



SUJATA RATHOD

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Objective

To maintain the educational development of students and the professional development of teachers by developing and implementing policies, programs, and curriculum plans; providing a safe and healthy environment conducive to learning; maintaining the mission, vision and educational philosophy of the school under my leadership and administration which will motivate instructional and support personnel to strive for superior performance so as to provide the best possible opportunities for student growth and development, both educationally and personally.

Proficiencies

- Leadership, the ability to inspire and lead a school community on a path of development and improvement.
- Ability as a finisher as well as an innovator. The willingness and ability to work strategically and operationally, being hands-on in involvement with students, staff and parents.
- A skilled and clear communicator with various stakeholders, in written and spoken English.
- A well-qualified and experienced middle or senior leader in a high-quality school(s).
- Drive, energy and willpower to develop systems and to ensure that they are successfully implemented.
- Working collegially in partnership with the Director and Board (management).
- Open-minded and culturally sensitive with understanding of international education.

- Resilience, creativity in problem-solving, confidence to deal with difficult situations.
- Solution focused and collaborative.
- Principled, consistent and fair.
- Proven ability to lead and motivate staff at all levels.
- Patient and able administrator.
- Hold an impeccable record of maintaining discipline in my supervision.
- Excellent communication and convincing capabilities.
- Ability to develop the curriculum in the line with the school's mission and aims.
- To facilitate and enhance the conditions that enable high quality teaching and learning to take place.
- Communicate with colleagues, parents, and community members to promote student learning.
- Develop a positive school climate, which rewards students for continuous improvement in academics, behavior and attendance.

Administrative Competencies

- Supervision and management of day-to-day operations.
- Designed Marketing and Advertising strategies for the school, which leads to increase in the number of school admissions.
- Oversight of school publications including newsletters, bulletins and handbooks.
- Generate the annual events calendar, weekly and term schedules, etc.
- Monitor Health and Safety arrangements.
- Support the implementation and development of school policies.
- Shared oversights of school events and assemblies, including school trips, award ceremonies, activities.
- Productions and student leadership development programs.
- Appropriate and exact delegation of responsibilities to staff.

Professional Experience

Name of the Institution	Location	Duration	Position
Vidyavahini School (CBSE - Residential)	Raichur, Karnataka	2022 - Present	Vice - Principal
Basaveshwara college (P.U Degree)	Raichur, Karnataka	2020 - 2022	Lecturer
APB college (P.U and Degree college)	Raichur, Karnataka	2020 - 2022	Lecturer

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Education

Course	Institution
M.A	KSOU Mysore 2022
B. A	Karnataka University Dharwad 2020
B. Ed	Dakshin Bharath Hindi Prachar Sabha, Mandya 2018
P.U.C	Amaregouda Patil Bayyapur College Sirwar 2015
Higher Secondary	Navodaya Residential School Raichur 2013

Training, Workshops and Certifications

- Attended workshops, conclave, seminars and training on various concepts, methodology, pedagogy, and changes in education from time to time.
- Academic Counseling at Byju's, Bengaluru

Address :APMC Market Navasandhi Street, opposite Spice Tower, Sirwar Raichur 584129

Date of Birth : 03-05-1998

Marital Status: Married

Languages Known: Kannada, English, Hindi, Telugu, Tamil (Basic German).