Payments Policy - Version 2

## 1. Purpose

This document outlines the policy for payments handled by our organization.

## 2. Policy Summary

We aim to ensure all payments are processed efficiently. Contact support@company.com for issues or clarifications.

## 3. Payment Processing

Credit card payments are verified instantly.

Verification ensures secure and immediate processing.

## 4. Payment Processing

Bank transfers incur a 1% processing fee for international accounts.

This fee covers additional banking costs for international transfers.

## 5. Payment Methods

Cheque payments require 5 business days to clear.

Clearance time ensures funds are available before shipping.

## 6. Payment Rules

Payment refunds are processed to the original method within 5 days.

Refunds are returned to the original payment source for consistency.

Disputes for payments must be filed within 10 days.

Extended reporting period allows flexibility for dispute resolution.

## 7. Summary

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| --- | --- | --- |
| Condition Type | Details | Explanation |
| Payments | Credit card payments are verified instantly. | Verification ensures secure and immediate processing. |
| Payments | Bank transfers incur a 1% processing fee for international accounts. | This fee covers additional banking costs for international transfers. |
| Payments | Cheque payments require 5 business days to clear. | Clearance time ensures funds are available before shipping. |
| Payments | Payment refunds are processed to the original method within 5 days. | Refunds are returned to the original payment source for consistency. |
| Payments | Disputes for payments must be filed within 10 days. | Extended reporting period allows flexibility for dispute resolution. |

## 8. Contact

For queries, email support@company.com or call 0800-123-456 during business hours (9 AM - 5 PM, Monday to Friday).