S. M. A. R. T. Goal Template

Use the template below to outline two S.M.A.R.T goals for your internship.Be detailed in your descriptions of your goals, this will help you achieve your goals. The information you complete here, will be used in your goals and objects development with your internship host.

Goal 1:

Learn about the company's software and gain a good understanding of how companies strive to make applications easier to use for their clients. (1st half of internship)

Specific: *What are the specific aspects of the goal you want to accomplish? Clearly define the outcome you desire from achieving this goal.*

I want to understand how a successful business entices its clients. I hope to understand what specific choices they made regarding their software that makes it approachable to their clients. I am used to writing code for myself, but not as much for others, so it will be a good learning experience.

Measurable: *What form of measurement will you use to determine your daily progress? What measurement will you use to determine your ultimate outcome? Examples are: Numbers, target dates, number of users, clients, areas finished, installations completed, items uploaded, units sold, pages written*.

The measurement I will use to determine this is the completion of the training course provided by the company. (100% completion)

Achievable: *In order to achieve 100% on a daily basis, your goal should push you to do more, but at a level sustainable on a daily basis. A goal you can maintain for life!*

I can sustain the pace I am learning at. The course is very long so the goal will last me at least a week. I hope to continue learning throughout my life.

Relevant (Realistic or Reasonable): *Is your goal something you can do something about? Do you believe strongly in your goal? Will it have a significant impact on your life? List reasons, keywords or catch phrases describing why you would love to achieve this goal.*

I believe strongly in my goal. My father and I plan to start a business sometime in the future, and in order to achieve success, I need to be able to understand the feelings of clients and customers, specifically related to what they desire from the product.

Timely: *Your goal should have a deadline, along with milestones reached along the way.*

My deadline for completing the course and achieving my goal is by the end of next week, 6/30. Milestones will be certain percentages through the training course like ⅓, ⅔, and full completion of the course.

Other information about your goal: *Outline any additional information you need to keep track of for your goal. What do you need to be successful, reminders you need to keep on track, etc.*

I need to get more sleep so I can maintain full attention to the videos. Getting up to stretch and taking a short break to walk around the office is a way I can stay focused. To be successful I need to pay attention to how the application fits the needs of its users.

Goal 2:

Implement an app or logging system into their proprietary software (2nd half of internship)

Specific: *What are the specific aspects of the goal you want to accomplish? Clearly define the outcome you desire from achieving this goal.*

I want to develop something for them that they can use long-term. So the code should be readable and modifiable. The implementation should be well-made and should accomplish what the company wants.

Measurable: *What form of measurement will you use to determine your daily progress? What measurement will you use to determine your ultimate outcome? Examples are: Numbers, target dates, number of users, clients, areas finished, installations completed, items uploaded, units sold, pages written*.

Measurement will be the number of people in the office satisfied with the program. My daily progress could also be quantified by lines of code. I could also quantify success with client satisfaction, since it may also be used by clients.

Achievable: *In order to achieve 100% on a daily basis, your goal should push you to do more, but at a level sustainable on a daily basis. A goal you can maintain for life!*

It is achievable and sustainable. The project will require research and learning and I hope to be able to continue to develop useful software that satisfies its clients.

Relevant (Realistic or Reasonable): *Is your goal something you can do something about? Do you believe strongly in your goal? Will it have a significant impact on your life? List reasons, keywords or catch phrases describing why you would love to achieve this goal.*

I can definitely achieve it. Achieving this goal would mean a lot to me because it would prove to me that I can develop software in a professional workplace environment. As I said previously, I've only really developed software that is used by myself and never by others, so this is a good experience that I will be able to apply in the future.

Timely: *Your goal should have a deadline, along with milestones reached along the way.*

The deadline will be the end of my internship, around July 21st. Milestones will include basic

functionality and a polished product.

Other information about your goal: *Outline any additional information you need to keep track of for your goal. What do you need to be successful, reminders you need to keep on track, etc.*

I need to remember that the code needs to be made well. It is going to be used in a real environment so it needs to be well-made and well-integrated.