

Curriculum Vitaè

Ms. Thokala Venessa Grace

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ACADEMIC ACHIEVEMENTS

| <i>Educational qualifications</i> | <i>Year</i> | <i>Institution</i> | <i>Score</i> | <i>Position</i> |
|---|-------------|--|--------------|-----------------|
| B.Sc. Life Sciences. (Biology, Chemistry) | 2018-2021 | Delhi Univeristy, Ramjas college. | 7.3 CGPA | First Division |
| Board of intermediate, Telangana. (Biology, Chemistry, Physics, English, French) | 2016-2018 | Little flower junior college, Uppal, Hyderabad, Telangana. | 94% | College top ten |
| State board of Telangana | 2015-2016 | Ravindra Bharathi, Vanasthalipura m, Hyderabad | 10 CGPA | School topper. |

- Awarded *Brother Bitto scholarship* for meritorious academic performance in the year 2016.
- Awarded Best French Score Holder for securing highest marks in French in the year 2018.
- Awarded English TopHat award for outgoing performance in English in 2018.
- Awarded Miss All Rounder award for dynamic performances in extra curricular activities such extempore, debate, essay writing, elocution, creative writing and sports.
- Awarded 70% scholarship for 7 consecutive years for regular outstanding academic profile.
- Awarded Best science exhibit for the year 2016.

JOB EXPERIENCE-

- Worked as a part time tutor for classes 2 to 12, during the years 2014 to 2017.
- Worked as a part time employee for a sewing enterprise.
- Worked as an amateur art, craft and creative content writer during years 2017 to 2020.
- Worked as an intern for an NRI organization in the year 2021.
- Worked as Product Compliance, Senior Associate at **Amazon Development Centre India Pvt. Ltd., Delhi** from 15 Nov 2021 till 15 Nov 2022 as Fixed-Term Employee.

PROJECTS AND INITIATIVES-

- Organized Spoken English special classes during the year 2015.
- Riyace institution- Organised a three month "Education for the rural" camps in the village of Mamidigudem, Telangana.
- NSS Ramjas- conducted regular evening classes for the under-privileged kids of the local area of north campus, during the year 2018.
- Trained for Dramatics and Script writing and Analysis by SHUNYA during the year 2019.
- Choir team head, for the year 2018.

POSITIONS OF RESPONSIBILITY-

- School pupil leader in the school prefect body for the year 2014-15
- School literary secretary for the year 2015.
- Project leader for Science expo 2016
- English secretary of the department of BPC during the year 2017.
- Member of the creative writing and Extempore group during the year 2018.
- Leader of the Craft and Art department, 2018
- A member of the Dramatics Society of Ramjas college – SHUNYA.
- Co-writer for the play "TILCHATT", an adaptation of 'the metamorphosis' by Kafka.
- Project head for Organ donation camp and awareness campaign during the year 2015.

SKILLS-

- Creative writing
- Teaching
- Sketching
- Content writing
- Poster making
- Editing
- Article writing
- Spoken English proficiency
- Written English proficiency
- Telugu proficiency
- Spoken Hindi proficiency
- Spoken Malayalam proficiency
- French proficiency (beginner)
- Google sketch up
- M.S.Office
- Biology
- Poem/Story writing
- Vigorous novels and article reading.
- Adobe photoshop

EXTRA CURRICULAR ACHIEVEMENTS-

- Essay writing – winner for 3 consecutive years, Hyderabad sainik school.
- Extempore- winner of the Miss Extempore title in 2017.
- Elocution- winner for 4 consecutive years.
- Creative writing- Advisor and Agenda script writer. (2018)
- Article writing – member of school newsletter team (2018)
- Winner of Carol competitions of year 2018, (College choir team)
- Volunteer- member of the disciplinary and English tutorial committee of the school.
- Sports- various achievements in sports like Kabaddi, Kho Kho, Badminton and so on.
- Art- winner of various competitions throughout years 2012 to 2017
- Freelancing- Content writer and Editor for departmental works in 2019.
- Best play in dramatics in the year 2019.
- Student Activist and Social work volunteer.