

BESIANA SINANI

CONTACT



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Podujeve

LANGUAGE

- English (Advanced)
- Germany (Basic)
- French (Basic)

EXPERTISE

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership
- Strong Communication
- Problem Solving

ON PROFESSIONAL TRAINING

- Probit Academy
- StarLabs
- ICT & Digital Skills
Training for Kosovo's
Growth Project
- English Course - Oxford

EXPERIENCE

Universum College
Administrative Assistant

B2C
English Call Agent

Primexx
Administrative Assistant, Project Assistant

AMC Marketing
Promoter

EDUCATION

Gymnasium "Aleksander Xhuvani"
Natural Science
2017-2020

Universum College
Computer Science
2020-Present

SKILLS SUMMARY

Design Process	<div><div></div></div> 78 %
Project Management	<div><div></div></div> 81 %
Microsoft Office Windows 10	<div><div></div></div> 100%
Microsoft Office Exel	<div><div></div></div> 100%
Microsoft Office Word	<div><div></div></div> 100%
Canva, Adobe Photoshop	<div><div></div></div> 50%