

GAURAV VIJAYKUMAR

Pune, India

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Date of Birth : 24/12/1996

Emerging Data Analyst Embarking on Analytical Journey: Unleashing Insights and Driving Decisions.

ACADEMICS

Professional Certificate in Google Data Analytics (August 2023)

<https://www.coursera.org/account/accomplishments/specialization/certificate/3XB2WRAWQNAH>

License N.o - **3XB2WRAWQNAH**

Projects :- https://github.com/GVK24-max/Data_Analyst_Projects

- SQL - Tableau - R-Programming - Spreadsheets - Power BI - Python
- Strong communication, organizational, and analytical skills.

Masters in Defence and Strategic Studies (July 2019-June 2021)

Marks obtained:- 8.75 CGPA, Grade:- A+

Savitribai Phule Pune University, Pune

- Research on the evolution of the Indian Military.
- Performed a BMC Analysis of India.
- Attended a workshop of CBRN.

P.G Diploma in Defence Analyst and National Security (August 2018 - May 2019)

Marks obtained:- 8.4 CGPA,

Savitribai Phule Pune University, Pune.

- Organized an International seminar relating to International relations.

Bachelor's in Physics (July 2015 - June 2018)

Marks obtained:- 67%

- Member of the Astro Club.
- Organized an exhibition at college acknowledging APJ Abdul Kalam and his work.

TECHNICAL SKILLS

- **SQL, R-Programming, Tableau, spreadsheets, Power BI, Python** : Knowledge collecting, transforming and organizing data for analysis. (https://github.com/GVK24-max/Data_Analyst_Projects)
- **Basics of HTML, CSS** : Basic knowledge of web development and web page designing.
- **Salesforce platform**: Articulating details and creating salesforce pages.
- **Google Sheet, Google Docs, Google Slides, Ms Excel, Ms Word, Ms Outlook, Google Keep**

SOCIAL WORK EXPERIENCE

Program Manager - Just For Humanity (<https://www.justforhumanity.org/>) **New York, USA - September 2022**

- Organizing daily activities based on the goals of the organization.
- Devising new programs that support the organization's objectives.
- Data collection and cleaning from charity partners to produce data visuals.
- Data visuals presented from the data collected by the stakeholders.
- Coming up with sustainable goals for the organization.
- Working with charity partners to develop budgets and plans for the programs.
- Evaluating and assessing the programs' strengths and weaknesses.
- Monitoring projects to ensure goals are met.
- Meeting with stakeholders to discuss program status and goals.
- Working with the marketing/social media team to improve strategies.
- Conducting meets, setting agendas, taking/sharing meeting minutes.

Scholarship Coordinator - Responsible Charity (www.responsiblecharity.org) **Pune, India - June 2021 - September 2023**

- - Managed a team of 23 interns.
- - Oversaw 45 tutoring and mentoring sessions.
- - Coordinated and partnered with 4 schools and 3 colleges.
- - Administered Salesforce and analyzed data.
- - Promoted and strategized various programs for the improvement in progress of underprivileged kids.
- - Organized education programs and community visits.
- - Provided assistance through organizing various campaigns and events.

OTHER ACTIVITIES

- Coaching Football for a company named Get Out and Play India (Coaching kids ranging from 10 - 15 years of age).
- Volunteered with Responsible Charity, Pune, taught mathematics, science and english to children from a slum community; mentored ~15 children and improved their grades. Got Promoted to Senior Intern and headed the Science subject Interns team. **(Sept 2019 - June 2021)**
- Had been a part of the organizing team for an international seminar conducted in college. (Dec 2018)
- Captained the School football team and won the zonal tournament. Part of the college football team and contributed to the victory in many tournaments. Played district level football for a superdivision team in Pune.
- Active investor and trader in Cryptocurrency market since 2020.
- Learnt German Language (**Level - B1**) from Pune University. Acquainted with 6 languages.