



# Ishika Tandel

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📍 House no.255 Karave Village , Nr.Gaon Devi Mandir,sec-36, Seawoods , Nerul , Navi Mumbai...

## Education

<b>SSC BOARD 10TH</b> S.S High School, Navi Mumbai 89.20%	Mar 2019
<b>HSC BOARD 12TH</b> St. Mary's Junior College, Vashi, Navi Mumbai Computer Science - 84.83%	May 2021
<b>BACHELOR OF MANAGEMENT STUDIES (Finance)</b> SIES Nerul College of Arts, Science and Commerce, Nerul	Present
<b>CHARTED ACCOUNTANT</b> ICAI Intermediate level	Present

## Co-curricular Experience

<b>Administration Volunteer</b> Sharpshooters fest	2022
<b>Volunteer</b> SIES Nerul Alumni Trust	2022
<b>Administration Head</b> SIES Nerul Alumni Trust Handled Administration of the trust with leading over 50 volunteers in admin work	2022 - 2023
<b>General secretary</b> SIES Nerul Alumni Trust Conducted 2 grand events and many other events with college alumni's with 5 heads and 50+ volunteers under my guidance. Handled all the operations, finance and administration of the trust.	2023 - 2024

## Certified Courses

<b>MSCIT</b>	May 2019
<b>Basic to Advance Excel</b>	Jul 2022
<b>Advance Accounting</b>	Jul 2022
<b>Tally</b>	Jul 2022
<b>GST and Taxation</b>	

## Personal details

Date of birth  
April 20, 2004

Gender  
Female

## Skills

Problem Solving  
Decision Making  
Good Communication  
Dedication  
Ability to learn and analyze  
New Work  
Public Relation  
Event planning and execution  
MS-Office

## Languages

English  
Hindi  
Marathi

## Hobbies

- Reading
- Listening music
- Cooking