

Tania Kheria

Subject Matter Expert

My Contact

✉ Kheria.tania10@gmail.com

☎ +917488188614

📍 Dhanbad, Jharkhand

🌐 <https://www.linkedin.com/in/tania-kheria-6818a81b8>

Hard Skills

- Content Development- Mathematics, Quantitative Aptitude, Logical reasoning
- Mathematics- Algebra, Geometry, Arithmetic, Trigonometry, and Calculus
- Quality Analysis
- Curriculum Development
- Excellent command over MathType and Equation editor
- Expertise in Microsoft Office Suite and Google Workspace

Education Background

- St Xavier's College
BSc. Hons. in Science
Completed in 2020
- De Nobili School, Mugma
HSC - Science - 97%
Completed in 2017
- De Nobili School, Mugma
SSC - 92%
Completed in 2015

About Me

I am a seasoned mathematics professional with over two years of dedicated experience. Proficient in algebra, geometry, arithmetic, trigonometry, and calculus, I specialize in simplifying complex mathematical challenges. My track record includes significant contributions to curriculum development, content creation, and quality control. With strong communication skills and an adaptable nature, I am well-suited for the SME-mathematics role.

Professional Experience

Wizklub Futurz (By Infinty Learn) | Subject Matter Expert

May - September 2023

Key responsibilities:

- Led the end-to-end curriculum development for a specific grade level within the Infinity Tutions project by Infinity Learn
- Developed engaging lesson presentations, comprehensive study notes, and interactive quizzes, fostering a well-rounded learning experience for students.
- Designed and implemented practice sets and chapter proficiency tests to assess student progress and identify areas for improvement with a special focus on higher-order thinking skills (HOTS) modules.

Learn As You Go | Subject Matter Expert / QC Expert/ Doubt Solver

2022 - 2023

Key responsibilities:

- Solving doubts raised by students on the live portal (INFINITY LEARN)
- Used MathType to solve questions from Byjus, Chegg, and Brainly websites on UCMS portal
- Reviewed the solutions submitted by Interns and SME's
- Gained startup experience working in a dynamic and challenging environment

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2022- 2023

Key responsibilities:

- Provided subject matter expertise and created lesson plans and worksheets on a per-chapter basis.
- Conducted first and second-level quality reviews on lesson plans and worksheets to ensure adherence to project guidelines, accuracy, and clarity of concepts.