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# Chitra Singh

*I believe that learning never stops and you are never too old to commit a mistake. Failure backs your progress and it is a necessary evil. I am also a fast learner who quickly adapts to new surroundings.*

## EDUCATION

**Passed 10th examination from CBSE:**

Hamdard Public School, New Delhi

10- 9.2 CGPA

(2014-2016)

**Passed senior secondary exams from CBSE :**

Hamdard Public School, New Delhi

10+2- PCB- 81.8%

(2016-18)

**Currently pursuing bachelors from:**

IGNOU, New Delhi

2021- Present

BA Psychology Hons.

## TECHNICAL QUALIFICATIONS

Ms Word- Intermediate

Ms Powerpoint- Intermediate

Ms Excel - Intermediate

Search Engine Optimization- Intermediate

Wordpress- Intermediate

Digital Marketing- Intermediate ( passed preliminary exam for digital marketing at Institute Of Digital Marketing)

## EXPERIENCE

**Content Whale, remote- Content writer**

December 2020- February 2021

**Pro draft Content Writing and Designing**

August 2020- December 2020

**TheGrowwers, remote- News writing & Copywriting**

February 2021- March 2021

**Campy Dingle, remote- Content Writing**

February 2021- April 2021

**Hypersonic World, remote- Content writing**

January 2021- March 2021

**Collegedunia, remote-Freelancer**

March 2021- August 2021

**Pickyourtrail, remote- Content Writer**

August 2021- March 2022

**Thanks For Your Help, remote- Content Writer**

September 2021- Feb 2021

## SKILLS

SEO

Ms office

Creative writing

Adaptability

Research

Ability to meet deadlines

## LANGUAGES

*English- Proficient*

*Hindi- Proficient*

*French- Beginner*

*Korean- Beginner*

## Personal Information:

**Father's Name - Late S.S. Gautam**

**Date of Birth** - 31st August 2000  
**Gender** - Female  
**Nationality** - Indian  
**Marital Status** - Unmarried  
**Hobbies** - Reading Books, Writing, listening to music  
**Salary Expectation** - 15000-20000 per Month.

**I hereby acknowledge that the above mentioned are true to the best of my knowledge and belief.**

**Date:**

**Place: New Delhi**

**Chitra Singh**