

# Exchanges Policy - Version 8

## 1. Purpose

This document outlines the policy for exchanges handled by our organization.

## 2. Policy Summary

We aim to ensure all exchanges are processed efficiently. Contact [support@company.com](mailto:support@company.com) for issues or clarifications.

## 3. Exchange Criteria

All exchanges require proof of original purchase.  
This ensures eligibility for all exchange requests.

## 4. Exchange Criteria

Exchanges for refurbished items have a 7-day limit.  
Limit applies due to warranty restrictions.

## 5. Exchange Process

Exchanged items can be donated with a tax receipt.  
Receipts support charitable contributions.

## 6. Exchange Terms

Exchanges for wrong sizes are prioritized.  
Priority ensures quick resolution of sizing issues.

No exchanges during black Friday sales.  
Sales periods exclude exchange processing.

## 7. Summary

Condition Type	Details	Explanation
Exchanges	All exchanges require proof of original purchase.	This ensures eligibility for all exchange requests.
Exchanges	Exchanges for refurbished items have a 7-day limit.	Limit applies due to warranty restrictions.
Exchanges	Exchanged items can be donated with a tax receipt.	Receipts support charitable contributions.

Condition Type	Details	Explanation
Exchanges	Exchanges for wrong sizes are prioritized.	Priority ensures quick resolution of sizing issues.
Exchanges	No exchanges during black Friday sales.	Sales periods exclude exchange processing.

## 8. Contact

For queries, email [support@company.com](mailto:support@company.com) or call 0800-123-456 during business hours (9 AM - 5 PM, Monday to Friday).