# Yashika

## **Jaiswal**

#### Profile

Results-driven Analyst with proven expertise in data analysis, forecasting, and strategic planning. Skilled in conducting thorough research and producing accurate reports to support decision-making processes. Seeking a challenging position where I can utilize my analytical skills to drive business growth and contribute to the overall success of the organization. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.



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yashikajais2002@gmail.com

#### **EXPERIENCE**

#### **Telecounselor - Institute Of Event Management**

Dehradun, India - February 2022 - August 2023

Achieved and exceeded monthly sales targets by consistently closing deals and upselling products. Provided Conducted assessments to determine progress and performance and report findings to relevant authorities. comprehensive case management services, created treatment plans, and connected clients and families to appropriate resources. Increased client satisfaction by providing timely and accurate information on various educational programs.

#### **EDUCATION**

Higher Secondary Certificate Doon Cambridge School (May 2018)
Secondary School Certificate Crosthwaite Girls School (July 2020)
Bachelor Of Commerce IGNOU (Pursuing)
Cost Management Accounting ICMAI (Pursuing)

### KEY SKILLS AND CHARACTERISTICS

Financial management

Excellent oral and written communication skills.

Highly organized

Fluent in English & Hindi

Skilled problem solver

Excellent customer service

