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New Delhi

#### **SKILLS**

- Google Sheet, Google Docs,
- Operation Management
- E-commerce Management
- Logistics
- CRM
- SMM
- · Report Building,
- Community& Creator management
- Campaign management
- Content Creation

# **EDUCATION**

- Bachelor of Arts (Hons) Journalism and Mass Communication
- 2 MasterCamp Applied Finance x Kpmg

# **Awards**

- Star Rising Award
- Archived National Award

# **AMANDEEP KAUR**

# MARKETING ASSOCIATE

#### PROFESSIONAL EXPERIENCE

I have a clear, logical mind with a practical approach to problemsolving and a drive to see things through to completion. where I can maximize my 2 + years of management, quality assurance, program.development, and training experience. I am well versed with the dynamics of Marketing, Operations, and Community servicing with a forte in diverse segments.

#### **WORK EXPERIENCE**

# Community Associate • Woovly App• Nov '22 - Till Now

- > Building a strong Micro & Nano creator community for woovly app.
- > Working on Live Commerce
- > creator on-boarding.
- ➤ Planning new strategies for creator community growth Analysing the daily metrics for videos and taking suitable actions for growth.
- > Managing community operations.

## Community & Management Associate • RIZZLE• June'22 - Oct'22

- > Focusing primarily on building our creator's community.
- Campaign Content planning for community retention
- > Executing a few acquisition campaigns to increase community size
- > Working on internal trends to make Rizzle popular amongst creators across platforms
- > Planning new strategies for platform growth.
- > Analysing the daily metrics for videos and taking suitable actions for growth.
- ➤ Managing community operations

#### Operation Associate • Amaestro Media Pvt Ltd • sept'21 - May 22

Auditing of Content and Videos on daily basis according to company guidelines

- Tagging & Categorization of videos and auditing content in real time.
- Selecting trending and interesting videos for push notifications.
- · Writing and updating Blogs on RDX Play App
- · Crawling and uploading videos as per requirement
- . Content Moderations

### **LANGUAGES**

English Hindi, Punjabi