

Summary

Experienced Business Accountant with 2+ years experience specializing in OTC markets. Expertise in transaction management, regulatory compliance, and financial analysis. Proven record of optimizing processes for efficient operations. Skilled in E-invoicing, Microsoft Excel , Microsoft Office. Ready to deliver precise financial insights and contribute to your team's success

Professional Experience

Tata consultancy services

Billing Associate05/07/2021 - 09/11/2023

Managed invoicing processes for a portfolio of clients, ensuring accuracy and timeliness. Implemented a streamlined billing system, reducing invoice processing time by 30%. Resolved billing discrepancies, resulting in a 95% client satisfaction rate. responsi

•Collaborated with cross-functional teams to improve order-to-cash cycle efficiency.

Proficient in using SAP ERP for financial transactions.

•Resolving customer and client queries within agreed tat.

•Responsible for UAT testing for ERP Oracle

Internship - Brookfield Aviation International

Mergers and Acquisitions Analyst27/01/2024

As an M&A Analyst, I encompasses a dynamic blend of financial analysis, strategic evaluation, and deal execution. I've honed my skills in financial modeling, conducting in-depth due diligence, and performing comprehensive market research to assess potential targets and opportunities in the deal-making process, financial data, market dynamics, and strategic objectives. My days are filled with creating balance sheets, crafting complex financial models, and conducting meticulous due diligence to uncover both the opportunities and risks inherent in potential transactions. Beyond the numbers, I'm a master storyteller, weaving narratives that showcase the synergies, efficiencies, and growth prospects that could result from a merger or acquisition.

Education

Sant hirdaram institute of management

masters in MBA - Secured 70%2021-23

Sant hirdaram girls college

bachelor in B.Com(honours) - Secured 70%2018-21

Key Skills

Billing and Invoicing OTC process Associate , responsible for training of team and SOP Creation Financial software, active listening oratory skills Financial Reporting Customer service , flexibility and Adaptability Data analysis Reconciliation of source Invoices Problem - solving understanding of the Order-to-Cash process, including order processing, invoicing, payment processing, and collections. , Analytical skills , project management, adaptability

Projects

ManpowerGroup - Full Time

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My job was to help make sure information flowed smoothly and efficiently within the company.

• I worked with different teams, improved how we handled data, and helped with important decisions by analyzing information.

•My work helped the company run better and make better choices."

Brookfield aviation finance

As a Mergers and Acquisitions (M&A) Analyst, My role involves analyzing potential mergers, acquisitions, and divestitures for companies. This includes conducting financial modeling, valuations, due diligence, and market research to assess the feasibility and potential impact of proposed transactions. I also play a key role in preparing presentations, conducting negotiations, and assisting in the execution of deals. Additionally, I may evaluate synergy opportunities, assess risk factors, and contribute to strategic decision-making processes. Overall, My role is crucial in facilitating successful transactions and creating value for your organization or clients.

Achievements & Awards

Received commendation from a UK client for exceptional service and dedication in Reconciling the customer Invoices. The client praised my ability to my hardwork & for prompt delivery which contributed to the company

BPS star performer 2022

Awards for excellence 2023

Domain training for the below modules

- O2C accounts receivable
- General ledger accounting