## **Daily Report**

Name: Md. Yamin Hossain (Sr. IT Executive)

Date: 04-02-2024

Work	Progress	Comments
Employee Management System	35%	working in backend development.
Otitheenews Website Optimize	Done	It is an ongoing process, requiring continuous monitoring, optimization, and adaptation.

- 1. Preparing Report for
  - a. Otithee.com
  - b. Otitheenews.com
  - c. PHELAF Website
  - d. Employee Management System
  - e. Otithee Software Solution Limited
- 2. Rashid Sir Password Change
  - a. 10-12 accounts password change
- 3. Correction report for
  - a. Otithee.com
  - b. Otitheenews.com
  - c. PHELAF Website
  - d. Employee Management System
  - e. Otithee Software Solution Limited