

Yajitha Malla

Visakhapatnam
+91 9014178369
yajithamalla10@gmail.com

EDUCATION

University : Andhra University

College : NIST, Visakhapatnam —

Master's of Business Administration (MBA in HR)

Sept 2021- May 2023

Percentage/CGPA - 74%

Aditya Degree College, Visakhapatnam —

Bachelor's of Business Administration(BBA in HR)

June 2018 - August 2021

Percentage/CGPA - 83%

Sri Chaitanya Junior School Visakhapatnam —

State Board of Intermediate Education

June 2017 - April 2018

Percentage/CGPA- 96.9%

Bhashyam High School, Visakhapatnam —

Secondary School Certificate(SSC)

June 2016 - March 2016

Percentage/CGPA - 9.7

PROJECTS

Initial Public Offerings(IPO)—

Description

An IPO refers to the process of offering shares of a private corporation to the public in a new stock issuance for the first time.

An IPO allows a company to raise equity capital from public investors.

SKILLS

MS Excel

MS Word

Tableau

Power BI

Pivot table

SQL

Co-Curricular Activities:

- Participated in Lead India National Youth Movement Workshop
- Participated in Prasthan event in Aditya Business School
- Undergone Industrial visit in BHPL and Visakhapatnam Shipyard

CERTIFICATIONS:

- Certified in SEO fundamentals from GROWTH SKILLS
- Certified in Power bi ,Tableau ,Excel,Sql from UPGRAD
- Participated in workshop of Power bi ,Sql from Upskill
- MS EXCEL

A Study on Health, Safety and Welfare of Employees at workplace—

Description

The arrangements guaranteeing the health of laborers in the conditions under which work is carried on the mechanical offices.

The exercises that look to limit or to take out risky conditions that can cause real damage.

LANGUAGES

English, Telugu

ACHIEVEMENTS:

- 1.Won second prize in HR activity
- 2.Stood as one of the topper in SSC ,Bhashyam public school ,Anakapalli
- 3.Achieved best recognition in intermediate results