

Payments Policy - Version 1

1. Purpose

This document outlines the policy for payments handled by our organization.

2. Policy Summary

We aim to ensure all payments are processed efficiently. Contact support@company.com for issues or clarifications.

3. Payment Processing

Payments by credit card are processed immediately.
Credit card transactions are verified and completed instantly.

4. Payment Processing

Bank transfers require a valid account number and take 3 business days.
Valid account details must be provided to avoid delays.

5. Payment Methods

Payments via cheque must clear before order fulfillment.
Cheque clearance ensures funds are available for processing.

6. Payment Rules

Refunds for payments made by bank transfer require a nominated bank account.
A valid bank account is needed for refund processing.

All payment disputes must be reported within 7 days.
Timely reporting ensures quick resolution of payment issues.

7. Summary

Condition Type	Details	Explanation
Payments	Payments by credit card are processed immediately.	Credit card transactions are verified and completed instantly.
Payments	Bank transfers require a valid account number and take 3 business days.	Valid account details must be provided to avoid delays.
Payments	Payments via cheque must clear before order fulfillment.	Cheque clearance ensures funds are available for processing.

Condition Type	Details	Explanation
Payments	Refunds for payments made by bank transfer require a nominated bank account.	A valid bank account is needed for refund processing.
Payments	All payment disputes must be reported within 7 days.	Timely reporting ensures quick resolution of payment issues.

8. Contact

For queries, email support@company.com or call 0800-123-456 during business hours (9 AM - 5 PM, Monday to Friday).