



## PROFILE

Exceptionally motivated and results-driven prospective lawyer with a solid background in corporate/commercial law.

Leveraging a bachelor's degree, certifications in legal interest areas and 3 years international paralegal experience, I bring a unique approach to legal expertise and dexterity in legal endeavor.

Especially renowned for being a high performer, I am very skilled in fostering collaboration, driving operational efficiency, and delivering impactful solutions in complex and fast-paced legal environments.

## OBJECTIVES

With 3 years' experience in legal assistance, I am target oriented and constantly invested in improving my skills and expanding my experience, while contributing significantly to the growth of my team and organization at large.

As a young professional, I am seeking a role that enables me

# AUSTIN, MELODY CHIKAMSO (LL.B)

## EDUCATION

**Nigerian Law School, Bwari, Abuja.**  
**LAW (BAR 1 Candidate)**

**November 2023- March 2024**

### COURSE WORK

Civil Litigation  
Criminal Litigation  
Corporate Law Practice  
Property Law Practice  
Professional Ethics and Skills

**NEAR EAST UNIVERSITY, NICOSIA CYPRUS. (LL.B.)**  
**INTERNATIONAL LAW (High Honours)**

**July, 2023**

### COURSE WORK:

Arbitration  
Trade Law  
Anti-Trust Law  
Intellectual Property  
International Law  
Taxation  
Company Law

**GREATER TOMORROW INTERNATIONAL COLLEGE, AKOKO, ONDO STATE NIGERIA.**

**July 2019**

**High school diploma: Arts**

**General Certificate of Education (GCE): All Distinction**

### COURSE WORK

Commerce  
Government  
Literature  
Economics  
History

## SKILLS

- ❖ Business Communication.
- ❖ People management.
- ❖ Solid research, drafting and analytical skills.
- ❖ Proven ability to negotiate and mediate between parties in reaching an agreement.
- ❖ Persuasion.
- ❖ Excellent speech command.
- ❖ Dexterity in the use of collaboration tools.

to continue learning and enhancing my skills while providing high-quality work.

I am self-motivated, diligent to learn from my superiors and colleagues and swift to go the extra mile when need be, in order to get things done.

## CONTACT

### PHONE:

+2349020526334

### LINKEDIN:

<https://www.linkedin.com/in/chinaza-glory-ani-823b931b2>

### EMAIL:

[gloryruby98@gmail.com](mailto:gloryruby98@gmail.com)

## CORE COMPETENCIES

- ❖ Legal Advisory
- ❖ Drafting of legal and business documents.
- ❖ Research
- ❖ Client Management
- ❖ Data Management
- ❖ Copywriting

## TOOLS

- ❖ Microsoft Office – MS Word, Excel, PowerPoint.
- ❖ Google Workspace (Gmail, Docs, Sheets, Slides)
- ❖ Zoom, Teams & Google Meet (Video Communications)
- ❖ Slack (Team Communications)

## REFERENCES

- ❖ To be provided upon request.

- ❖ Ability to manage multiple responsibilities at once while keeping track of their overall progress.

## WORK EXPERIENCE

### Hogan Lovell (Forage), United Kingdom Corporate Law Intern

July-Sept 2022

- ❖ Virtual internship opportunity for Corporate law enthusiasts.
- ❖ Required doggedness, strong personality, capacity, ability to solve complex legal transactional issues.
- ❖ Shaped me in the areas of Legal research, contract drafting, legal advisory, and negotiation.
- ❖ Executed tasks related to Corporate law touching M&A, project finance, contract drafting and review, intellectual property etc.
- ❖ Developed a strong work ethic.
- ❖ Improved my team playing and collaboration skills.
- ❖ Reviewed legal documentation for adjustments and identification of mistakes.
- ❖ Gained valuable insight into law by shadowing Corporate Lawyers for 8 weeks.

### MERT GUCLE LAW Paralegal

Sept 2021– Sept. 2023

- ❖ Engaged in client interviewing and advising.
- ❖ Provided support for legal advisory services.
- ❖ Provided support in the drafting and review of business contracts, non-disclosure agreements and mediation between contracting parties.
- ❖ Review of legal opinions and court verdicts.
- ❖ Provision of assisting and Paralegal services.

## FURTHER LEARNING AND CERTIFICATIONS

### PROFESSIONAL WRITING, SAYLOR ACADEMY (FEBRUARY 2021)

- ❖ Acquisition of business writing skills, professional etiquettes, and skills necessary for the work place

### CERTIFICATE IN ARBITRATION LAW PRINCIPLES

COMPLETED A MOOT COURT TRAINING IN AUGUST 2022.