

DIVYANJAL SHARMA		OBJECTIVE	
Contact		To Gain the requires Expertise.	
@ rdrohit440@gmail.com		EXPERIENCE	
+919807888355		Freelancer	2020 - 2023
Prayagraj		Freelancer Tally Caling at India Mart, Data Entry in Ms Office (2019), Tally ERP 9.	
Personal Details		EDUCATION	
Date of Birth : 10/06/1999		University of Allahabad	2023
Marital Status : Single		M.com	
Nationality : Indian		University of Allahabad	2021
Gender : Male		B.com	
Skills		Vishnu Bhagwan Public School & College, Prayagraj	2016
English & Hindi Typing 35 wpm, 100%		10 + 2 Commerce (C.B.S.E)	
Data Entry & Management,		B - Grade	
Electrician (Home Appliances),		Diploma In Computer Application	2017
Art & Design (Sketch and Paint),		Course - A.D.C.A	
Story and Script Writting (Films and Drama).		A - Grade	
Languages		PROJECTS	
English and Hindi		Freelancing	
		Got Various Projects On Freelance like Writing, Editing, Desing and Data Entry Work.	
		REFERENCE	
		Google and Hiring Partner's. -	
		DECLARATION	
		Dear Hiring Manager,	
		I am excited to submit my resume for your company, drawing on Three Years of experience in Private Office Work. Confident in possessing the necessary skills and qualifications, my diverse background in different fields and industries, particularly in managing data and online operations, would be an asset to your team. Proficient in Typing, Ms Office & Tally, I am dedicated to collaborative environments and eager to contribute to your company's success. Thank You for Considering My Application.	