

## **South Africa: Contested Transitions**

### **ELECTRONIC PAPER SUBMISSION**

To facilitate sharing information and analyses among seminar members, papers for History/AAAS 48Q will be submitted electronically and posted on the Canvas web site. (To be sure that access to course papers is limited to course members, we will use the Canvas part of the web site rather than the public web site.)

Course assignments will be distributed in class and posted in Canvas as Assignments. For each assignment, follow the instructions to upload your paper. Papers may be submitted in WordPerfect, Microsoft Word, or text format.

To permit broad access—we collaborate as a seminar and build on each other's work—the set of papers for each assignment will be available on the Files menu in Canvas. Everyone in the class has access to that folder. Subsequently, a copy of the paper, with my comments and evaluation, will be available to the paper's author in the original Assignment in Canvas.

One challenge in electronic submission is labeling. While all (or nearly all) students understand the importance of making sure that their papers include their name, the class, and the paper title, it is common to submit work electronically that is labeled ambiguously, for example, `paper.doc` or `firstpaper.doc` or `report.doc` or `analysis.wpd`. To eliminate confusion and reduce the professor's stress, be sure that the paper's filename distinguishes it from other students' papers and from your own earlier and subsequent papers. For that, you must name the file on your computer, not on the web site where you post the paper. Use this format:

StudentName\_H48Q\_ShortTitle.doc

(example: *Samoff\_H48Q\_BikoAnalysis.doc*)

If you have problems uploading your paper, you can send it to me (by the specified due date) as an attachment to an email message sent to:

[joel.samoff@stanford.edu](mailto:joel.samoff@stanford.edu)