iN2L™ + LifeLoop

DISPLAY SETUP INSTRUCTIONS

How to create a display and setup a Firestick.

INDEX

IN2L + LIFELOOP TRAININGS

DISPLAY SETUP

CREATING SLIDESHOW CONTENT

▶ CONTENT

Content can be created using LifeLoop's Designer Slideshows.

Please refer to training video **How to Create a Slideshow in LifeLoop** in the Learning Community under the Designer tab for further instructions.

New!

How to Create a Slideshow in LifeLoop

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DISPLAY SETUP
CREATING A DISPLAY

STEP 1

Select **Displays** on the bottom of the feature menu.

Displays

STEP 2

Select **+ New Display** on the top right-hand side.

+ New Display

Note: *If you have multiple communities, (i.e. memory care and assisted living) that have separate calendars or content, you can create separate displays for each community.*

STEP 3

Utilize the drop down arrow to select the **Community** this display is associated with.

Community (required)

Assisted Living

Assisted Living

DISPLAY SETUP
CREATING A DISPLAY

STEP 4

Create the Display Name by Selecting the **Name of Display For Your Reference (ie Lobby)** box.

Display Name (required)

Name of display for your reference (ie Lobby)

STEP 5

Enter the Header Text, the text on top of the display (e.g. Welcome to LifeLoop), by Selecting the **Title of Display** box.

Header Text (required)

Title of Display

STEP 6

Search for the Color Theme of choice name, by its Pantone, HSV or select the **Color** to view and select a color.
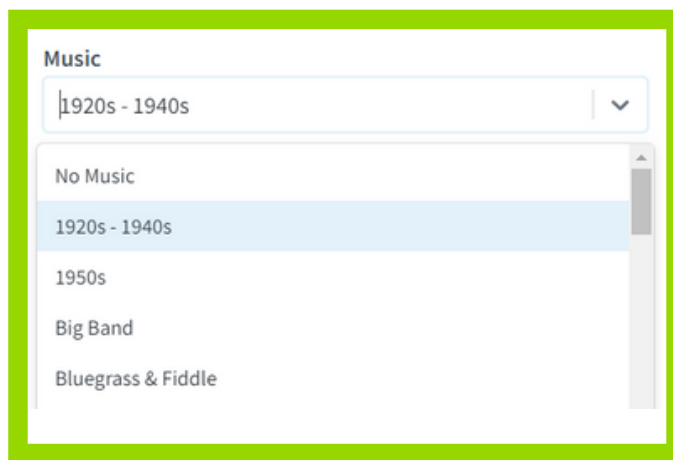
Color Theme

#009ce0

DISPLAY SETUP
CREATING A DISPLAY

STEP 7

Add music to the display by utilizing the drop down menu to select from a **Jukebox Music Station**.

Music
1920s - 1940s
No Music
1920s - 1940s
1950s
Big Band
Bluegrass & Fiddle

STEP 8

To show the daily agenda on the left-hand side of the display, select **Configure Sidebar Agenda.** Select one or multiple calendars to show the current daily activities for the selected calendar(s).

Configure Sidebar Agenda

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DISPLAY SETUP

CREATING A DISPLAY

STEP 9

Choose **Select Calendars** and select the calendar(s) from the drop down menu.

Agenda Calendar(s)

| Select Calendars | ∨ |

STEP 10

Customize the sidebar agendas view by selecting the **Box** next to the option(s) to turn on.

Enlarge Font
☐ Increase the activity font size

High Contrast Text
☑ Improve legibility with high contrast text

Hide Description
☐ Hide the activity descriptions

Hide Duration
☐ Hide the activity durations

Hide Type
☐ Hide the activity types

DISPLAY SETUP
CREATING A DISPLAY

STEP 11

Once customizations have been made, select **Apply Changes** on the bottom right-hand side.

Apply Changes

STEP 12

When all required fields have been entered, select **Create Display** on the bottom right-hand side.

Create Display

STEP 13

To add a Designer Slideshow, Google Slides presentation or video to a display, select **Insert New Content**.

LifeLoop Staff Breakroom Display
Welcome to LifeLoop!

Community	Community Code	Display Code	Linked Calendars
Assisted Living	preview	grf6rj	1

Display Theme Color

Main Content

No Main Content Selected

⊕ Insert New Content

DISPLAY SETUP
CREATING A DISPLAY

STEP 14

Select the Content Type.

Insert Content ✕

Select Content Type (required)

LifeLoop Designer Project
Show your design chops →

Google Slides
Use a published google slides url →

Video
Use a video link to stream video →

Note: *If the content is a Google Slides presentation, reference the "Google Slides URL Link Instructions" document in the Learning Community under Displays.*

STEP 15

To add a LifeLoop Designer Slideshow, select **LifeLoop Designer Project.**

LifeLoop Designer Project
Show your design chops →

STEP 16

To select a slideshow, select **Select designer slideshow** and choose the slideshow from the drop down list.

Slideshow

Select designer slideshow... ⌄

DISPLAY SETUP
CREATING A DISPLAY

STEP 17

To setup a recurring pattern for a project, select **Setup Recurrence**. Recurring patterns provide the ability to schedule slideshows and videos on certain days of the week, once a month, the first Monday of the month etc.

Setup Recurrence

STEP 18

Utilize the drop down menu to select the Recurring option of **Always Scheduled**, **Days**, **Weeks** or **Months**.

Recurring

always scheduled

always scheduled
days
weeks
months

STEP 19

If Always Scheduled is selected, select **Apply Changes**

Apply Changes

DISPLAY SET UP
CREATE A NEW ACTIVITY

STEP 20

If Days is selected, select the **Recurring every…** box and enter the number of **Days** the slideshow should recurr.

Recurring every...

1	days

Then enter the **Start Date** and **Last Date** for the slideshow .

Start Date (required)

11/29/2022

Last Date

11/29/2024

Note: The last date of a recurring pattern will auto populate for two years from the start date unless adjusted.

After days and dates have been entered, select **Apply Changes**.

Apply Changes

DISPLAY SET UP
CREATE A NEW ACTIVITY

STEP 21

If Weeks is selected, select the **Recurring every...**box enter the number of **Weeks** the slideshow should recurr.

Recurring every...

| 1 | ⌄ | weeks | ⌄ |

Then select the **Days of Week** for the slideshow to occur on. Selected Day(s) will be indicated by the filled in blue circle.

Days of Week

(S) (M) **(T)** (W) (TH) (F) (S)

Then enter the **Start Date** and **Last Date** for the slideshow.

Start Date (required)

11/29/2022

Last Date

11/29/2024

After weeks, days of week, and dates have been entered, select **Apply Changes**.

Apply Changes

DISPLAY SET UP
CREATE A NEW ACTIVITY

STEP 22

If Months is selected, select the **Recurring Every...**box and enter the number of **Months** the slideshow should recurr.

Recurring every...

| 1 | months | ∨ |

Select the **Week of Month** from the drop down menu.

Week of Month

First ∨

First
Second
Third
Fourth
Last

Then use the Drop Down Menu to select the **Day of Week**.

Day of Week

Tuesday ∨

Monday
Tuesday
Wednesday
Thursday
Friday
Saturday

DISPLAY SETUP
CREATING A DISPLAY

STEP 22 (CONT.)

Next enter the **Start Date** and **Last Date** for the slideshow.

Start Date (required)

11/29/2022

Last Date

11/29/2024

Once the required information has been entered, select **Apply Changes**.

Apply Changes

STEP 23

Once the recurring pattern is set up, **Apply Changes** on the bottom right-hand side of the screen.

Apply Changes

STEP 24

To schedule a specific time for the slideshow to play, enter the **Start Time** and **End Time** in the respective fields.

Time Schedule

Start Time   EndTime

Note: *Start Time and End Time are optional. Default schedule plays all day. If no time is provided, it will play all day.*

DISPLAY SETUP

CREATING A DISPLAY

STEP 25

Select **Insert Content** on the bottom right-hand side of the insert content form.

STEP 26

To make changes to these display options, select **Edit Display** on the top right-hand side.

STEP 27

To delete a display, select **Delete Display** at the top of the edit display form.

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DISPLAY SETUP

CREATING A DISPLAY

STEP 28

Once edits are complete, select **Update Display** on the bottom of the edit display form.

Update Display

STEP 29

To add a video to a display, select **+ Insert New Content.**

Main Content

No Main Content Selected

⊕ Insert New Content

STEP 30

Select **Video** from the content options.

Insert Content   ✕

Select Content Type (required)

LifeLoop Designer Project
Show your design chops   →

Google Slides
Use a published google slides url   →

Video
Use a video link to stream video   →

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DISPLAY SETUP

CREATING A DISPLAY

STEP 31

Paste the URL from the video into the video URL box.

Note: Refer to *steps* 17-23 to set up a recurring pattern or schedule times for a video.

Note: All video sources must be public in order for the video to play on a display. For example, if the video is private on YouTube, it will need to be changed to public to be shared on a display.

STEP 32

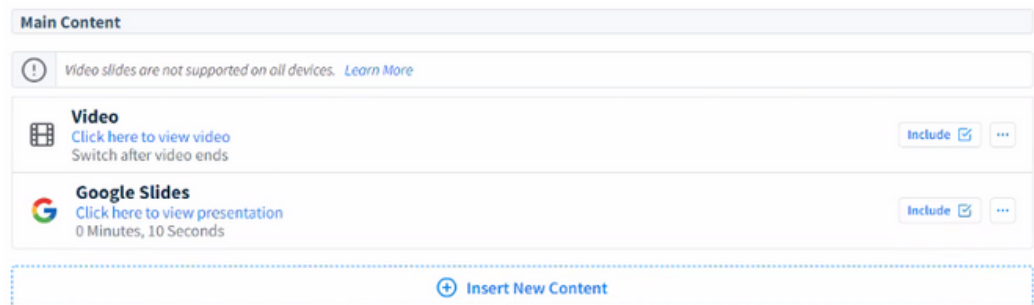select **Insert Content** on the bottom right-hand corner.

DISPLAY SETUP

CREATING A DISPLAY
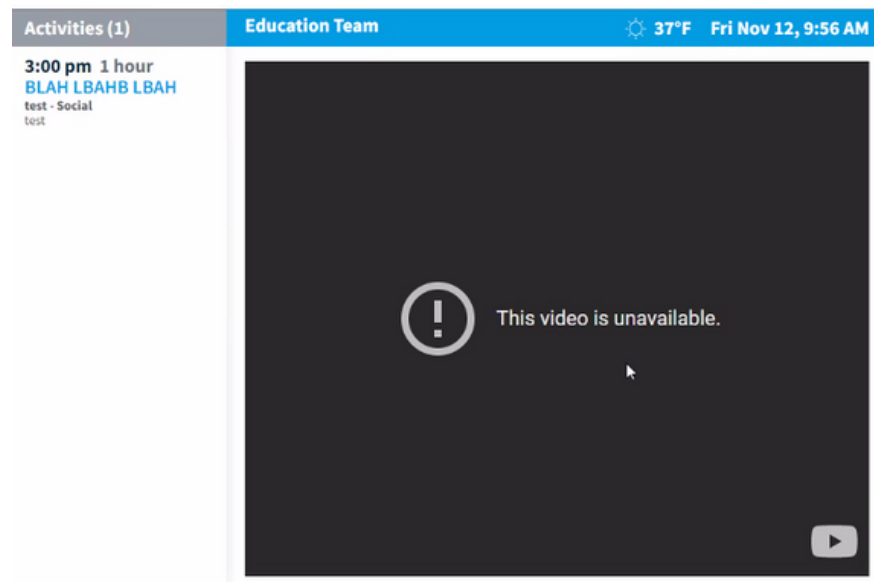
STEP 33

The video will appear within the main content list.

Main Content

Video slides are not supported on all devices. *Learn More*

Video
Click here to view video
Switch after video ends
Include

Google Slides
Click here to view presentation
0 Minutes, 10 Seconds
Include

⊕ Insert New Content

Note: *If a single video is the only content on the content list, this video will continuously loop. If there is additional content such as additional videos or slideshows, the video will play in full, then rotate to the next content on the list and then loop back to the video once all content has been played. If the video is appearing "Unavailable" like the image below, please check that the URL is correct and that the video is still active.*

Activities (1)

Education Team   ☼ 37°F Fri Nov 12, 9:56 AM

3:00 pm 1 hour
BLAH LBAHB LBAH
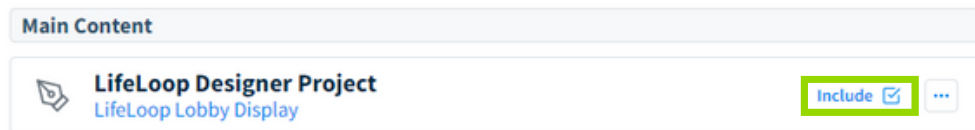test - Social
test

⊘ This video is unavailable.

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DISPLAY SETUP
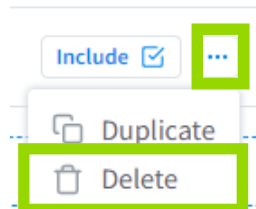## DISPLAY CONTENT OPTIONS

STEP 1

To remove a slideshow or video from the content list, select **Include** on the far right-hand side of the slideshow. This will remove the content from appearing on the display until selected again.

Main Content

LifeLoop Designer Project
LifeLoop Lobby Display   Include ☑ ···

STEP 2

To delete a slideshow or video from the content list, select the three dots on the far right-hand side of the slideshow and select **Delete**.
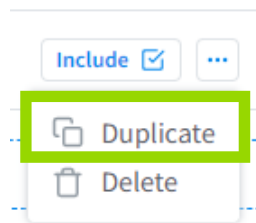
Include ☑ ···

⟃ Duplicate

🗑 Delete

DISPLAY SETUP
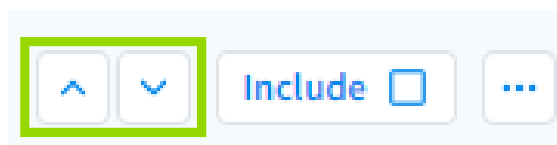## DISPLAY CONTENT OPTIONS

STEP 3

To duplicate a slideshow or video on the content list, select the three dots on the far right-hand side of the slideshow and select **Duplicate**.

STEP 4

To re-arrange the content order on your display, hover over the content box and arrows will appear. Use the **Arrows** to move the content up or down to the desired order in the content list.

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DISPLAY SETUP
DISPLAY EXAMPLE

Date, Time and Weather based on the community zipcode and Music Icon

Header Text

Agenda

Morning
Walking Club
Physical

Morning
Breakfast
Social Hall - Meal
Eggs and bacon French toast

9:30 am   30 minutes
Start with a Smile:
Healthy Habits
Living Room - Social

10:00 am   1 hour
Cooking with Chelsea
Kitchen - Intellectual

10:00 am
30 minutes
Tranquility Meditation
Courtyard - Spiritual

10:30 am   1 hour
Yoga with Dale
Patio - Physical

Welcome Display   ☁ 33°F   Wed Dec 14, 12:00 PM ◁))

WELCOME HOME!=

Scrolling Daily Agenda

Slideshow or Video Content

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DISPLAY SETUP
SETTING UP A FIRESTICK

▶ **CONTENT**

Once the display has been created, the **Community Code** and **Display Code** will appear at the top middle of the screen. This is the information needed to connect the display to the TV. Codes can also be accessed on the go via the LifeLoop Mobile App.

Lobby TV #1 Display
Now Playing: Fit with Phil

Community	Community Code	Display Code	Linked Calendars
Assisted Living	preview	vxgmt5	1
Display Theme Color			▢

Main Content

✍	**LifeLoop Designer Project** Fall Slideshow 2 Minutes, 10 Seconds		Include ▢ ⋯
✍	**LifeLoop Designer Project** November Birthday Slide 0 Minutes, 10 Seconds - Scheduled Weekly on Fri 10/19/2021 - 10/19/2023		Include ☑ ⋯
G	**Google Slides** Click here to view presentation 2 Minutes, 30 Seconds		Include ☑ ⋯

⊕ **Insert New Content**

DISPLAY SETUP
SETTING UP A FIRESTICK

STEP 1

Write down or open up the LifeLoop Mobile App to grab the Display Codes. If needed, visit the learning community to view the video **How to connect your display to the TV**.

STEP 2

Plug the FireStick into the TV's HDMI port.

STEP 3

Select that HDMI from the TV's source options.

STEP 4

Using the remote. go to the Amazon Home Screen, search **LifeLoop** and hit enter.

DISPLAY SETUP
SETTING UP A FIRESTICK

STEP 5

Select and download the **LifeLoop Display App**.

STEP 6

Open the app and input the **Community Code** and **Display Code** from step 1.

STEP 7

The Display will now appear on the TV. This will automatically launch whenever this TV is turned on.

Note: The Firestick must stay plugged into a power source. If it is turned off, it will restart and the app will need to be re-opened. Select submit on the code input page to pull up the display.
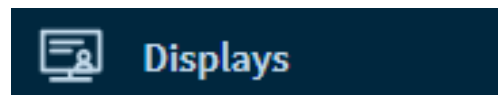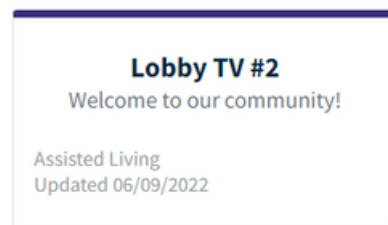
DISPLAY SETUP
EMBED A DISPLAY ON A WEBSITE

STEP 1

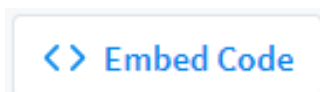Select **Displays** on the bottom of the feature menu.

Displays

STEP 2
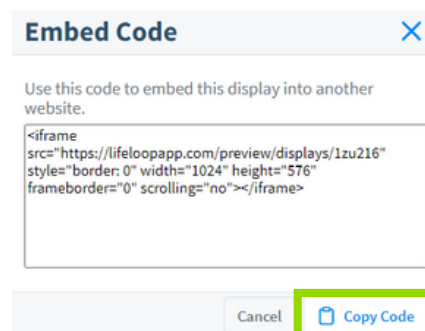
Select the display that will be embed on the website.

Lobby TV #2
Welcome to our community!

Assisted Living
Updated 06/09/2022

STEP 3

Select **Embed Code** on the top right-hand corner.

< > Embed Code

STEP 4

Select **Copy Code** and insert this code into the website code.

Embed Code ✕

Use this code to embed this display into another website.

```
<iframe
src="https://lifeloopapp.com/preview/displays/1zu216"
style="border: 0" width="1024" height="576"
frameborder="0" scrolling="no"></iframe>
```

Cancel   Copy Code

DISPLAY SETUP
DISPLAY BEST PRACTICES

► **UPDATING SLIDESHOWS**

Anytime changes are made to a LifeLoop Designer Slideshow Project, the slideshow on the display will automatically update. This may take up to 15 minutes to show the update.

*Note: If at any time the slideshow does not automatically update, press **play/pause** on the Firestick remote to refresh the slideshow.*

► **REFRESH A DISPLAY**

To refresh a display quickly, utilize the **play/pause** on the firestick remote. To go back to the display code page simply select the **rewind** button on the remote.

► **LIFELOOP LIBRARY SLIDESHOW TEMPLATES**

To use templates for slideshows, go to **LifeLoop Library** in the Designer to select from different slideshow designs.

► **ASK FOR HELP**

If unsure where to start or need any assistance, ask a LifeLoop Customer Relationship Specialist or reach out to support@ourlifeloop.com.

DISPLAY SETUP
CONTINUED LEARNING

▶ **ATTEND A UNIVERSITY COURSE**

Don't forget about our complimentary LifeLoop University available to you and your team. Courses are provided weekly and cover all LifeLoop features. Emails with the topics and schedules are sent out monthly for you to register to attend. Register Here: https://ourlifeloop.com/training/staff/lifeloop-university.

▶ **VISIT THE LEARNING COMMUNITY**

Access LifeLoop marketing collateral and training resources at your convenience.
Find the Learning Community by ing the "?" on the top right-hand side of your screen or going to https://ourlifeloop.com/training/staff.

▶ **FURTHER QUESTIONS?**

Reach out to Support@OurLifeLoop.com or your Customer Relationship Specialist.