

# Refunds Policy - Version 5

## 1. Purpose

This document outlines the policy for refunds handled by our organization.

## 2. Policy Summary

We aim to ensure all refunds are processed efficiently. Contact [support@company.com](mailto:support@company.com) for issues or clarifications.

## 3. Refund Eligibility

All refunds require a valid receipt or order number.  
This ensures eligibility for all refund processing.

## 4. Refund Eligibility

Refunds for seasonal items are only valid until stock clearance.  
Seasonal items are non-returnable after clearance sales.

## 5. Return Requirements

Refunds include a 2% processing fee for expedited requests.  
Expedited refunds are processed within 24 hours.

## 6. Refund Procedures

Refunds for bulk orders require manager approval.  
Approval ensures compliance with bulk purchase terms.

Refunds are paused during system maintenance periods.  
Maintenance schedules are posted on our website.

## 7. Summary

Condition Type	Details	Explanation
Refunds	All refunds require a valid receipt or order number.	This ensures eligibility for all refund processing.
Refunds	Refunds for seasonal items are only valid until stock clearance.	Seasonal items are non-returnable after clearance sales.
Refunds	Refunds include a 2% processing fee for expedited requests.	Expedited refunds are processed within 24 hours.

Condition Type	Details	Explanation
Refunds	Refunds for bulk orders require manager approval.	Approval ensures compliance with bulk purchase terms.
Refunds	Refunds are paused during system maintenance periods.	Maintenance schedules are posted on our website.

## 8. Contact

For queries, email [support@company.com](mailto:support@company.com) or call 0800-123-456 during business hours (9 AM - 5 PM, Monday to Friday).