



LifeLoop trainings

# Google Slides

Displays

How to add Google Slides to a display.

[lifeloop.com](https://lifeloop.com)

Version 03.24





# Table of contents

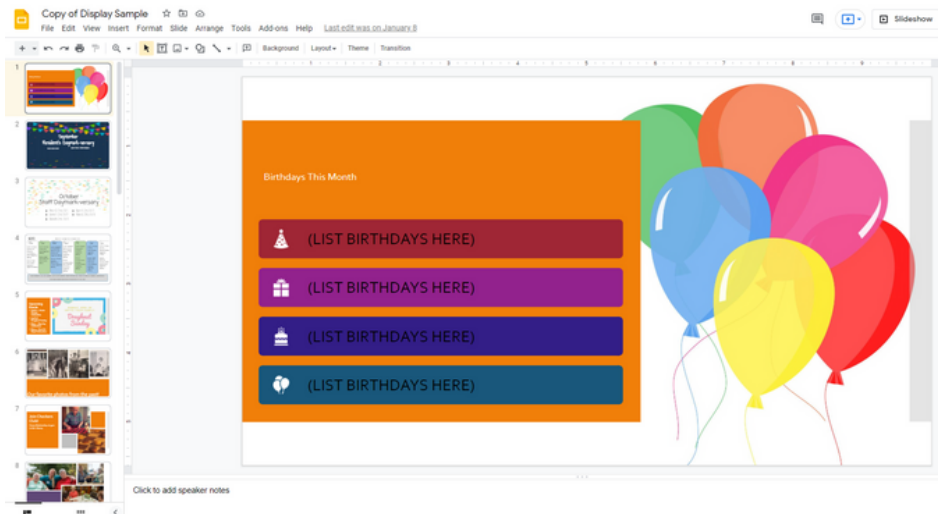
<b>Section 1:</b>	Adding Google Slides to a display.....	1-9
<b>Section 2:</b>	Resources.....	10
<b>Section 3:</b>	Continued learning.....	11



# Adding Google Slides to a display

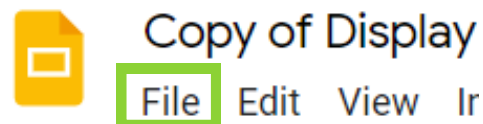
## Step 1

Go to Google Slides and open your presentation.



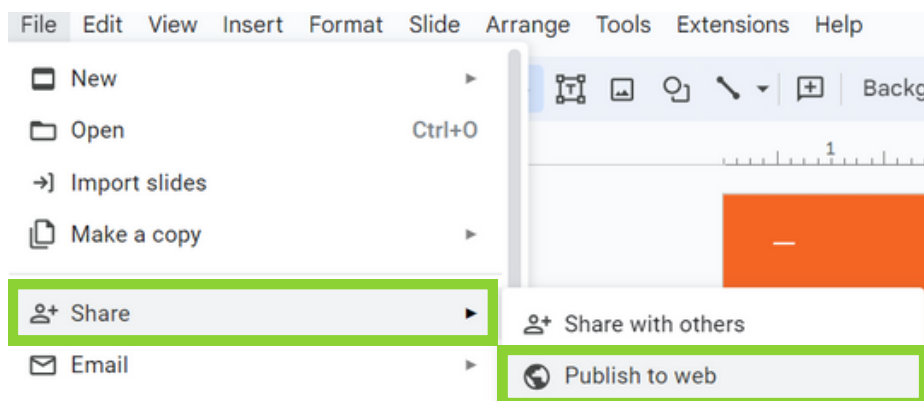
## Step 2

Select file on the top left-hand side.



## Step 3

Select share, then publish to web.





# Adding Google Slides to a display

## Step 4

Choose **link**, and select **publish**. A URL link will appear. Copy that link.

Publish to the web

This document is not published to the web.

Make your content visible to anyone by publishing it to the web. You can link to or embed your document. [Learn more](#)

Link

Embed

Auto-advance slides:

every 3 seconds (default) ▾

☐ Start slideshow as soon as the player loads

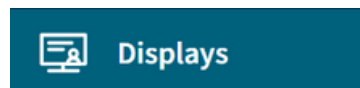
☐ Restart the slideshow after the last slide

Publish

Published content & settings

## Step 5

Open LifeLoop, and select **displays** on the bottom of the feature menu.



## Step 6

Select a previously created display.





# Adding Google Slides to a display

## Step 7

Select + insert new content located under the main content section.

Main Content



No Main Content Selected

+ Insert New Content

## Step 8

Select Google Slides from the content type options.

### Insert Content



Select Content Type *(required)*

**LifeLoop Designer Project**

Use a Designer slideshow project



**Google Slides**

Use a published Google slides URL



**Video**

Use a video stream URL







# Adding Google Slides to a display

## Step 9

Paste the URL from Google Slides into the slideshow URL box.

 **Insert Content** 

Slideshow

URL of google slideshow...

## Step 10

Enter an optional runtime duration. If runtime is left at 0, it will play on an infinite loop. If additional slideshows or videos will be added to the display, add the runtime duration for the slideshow.


Runtime Duration

Minutes

0

Seconds

0

 *A runtime of 0 will play on an infinite loop*



# Adding Google Slides to a display

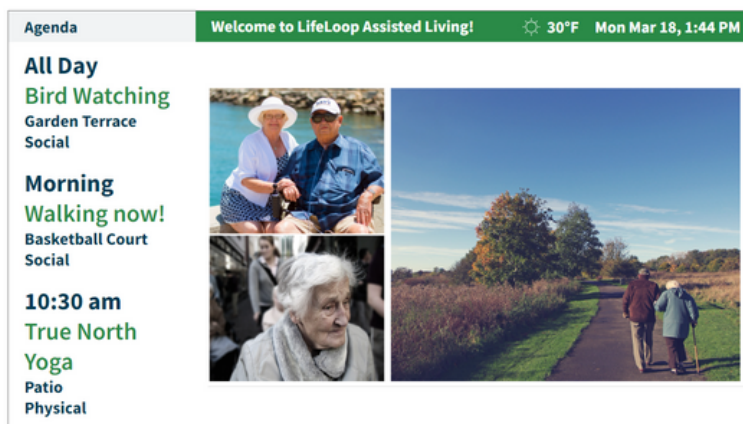
## Step 11

Utilize the checkbox to determine whether the slideshow will be displayed in fullscreen view.

### Example of default view

Is Fullscreen

☐ Slide will be displayed in fullscreen



### Example of fullscreen view

Is Fullscreen

☒ Slide will be displayed in fullscreen





# Adding Google Slides to a display

## Step 12

To setup a recurring pattern for a project, select **setup recurrence**. Recurring patterns provide the ability to schedule the dining slides to only appear on certain days of the week or month.

### Content Schedule

Setup Recurrence

Utilize the drop down menu to select the recurring option of always scheduled, days, weeks, or months.

### Recurring

always scheduled



always scheduled

days

weeks

months

If days is selected, select the recurring every... box and enter the number of days the slideshow should recur such as every single day, every five days, etc. Example: Recurring every day.

### Recurring every...

1

days







# Adding Google Slides to a display

## Step 12 (cont)

If **weeks** is selected, select the **recurring every...** box enter the number of weeks the slideshow should recur. Then select the **days of week** for the slideshow to occur on. Selected day(s) will be indicated by the filled in circle. Example: Recurring every week on Tuesday.

Recurring every...

1 weeks

Days of Week

S M T W TH F S

If **months** is selected, select the **recurring every...** box and enter the number of months the slideshow should recur. Select the **week of month** from the drop down menu. Then use the drop down menu to select the **day of week**. Example: Recurring the first Tuesday of every month.

Recurring every...

1 months

Week of Month

First

First  
Second  
Third  
Fourth  
Last

Day of Week

Tuesday

Monday  
Tuesday  
Wednesday  
Thursday  
Friday  
Saturday



# Adding Google Slides to a display

## Step 12 (cont)

Next enter the start date and last date for the recurring pattern. The last date of a recurring pattern will auto populate two years from the start date unless adjusted.

Start Date *(required)*

03/12/2024

Last Date

03/12/2026

Once the recurring pattern is set up, select **apply changes** on the bottom right-hand side of the screen.

**Apply Changes**

## Step 13

To schedule a specific time for the slideshow to play, enter the start time and end time in the respective fields.

Time Schedule

Start Time

EndTime



*Start time and end time are optional.  
Default schedule plays all day.*



# Adding Google Slides to a display



## Step 14

Select insert content on the bottom right-hand corner of the form.

Insert Content

The Google Slides slideshow will now appear on the main content list.



**Main Content**

	<b>LifeLoop Designer Project</b> Standard Size April 2024 AL Slideshow 1 Minutes, 24 Seconds	Include <input checked="" type="checkbox"/> ...
	<b>Google Slides</b> Full Screen Click here to view presentation 2 Minutes, 0 Seconds	Include <input checked="" type="checkbox"/> ...

## Step 15

To make any changes to these display options, select the Google Slides slideshow in the main content section.

**Main Content**

	<b>LifeLoop Designer Project</b> Standard Size April 2024 AL Slideshow 1 Minutes, 24 Seconds	Include <input checked="" type="checkbox"/> ...
	<b>Google Slides</b> Full Screen Click here to view presentation 2 Minutes, 0 Seconds	Include <input checked="" type="checkbox"/> ...

## Step 16

Once edits are complete, select update content.

Update Content



# Resources

## Video QR codes

### How to scan QR codes



Open the camera app on a mobile device. Hold the device so the entire QR code is visible in the camera frame (you don't need to take a picture). Once the QR code has been read, a notification will appear at the top of your screen.

### How to create a LifeLoop display

How to add Google Slides begins at the 6:20 minute mark.



### How to connect your display to a TV



### How to create a slideshow in LifeLoop





# Continued learning

## Visit the Learning Community

Access LifeLoop marketing collateral and training resources at your convenience. Find the Learning Community by clicking the "?" on the top right-hand side of your screen or going to <https://training.lifeloop.com/training/staff>.

## Attend a University course

Don't forget about our complimentary LifeLoop University available to you and your team. Courses are provided weekly and cover all LifeLoop features. Emails with the topics and schedules are sent out monthly for you to register to attend.

## Further questions?

Reach out to [support@lifeloop.com](mailto:support@lifeloop.com) or your Customer Success Manager.