

## Order Processing Random Points to Remember

Expected delivery date & haulier code MUST be populated.

Consolidated orders – Consolidate from list view and manually tick the box in each order, add notes to addit  
Also note if 1 order is ex “DIRECT” and the other ex “AST” put the DIRECT order on buy as normal but the A

Codes with a ( – )

Blu Gnu 20kg bag (49 per pallet)

BS0025-28

Brown Rock Salt 25kg bag

BS0025-40

Brown Rock Salt 25kg bag

BS0025-42

Brown Rock Salt 25kg bag

DEI0010-100

White Deicing Salt 10kg bag

DEI0025-28

White Deicing Salt 25kg bag

DEI0025-42

White Deicing Salt 25kg bag

WW0010-100

Winter Wizard De-icer 10kg bag

WW0010-70

Winter Wizard De-icer 10kg bag (70bags per EP)

WWSSBOX12-20

WW Box Salt Sticks (12x1.5kg) 20 Boxes on Euro Plt

Bulk Loose deliveries ex Scottish depots on RATE for peacock bulker

Please ensure“order date” is populated with the date we received the order, not the date we processed it, i.e

—

all deliveries ofARCODEI0025-40, PROC0015, DEI1000 to English/Welsh postcodes must be taken from IM

All arco deliveries to include Tail lift & Pallet truck unless specified otherwise.

Arco have a standard charge for returns/re-deliveries. £110.00 per pallet.

—

Blanket PO's to be sent to Linda but do not need to be processed

PO numbers must include "PO number" & "Ref number" eg. 4501560977 LC16.

Deliveries to be made within 72 hours of receiving the PO where orders are placed between 9am & 3pm ex

(for orders placed Monday between 9am & 3pm delivery date should show expected delivery date of the Thu

All Mitie deliveries to include Tail lift & Pallet truck (or moffet mounty depending on the quantity) unless spec

Mitie can request a double drop delivery if the two sites are within 15 miles of each other.

Avoid CLARKEAYR for winter deliveries. max we can give them is around 10 pallets unless they send their p

DHL can take a max of 2.5T each day.

For Probrine, brine or magnesium liquid IBC orders you do not need to add on a WP's as these are fixed on

CL300 & PS150 must have ball or pin attachment as aproduct code with its own charge.

CL300 has specific larger wooden pallet code CL300WP

Bira – Buying group under the Bira account C000343, must have Bira member number in shipping card.

Troy have two accounts both must show Troy member in shipping card:

C023114 Troy (UK) Limited – Member no. starts with

C008496 Troy UK Limited t/a THS Tools Group - Member no.starts with

Purchase direct & SXLcan have multiple accounts but all qualify for special pricing. Price Groups can be fou

Bulk loose orders max weight is 28 tonnes on the vehicle, customers often send PO's in for 29 or 30 tonne, a

Order confirmations to go to the person who ordered the salt not necessarily the delivery site – we often deli

Irish deliveries : please check with Account Manager if we are delivering to ROI or NI. Put on RATE/NWRAT

SMcW 13/04/2022