

MY Name
My address
is where
I live, AUST

MY Name, My address , is where , I live, AUST

Your Name
His/her
Mailing
Address, USA

July 6, 2004

A simple example of `scrlettr2`

Hello,

This is a simple example of the `scrlettr2` class for writing letters. It is very customisable and contains many many more features than the regular `letter` class. Note things like fold marks in the left margin. Please read the KOMA-Script documentation (in English: `scrquien.pdf`) if you want to learn the details of this class.

This template is for the people who say “oh, \TeX is clearly good for long reports and stuff, but writing a letter’s heaps easier in Word”. I hope you’ll agree the time saved *not* setting up margins and indents, *ad nauseum* every time you need to write a letter, more than tips to balance in \LaTeX ’s favour.

Sincerely,

My full name
my title maybe

PS There’s *heaps* more to this class than this document shows!