

Akeefa Tareen

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Professional Course

Institute of company secretaries of india (ICSI)

Present

Executive programme

Education

Osmania University

2020 - 2023

Bachelor's of commerce, Secured 84%

Sri Chaitanya junior kalasala

2018 - 2020

Intermediate, Secured 83.1%

St.Joseph's high school

2008 - 2018

School, Secured 80%

Certificates

Felicitation certificate for securing second Rank in Academics
B.com 2023

Achievements

Recieved prize for securing second position in academic
competition

Work Experience

Freelance Recruiter

IT Brisk

Worked as an HR recruiter as a **talent acquisition specialist** who deals with various stages of the hiring process, from identifying and filtering through the talent pool to interviewing and evaluating potential candidates for our clients.

Skills

Basic computer knowledge, good communication skills , working under pressure, self confidence

Languages

English, Hindi and Telugu

Hobbies

■ Photography, content creation

Qualities

■ Problem solver, Team work, creativity, communication