User Identification Form

The information in this form is used to create user account in We Software Limited. Please verify everything before you sign this form.

Last Name: Ouyang

First Name: Nandi

English Name: (if applicable)

Department: Engineering

Team: Secondment Team

Position: Analyst Programmer

Access level Request:
Default access level:

Environment	**Group**	**Services to use**
Windows domain:	User	File sharing
Exchange mail:	User	Send & Receive internal & Internet e-mail
SharePoint service:	User	Access of project related website
Lotus Notes:	User	All databases accessible by Team and the team he/she belongs to (Refer to User Access List for details)

Fill-in the following if the user has special request to use other services

Windows domain: _____

Exchange mail: _____

SharePoint service: _____

Lotus Notes: _____

User signature: _____   Approved by: _____

Date: __16 May 2016____