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# Dale Anthony P. Arasa

# **Experience**

#### January 10, 2020-March 31, 2025

Home-Based Content Writer (Full-time) • Inquirer USA, Inquirer Tech

- I published content regarding various subjects, from entertainment to technology. Nowadays, I focus on the latest tech trends like artificial intelligence.

#### February 11, 2019-January 10, 2020

Home-Based Content Writer (Full-time) • LeadAdvisor Inc.

- I published articles regarding various subjects, from lifestyle to technology.

#### January 15, 2020 - March 15, 2020

Home-Based Content Writer (Full-time) • LegalMatch Inc.

- I wrote tourism pamphlets for various US states.

#### March 14, 2019 - March 15, 2020

Home-Based Content Writer (Full-time) • Peak Outsourcing Inc.

- I wrote traffic accident reports for specific US states.

#### October 10, 2019 - March 15, 2020

Home-Based Content Writer (Full-time) • Babymama Inc.

- I wrote babycare articles, such as the benefits of breast milk over baby formula.

### March 12, 2018-November 22, 2018

High School Teacher • International Learning Academy

- I taught students from grades 2, 4, 7, 8, 9, and 10.

## November 16, 2017-February 2, 2018

ESL Teacher • ESL Tutor • ICan Academy

- I taught English to Korean students.

#### December 2016-February 2017

Customer Service Representative • Stellar Philippines, Inc.

- I handled hotel and flight bookings and complaints through the phone and sent them email updates.



# **Education**

# **Tertiary:**

Our Lady of Fatima University BS Psychology	2012-2016
De La Salle – College of Saint Benilde BS Export Management	2011-2012
Kalayaan College BS Psychology	2010-2011
Ateneo De Manila University BS Biology	2009-2010
Secondary:	
Ateneo De Manila High School Father Masterson Dr, Quezon City, Metro Manila	2007-2010
Claret School of Quezon City Mayumi, Diliman, Lungsod Quezon, Kalakhang Maynila	2006-2007
Primary: Claret School of Quezon City Mayumi, Diliman, Lungsod Quezon, Kalakhang Maynila	2001-2006
Our Lord's Grace Montessori	2000-2001

# **Skills and Tools:**

Diliman, Quezon City

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint

Commonwealth Avenue, Old Balara,

- Wrike
- Asana
- Notion
- Google Trends
- SurferSEO
- SEMRush



- Jasper Al
- WordPress
- Canva
- ChatGPT

# **Seminars Attended:**

# **Managing Company's Resource**

Development Academy of the Philippines January 10, 2015

# **Classroom Management**

Phoenix Development Center April 14, 2018

# **OJTs Rendered:**

## **Educational**

Mariam Claire Integrated School 200 Hours

#### **Industrial**

De Leon Import & Export Corporation 200 Hours

#### Clinical

Marikina Rehabilitation Center 200 Hours

# **Certificates Earned:**

# **Professional Teacher (Secondary Level)**

Specializing in Social Studies
Passed the Licensure Examination for Teachers (LET)
Taken on September 24, 2017

## **Civil Service Certification**

Passed the Civil Service Commission Examination Taken on March 18, 2018

# References

# Erlinda S. Libero

Principal
Mariam Claire Integrated School
106 Hawaii Street, Pasig Greenpark Village, Pasig City



6469300/9160570

# Maria Isabel S. Peralta

HR Department
De Leon Import and Export Corporation
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