

CSC106

Group Norms and Team Contract

Group Member Names: _____Owen Connor_____Matt Vartanian_____

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Consensus.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Once a week, we can always adjust what time to fit schedules.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

It is just Matt and I so we will be able to do this together and when we meet we should be able to get a large amount of work done each week so we should not face these problems.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We are going to meet in the library to work together. We will be able to help each other very closely.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We are meeting before class in the library to work on the project.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will both be able to work on it in a shared google sheets.

Promptness (What do you expect and how will you handle lateness?)

We expect to be on time or if not one of us will have to work more than the other but that slack will be picked up next time.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will be together so we should be able to focus and get the work done.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will give feedback in person while we are together.

You may add additional norms here.