



Elyssa Hofer

SEO Link-Builder Specialist

CONTACT ME

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📍 0030 Tagbilaran City,
Bohol, Philippines

EDUCATION

BS in Tourism Management

Holy Name University
2018-2021

Senior High

Holy Name University
2016-2018

High School

Dr. Cecillo Putong National High School
2013-2016

SKILLS

- Outreach Specialist
- Link-Builder
- Computer Literate
- Can work with less supervision
- Prospect leads
- Process Flows

WORK EXPERIENCE

Front Desk Clerk

2017-2018

Metro Centre Hotel - Bohol, Philippines

- > Register & process guests and their assigned rooms
- > Accommodate guest requests
- > Communicating with the resort's staff on the status of guest rooms
- > Up Selling guest rooms and promoting hotel services
- > Handling cash payments
- > Maintain a clean and neat front desk area
- > Including greeting guests
- > Answering phone calls

SEO Outreach | Link Building

2021-2022

First Page Digital - Singapore

- > Reach out to cold prospects individually through email
- > Creating a high-quality link building
- > Prospecting high-quality sites
- > Posting content to the site

SEO Outreach | Link Building

2022-2023

World Wide Backlinks - Australia

- > Reach out to cold prospects individually through email
- > Creating a high-quality link building
- > Prospecting high-quality sites
- > Posting content to the site
- > Respond to tickets

CAREER OBJECTIVE

A challenging job in a reputable firm that will enable me to enhance my skills & potential, for continuous career improvement & growth for the mutual benefit of the company and myself.