

Full Name: Nidhi Patel

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**Objective:** Highly motivated and experienced Legal Tech Lawyer with a strong background in testing AI tools, CLM (Contract Lifecycle Management) tools, contract abstraction, and redlining. Seeking a challenging position in a dynamic organization to leverage my skills and expertise in legal technology to drive innovation and enhance legal operations.

**Education:**

- BA-LLB from Pune University (2016-2020)- 60% (First Class)

**Work Experience**

**Legal Executive, Stealth mode AI- May 2023- Present**

- Collaborated with cross-functional teams to develop and test AI tools and CLM tools for streamlining legal processes.
- Conducted thorough testing and evaluation of AI-powered tools, ensuring accuracy and compliance with legal regulations.
- Successfully performed contract abstraction and redlining tasks, improving efficiency and reducing errors.
- Assisted in the development of legal technology strategies to optimize operations and enhance client services.
- Provided legal advice and guidance on technology-related matters, including data privacy and security.
- Drafted and reviewed contracts, ensuring compliance with applicable laws and regulations.

**Senior Executive, Consumer Legal Team, Bajaj Allianz General Insurance Company, 2020 -Mar 2023:**

- Handled cases of consumer forums, WC, PLA, and civil suits, including drafting of legal notices and written statements, ensuring compliance of court orders, providing legal opinions, and replying to legal queries.
- Conducted legal research and provided advice on complex legal issues.
- Verified Title Documents and Drafted Letters/Agreements.
- Conducted due diligence, non-disclosure agreements, negotiation, and monitoring.
- Communicated with clients, insurance adjusters, and other parties involved in legal disputes.
- Managed case files, deadlines, and ensured proper documentation of legal proceedings.
- Successfully resolved 50+ legal disputes, resulting in a positive outcome for the company.
- End-to-end drafting, reviewing, and negotiating of contracts and business agreements like Lease Agreements, Master Service Agreements, Supply Agreements, Vendor Agreements, Staffing services agreements, and other Commercial contracts and agreements, etc.

## **INTERNSHIPS**

### **HINDALCO, Aditya Birla:**

- Conducted legal research on various topics related to the company's business activities. Prepared memos and reports on findings for the legal team.
- Involved in attending various meetings with the legal team and other departments of the company. These meetings were mainly focused on discussing legal issues related to the company's business activities.

### **Advocate Amit Nayak:**

- Involved in attending various meetings with the legal team and other departments of the company. These meetings were mainly focused on discussing legal issues related to the company's business activities.

- Had an opportunity to learn from the discussions and gain insights into how the legal department operates in a corporate setting.
- Assisted in drafting legal notices and conducting research on the relevant laws and precedents.

**Summer Internship at Advocatespedia:**

- Conducted legal research on various legal topics such as property law, corporate law, and criminal law. Prepared research memos and presented findings to the legal team during virtual meetings.
- Drafted legal documents

**Skills:**

- Strong legal research and analysis skills.
- Excellent drafting and negotiation skills.
- Problem-solving with good decision-making capability.
- Strong sense of autonomy.
- Proficient in Microsoft Office and Westlaw.
- Strong verbal and written communication skills.