

Evelyn “Evie” Otis

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EDUCATION

Washington and Lee University

Bachelor of Science, Accounting

Bachelor of Arts, American History “

- Relevant Courses: Intermediate Financial Reporting, Intermediate Financial Reporting I, Fundamentals of Business Analytics, Managerial Finance
- GPA: 3.76

Expected May 2025

Lexington, VA

Academic Magnet High School

- Honor Roll every semester (4 years)
- GPA 3.8/4 or 4.7/5
- Varsity Volleyball and captain (3 years)

Graduated June 2021

North Charleston, SC

EXPERIENCE

Country Club of Charleston

Tennis Coach

- Hired to help teach kids with ages ranging from 3-12 how to play tennis
- Worked in pro shop and helped monitor tennis court use along with sweeping and lining courts, refilling water coolers, and cleaning up after guests

Summer 2017-Summer 2021

James Island, SC

Patti Willborne Designs

Intern

- Worked in the stock room and took inventory to help manage the ordering of certain goods
- Organized the stock room and office space

Summer 2020

Mount Pleasant, SC

LEADERSHIP AND EXTRACURRICULAR ACTIVITIES

Promise Committee

Executive Team

- The Promise Committee spreads awareness and prevents drunk driving on Washington and Lee’s campus
- The Executive Team is responsible for organizing and executing two weeks of fundraising and putting on a final concert to memorialize a student that passed away due to drunk driving

October 2021-Present

October 2022- Present

Kappa Kappa Gamma

Primary Recruitment Director

- Responsible for planning and managing all aspects of Primary Recruitment
- Train and prepare a chapter of 100+ members to ensure a smooth recruitment process for first-year students
- Collaborates with VP of Membership to prepare for recruitment, workshops, and trainings
- Organize and execute the logistics and operations of a 4-day formal rush in Winter Term

January 2022-Present

November 2022-Present

Rockbridge High School

- Tutored local high schoolers in all subject areas
- 2-3 hours a week

November 2022- Present

First Year Orientation Committee

- Helped organize and execute events for first-year students

August- September 2022

SKILLS & INTERESTS

Skills: Proficient in Microsoft Excel, PowerPoint, Word, HTML scripting language

Interests: Volunteering, Sports, Guitar, Reading