

CHESHTA LUTHRA

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EDUCATION

Class X, Maxfort School,Dwarka CBSE Board- 95.4%.	2017-2018
Class XII, Maxfort School,Dwarka CBSE Board- 96%.	2019-2020
B.A (Hons) Economics, Daulat Ram College, Delhi University 7.79 CGPA	2020-2023

SKILLS

Soft Skills	Problem Solving, Team worker, Conflict Resolutions, Adaptability, Team Collaboration
Managerial Skills	Project Coordination, Analysing, Leadership Skills

EXPERIENCE

Human Resource Intern GLOBAL FREE SCHOOL Human Resources (HR)	March 2021 - June 2021 <i>New Delhi, India</i>
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- Hiring Internshala candidates following their interview round
- Maintain the firm website's HR section, attendance tracking, and creation of login credentials for new interns
- Sending offer letters and completion certificates
- Finding new leads for the business development interns to target

Content Writer Intern SIMMI ORGANISATION	March 2021 - May 2021 <i>New Delhi, India</i>
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- Daily creation of captions for their social media postings
- Writing reports and articles for their magazines

PROJECTS

MEMESIS DRC (Theatre Society) Project Adakari- In order to instill the energetic spirit of nukkad- nataks that convey social messages, we have chosen sixteen busy Delhi locales and obtained permission from Delhi Police to host performances there. obtained about Rs 70,000 in monetary and in-kind funding.

EXTRA-CURRICULAR ACTIVITIES

- Certificate Course in French Language from Delhi University
- Volunteered in TEDXDRC and Smarketing (The Marketing Society of DRC).

POSITIONS OF RESPONSIBILITY

MEMESIS DRC (Theatre Society):Participated in various competitions and helped in directing the annual street and stage play.

DRC, DU: Member PR Committee- DRCMUN:Handled the crowd and assisted in bringing together over 170 participants.

DRC, DU: Member National Social Service- DRC Union:Participated in productions with the theater society and assisted with maintaining and verifying the leads list during COVID-19.

DRC, DU: Member- Eclat (Economics Society):Served on the financial committee and secured generous sponsorships