Ekta Bahuguna

bgnekta@gmail.com +91 7985753650 Lucknow

EDUCATION Bachelor of Arts (B.A.) (Hons.), English

Galgotias University

2020 - 2023 CGPA: 8.88/10

Senior Secondary (XII), Arts

Delhi Public School, Lucknow

(CBSE board)

Year of completion: 2020 Percentage: 81.00%

INTERNSHIPS Content Writing

> DigiExcel, Virtual Jun 2023 - Present

I actively contributed to the creation of entertaining and informative material as a content writer intern. My responsibilities included creating content that was both relevant to the target population and optimised for internet

presence.

POSITIONS OF RESPONSIBILITY Worked as a content writer in an NGO.

Volunteered as assistant event manager for school fest.

PROJECTS 2 research papers and 1 thesis

Sep 2022 - May 2023

https://drive.google.com/drive/folders/1Vydv6IQK5SE5tvqhA

(Spoken)

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Wrote 2 research papers and got them published as well

wrote a thesis for final year.

SKILLS English Proficiency MS-PowerPoint

> Intermediate Advanced

English Proficiency Creative Writing (Written)

Beginner Advanced

ADDITIONAL DETAILS Certificate for participating in national level quiz on national

youth day organised by NSS unit of galgotias university.

Certificate for national awareness quiz on fundamental duties. Certificate for planning/executing an interschool competition