



## PRAGYAMITA SAHA

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21/03/1999

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### OBJECTIVE

I aim to attain a position in a growth-oriented company where I can use my strong organizational and technical skills to contribute to the company's success. I am also seeking a position that will allow me to continue developing my abilities while contributing to the organization's goals.

### SKILLS

- Microsoft Office
- SPSS software
- Analysis and Interpretation of data
- Experienced in Research Works

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### INTERESTS

Microsoft Office  
Verbal and written communication.  
Teamwork.  
Quality control standards.  
Statistical and graphical data analysis.  
Data entry.

### EXPERIENCE

19 November, 2022 – 7 December, 2023  
**iSN Global Solution**  
Operations Associate  
The job roles that I mainly performed regularly were training new joiners, editing, and reviewing the content of foreign clients.

October, 2022 – October, 2022  
**MMS Trends**  
Crew member (editor)  
I worked as an editor to cover an event "Lokmanthan" celebrating "lok parampara." It was a four-day program where the Governor and the Vice President of India delivered their enlightening speech about the event and the purpose of organizing such events.

March 19, 2021 – October 5, 2021  
**The North-Eastern Chronicle**  
Supervisor Editor and Content Creator  
I interned for 8 months as a supervisor Editor and content creator. It was a news Media organization, capturing local, National, and International news.

### EDUCATION

2022  
**Tezpur University**  
M.com (Accounts and Finance)  
First class (6.4)

2020  
**Gauhati University**  
B.com (Account hons.)  
7.6

2017  
**South Point School**  
H.S  
80%

### PROJECTS

#### Foreign projects

I have handled various content like food, history, politics, and lifestyle. I have also covered some live data from the local people for various video projects.

#### A study on the economic significance of the locals in religious tourist spots with special reference to Kamakhya Temple

A study was conducted to visualize the economic significance of the locals whose livelihood completely depended upon religious tourist spots. The study was conducted focusing on the "Kamakhya Temple" The famous religious spot in Assam.

#### A study on the challenges faced by employees in Media Organizations

The project has shown the vivid challenges the employees of Media organization use to face while performing their day-to-day activities.

### REFERENCE

Sonia Poddar - Client Coordinator  
iSN Global Solution  
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### PUBLICATION

A study on the economic significance of the locals of religious tourist spots with special reference to Kamakhya Temple