

Harshpreet Kaur Virk

Attentive, Ambitious, and
Cheerful

Harshpreet Kaur Virk
Rudrapur, Uttarakhand

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Career Objective

To secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

Skills

- Active Learning
- Creativity
- Patience
- Time Management
- Critical Thinking

Experience

Janak Perfumers/ International Marketing Executive
June 2023 - PRESENT, Gujarat

- International Calling
- International Mailing
- Lining up the meeting

Onex Solutions Pvt ltd (Internship)/ Sales and Marketing
1st June 2022 - 31st July 2022, Kolkata

- Sales work

Sewa International NGO (Internship)/ Content writer
1st July 2021 -31st July 20XX, Delhi

- Content writing
- Making social media posts for NGO

Education

University of Petroleum and Energy Studies / BBA (Foreign Trade)

2020- 2023, Dehradun

CGPA: 7.96

Don Bosco Girls College/ 12th (Commerce+ Mathematics)

2019 - 2020 (CBSE)

Percentage: 82.6 %

Don Bosco Girls College/ 10th

2017 - 2018 (CBSE)

Percentage: 76.2 %
