

# **CURRICULUM VITAE**

NISHIKA POPTANI

Bose Nagar Tumsar

Dist. Bhandara – 441912 ( M.S.)

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## **CAREER OBJECTIVE:-**

An honest and sincere approach to achieve a place in life, where I can make a difference, by utilizing myself as the resource for all kind of challenging jobs, by upgrading my knowledge and skills time to time, with excellence at top priority & become financial independent.

## **EDUCATIONAL QUALIFICATION:-**

Sl	Exam	Board/University	Year of passing	Marks	Grade/Class	Percentage
1	S.S.C.	CBSE	2016	8.6CGPA	A/1 <sup>st</sup> class	82%
2	H.S.C.	CBSE	2018	385/500	A/1 <sup>st</sup> class	77%
3	B.com	Nagpur University	2022	2276/3600	A/1 <sup>st</sup> class	64%
4	LLB( currently pursuing )	Nagpur University	2025	—	—	—

## **EXPERIENCE AND SKILLS:**

**Everyone has to start somewhere. I am a fresher, I don't have any experience. But I am willing to work for you in any kind of situation. I have the ability to work with your organization and I can show my ability working with your organization. I will prove myself.**

### **SKILLS:**

**Effective communication**

**Time management**

**Attention to detail**

**English proficiency (written and spoken)**

**Teamwork**

**Organizational skills**

**Information analysis and research**

**PERSONAL INFORMATION:-**

Name	:	Nishika Rajkumar Poptani
Father Name	:	Shri. Rajkumar Poptani
Mother's Name	:	Sau. Godawari Poptani
Gender	:	Female
Marital Status	:	Unmarried
Nationality	:	Indian
Date of Birth	:	07/08/2000
Language Known	:	English , Hindi , Marathi
Religion	:	Hindu
State of Domicile	:	Maharashtra

**DECLARATION**

I hereby declare that above mentioned factors are true and correct in best of my knowledge and self in favourable and give me chance to serve your concern, if selected I reach my sincere at all times.

Yours Faithfully  
(Nishika Rajkumar Poptani)