

## EDUCATION

### Bachelor of Arts (B.A.) (Hons.), English

rajdhani college (Delhi University)

2020 - 2023

CGPA: 8.59/9

### Senior Secondary (XII), Science

Aryans International School

(CBSE board)

Year of completion: 2020

Percentage: 94.56%

### Secondary (X)

Aryans International School

(CBSE board)

Year of completion: 2018

Percentage: 96.76%

## INTERNSHIPS

### Content Writing

Digital Serve, Virtual

Dec 2022 - Feb 2023

### Content Writing

WedMeGood, Virtual

Aug 2022 - Dec 2022

### Content Writing

Cognitio, Virtual

May 2022 - Aug 2022

### Content Writing

Hazzten, Virtual

Jan 2022 - May 2022

## SKILLS

### Social Media Marketing

Intermediate

### English Proficiency (Written)

Advanced

### Creative Writing

Intermediate

### English Proficiency (Spoken)

Intermediate

### MS-Office

Intermediate

### MS-PowerPoint

Intermediate

**MS-Excel**

Beginner

**Adobe Illustrator**

Beginner

**Blogging**

Intermediate

**Facebook Marketing**

Beginner

**Search Engine  
Optimization (SEO)**

Beginner

**Email Marketing**

Intermediate

**Adobe Photoshop**

Beginner

**MS-Word**

Intermediate

**WordPress**

Intermediate

**Content Writing**

Intermediate

**Research and Analytics**

Beginner

**WORK SAMPLES****Other portfolio link**

[https://drive.google.com/drive/folders/1Fd9hDUKKGrMEjX2wkYfFltslgbOG\\_eWm?usp=sharing](https://drive.google.com/drive/folders/1Fd9hDUKKGrMEjX2wkYfFltslgbOG_eWm?usp=sharing)

**ADDITIONAL DETAILS**

I have produced a considerable amount of written content related to events and my role as a media coordinator at my school. Additionally, I have achieved success in various inter-school content writing competitions, winning multiple awards.