[TELNET Engineering Nig LTD] and Logo

**05 November,2021**

The Head of Civil Service

Yobe State Government.

Governor’s office Damaturu

Dear Sir,

**LETTER OF INTRODUCTION OF** **PERSONNEL INFORMATION SYSTEM**

We write to introduce TELNET Engineering Nig. LTD. TELNET Engineering Nig. LTD is a full-fledged Information Technology based organization registered as a Limited Liability Company in Nigeria. We are committed to providing high quality Technology to our customers in the area of specialized Information and communication technology (ICT) at a competitive low price.

Our IT specialists are trained seasoned professionals from India, China and local based.

**THE PERSONNEL INFORMATION SYSTEM**

Our Personnel Information System features a platform where the Head of civil service could track every record of employee under the state, and also interact for personnel management. This Software could account for list of current, civil servants in the state, list of previous employees under pension, and those awaiting death benefits. It provides an avenue to manage staff posting. The software will enable employees of the state to access their records, get to know their MDA posting status as well as their Retirement timer. The information system is a full-fledged personnel management portal which could accommodate up to 100,000 concurrent users and even more.

Other features include:

New Personnel Registration

Retrieval of personnel(s) records based on criteria like MDA

Database driven for Staff and up to 200 MDAs

to mention a few.

**Human Resources Database System**

Inclusive in the software package is a specialized software for handling human resources chaos

It includes features like

* Staff registration
* Submission of Application for employment
* Employment

**Personnel Management**

The software also provides a employee’s management functionality featuring:

Information review and printing

Bulk Text messaging

Mobile Access

One of the beauties of the information system design is that it accommodates mobile device login. The platform supports all forms of mobile operating systems hence providing the flexibility largely sort for by the teeming mobile users.

TELNET Engineering Nig LTD sees the need for staff information management as an essential tool in a modern e-gornance in a state like Yobe State. The large benefit associated with the adoption and the use of these modern technologies to enhance and facilitate personnel management in the state and cannot be overemphasized. It is therefore the delight of TELNET Engineering Nig LTD to use Public Private Partnership (PPP) to eploy its solutions making it affordable and in some cases a sponsored program.

We build, manage and host portals for our clients. However, we do so for an initial period of 6years (which is subject to negotiation) after which we would hand-over to the Software or/and act as consuItant as the case may be.

Listed for your reference are few of some projects we have executed:

[www.myportal.fud.edu.ng](http://www.myportal.fud.edu.ng),

[www.Binabba.com](http://www.Binabba.com)

[www.ctcschools.com](http://www.ctcschools.com)

We look forward to meeting with you for further details and clarifications.

Yours Faithfully

Name

MD/CEO

TELNET Engineering Nig LTD

...seeing OPP O in every difficulties

PERSONNEL INFORMATION PORTAL

Proposal for Personnel Information System

Confidentiality Statement

The data contained herein shall not be disclosed, duplicated, or used in whole

or in part for any purpose other than to evaluate the proposal, provided that if

a contract is awarded to this offer as a result of, or in connection with, the

submission of these data, the propose shall have the right to duplicate, use or

disclose the data to the extent provided in the agreement. The restriction does

not limit the right to use information contained in the data if it is obtained

from another source without restriction.

TELNET Engineering Nig LTD

Location

Yobe State:

Address

Kaduna State:

Address

F.C.T:

Address

Lagos State:

Address

Hotline:

+23480

**EXECUTIVE SUMMARY**

TELNET Engineering Nig LTD is a full-fledged Information Technology based organization registered as a Limited Liability Company in Nigeria.

TELNET Engineering Nig LTD is a team of Professionals in all aspect of Information Technology from Nigeria, India and China.

TELNET Engineering Nig LTD sees the need for Personnel information system in order to enhance and improve the level of information in Government Agencies

TELNET Engineering Nig LTD also knows and recognizes the important of personnel information system. In the light of this TELNET Engineering Nig LTD is going to deploy Public Private Partnership (PPP).

TELNET Engineering Nig LTD would Build, Manage, Host the portal for about the period of 6 years (which is subject to negotiation) after which we would hand over to the State Government.

TELNET Engineering Nig LTD would also create a Platform whereby the management would be able to communicate to all personnel management affairs, allow staffs to be notified when reposted and get notified of retirement

TELNET Engineering Nig LTD also recognizes the fact that the staffs must be INFO TECH complaint, in respect to this we would Train and retrain the staff within the period of our managing the system.

This proposal presents our approach and establishes our position to successfully carry out the assignment.

**FEATURES**

The E-portal has the following features:

***ADMIN DASHBOARD***

A full-fledged educational portal that can accommodate 100,000 and more personnel at least.

Database driven for 100 MDAs and more

Staff database

***STAFF DATABASE***

Retrieving Staff record based on Criteria (e.g Name, MDA etc)

Updating Staff record

Reconciling Inconsistent Staff Record

***DATABASE DRIVING SOFTWARE (HUMAN RESOURCES DEPT)***

New Staff registration with new ID generation

New Application Submission

Employment

***RETIREMENT AND DEATH BENEFIT LIST***

Generate List of Employee with less than 3 months retirement

Generate List of Employee with on Death Benefit List with their status

Text message enable.

***EMPLOYESS FACILITIES***

All Employee would have access to the software for their Needed information.

A timer Reading Time frame to staff retirement

**TEXT MESSAGING**

Employees would be receiving posting and retirement Update Via Text Messages

It would serve as advertisement Media.

**SOCIAL MEDIA**

Facebook Integration

Twitter Integration

YouTube Integration

REFERENCES (PREVIOUS JOBS DONE)

Christ The Cornerstone International Schools

[www.ctcschools.com](http://www.ctcschools.com)

FEDERAL UNIVERSITY DUTSE PORTAL

[www.myportal.fud.edu.ng](http://www.myportal.fud.edu.ng)

BIN ABBA LOGISTICS

[www.Binabba.com](http://www.Binabba.com)

Due to Non-Disclosure Agreement (NDA) signed by our organization We cannot Disclosure the names of our other clients.