agent at Sofra Distribution in Prishtina region with market networks e.g: Meridian, Proex etc.

Brands: Frutomania, Karl Gega, Detox Water, Oshaf, Ginger ALE Shqipis

02/09/2018 – 01/06/2019 Prishtina, Kosovo

Front Desk Agent Connect Support

Front Desk Administrator

Worked as a front desk administrator for a doctor in USA.

02/02/2018 – 27/06/2018 Prishtina, Kosovo

Call centre agent BMC

Sales Agent

First time deposit

16/09/2017 – 05/11/2017 Prishtina, Kosovo

Call centre agent Chameleon Call Center

Generating leads

05/05/2017 – 05/09/2017 Prishtine, Kosovo

Call centre agent Limitless Marketing

Generating Leads

01/10/2016 – CURRENT Prishtina, Kosovo

Basketball referee Kosovo Basketball Federation

EDUCATION AND TRAINING

01/10/2018 – CURRENT Prishtina, Kosovo

Student UBT

Computer Sciences

01/09/2014 – 05/05/2017 Prishtine, Kosovo

Graduated Student "Sami Frasheri" Natural Sciences High School

LANGUAGE SKILLS

MOTHER TONGUE(S): Albanian

Other language(s):

English

Listening C1

Spoken production B2

Reading B2

Spoken interaction B2

Writing B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Adobe Photoshop (basic elements) | Adobe After Effects | Adobe Illustrator | Adobe Premiere Pro | Facebook, Facebook Ads | Microsoft Office | Microsoft Word | Microsoft Excel | Microsoft Powerpoint | Social Media | Instagram | Outlook | Power Point

DRIVING LICENCE

● **Driving Licence:** B

ORGANISATIONAL SKILLS

● **Organisational skills**

- Analytical Skills
- Adaptability to Various Situations and Flexibility
- Ability to Work Effectively in Culturally Diverse Environments
- Highly Motivated Individual and Self Initiative
- Decision-Making Abilities
- Ability to Work in Teams
- Effectiveness
- Creative Skills and Thinking

COMMUNICATION AND INTERPERSONAL SKILLS

● **Communication and interpersonal skills**

- Clear Expression of Ideas
- Open Minded
- Non-Verbal Communication Skills

JOB-RELATED SKILLS

● **Job-related skills**

- Strategic Thinker
- Energetic
- Result Oriented
- Adaptable