# **Transfers Policy - Version 7**

#### 1. Purpose

This document outlines the policy for transfers handled by our organization.

## 2. Policy Summary

We aim to ensure all transfers are processed efficiently. Contact support@company.com for issues or clarifications.

#### 3. Transfer Guidelines

All transfers must include a unique transaction ID. This ensures traceability for all transfer operations.

#### 4. Transfer Guidelines

Transfers to joint accounts require both signatures. Signatures ensure authorization from all parties.

#### 5. Transfer Policies

Instant transfers are available for a 2% fee. Fee covers expedited processing costs.

#### 6. Transfer Conditions

Transfers to savings accounts are limited to once monthly. Limit prevents frequent account disruptions.

Transfer requests are canceled after 24 hours if unverified. Unverified requests are automatically voided.

### 7. Summary

Condition Ty	p <b>e</b> Details	Explanation
Transfers	All transfers must include a unique transaction ID.	This ensures traceability for all transfer operations.
Transfers	Transfers to joint accounts require both signatures.	Signatures ensure authorization from all parties.
Transfers	Instant transfers are available for a 2% fee.	Fee covers expedited processing costs.

Condition Ty	p <b>e</b> Details	Explanation
Transfers	Transfers to savings accounts are limited to once monthly.	Limit prevents frequent account disruptions.
Transfers	Transfer requests are canceled after 24 hours if unverified.	Unverified requests are automatically voided.

## 8. Contact

For queries, email support@company.com or call 0800-123-456 during business hours (9 AM - 5 PM, Monday to Friday).