

RESIDENT PORTAL

User Instructions

USING LIFELOOP


MAIN MENU

MAIN MENU

Anytime you would like to go back to the main menu, select "Home" on the top left-hand side of your screen.

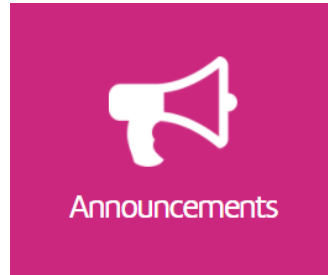


LEARNING COMMUNITY

If you have questions on LifeLoop, the  on the top right-hand corner will take you to the LifeLoop Learning Community. It has frequently asked questions, videos and documents to provide you with a better user experience.

USING LIFELOOP

ANNOUNCEMENTS



VIEWING AND REPLYING TO AN ANNOUNCEMENT

STEP 1

Click on the Announcements Icon.

STEP 2

Click on the name of the announcement you would like to view.

STEP 3

To reply, click on the box on the bottom of the page and start typing. When your message is complete, click "Send Reply".

Send Reply

USING LIFELOOP

ANNOUNCEMENTS

STEP 4

If your community has added an attachment to their announcement, you can click on the attachment at the bottom of the announcement to view it.

[← Announcement Details](#)

Menus

Assisted Living

Residents

Email Announcement Body

Attached

Sent By
Sent On

Megan King
March 13th 2020

Attachments

 comment1.png

USING LIFELOOP

ANNOUNCEMENTS



Newsletters

VIEWING A NEWSLETTER

STEP 1

Click on the Newsletters Icon.

STEP 2

Click the download button next to the newsletter you would like to download. You will now be able to open and read the newsletter on your device.

