

# Oswaldo Felix

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## EDUCATION

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**Master of Environmental Science and Management** (Expected June 2021)

**Bren School of Environmental Science & Management – University of California, Santa Barbara (UCSB)**

Specialization: Energy and Climate | Focus: Data Science

**Bachelor of Arts in Environmental Science and Public Policy** (May 2019)

**Harvard University**, Cambridge, MA

Highlighted Coursework: Fundamentals of Environmental Economics and Policy, The Technology, Economics, and Public Policy of Renewable Energy, Seminar on Global Pollution: Case Study of Lead

Summer Abroad: 1<sup>st</sup> place project for Harvard China Project at Tsinghua University – Carbon Accounting with Second Price Auctioning

## EXPERIENCE

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**Energy Analyst Intern – UCSB Energy & Engineering**, Goleta, CA (12/19 – present)

- Facilitated the implementation of a participatory thermal sensing tool to increase campus comfort and reduce energy waste
- Collaborated on Green Initiative Fund grant proposal for replacing tennis court lighting with efficient LEDs

**GSACC Treasurer – Graduate Student Apartments Community Council**, Goleta, CA (10/19 – present)

- Managed an annual budget of \$10,000 for event programming and student reimbursement
- Currently implementing a sustainability focus for our event planning and community gift

**Student Tour Guide – Harvard University Information Center**, Cambridge, MA (6/19–8/19)

- Represented Harvard University answering phone calls providing visitor information
- Examined historical and statistical information used to inform tour guide points with the aim of recruiting the next generation of bright and talented Harvard students

**Office Assistant – Harvard Graduate School of Design Architecture Department**, Cambridge, MA (2/16–8/19)

- Managed mailroom business operations (filing, tracking, delivery) ensuring incoming mail and parcels reached their destination on time
- Improved office space management through advancing archival projects focused on clearing storage rooms with documents dating back to the 1980s.

**District Office Intern – City of Los Angeles 10<sup>th</sup> District**, CA (6/18–8/18)

- Responded to constituent service requests filing appropriate work orders and informing the appropriate offices of outstanding requests.
- Managed our public relations through answering phone inquiries
- Summarized Los Angeles Homeless Initiative policy and updated municipal codes to efficiently inform elected representatives of the new protocol
- Set up local community “Movies at the Park” events assisting in food service and waste management before and after

## SKILLS

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**Computer**: RStudio, GIS, Matlab, Excel/Sheets, Publisher/InDesign, AutoCAD, Powerpoint/Slides

**Language**: Spanish (speaking, reading, and proofreading), Mandarin (reading)