

KASHISH SHARMA

Although I am new to the entertainment sector, I possess excellent qualities such as being hardworking, a quick learner, having great communication skills, an amazing voice, and the ability to think creatively and work well under pressure. I believe that my skills, experience, and passion for the industry make me an ideal candidate for the role. I have done my research on the company and, as a Gen Z individual, I can contribute to its growth. Furthermore, my positive attitude, strong work ethics, and long-term goals align with the job requirements, making me a dedicated and valuable asset to the company.



WORK EXPERIENCE



Fundraising intern Muskurahat foundation

2021 - 2021

I was responsible for donor research, grant writing, donor communication, fundraising event planning, and database management in support of the organization's fundraising efforts.



Quality Assurance Intern Lead school pvt. limited

2021 - 2022

I was responsible for testing software or digital products, documenting testing results, reporting and tracking bugs, collaborating with other members of the development team, and contributing to the ongoing improvement of the company's quality assurance processes.



CONTACT



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EDUCATION



2021 - 2024
Bachelor Of ARTS
Jiwaji University



PERSONAL PROJECTS

Event hosting

I used to host events on Discord, which involved tasks such as coordinating with other hosts and moderators, promoting the event to the community, creating engaging content, moderating the chat, and ensuring that everything ran smoothly. During this time, I developed strong communication skills, multitasking abilities, and an outgoing and engaging personality to keep participants interested and engaged.



MY SKILLS & EXPERTISE

Hard skills

Proofreading



Microsoft office



Voice modulation



Canva



Audacity



Research and writing



Soft skills

Problem- solving



Time management



Effective communication



English proficiency



Hindi proficiency

