

SOUMYA KOHLI

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☎ 9953638665

SKILLS

Recruitment

Communication skills

LANGUAGES

English

Hindi

OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EXPERIENCE

Date Capture Associate 01/12/2021 - Present
Syndigo

Recruitment Executive (HR) 01/08/2021 - 31/11/2021
SRI CONSULTANT

- 1) Screening of candidates through Naukri.com.
- 2) Maintaining client trackers
- 3) scheduling Interviews
- 4) making Job descriptions.
- 5) Salary negotiation with candidates.

HR intern 01/07/2021 - 01/08/2021
SRI CONSULTANT

- 1) Screening of candidates through Naukri.com.
- 2) Maintaining client trackers
- 3) scheduling Interviews
- 4) making Job descriptions.
- 5) Salary negotiation with candidates

EDUCATION

MBA 2019-2021
Narsee monjee Distance learning

Fashion Designing 2019-2020
International Institute Fashion technology

Bachelor of Art 2016-2019
Lakshmi Bai college, University of Delhi

Class 12 2016
Queen Mary's school Model town

Class 10 2014
Queen Mary's school Model town