

RICHA GOEL

A POST-GRADUATE , SEEKING TO SECURE A
CHALLENGING POSITION REPUTABLE ORGANISATION
IN A REPUTABLE ORGANISATION TO EXPAND MY
LEARNING, KNOWLEDGE & SKILLS & TO SERVE
THOSE SKILLS FOR THE ORGANISATION .

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PANCHKULA, INDIA 

PERSONAL INFORMATION

D.O.B. : 11-12-1996
MARITAL STATUS : MARRIED
NATIONALITY : INDIAN
FATHER'S NAME : RAVINDER GOEL

KEY SKILLS

- Basic Knowledge Of Computer (Word, Excel, Networking,etc.).
- Good Management Skills.
- Good Knowledge of Technological Aids.
- Good Knowledge of HR Systems.
- Good Verbal & Written Communication.
- Empathetic & adaptive.

EDUCATION

➤ **MASTER OF COMMERCE**
KURUKSHETRA UNIVERSITY/ GCG SECTOR 14 PANCHKULA

2017 – 2019

GRADE : 1st division

➤ **BACHELOR OF COMMERCE**

KURUKSHETRA UNIVERSITY/ GCG SECTOR 14 PANCHKULA

2014 – 2017

GRADE: 1st division

➤ **SENIOR SECONDARY EDUCATION-COMMERCE**

CBSE/ DC MODEL SENIOR SECONDARY SCHOOL SECTOR 7 PANCHKULA

2012 – 2014

GRADE : 93%

➤ **SECONDARY EDUCATION**

CBSE/ BALLISTICS VIDYALYA RAMGARH PANCHKULA

2010– 2012

GRADE : 9.4 CGPA

CERTIFICATIONS

- One-year Diploma in Computer Applications.
- Published RESEARCH PAPER on ‘Corporate Social Responsibility’ in International Journal of Creative Research Thoughts.
- 2nd in District level debate competition.

WORK EXPERIENCE

- SENIOR RELATIONSHIP MANAGER IN INFONETRIX SOLUTIONS PVT. LTD.
(DEC,2019- PRESENT)

INTERESTS

- **READING NOVELS** (Out Of Curiosity To Know More About Fantasy & Real World)

- **TRAVELLING** (Exploring Different Cultures)
 - **ART & CRAFT** (Keen Interest In Innovation)
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LANGUAGES

- **HINDI (PROFICIENT)**
 - **ENGLISH (PROFICIENT)**
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DECLARATION

I HEREBY DECLARE THAT THE DETAILS FURNISHED ABOVE ARE TRUE & CORRECT TO THE BEST OF MY KNOWLEDGE & BELIEF.

(RICHA GOEL)