



Online registration opens Tuesday 11 May 2010
www.eaie.org/nantes/registration

REGISTRATION

To register you will need to log in to your MyEAIE page. If you do not have a MyEAIE page, you can sign up for one for free by clicking on the MyEAIE link at www.eaie.org.

Fees and dates

	'Early bird' registration 11 May to 30 June	Regular registration 1 July to 27 August	On-site registration 14 to 18 September
EAIE member	€520	€605	€670
Non-member	€690	€775	€840
Reduced rate	€405	€490	€555
Speaker/Chair participant	€315	€390	€455
Speaker/Chair only (no participation)	Free*	Free*	Free*
Exhibition staff	€390	€390	€670 (member) €840 (non-member)

*See the Entitlements section below

Reduced rate

(includes EAIE membership)

If you are working in a country classified as a 'low-income economy' or 'lower-middle-income economy' by the World Bank (www.worldbank.com/data/countryclass/classgroups.htm), you may qualify for registration as a reduced rate participant. The fee includes one-year EAIE membership at a reduced rate of €90. No further discounts are possible.

Cancellation policy

For cancellations by 3 August

- No charge

For cancellations between 4 and 27 August

- 50% of registration fee charged

For cancellations after 27 August or no-shows

- Full fee charged

The small print

Entitlements

Participants & Exhibition staff

- Attendance at all conference sessions (and free seminars)
- Coffee and tea
- Lunch
- Opening Plenary and Reception
- Closing Plenary and Reception
- Access to the EAIE Exhibition

Speaker/Chair only

- Attendance at your session/workshop only
- Coffee and tea on the day of your session/workshop
- Lunch on the day of your session/workshop
- Plenaries and Receptions if occurring on the same day as your session/workshop
- Access to the EAIE Exhibition on the day of your session/workshop

Payments

The EAIE Office in Amsterdam only handles conference registrations, and does not deal with sightseeing tours or hotel reservations (see pages 34 and 37). All payments made to the EAIE must be in euros (€). The preferred payment method is online by credit card. Alternatively, an invoice with payment instructions will be sent by e-mail separately. Payments should be made within 30 days of the invoice date and by 27 August 2010 at the latest. All payments should be made to EAIE's ABN-AMRO account as stated on the invoice. All refunds will be processed after the conference in October.

Visas

The EAIE will issue visa invitation letters to participants from countries requiring a visa to enter France, but only upon receipt of full payment of conference registration. All participants requiring a visa invitation letter should register before 4 August to ensure that the letter arrives in time. Please note that the EAIE does not give any further support to the visa application process. Obtaining a visa remains the sole responsibility of the participant. Regular cancellation deadlines apply, regardless of whether your visa is granted or not.

This is a special issue of EAIE Forum. Copyright © EAIE, April 2010. ISSN 1389-0808

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PRINTED BY: Drukkerij Raddraaier, Amsterdam. All EAIE publications are printed on chlorine-free paper.